



MAMMOTH COMMUNITY WATER DISTRICT

Post Office Box 597

Mammoth Lakes, California 93546-0597

761st Regular Meeting of the
Mammoth Community Water District
Board of Directors

Thursday, September 19, 2019

Please Note:

Members of the public will have the opportunity to directly address the District Board of Directors concerning any item listed on the Agenda below before or during consideration of that item.

AGENDA *(Revised)*

5:30 P.M.

Roll Call

Directors Cage, Creasy, Domaille, Smith, and Thompson

Pledge of Allegiance

Public Forum

Any member of the public may address the Board relating to any matter within the Board's jurisdiction. This need not be related to any item on the agenda, and presentation should be limited to five (5) minutes. No formal action by the Board will be taken on these items.

Consent Agenda A

All matters listed are considered to be routine by the Board and may be enacted on by one motion. There will be no separate discussion on these items unless requested by the Board. If discussion is requested, that item will be moved and considered separately after adoption of the consent agenda.

A-1 Approval of August 2019 Check Disbursements (Springbrook #'s 56489 – 56625)

A-2 Approval of Minutes from the Regular Board Meeting held August 15, 2019

A-3 Changing the Date of the October Regular Board Meeting from October 17, 2019 at 5:30 p.m. to October 23, 2019 at 8:00 a.m.

Consent Agenda B — Staff Reports

All matters listed are considered to be routine by the Board and may be acted on by one motion. There will be no separate discussion on these items unless requested by the Board. If discussion is requested, that item will be moved and considered separately after adoption of the consent agenda.

- B-1** Operations Department Report
- B-2** Maintenance Department Report
- B-3** Finance Department Report
- B-4** Engineering Department Report
- B-5** Information Services Report
- B-6** Personnel Services Report
- B-7** Regulatory Support Services Report
- B-8** General Manager's Report

Current Business

- C-1** Progress Report on the Mammoth Lakes Basin Fuels Reduction Project
- C-2** Discussion and Possible Approval of a Policy Regarding District Owned Housing Rental Units

Board Member's Committee Reports

Committee Meetings Held:

Technical Services Committee – *September 18, 2019*
Finance Committee – *September 18, 2019*

Attorney's Report

Closed Session

D-1 Conference with Real Property Negotiators

Involving the Acquisition of an Easement on Ranch Road for Access to the Site of Proposed District Well 32, Town of Mammoth Lakes; Mark Busby and John Pedersen, District Negotiators, will negotiate with Representatives of the Snowcreek VI Condominium Owner's Association. Instructions by the Board to the District's Negotiators may include Price, Terms of Payment, or both. (See Government Code sections 54954.5(b) and 54956.8.)

D-2 Conference with Legal Counsel

Anticipated litigation; Government Code sections 54954.5(c) and 54956.9(a) and (d)(2) and (3); significant exposure to litigation involving one case

D-3 Public Employee Performance Evaluation – General Manager

Pursuant to Government Code sections 54954.5(e) and 54957

Adjournment

NOTE: Items listed on the agenda may be reviewed or acted upon by the Board in any order or sequence. The items are listed for identification purposes only.

The meeting will be held in the conference room at the District facility located one mile east of Old Mammoth Road on Meridian Boulevard, just off Highway 203, Mammoth Lakes, California.



MARK BUSBY
Interim General Manager

Date of Issuance: Monday, September 16, 2019

Posted: MCWD Office

MCWD Website: www.mcwd.dst.ca.us

cc: Members, Board of Directors

Town of Mammoth Lakes

KMMT, KIBS, KSRW Radio

In compliance with the Americans with Disabilities Act, if you need a disability related modification or accommodation to participate in this meeting please call Stephanie Hake at (760) 934-2596 at least one full day before the meeting.

Documents and material relating to an open session agenda item that are provided to the Mammoth Community Water District Board of Directors less than 72 hours prior to a regular meeting will be available for public inspection and copying at the District facility located at 1315 Meridian Boulevard, Mammoth Lakes, California.



MAMMOTH COMMUNITY WATER DISTRICT
Post Office Box 597
Mammoth Lakes, California 93546-0597

NOTICE OF A FINANCE COMMITTEE MEETING

NOTICE IS HEREBY GIVEN that the Finance Committee of the Board of Directors of the Mammoth Community Water District will hold a **FINANCE COMMITTEE MEETING** on **WEDNESDAY, SEPTEMBER 18, 2019** at **1:00 P.M.**

Please Note:

Members of the public will have the opportunity to directly address the District Board of Directors concerning any item listed on the Agenda below before or during consideration of that item.

The agenda items are:

1. Review and Approval of Board of Director Payment Requests for August 2019
2. Review and Approval of Accounts Payable Payment Vouchers for August 2019
3. Discussion and Review of August 2019 Check Register (A-1)
4. Discussion of Finance Department Report (B-3)
5. Discussion Regarding Possible Adoption of a MCWD Housing Rental Policy (C-2)
6. Discussion / Questions Regarding Other Staff Reports
 - B-1 Operations Department Report
 - B-2 Maintenance Department Report
 - B-4 Engineering Department Report
 - B-5 Information Services Report
 - B-6 Personnel Services Report
 - B-7 Regulatory Support Services Report
 - B-8 General Manager's Report

The meeting will be held in the conference room at the District facility located one mile east of Old Mammoth Road on Meridian Boulevard, just off Highway 203, Mammoth Lakes, California.



MARK BUSBY
Interim General Manager

Date of Issuance: Friday, September 13, 2019

*Posted: MCWD Office
MCWD Website: www.mcwd.dst.ca.us
cc: Members, Board of Directors
Town of Mammoth Lakes
KMMT, KIBS, KSRW Radio*

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MAMMOTH COMMUNITY WATER DISTRICT
Post Office Box 597
Mammoth Lakes, California 93546-0597

NOTICE OF A TECHNICAL SERVICES COMMITTEE MEETING

NOTICE IS HEREBY GIVEN that the Technical Services Committee of the Board of Directors of the Mammoth Community Water District will hold a **TECHNICAL SERVICES COMMITTEE MEETING** to be held **WEDNESDAY, SEPTEMBER 18, 2019** at **8:00 A.M.**

Please Note:

Members of the public will have the opportunity to directly address the District Board of Directors concerning any item listed on the Agenda below before or during consideration of that item.

The agenda items are:

1. Review of the Operations Department Report (B-1)
2. Review of the Maintenance Department Report (B-2)
3. Review of the Engineering Department Report (B-4)
4. Review of the Information Services Report (B-5)
5. Discussion Regarding Possible Adoption of a MCWD Housing Rental Policy (C-2)
6. Discussion / Questions Regarding Other Staff Reports
 - B-3 Finance Department Report
 - B-6 Personnel Services Report
 - B-7 Regulatory Support Services Report
 - B-8 General Manager's Report

The meeting will be held in the conference room at the District facility located one mile east of Old Mammoth Road on Meridian Boulevard, just off Highway 203, Mammoth Lakes, California.

A handwritten signature in blue ink, appearing to read "Mark Busby".

MARK BUSBY
Interim General Manager

Date of Issuance: Friday, September 13, 2019

Posted: MCWD Office

MCWD Website: www.mcwd.dst.ca.us

cc: Members, Board of Directors

Town of Mammoth Lakes

KMMT, KIBS, KSRW Radio

In compliance with the Americans with Disabilities Act, if you need a disability related modification or accommodation to participate in this meeting please call Stephanie Hake at (760) 934-2596 at least one full day before the meeting.

