

MINUTES

Thursday, February 17, 2022
Mammoth Community Water District
Regular Board Meeting

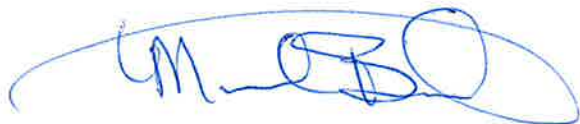
The Board of Directors convened in session at the hour of 5:32 p.m. There was no recess taken and the meeting was adjourned at 6:16 p.m.

Prepared by:



Stephanie Hake
Executive Assistant

ATTEST:



Mark Busby
Board Secretary

THE REGULAR MEETING of the Board of Directors of the Mammoth Community Water District held on Thursday, February 17, 2022 at 5:32 p.m.

ROLL CALL

Board Present *

Director: Tom Cage
Director: Robert Creasy
Director: Tom Smith
Director: Gary Thompson

Board Absent

Director: Dennis Domaille

Staff Present *

General Manager: Mark Busby
District Engineer: Garrett Higerd
Operations Superintendent: Clay Murray
Finance Manager: Jeff Beatty
Information Services Manager: Justin Mulbay
Principal Administrative Analyst: Chris Weibert
Plant Maintenance Supervisor: Rob Motley
Executive Assistant: Stephanie Hake
District Counsel: Joshua Horowitz

Guests Present *

None

**** As a result of the threat of COVID-19, the Governor issued Executive Order N-25-20 dated March 12, 2020 allowing for Directors, staff, and members of the public to attend this public meeting via teleconference if the Board complies with the requirements of AB 361. To maximize public participation, comply with Brown Act requirements, and provide a clear record of the meeting, public comment was made available for each agenda item and all action items were voted on by roll call.***

Some items were taken out of order to facilitate the meeting.

PUBLIC FORUM

President Smith opened the public forum at 5:32 p.m.

Mark Busby thanked MCWD staff member Rob Motley for temporarily taking on the Maintenance Superintendent duties in Jerry Baker's absence.

No one else addressed the Board and President Smith closed the public forum at 5:34 p.m.

CONSENT AGENDA A

A-1 Consider finding by a majority vote under Gov. Code, section 54953, subd. (e)(1)(B) that, as a result of the COVID-19 emergency: (i) meeting in person would present imminent risks to the health or safety of attendees: and (ii) the meeting is authorized to be held by teleconference pursuant to Gov. Code, section 54953, subd. (e)(1)(C)

A-2 Approval of January 2022 Check Disbursements (Incode #'s 1999-2110)

A-3 Approval of Minutes from the Special Board Workshop held January 18, 2022

A-4 Approval of Minutes from the Regular Board Meeting held January 20, 2022

There was no discussion and Director Creasy made a motion.

BOARD ACTION – To approve Consent Agenda A

MOVED BY: Director Creasy
SECONDED BY: Director Thompson
AYES: Directors Cage, Creasy, Smith, and Thompson
NAYS: None
ABSENT: Director Domaille

CONSENT AGENDA B – STAFF REPORTS

B-1 Operations Department Report

B-5 Information Services Report

B-2 Maintenance Department Report

B-6 Personnel Services Report

B-3 Finance Department Report

B-7 Regulatory Support Services Report

B-4 Engineering Department Report

B-8 General Manager's Report

Director Creasy made a motion.

BOARD ACTION – To approve Consent Agenda B

MOVED BY: Director Creasy
SECONDED BY: Director Thompson
AYES: Directors Cage, Creasy, Smith, and Thompson
NAYS: None
ABSENT: Director Domaille

CURRENT BUSINESS

C-1 Discuss and Consider Approving an Amendment to the MCWD Operating and Capital Reserve Fund Policy to Include a Provision Permitting the Purchase of Additional Housing Units to Meet the Needs of the District's Employee Housing Program Subject to Funding

Jeff Beatty introduced the item. He described that due to the significant housing shortage in the area, the idea of acquiring additional housing was brought up during the Employee Housing Committee meeting in January and later discussed briefly at the Board level.

There was no further discussion and Director Creasy made a motion.

BOARD ACTION – To approve an amendment to the MCWD Operating and Capital Reserve Fund Policy to include a provision permitting the purchase of additional housing units to meet the needs of the District’s Employee Housing Program subject to funding

MOVED BY: Director Creasy
SECONDED BY: Director Cage
AYES: Directors Cage, Creasy, Smith, and Thompson
NAYS: None
ABSENT: Director Domaille

C-2 Review and Provide Direction to Staff Regarding the Draft FY 2023 Capital and Operating Budget

Jeff Beatty provided a detailed review of the draft budget highlights. He described the methodology for the projected expenses and income noting his calculations were based on a low snow year. He said that the coming fiscal year has fewer capital projects in the budget, therefore, it is expected that there will be a higher-than-normal contribution to the District’s reserves. He added that there will still be some changes in the next few weeks, but the budget is close to being complete and ready for possible adoption in March.

There was a brief discussion that followed regarding the reserve funds and targets. Director Creasy expanded on some of the differences between the FY22 and FY23 budgets.

There was no further discussion. President Smith expressed appreciation to Mr. Beatty, the Finance team, and all staff on their thorough work in preparing the budget.

BOARD ACTION – None, discussion only

Committee Meetings Held During the Month

Technical Services Committee – February 16, 2022

Gary Thompson
Tom Cage (*alternate*)

Finance Committee – February 16, 2022

Tom Cage
Robert Creasy

Technical Services Committee:

Director Thompson reported that all topics discussed at the committee meeting were covered in the department reports.

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Finance Committee:

Director Cage said that the committee focused discussion on the draft budget and particularly water conservation.

Director Creasy added that staff have resolved the software problems that created the discrepancy between the amount of water produced and water sold. He noted that the net impact to any customer’s bills is zero.

DIRECTOR COMMENTS, REQUESTS, AND REPORTS

There were no comments or reports.

ATTORNEY REPORT

Attorney Horowitz said that the state legislature has been relatively quiet recently; although, some legislators have been talking about imposing additional water conservation measures.

He also reported that even though the COVID-19 related restrictions are beginning to be lifted in California, the Governor's State of Emergency proclamation remains in effect. He will continue to monitor the situation and update staff of any pending changes.

ADJOURNMENT

Director Cage made a motion to adjourn the meeting.

BOARD ACTION – To adjourn the Regular Board meeting

MOVED BY: Director Cage
SECONDED BY: Director Smith
AYES: Directors Cage, Creasy, Smith, and Thompson
NAYS: None
ABSENT: Director Domaille

President Smith adjourned the meeting at 6:16 p.m.