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Check Register for the Month of August 2019

Springbrook Software Report

(Check #56489 - #56625)

MCWD Accounts Payable

Check Register Notes

August 2019

<u>Check #</u>	<u>Amount</u>	<u>Vendor</u>	<u>Notes</u>
56534	\$48,363.16	Surface Pumps, Inc.	Replacement Pumps for East Lake Mary and Tamarack Lift Stations
56544	\$5,000.00	Kimley-Horn and Associates, Inc.	Consulting Services - WWTP Back-Up Power and Battery UPS (March)
56554	\$19,324.69	In-Situ, Inc.	Transducers and Radios for Lakes Basin and Monitoring Wells
56592	\$4,590.00	Kimley-Horn and Associates, Inc.	Consulting Services - WWTP Back-Up Power and Battery UPS (July)
56597	\$5,224.05	Raftelis Financial Consultants, Inc.	Professional Services -Wastewater Cost of Service Study (\$483.75) -Connection Fee Study (\$4,740.30)

Rebates

16 customers purchased 24 high efficiency toilets and received rebates totalling \$4,540.74

1 customer purchased a high efficiency washing machine and received a rebate of \$400

Payroll Expenses

Employee Gross Payroll:	\$273,282.55
Board Gross Payroll:	\$2,255.00
Net Payroll:	\$190,979.05
Employer Paid Payroll Taxes:	\$4,163.19
Employer Paid 401a:	\$54,656.49 (20% of Gross)
Employer Paid 457b Match:	\$5,347.63 (1.95 % of Gross)
Employee Paid 457b:	\$32,104.10 (11.5% of Gross)
Other Employer Paid Benefits:	\$84,812.62

Accounts Payable

Checks by Date - Detail by Check Number

User: mmckenzie
 Printed: 8/29/2019 2:24 PM



Check No	Vendor No Invoice No	Vendor Name Description	Check Date Reference	Check Amount
ACH	PR*AFLAC	AFLAC	08/06/2019	
		PR Batch 00007.08.2019 Aflac After Tax	PR Batch 00007.08.2019 Afla	42.24
		PR Batch 00007.08.2019 Aflac After Tax	PR Batch 00007.08.2019 Afla	1.48
		PR Batch 00007.08.2019 Aflac After Tax	PR Batch 00007.08.2019 Afla	12.07
		PR Batch 00007.08.2019 Aflac Pre-Tax	PR Batch 00007.08.2019 Afla	121.27
		PR Batch 00007.08.2019 Aflac Pre-Tax	PR Batch 00007.08.2019 Afla	11.02
		PR Batch 00007.08.2019 Aflac Pre-Tax	PR Batch 00007.08.2019 Afla	20.78
Total for this ACH Check for Vendor PR*AFLAC:				208.86
ACH	PR*CATAX	CA Tax Payment ACH	08/06/2019	
		PR Batch 00007.08.2019 Ca. State Disability	PR Batch 00007.08.2019 Ca.	359.80
		PR Batch 00007.08.2019 Ca. State Disability	PR Batch 00007.08.2019 Ca.	436.65
		PR Batch 00007.08.2019 Ca. State Disability	PR Batch 00007.08.2019 Ca.	86.45
		PR Batch 00007.08.2019 Ca. State Disability	PR Batch 00007.08.2019 Ca.	104.63
		PR Batch 00007.08.2019 Ca. State Disability	PR Batch 00007.08.2019 Ca.	282.36
		PR Batch 00007.08.2019 State Income Tax	PR Batch 00007.08.2019 Stat	1,992.33
		PR Batch 00007.08.2019 State Income Tax	PR Batch 00007.08.2019 Stat	1,628.41
		PR Batch 00007.08.2019 State Income Tax	PR Batch 00007.08.2019 Stat	371.58
		PR Batch 00007.08.2019 State Income Tax	PR Batch 00007.08.2019 Stat	418.03
		PR Batch 00007.08.2019 State Income Tax	PR Batch 00007.08.2019 Stat	1,049.66
Total for this ACH Check for Vendor PR*CATAX:				6,729.90
ACH	PR*FEDTX	Federal Tax Payment ACH	08/06/2019	
		PR Batch 00007.08.2019 Federal Income Tax	PR Batch 00007.08.2019 Fed	5,607.10
		PR Batch 00007.08.2019 Federal Income Tax	PR Batch 00007.08.2019 Fed	4,693.11
		PR Batch 00007.08.2019 Federal Income Tax	PR Batch 00007.08.2019 Fed	1,007.38
		PR Batch 00007.08.2019 Federal Income Tax	PR Batch 00007.08.2019 Fed	1,141.22
		PR Batch 00007.08.2019 Federal Income Tax	PR Batch 00007.08.2019 Fed	2,892.98
		PR Batch 00007.08.2019 Medicare Employee Pc	PR Batch 00007.08.2019 Mec	639.10
		PR Batch 00007.08.2019 Medicare Employee Pc	PR Batch 00007.08.2019 Mec	639.76
		PR Batch 00007.08.2019 Medicare Employee Pc	PR Batch 00007.08.2019 Mec	126.26
		PR Batch 00007.08.2019 Medicare Employee Pc	PR Batch 00007.08.2019 Mec	152.01
		PR Batch 00007.08.2019 Medicare Employee Pc	PR Batch 00007.08.2019 Mec	412.67
		PR Batch 00007.08.2019 Medicare Employer Po	PR Batch 00007.08.2019 Mec	639.10
		PR Batch 00007.08.2019 Medicare Employer Po	PR Batch 00007.08.2019 Mec	639.76
		PR Batch 00007.08.2019 Medicare Employer Po	PR Batch 00007.08.2019 Mec	126.26
		PR Batch 00007.08.2019 Medicare Employer Po	PR Batch 00007.08.2019 Mec	152.01
		PR Batch 00007.08.2019 Medicare Employer Po	PR Batch 00007.08.2019 Mec	412.67
Total for this ACH Check for Vendor PR*FEDTX:				19,281.39
ACH	PR*FTJ	FTJ Fund Choice	08/06/2019	
		PR Batch 00007.08.2019 Deferred Comp. Match	PR Batch 00007.08.2019 Defi	864.74
		PR Batch 00007.08.2019 Deferred Comp. Match	PR Batch 00007.08.2019 Defi	853.04
		PR Batch 00007.08.2019 Deferred Comp. Match	PR Batch 00007.08.2019 Defi	172.69
		PR Batch 00007.08.2019 Deferred Comp. Match	PR Batch 00007.08.2019 Defi	209.35
		PR Batch 00007.08.2019 Deferred Comp. Match	PR Batch 00007.08.2019 Defi	548.60
		PR Batch 00007.08.2019 FTJ Deferred Comp	PR Batch 00007.08.2019 FTJ	5,473.93

Check No	Vendor No Invoice No	Vendor Name Description	Check Date Reference	Check Amount
		PR Batch 00007.08.2019 FTJ Deferred Comp	PR Batch 00007.08.2019 FTJ	4,802.83
		PR Batch 00007.08.2019 FTJ Deferred Comp	PR Batch 00007.08.2019 FTJ	1,057.11
		PR Batch 00007.08.2019 FTJ Deferred Comp	PR Batch 00007.08.2019 FTJ	1,536.31
		PR Batch 00007.08.2019 FTJ Deferred Comp	PR Batch 00007.08.2019 FTJ	3,085.04
		PR Batch 00007.08.2019 FTJ Pension	PR Batch 00007.08.2019 FTJ	8,780.49
		PR Batch 00007.08.2019 FTJ Pension	PR Batch 00007.08.2019 FTJ	8,735.37
		PR Batch 00007.08.2019 FTJ Pension	PR Batch 00007.08.2019 FTJ	1,727.23
		PR Batch 00007.08.2019 FTJ Pension	PR Batch 00007.08.2019 FTJ	2,093.20
		PR Batch 00007.08.2019 FTJ Pension	PR Batch 00007.08.2019 FTJ	5,646.05
		Total for this ACH Check for Vendor PR*FTJ:		45,585.98
ACH	PR*NATWD	Nationwide Retirement Solution	08/06/2019	
		PR Batch 00007.08.2019 Nationwide Retirement	PR Batch 00007.08.2019 Nati	25.85
		Total for this ACH Check for Vendor PR*NATWD:		25.85
ACH	PR*STERL	Sterling Health Service Administration	08/06/2019	
		PR Batch 00007.08.2019 Health Savings Acct. E	PR Batch 00007.08.2019 Hea	250.00
		PR Batch 00007.08.2019 Health Savings Acct. E	PR Batch 00007.08.2019 Hea	69.06
		PR Batch 00007.08.2019 Health Savings Acct. E	PR Batch 00007.08.2019 Hea	69.07
		PR Batch 00007.08.2019 Health Savings Acct. E	PR Batch 00007.08.2019 Hea	104.10
		PR Batch 00007.08.2019 Health Savings Acct. E	PR Batch 00007.08.2019 Hea	69.07
		PR Batch 00007.08.2019 Health Savings Acct. E	PR Batch 00007.08.2019 Hea	22.03
		PR Batch 00007.08.2019 Health Savings Acct. E	PR Batch 00007.08.2019 Hea	4.90
		PR Batch 00007.08.2019 Health Savings Acct. E	PR Batch 00007.08.2019 Hea	4.89
		PR Batch 00007.08.2019 Health Savings Acct. E	PR Batch 00007.08.2019 Hea	7.36
		PR Batch 00007.08.2019 Health Savings Acct. E	PR Batch 00007.08.2019 Hea	4.88
		Total for this ACH Check for Vendor PR*STERL:		605.36
ACH	PR*VSP	Vision Service Plan - CA	08/06/2019	
		PR Batch 00007.08.2019 Vision Insurance Prem	PR Batch 00007.08.2019 Visi	286.80
		PR Batch 00007.08.2019 Vision Insurance Prem	PR Batch 00007.08.2019 Visi	322.71
		PR Batch 00007.08.2019 Vision Insurance Prem	PR Batch 00007.08.2019 Visi	50.31
		PR Batch 00007.08.2019 Vision Insurance Prem	PR Batch 00007.08.2019 Visi	67.83
		PR Batch 00007.08.2019 Vision Insurance Prem	PR Batch 00007.08.2019 Visi	204.45
		Total for this ACH Check for Vendor PR*VSP:		932.10
ACH	AT7100 760-709-2974	AT&T Data Clay's iPad Data Plan	08/09/2019 July Visa Transactions	35.00
		Total for this ACH Check for Vendor AT7100:		35.00
ACH	DI7200 36443519438	DirectTV Eng. Bldg. Satellite Service	08/09/2019 July Visa Transactions	114.98
		Total for this ACH Check for Vendor DI7200:		114.98
ACH	UN5000	UPS	08/09/2019	
	July UPS	Service Charges	July Visa Transactions	134.50
	July UPS	Shipping Charges	July Visa Transactions	350.60
	July UPS	Shipping Charges	July Visa Transactions	16.31
	July UPS	Shipping Charges	July Visa Transactions	18.52
		Total for this ACH Check for Vendor UN5000:		519.93
ACH	WF0100	Wells Fargo VISA	08/09/2019	
	July	Staff BBQ	July Visa Transactions	149.78
	July	Meeting Snacks	July Visa Transactions	111.81
	July	Flowers & Card for J. Slover	July Visa Transactions	36.72

Check No	Vendor No Invoice No	Vendor Name Description	Check Date Reference	Check Amount
July		Sodas and Ice for Staff BBQ	July Visa Transactions	45.28
July		Adobe - SH	July Visa Transactions	14.99
July		Tires - Carpool Van (2)	July Visa Transactions	524.99
July		Kitchen Supplies	July Visa Transactions	147.81
July		Office Supplies	July Visa Transactions	456.50
July		Postage	July Visa Transactions	200.30
July		Investment Committee Lunch	July Visa Transactions	100.00
July		Board Meeting Snacks	July Visa Transactions	73.87
July		Adobe (2 Months) - MM	July Visa Transactions	29.98
July		Cert. Mail for Lien Letters	July Visa Transactions	61.65
July		Capital Asset/Projects Training - MM	July Visa Transactions	729.00
July		AP Training - MM	July Visa Transactions	199.00
July		MCWD Website Calendar	July Visa Transactions	8.08
July		PSD Office Supplies	July Visa Transactions	20.09
July		Postage	July Visa Transactions	17.36
July		Flagger Training	July Visa Transactions	55.00
July		Safety Drawing - Aug./Sept.	July Visa Transactions	150.00
July		Online Training - IY & BH	July Visa Transactions	50.00
July		Conference Calls	July Visa Transactions	22.41
July		Work Shirts - BH	July Visa Transactions	183.86
July		Car Wash - Veh# 88	July Visa Transactions	12.00
July		Ee Engagement Lunch	July Visa Transactions	49.07
July		Work Shirts - MB	July Visa Transactions	113.35
July		Adobe - KB and RM	July Visa Transactions	44.97
July		3-Drawer Pedestal - IY	July Visa Transactions	123.37
July		3-Drawer Pedestal - IY	July Visa Transactions	123.37
July		Weed Wacker	July Visa Transactions	556.86
July		Tow Veh #39	July Visa Transactions	60.00
July		Sun Screen/Bug Spray	July Visa Transactions	27.06
July		Report Cover	July Visa Transactions	5.37
July		iCloud - MB	July Visa Transactions	0.99
July		Certified Mail	July Visa Transactions	6.85
July		Online Training - IY	July Visa Transactions	25.00
July		Hats and Shirts	July Visa Transactions	49.56
July		Fittings for Radio Antenna Cables	July Visa Transactions	451.08
July		Shirts/Hats	July Visa Transactions	49.57
July		Tubing for Chemical Pump	July Visa Transactions	352.97
July		Replacement Lighting for LMTP	July Visa Transactions	868.75
July		Work Boots - RG	July Visa Transactions	131.05
July		Hats for LM Crew	July Visa Transactions	153.01
July		Work Clothes - JB, PR, RG	July Visa Transactions	1,111.10
July		Postage	July Visa Transactions	7.70
July		D3 Exam Review - RG	July Visa Transactions	205.00
July		Tires for 2 Trailers	July Visa Transactions	772.30
July		Cert. Review Class - RL	July Visa Transactions	190.00
July		Lunch w/SWRCB	July Visa Transactions	46.17
July		Adobe - TN, SS	July Visa Transactions	25.98
July		Locks	July Visa Transactions	94.07
July		Cert. Renewal - RG	July Visa Transactions	280.00
July		Condo Repair Supplies	July Visa Transactions	17.68
July		Credit from Sears	July Visa Transactions	-343.67
Total for this ACH Check for Vendor WF0100:				8,999.06
ACH	PR*CATAX	CA Tax Payment ACH	08/13/2019	
		PR Batch 00015.08.2019 State Income Tax	PR Batch 00015.08.2019 Stat	50.00
Total for this ACH Check for Vendor PR*CATAX:				50.00
ACH	PR*FEDTX	Federal Tax Payment ACH	08/13/2019	

Check No	Vendor No Invoice No	Vendor Name Description	Check Date Reference	Check Amount
		PR Batch 00015.08.2019 Federal Income Tax	PR Batch 00015.08.2019 Fed	200.00
		PR Batch 00015.08.2019 FICA Employee Portio	PR Batch 00015.08.2019 FIC.	139.80
		PR Batch 00015.08.2019 FICA Employer Portio	PR Batch 00015.08.2019 FIC.	139.80
		PR Batch 00015.08.2019 Medicare Employee Pc	PR Batch 00015.08.2019 Mec	32.68
		PR Batch 00015.08.2019 Medicare Employer Po	PR Batch 00015.08.2019 Mec	32.68
		Total for this ACH Check for Vendor PR*FEDTX:		544.96
ACH	PR*VSP	Vision Service Plan - CA	08/13/2019	
		PR Batch 00015.08.2019 Vision Insurance Prem	PR Batch 00015.08.2019 Visi	119.50
		Total for this ACH Check for Vendor PR*VSP:		119.50
ACH	PR*AFLAC	AFLAC	08/21/2019	
		PR Batch 00021.08.2019 Aflac After Tax	PR Batch 00021.08.2019 Afla	42.27
		PR Batch 00021.08.2019 Aflac After Tax	PR Batch 00021.08.2019 Afla	1.46
		PR Batch 00021.08.2019 Aflac After Tax	PR Batch 00021.08.2019 Afla	12.06
		PR Batch 00021.08.2019 Aflac Pre-Tax	PR Batch 00021.08.2019 Afla	121.25
		PR Batch 00021.08.2019 Aflac Pre-Tax	PR Batch 00021.08.2019 Afla	11.03
		PR Batch 00021.08.2019 Aflac Pre-Tax	PR Batch 00021.08.2019 Afla	20.79
		Total for this ACH Check for Vendor PR*AFLAC:		208.86
ACH	PR*CATAX	CA Tax Payment ACH	08/21/2019	
		PR Batch 00021.08.2019 Ca. State Disability	PR Batch 00021.08.2019 Ca.	383.59
		PR Batch 00021.08.2019 Ca. State Disability	PR Batch 00021.08.2019 Ca.	467.88
		PR Batch 00021.08.2019 Ca. State Disability	PR Batch 00021.08.2019 Ca.	98.36
		PR Batch 00021.08.2019 Ca. State Disability	PR Batch 00021.08.2019 Ca.	57.08
		PR Batch 00021.08.2019 Ca. State Disability	PR Batch 00021.08.2019 Ca.	297.56
		PR Batch 00021.08.2019 State Income Tax	PR Batch 00021.08.2019 Stat	2,097.02
		PR Batch 00021.08.2019 State Income Tax	PR Batch 00021.08.2019 Stat	1,706.93
		PR Batch 00021.08.2019 State Income Tax	PR Batch 00021.08.2019 Stat	425.99
		PR Batch 00021.08.2019 State Income Tax	PR Batch 00021.08.2019 Stat	253.61
		PR Batch 00021.08.2019 State Income Tax	PR Batch 00021.08.2019 Stat	1,098.92
		Total for this ACH Check for Vendor PR*CATAX:		6,886.94
ACH	PR*FEDTX	Federal Tax Payment ACH	08/21/2019	
		PR Batch 00021.08.2019 Federal Income Tax	PR Batch 00021.08.2019 Fed	5,705.51
		PR Batch 00021.08.2019 Federal Income Tax	PR Batch 00021.08.2019 Fed	4,987.59
		PR Batch 00021.08.2019 Federal Income Tax	PR Batch 00021.08.2019 Fed	1,149.36
		PR Batch 00021.08.2019 Federal Income Tax	PR Batch 00021.08.2019 Fed	661.56
		PR Batch 00021.08.2019 Federal Income Tax	PR Batch 00021.08.2019 Fed	3,055.60
		PR Batch 00021.08.2019 Medicare Employee Pc	PR Batch 00021.08.2019 Mec	673.60
		PR Batch 00021.08.2019 Medicare Employee Pc	PR Batch 00021.08.2019 Mec	685.79
		PR Batch 00021.08.2019 Medicare Employee Pc	PR Batch 00021.08.2019 Mec	143.80
		PR Batch 00021.08.2019 Medicare Employee Pc	PR Batch 00021.08.2019 Mec	82.82
		PR Batch 00021.08.2019 Medicare Employee Pc	PR Batch 00021.08.2019 Mec	434.90
		PR Batch 00021.08.2019 Medicare Employer Po	PR Batch 00021.08.2019 Mec	673.60
		PR Batch 00021.08.2019 Medicare Employer Po	PR Batch 00021.08.2019 Mec	685.79
		PR Batch 00021.08.2019 Medicare Employer Po	PR Batch 00021.08.2019 Mec	143.80
		PR Batch 00021.08.2019 Medicare Employer Po	PR Batch 00021.08.2019 Mec	82.82
		PR Batch 00021.08.2019 Medicare Employer Po	PR Batch 00021.08.2019 Mec	434.90
		Total for this ACH Check for Vendor PR*FEDTX:		19,601.44
ACH	PR*FTJ	FTJ Fund Choice	08/21/2019	
		PR Batch 00021.08.2019 Deferred Comp. Match	PR Batch 00021.08.2019 Defi	893.94
		PR Batch 00021.08.2019 Deferred Comp. Match	PR Batch 00021.08.2019 Defi	915.26
		PR Batch 00021.08.2019 Deferred Comp. Match	PR Batch 00021.08.2019 Defi	196.59
		PR Batch 00021.08.2019 Deferred Comp. Match	PR Batch 00021.08.2019 Defi	114.29

Check No	Vendor No Invoice No	Vendor Name Description	Check Date Reference	Check Amount
		PR Batch 00021.08.2019 Deferred Comp. Match	PR Batch 00021.08.2019 Defi	579.13
		PR Batch 00021.08.2019 FTJ Deferred Comp	PR Batch 00021.08.2019 FTJ	5,673.93
		PR Batch 00021.08.2019 FTJ Deferred Comp	PR Batch 00021.08.2019 FTJ	5,114.97
		PR Batch 00021.08.2019 FTJ Deferred Comp	PR Batch 00021.08.2019 FTJ	1,296.45
		PR Batch 00021.08.2019 FTJ Deferred Comp	PR Batch 00021.08.2019 FTJ	829.86
		PR Batch 00021.08.2019 FTJ Deferred Comp	PR Batch 00021.08.2019 FTJ	3,181.97
		PR Batch 00021.08.2019 FTJ Pension	PR Batch 00021.08.2019 FTJ	9,256.23
		PR Batch 00021.08.2019 FTJ Pension	PR Batch 00021.08.2019 FTJ	9,357.88
		PR Batch 00021.08.2019 FTJ Pension	PR Batch 00021.08.2019 FTJ	1,966.52
		PR Batch 00021.08.2019 FTJ Pension	PR Batch 00021.08.2019 FTJ	1,142.64
		PR Batch 00021.08.2019 FTJ Pension	PR Batch 00021.08.2019 FTJ	5,950.88
Total for this ACH Check for Vendor PR*FTJ:				46,470.54
ACH	PR*NATWD	Nationwide Retirement Solution	08/21/2019	
		PR Batch 00021.08.2019 Nationwide Retirement	PR Batch 00021.08.2019 Nati	25.85
Total for this ACH Check for Vendor PR*NATWD:				25.85
ACH	PR*STERL	Sterling Health Service Administration	08/21/2019	
		PR Batch 00021.08.2019 Health Savings Acct. E	PR Batch 00021.08.2019 Hea	250.00
		PR Batch 00021.08.2019 Health Savings Acct. E	PR Batch 00021.08.2019 Hea	69.06
		PR Batch 00021.08.2019 Health Savings Acct. E	PR Batch 00021.08.2019 Hea	69.08
		PR Batch 00021.08.2019 Health Savings Acct. E	PR Batch 00021.08.2019 Hea	104.10
		PR Batch 00021.08.2019 Health Savings Acct. E	PR Batch 00021.08.2019 Hea	69.06
		PR Batch 00021.08.2019 Health Savings Acct. E	PR Batch 00021.08.2019 Hea	22.03
		PR Batch 00021.08.2019 Health Savings Acct. E	PR Batch 00021.08.2019 Hea	4.91
		PR Batch 00021.08.2019 Health Savings Acct. E	PR Batch 00021.08.2019 Hea	4.88
		PR Batch 00021.08.2019 Health Savings Acct. E	PR Batch 00021.08.2019 Hea	7.36
		PR Batch 00021.08.2019 Health Savings Acct. E	PR Batch 00021.08.2019 Hea	4.88
Total for this ACH Check for Vendor PR*STERL:				605.36
56489	SW6100 TNelson	SWRCB-DWOCP Tyler Nelson	08/02/2019 T3 Cert. Renewal	90.00
Total for Check Number 56489:				90.00
56490	AL6400 M0207655 M0208828 M0209137	Alpine Paint Manifold Filter Painting Supplies - Plant 2 Painting Supplies - Plant 2	08/07/2019 Building Maintenance Building Maintenance Building Maintenance	8.09 438.22 140.23
Total for Check Number 56490:				586.54
56491	AM3000 466269 466534	American Business Machines Co. Operations Maintenance Agreement Eng./Admin. Maint. Agreement	08/07/2019 Printer/Copiers Printer/Copiers	86.46 1,373.20
Total for Check Number 56491:				1,459.66
56492	AQ6000 39215 39249	Aqua Ben Corporation 1 Pallet 1688 Hydrofloc HF 860, 3 totes = 2800 lbs	08/07/2019 WWTP Operating Chemicals Water Treatment Chemicals	7,419.67 8,145.90
Total for Check Number 56492:				15,565.57
56493	BA1000 BF91597 BF91598 BF91823 BF91824	Babcock Laboratories, Inc. Lab Testing Services Lab Testing Services Lab Testing Services Lab Testing Services	08/07/2019 Lab Testing Services Lab Testing Services Lab Testing Services Lab Testing Services	64.00 160.00 122.00 210.00

Check No	Vendor No Invoice No	Vendor Name Description	Check Date Reference	Check Amount
	BF92301	Lab Testing Services	Lab Testing Services	121.00
	BF92392	Lab Testing Services	Lab Testing Services	117.00
	BG90470	Lab Testing Services	Lab Testing Services	69.00
	BG90511	Lab Testing Services	Lab Testing Services	1,594.00
	BG90904	Lab Testing Services	Lab Testing Services	48.00
	BG90988	Lab Testing Services	Lab Testing Services	85.00
	BG91304	Lab Testing Services	Lab Testing Services	117.00
Total for Check Number 56493:				2,707.00
56494	BI4000 162686	Bishop Ford Rear Glass Assembly	08/07/2019 Vehicle Maintenance	55.18
Total for Check Number 56494:				55.18
56495	BI6000 00000474 00000474 00000474 00000475 00000475 00000476	Bishop Welding Supply Tank Rental Tank Rental Tank Rental Tank Rental Tank Rental Tank Rental	08/07/2019 Tank Rental Tank Rental Tank Rental Tank Rental Tank Rental Tank Rental	20.83 20.83 20.84 25.00 25.00 37.50
Total for Check Number 56495:				150.00
56496	BR1800 13044	Bravo Gardens, Inc. July	08/07/2019 Landscaping Services	150.00
Total for Check Number 56496:				150.00
56497	CA7000 32521 32532 32666 MSP32508	Carmichael Business Technology Cloud Backup Web Hosting - 2019/2020 VOIP Phone Service IT Services	08/07/2019 Monthly Agreement - August Annual Agreement Monthly Agreement - August Monthly Agreement - August	250.00 180.00 623.15 2,500.00
Total for Check Number 56497:				3,553.15
56498	CA8700 WE.19.006-1	Cavanaugh & Associates, P.A. 2018 AWWA Water Audit Validation	08/07/2019 Professional Services	2,500.00
Total for Check Number 56498:				2,500.00
56499	CB1000 94000120197	California Broadband Cooperative August	08/07/2019 Internet Service	1,050.00
Total for Check Number 56499:				1,050.00
56500	CO5800 3020	Conriquez Cleaning July	08/07/2019 Janatorial Services	2,200.00
Total for Check Number 56500:				2,200.00
56501	DO4000 718372 718747 719197 719536 719935 720185 720228 720504	Do-It Center Parts for Wash-Down Gun on Vactor Parts for Wash-Down Gun on Vactor Painting Supplies - Plant 2 Draino Wall Light WWTP Grit Removal System WWTP Grit Removal System WWTP Grit Removal System	08/07/2019 Department Tools Department Tools Building Maintenance Building Maintenance Building Maintenance Construction Supplies Construction Supplies Construction Supplies	51.67 3.87 79.63 10.66 10.66 5.76 30.98 15.01

Check No	Vendor No Invoice No	Vendor Name Description	Check Date Reference	Check Amount
	720560	WWTP Grit Removal System	Construction Supplies	30.99
	721833	Painting Supplies - Engineering Bldg.	Building Maintenance	125.99
	721921	Painting Supplies - Engineering Bldg.	Building Maintenance	83.05
	722004	Painting Supplies - Engineering Bldg.	Building Maintenance	41.53
	722058	Paint - Engineering Building	Building Maintenance	387.88
	722148	Cutting Bits	Department Tools	15.87
Total for Check Number 56501:				893.55
56502	FE6300	Ferguson Enterprises, Inc. 1423	08/07/2019	
	1474235	Replacement 8" Gate Valve for College Vault	Line M&R	1,495.54
	1474939	Hydrant Meter Assembly	Department Tool	824.81
Total for Check Number 56502:				2,320.35
56503	FG5000	FGL Environmental	08/07/2019	
	906626A	Lab Services	Lab Services	28.00
	906856A	Lab Services	Lab Services	162.00
Total for Check Number 56503:				190.00
56504	GR1000	Grainger, Inc.	08/07/2019	
	9226202894	Paper Products, Tire Guage, Squeegee	District Supplies	671.53
	9235610574	Coated Gloves & Safety Glasses	Department Supplies	108.50
	9237409678	Coated Gloves	Department Supplies	108.83
	9238041405	Tool Bag	Department Tool	64.09
	9238331160	Cleaning Supplies	District Supplies	278.63
	9238692033	Tool Bag	Department Tool	48.28
	9242565522	Hammer Drill Bit	Department Tool	44.56
	9242726132	Drill Bits	Department Tools	186.29
	9248671126	Trash Bags	District Supplies	321.14
	9251149101	Paper Plates	District Supplies	49.16
	9251327319	Cleaning Supplies, Weed Killer	District Supplies	447.60
Total for Check Number 56504:				2,328.61
56505	HA3000	Hach Company	08/07/2019	
	11543680	Lab Supplies	Lab Supplies	121.10
	11557245	Calibration Lid for 5300 Turbidity Meter	Line M&R	25.46
	11557245	281 pH Probe	Line M&R	1,044.90
	11564051	GLI pH Probe	Line M&R	1,244.52
	11570907	Flow Sensor for 5300 Turbidity Meter	Line M&R	351.27
Total for Check Number 56505:				2,787.25
56506	HI4000	High Country Lumber, Inc.	08/07/2019	
	272938	Original Invoice 89895	Finance Charge	5.07
	93455	Parts for Wash-Down Gun on Vactor	Department Tool	17.23
	94706	Grout	Line M&R	673.17
	94708	WWTP Grit Removal System	Construction Supplies	296.67
	94738	WWTP Grit Removal System	Construction Supplies	59.26
	94780	WWTP Grit Removal System	Construction Supplies	15.71
	95265	Siding Repair - Plant 1	Building Maintenance	62.16
	95276	New Line Head for Weed Trimmer	Department Tool	43.09
	95533	Drywall Repair	Building Maintenance	39.79
	95802	WWTP Grit Removal System	Construction Supplies	258.83
	G31139	Original Invoice 90267	Refund for Return of Merchar	-9.22
	G35011	Original Invoice 91831	Refund for Return of Merchar	-58.14
Total for Check Number 56506:				1,403.62

Check No	Vendor No Invoice No	Vendor Name Description	Check Date Reference	Check Amount
56507	ID3800	Idexx Distribution, Inc.	08/07/2019	
	3049350852	Lab Supplies	Lab Supplies	1,011.16
	3049350852	Lab Supplies	Lab Supplies	16.03
	3049350852	Lab Supplies	Lab Supplies	30.61
	3049350852	Lab Supplies	Lab Supplies	861.45
Total for Check Number 56507:				1,919.25
56508	IN4000	Infosend, Inc.	08/07/2019	
	155499	May Bills w/Insert	UB Statement Processing	2,151.26
	156496	June eBills	UB Statement Processing	423.20
	156905	June Bills	UB Statement Processing	1,792.23
Total for Check Number 56508:				4,366.69
56509	KA4000	Kadesh & Associates, LLC	08/07/2019	
	8-19	July	Professional Services	9,000.00
Total for Check Number 56509:				9,000.00
56510	KI2000	KIBS-FM	08/07/2019	
	0441190741899	July	District Advertising	250.00
Total for Check Number 56510:				250.00
56511	KM5000	KMMT-FM	08/07/2019	
	1326-00002-0012	June	District Advertising	200.00
Total for Check Number 56511:				200.00
56512	MA3000	Mammoth Disposal	08/07/2019	
	971871	July	Trash Removal Services	1,350.00
Total for Check Number 56512:				1,350.00
56513	MA4900	Mammoth Lock & Key	08/07/2019	
	52040	Replacement Keys for #84 and #76	Vehicle Maintenance	505.05
Total for Check Number 56513:				505.05
56514	MA4950	Mammoth Mechanical Services, Inc.	08/07/2019	
	2221	Repair Lab AC Unit	Building Maintenance	530.00
Total for Check Number 56514:				530.00
56515	MA6000	Mammoth Ready Mix	08/07/2019	
	24825	WWTP Grit Removal System	Construction Supplies	291.18
Total for Check Number 56515:				291.18
56516	MC5000	McMaster-Carr Supply Co.	08/07/2019	
	10573536	1/2" Y Strainer	Line M&R	220.59
	10573536	1/4" Valve	Line M&R	102.90
	10573536	1/2" x 1/4" Bushing	Line M&R	31.67
	10573536	1/4" x 1/4" Tube Adapter	Line M&R	39.80
Total for Check Number 56516:				394.96
56517	MI6000	Mission Uniform & Linen	08/07/2019	
	July	July	Linen and Uniform Service	781.75
	July	July	Linen and Uniform Service	79.56
	July	July	Linen and Uniform Service	44.12

Check No	Vendor No Invoice No	Vendor Name Description	Check Date Reference	Check Amount
		July	Linen and Uniform Service	22.06
		July	Linen and Uniform Service	22.06
		July	Linen and Uniform Service	56.84
		July	Linen and Uniform Service	133.61
				<hr/>
Total for Check Number 56517:				1,140.00
56518	NT1000 10781	NTU Technologies, Inc. 1500 Gallons 929 Polymer	08/07/2019 WWTP Operating Chemicals	12,775.95
				<hr/>
Total for Check Number 56518:				12,775.95
56519	PH1000	Phenova	08/07/2019	
	151076	Lab Supplies	Lab Supplies	102.46
	151076	Lab Supplies	Lab Supplies	77.14
	151076	Lab Supplies	Lab Supplies	77.14
	151076	Lab Supplies	Lab Supplies	95.22
	151076	Lab Supplies	Lab Supplies	85.76
	151642	Lab Supplies	Lab Supplies	190.21
				<hr/>
Total for Check Number 56519:				627.93
56520	PR*IUOE	Int'l Union of Op. Engineers	08/07/2019	
	8-7-19	August Union Dues	August Union Dues	66.00
	8-7-19	August Union Dues	August Union Dues	192.04
	8-7-19	August Union Dues	August Union Dues	4.45
	8-7-19	August Union Dues	August Union Dues	19.02
	8-7-19	August Union Dues	August Union Dues	158.49
				<hr/>
Total for Check Number 56520:				440.00
56521	PR*STAND	Standard Insurance Company	08/07/2019	
	7-10-19	Staff Standard Long Term Disb.	Staff Disability Premium	273.36
	7-10-19	Staff Standard Long Term Disb.	Staff Disability Premium	270.29
	7-10-19	Staff Standard Long Term Disb..	Staff Disability Premium	60.97
	7-10-19	Staff Standard Long Term Disb.	Staff Disability Premium	46.07
	7-10-19	Staff Standard Long Term Disb.	Staff Disability Premium	170.37
	7-10-19	Staff Standard Shrt Term Disb	Staff Disability Premium	36.46
	7-10-19	Staff Standard Shrt Term Disb	Staff Disability Premium	36.08
	7-10-19	Staff Standard Shrt Term Disb	Staff Disability Premium	8.13
	7-10-19	Staff Standard Shrt Term Disb	Staff Disability Premium	6.14
	7-10-19	Staff Standard Shrt Term Disb	Staff Disability Premium	22.67
	7-24-19	Standard Long Term Disb.	Staff Disability Premium	278.88
	7-24-19	Standard Long Term Disb.	Staff Disability Premium	278.67
	7-24-19	Standard Long Term Disb.	Staff Disability Premium	55.68
	7-24-19	Standard Long Term Disb.	Staff Disability Premium	35.95
	7-24-19	Standard Long Term Disb.	Staff Disability Premium	173.22
	7-24-19	Standard Shrt Term Disb	Staff Disability Premium	37.19
	7-24-19	Standard Shrt Term Disb	Staff Disability Premium	37.07
	7-24-19	Standard Shrt Term Disb	Staff Disability Premium	7.46
	7-24-19	Standard Shrt Term Disb	Staff Disability Premium	4.78
	7-24-19	Standard Shrt Term Disb	Staff Disability Premium	23.16
	7-24-19	Staff Disability Insurance Premium w/Adjustme	Staff Disability Insurance Prei	75.78
				<hr/>
Total for Check Number 56521:				1,938.38
56522	RI2400 78172	Rich Environmental Services July	08/07/2019 Monthly Tank Inspections	100.00
				<hr/>
Total for Check Number 56522:				100.00

Check No	Vendor No Invoice No	Vendor Name Description	Check Date Reference	Check Amount
56523	RP*1001 HET 1	Marc Margulies Aloha Sudz Laundromat	08/07/2019 Aloha Sudz Laundromat	157.99
Total for Check Number 56523:				157.99
56524	RP1063 HET 2	Mary Hoeschen 398 Manzanita Rd., Unit C	08/07/2019 398 Manzanita Rd., Unit C	400.00
Total for Check Number 56524:				400.00
56525	RP1570 HET 1	Joseph Mark Mammoth Mountains Apartments, #2	08/07/2019 Mammoth Mountains Apartm	200.00
Total for Check Number 56525:				200.00
56526	RP1574 HET 1	Holly Terrell 86 Trails End Rd.	08/07/2019 86 Trails End Rd.	174.50
Total for Check Number 56526:				174.50
56527	RP1575 HET 2	Gail Hylton Viewpoint Condos, #108	08/07/2019 Viewpoint Condos, #108	400.00
Total for Check Number 56527:				400.00
56528	RP1576 HET 2	Scott Hardesty Snowcreek IV Condos, #550	08/07/2019 Snowcreek IV Condos, #550	400.00
Total for Check Number 56528:				400.00
56529	RP1577 HET 1	Kent Mader Juniper Springs Lodge, #233	08/07/2019 Juniper Springs Lodge, #233	200.00
Total for Check Number 56529:				200.00
56530	RP1578 HET 1	Miguel Solorio Tamarack Condos, #190	08/07/2019 Tamarack Condos, #190	108.25
Total for Check Number 56530:				108.25
56531	SI3300 28474 28474 28474	Sierra Employment Services, Inc. Week Ending 7/21/19 Week Ending 7/21/19 Week Ending 7/21/19	08/07/2019 Temp. Services Temp. Services Temp. Services	2,159.06 1,261.24 17,956.57
Total for Check Number 56531:				21,376.87
56532	SI3900 2931-3	Sierra Wave Media July	08/07/2019 District Advertising	399.00
Total for Check Number 56532:				399.00
56533	ST3000 413174 970006 970013 970015	Steves Auto & Truck Parts Delivery from Bishop Ford Battery for Cut-Off Saw Vehicle #58 Tire Valve	08/07/2019 Delivery Charge Equipment M&R Vehicle Maintenance Vehicle Maintenance	12.50 59.08 30.16 3.22
Total for Check Number 56533:				104.96
56534	SU7300 0135763-IN 0135764-IN	Surface Pumps, Inc. East Lake Mary Lift Station Rehab Tamarack Lift Station Rehab	08/07/2019 Replacement Pumps Replacement Pumps	24,137.47 24,225.69

Check No	Vendor No Invoice No	Vendor Name Description	Check Date Reference	Check Amount
			Total for Check Number 56534:	48,363.16
56535	SW6100 RMotley	SWRCB-DWOCP Rob Motley	08/07/2019 T2 Certification	60.00
			Total for Check Number 56535:	60.00
56536	TH1000 5051411	Thatcher Company, Inc 25% Sodium Hydroxide for LMWTP	08/07/2019 Water Treatment Chemicals	5,656.68
			Total for Check Number 56536:	5,656.68
56537	UB*00273	PROMINENT ESCROW SERVICES, INC Refund Check	08/07/2019	27.11
			Total for Check Number 56537:	27.11
56538	UB*00274	RALPH & JULIE KIMBALL Refund Check	08/07/2019	626.40
			Total for Check Number 56538:	626.40
56539	UB*00275	DAVID & SUSAN MOSS Refund Check	08/07/2019	57.28
			Total for Check Number 56539:	57.28
56540	US1500 954367	USA Blue Book Rubber Hoses (2)	08/07/2019 Department Tools	320.52
			Total for Check Number 56540:	320.52
56541	VE6150 9834527865 9834527865 9834527865 9834527865 9834527865 9834527865 9834527865 9834527865	Verizon Wireless 6/22/19 - 7/21/19 6/22/19 - 7/21/19 6/22/19 - 7/21/19 6/22/19 - 7/21/19 6/22/19 - 7/21/19 6/22/19 - 7/21/19 6/22/19 - 7/21/19 6/22/19 - 7/21/19 6/22/19 - 7/21/19	08/07/2019 iPad Data Plans iPad Data Plans iPad Data Plans iPad Data Plans iPad Data Plans iPad Data Plans iPad Data Plans iPad Data Plans	39.14 39.14 97.85 58.71 9.78 19.57 58.71 9.78
			Total for Check Number 56541:	332.68
56542	WE5500 57944763 57946352 57951677	Western Nevada Supply Tool to Clear Clogged Drains ClaVal - Order Through Western NV 3/4" Meter Pits (6)	08/07/2019 District Tool Line M&R Warehouse Inventory	391.78 996.99 3,293.14
			Total for Check Number 56542:	4,681.91
56543	J12000 19 Larkspur Dr.	ASAP Appraisals 19 Larkspur Dr.	08/09/2019 Appraisal Services	400.00
			Total for Check Number 56543:	400.00
56544	KH1000 13500539	Kimley-Horn and Associates. Inc. WWTP Back-Up Power and Battery UPS	08/09/2019 Professional Services	5,000.00
			Total for Check Number 56544:	5,000.00
56545	WI5300	The Window Fair	08/09/2019	

Check No	Vendor No Invoice No	Vendor Name Description	Check Date Reference	Check Amount
	2445	Finance Office	Window Blinds	1,995.53
			Total for Check Number 56545:	1,995.53
56546	AR2000 7841	Arbor Environmental, LLC 19 Employees	08/14/2019 Respirator Fit Testing	1,480.00
			Total for Check Number 56546:	1,480.00
56547	BA7200 July July July	Bartkiewicz, Kronick & Shanahan General ORMAT Well 32	08/14/2019 Legal Services - July Legal Services - July Legal Services - July	15,310.25 3,150.00 1,190.00
			Total for Check Number 56547:	19,650.25
56548	DO4000 721896 723395 723539 723551 723626	Do-It Center Hooks Eng. Bldg. Lunchroom Water Filter Line/Equipment M & R Line/Equipment M & R Landscaping Cultivators	08/14/2019 Line/Equipment M & R Building Maintenance Line/Equipment M & R Line/Equipment M & R Department Tools	11.60 15.49 13.55 12.10 60.10
			Total for Check Number 56548:	112.84
56549	EL3200 F-S171098	Electric Motor Shop, Inc. Parts for New VFDs	08/14/2019 Line/Equipment M & R	663.03
			Total for Check Number 56549:	663.03
56550	GR1000 9254984470	Grainger, Inc. Mouse Traps	08/14/2019 District Supplies	15.36
			Total for Check Number 56550:	15.36
56551	GR2000 4442	The Grasshopper July	08/14/2019 Gateway Arch Landscaping S	250.00
			Total for Check Number 56551:	250.00
56552	HA1000 E11614	Haaker Equipment Company July	08/14/2019 Vactor Rental	12,930.00
			Total for Check Number 56552:	12,930.00
56553	HI4000 276321 90267 91831 94710	High Country Lumber, Inc. Weed Wacker Line Head Plant 2 Paint Supplies Distribution System Improvements FY20 50 pk Rivets	08/14/2019 Department Supplies Building Maintenance Construction Supplies Department Supplies	43.09 9.22 58.14 17.22
			Total for Check Number 56553:	127.67
56554	IN6000 00128531 00128531 00128531 00128531 00128531 00128531	In-Situ, Inc. Monitor Well Transducers Monitor Well Transducers Lakes Basin Monitor Transducer Cables Lakes Basin Monitoring Radios External Antennas 1-Year Extended Warranty	08/14/2019 Equipment M & R Equipment M & R Equipment M & R Equipment M & R Equipment M & R Equipment M & R	8,958.32 4,740.53 745.52 4,284.71 182.33 413.28
			Total for Check Number 56554:	19,324.69

Check No	Vendor No Invoice No	Vendor Name Description	Check Date Reference	Check Amount
56555	IN8000 22152	Inyo Crude, Inc. Diesel Fuel Stock	08/14/2019 Diesel Fuel Stock	11,905.37
Total for Check Number 56555:				11,905.37
56556	JA2600 MCWD_AUG2019ad	Jasdesign August Ad	08/14/2019 Graphic Design Services	170.50
Total for Check Number 56556:				170.50
56557	MA3000 972226	Mammoth Disposal Distribution System Improvements FY20	08/14/2019 Toilet Rental	216.78
Total for Check Number 56557:				216.78
56558	MA6000 24796	Mammoth Ready Mix Distribution System Improvements FY20	08/14/2019 Construction Materials	3,792.80
Total for Check Number 56558:				3,792.80
56559	MC5000 12303644 12303645	McMaster-Carr Supply Co. S-Hooks Sheet Metal Screws	08/14/2019 District Supplies District Supplies	35.68 41.71
Total for Check Number 56559:				77.39
56560	MO6400 0719	Mono County Public Works July	08/14/2019 Sludge Processing	23,209.22
Total for Check Number 56560:				23,209.22
56561	PE5300 6283	Penhall Company WWTP Grit Removal System	08/14/2019 Construction Project	5,955.00
Total for Check Number 56561:				5,955.00
56562	PL1000 Refund	Plum Family Limited Partnership 1" Meter Fee Reduction	08/14/2019 Connection Fee Refund	2,527.00
Total for Check Number 56562:				2,527.00
56563	PR*ACHBA	ACWA - Joint Powers Ins Authority	08/14/2019	
	7-18-19	Board Dental Insurance Premium	Board Health Insurance Premi	680.73
	7-18-19	Board Life Insurance Premium	Board Health Insurance Premi	35.65
	7-18-19	Board Medical Insurance Premium	Board Health Insurance Premi	9,536.11
	8-7-19	Staff Dental Insurance Premium	Staff Health Insurance Premiu	1,313.80
	8-7-19	Staff Dental Insurance Premium	Staff Health Insurance Premiu	1,533.26
	8-7-19	Staff Dental Insurance Premium	Staff Health Insurance Premiu	203.90
	8-7-19	Staff Dental Insurance Premium	Staff Health Insurance Premiu	283.35
	8-7-19	Staff Dental Insurance Premium	Staff Health Insurance Premiu	976.49
	8-7-19	Staff Life Insurance Premium	Staff Health Insurance Premiu	921.63
	8-7-19	Staff Life Insurance Premium	Staff Health Insurance Premiu	507.30
	8-7-19	Staff Life Insurance Premium	Staff Health Insurance Premiu	79.73
	8-7-19	Staff Life Insurance Premium	Staff Health Insurance Premiu	103.77
	8-7-19	Staff Life Insurance Premium	Staff Health Insurance Premiu	400.52
	8-7-19	Staff Medical Insurance Premium	Staff Health Insurance Premiu	19,644.95
	8-7-19	Staff Medical Insurance Premium	Staff Health Insurance Premiu	21,738.28
	8-7-19	Staff Medical Insurance Premium	Staff Health Insurance Premiu	2,889.51
	8-7-19	Staff Medical Insurance Premium	Staff Health Insurance Premiu	3,904.31
	8-7-19	Staff Medical Insurance Premium	Staff Health Insurance Premiu	14,236.99
	8-7-19	Staff Health Insurance Premium w/Adjustment	Staff Health Insurance Premiu	797.16
	8-7-19	Staff Health Insurance Premium w/Adjustment	Staff Health Insurance Premiu	6,123.29

Check No	Vendor No Invoice No	Vendor Name Description	Check Date Reference	Check Amount
			Total for Check Number 56563:	85,910.73
56564	RP*101 HET 1	Mary Bresnan Big Wood Condos, #92	08/14/2019 Big Wood Condos, #92	200.00
			Total for Check Number 56564:	200.00
56565	RP1579 HECW 1	Catherine Ritter 2036 Forest Trail	08/14/2019 2036 Forest Trail	400.00
			Total for Check Number 56565:	400.00
56566	RP1580 HET 1	Ashley Walker La Residence Condos, #N7	08/14/2019 La Residence Condos, #N7	200.00
			Total for Check Number 56566:	200.00
56567	RP1581 HET 1	Caroline Gim Sherwin Villas, #43	08/14/2019 Sherwin Villas, #43	200.00
			Total for Check Number 56567:	200.00
56568	RP1582 HET 1	Robin Lee Snowcreek V Condos, #775	08/14/2019 Snowcreek V Condos, #775	200.00
			Total for Check Number 56568:	200.00
56569	RP1583 HET 2	Greg Ziebarth Ski Trail MHP, #44	08/14/2019 Ski Trail MHP, #44	400.00
			Total for Check Number 56569:	400.00
56570	RP1584 HET 2	Patrick Findley Snowcreek V, #788	08/14/2019 Snowcreek V, #788	400.00
			Total for Check Number 56570:	400.00
56571	RP1585 HET 2	Stanley D. Taeger Snowcreek V, #782	08/14/2019 Snowcreek V, #782	400.00
			Total for Check Number 56571:	400.00
56572	RP1586 HET 3	John G. Niles Snowcreek V, #771	08/14/2019 Snowcreek V, #771	500.00
			Total for Check Number 56572:	500.00
56573	SI3300 28544 28544 28544	Sierra Employment Services, Inc. Week Ending 8/4/19 Week Ending 8/4/19 Distribution System Improvements FY20	08/14/2019 Temp Services Temp Services Temp Services	2,283.76 982.02 19,571.82
			Total for Check Number 56573:	22,837.60
56574	ST3000 413791 971131 971133	Steves Auto & Truck Parts Refund for Invoice Error DEF DEF, Air & Oil Filters	08/14/2019 Construction Supplies Vehicle Maintenance Warehouse Inventory	-113.56 83.98 234.53
			Total for Check Number 56574:	204.95
56575	TA1000	Tamarack HOA	08/14/2019	

Check No	Vendor No Invoice No	Vendor Name Description	Check Date Reference	Check Amount
	August	Tamarack HOA Dues	HOA Dues	575.00
				<hr/>
Total for Check Number 56575:				575.00
56576	TI4200 60571	Titan Construction Supply Concrete Saw Repair	08/14/2019 Equipment Repair	1,810.00
				<hr/>
Total for Check Number 56576:				1,810.00
56577	UB*00276	THE LIGHTHOUSE Refund Check	08/14/2019	1,460.25
				<hr/>
Total for Check Number 56577:				1,460.25
56578	VE6151 9835332976	Verizon Wireless 7/4/19 - 8/3/19	08/14/2019 Land Lines	101.00
				<hr/>
Total for Check Number 56578:				101.00
56579	WA7900 9859	Water Works Engineers LMTP Improvements	08/14/2019 Professional Services	1,014.65
				<hr/>
Total for Check Number 56579:				1,014.65
56580	WE5500 17972952 17973341 57946419 57970737 CM17828577	Western Nevada Supply Sewer Fittings Sewer Plugs T-6 Replacement Valves 15" Meter Pads (24) Merchandise Return	08/14/2019 Warehouse Inventory Warehouse Inventory T-6 Replacement Valves Warehouse Inventory Construction Supplies	1,023.04 93.40 19,481.24 603.31 -4,766.97
				<hr/>
Total for Check Number 56580:				16,434.02
56581	HA1000 C54281	Haaker Equipment Company Pressure Gun	08/14/2019 Line/Equipment M & R	301.13
				<hr/>
Total for Check Number 56581:				301.13
56582	ZZ0268 00033453	Shaw Pump & Supply, Inc. VFD for 3W Pump at WWTP	08/14/2019 Line/Equipment M & R	4,599.50
				<hr/>
Total for Check Number 56582:				4,599.50
56583	BA1000 BG90510 BG90511CR BG91934 BG91936 BG92022 BG92023 BG92228 BG92242 BG92244 BG92439 BG92564 BH90001 BH90013 BH90076 BH90079 BH90159 BH90474 BH90579	Babcock Laboratories, Inc. Lab Services Over-Charged on Original Invoice BG50911 Lab Services	08/21/2019 Lab Services	480.00 -394.00 16.00 16.00 48.00 192.00 258.00 207.00 48.00 578.00 384.00 711.00 762.00 1,088.00 531.00 2,000.00 112.00 85.00

Check No	Vendor No Invoice No	Vendor Name Description	Check Date Reference	Check Amount
	BH91171	Lab Services	Lab Services	16.00
			Total for Check Number 56583:	7,138.00
56584	CA4000 69714	Cannon WTP Arc Flash Study	08/21/2019 Professional Services - July	3,495.00
			Total for Check Number 56584:	3,495.00
56585	CA7000 32827 MSP32815	Carmichael Business Technology Cloud Backups IT Support	08/21/2019 Monthly IT Agreements - Sep Monthly Agreements - Septen	250.00 2,500.00
			Total for Check Number 56585:	2,750.00
56586	DO4000 724197	Do-It Center Line/Equipment M & R	08/21/2019 Line/Equipment M & R	14.61
			Total for Check Number 56586:	14.61
56587	FO1000 1321	FogBusters FOG Permit F1087	08/21/2019 Goslyn Trap	3,346.74
			Total for Check Number 56587:	3,346.74
56588	GR1000 9257015165	Grainger, Inc. Multiple Projects	08/21/2019 Construction Supplies	902.42
			Total for Check Number 56588:	902.42
56589	HA3000 11576143 11580056	Hach Company Replacement Membrane Kit for CLF10 sc and C Replacement Membrane Kit for CLF10 sc and C	08/21/2019 Department Supplies Department Supplies	118.14 83.78
			Total for Check Number 56589:	201.92
56590	HI4000 97619 97673	High Country Lumber, Inc. Line/Equipment M & R Department Supplies	08/21/2019 Line/Equipment M & R Department Supplies	4.95 4.30
			Total for Check Number 56590:	9.25
56591	IN8500 Christensen	Inyo-Mono Title Company 117 Lake Manor Place, #11	08/21/2019 Open Escrow Account	500.00
			Total for Check Number 56591:	500.00
56592	KH1000 14377340	Kimley-Horn and Associates. Inc. WWTP Back-Up Power & Battery UPS	08/21/2019 Professional Services - July	4,590.00
			Total for Check Number 56592:	4,590.00
56593	LI4200 1483239 1483240 1483241	Liebert Cassidy Whitmore General Employee Matter Employee Matter	08/21/2019 Legal Services - July Legal Services - July Legal Services - July	243.00 400.00 243.00
			Total for Check Number 56593:	886.00
56594	MA3000 972918 973048	Mammoth Disposal July July	08/21/2019 Recycling Services Recycling Services	126.00 120.00

Check No	Vendor No Invoice No	Vendor Name Description	Check Date Reference	Check Amount
			Total for Check Number 56594:	246.00
56595	MO6800 9679	Mono Works July	08/21/2019 Landscaping Services	452.50
			Total for Check Number 56595:	452.50
56596	PR*SNWCK 8-21-19 8-21-19 8-21-19 8-21-19	Snowcreek Athletic Club Snowcreek Dues Snowcreek Dues Snowcreek Dues Snowcreek Dues	08/21/2019 September Snowcreek Dues September Snowcreek Dues September Snowcreek Dues September Snowcreek Dues	448.91 51.58 44.83 172.68
			Total for Check Number 56596:	718.00
56597	RA2000 12583 12583 12583	Raftelis Financial Consultants, Inc. Wastewater Cost of Service Study Connection Fee Study Connection Fee Study	08/21/2019 Professional Services - July Professional Services - July Professional Services - July	483.75 2,370.15 2,370.15
			Total for Check Number 56597:	5,224.05
56598	SO8002 July	Southern California Edison L'Abri, #9	08/21/2019 Electricity	18.75
			Total for Check Number 56598:	18.75
56599	US4000 90748326	US Geological Survey 4/1/19 - 6/30/19	08/21/2019 Geothermal Impact Study	13,985.86
			Total for Check Number 56599:	13,985.86
56600	WE5500 57971689 57980955 57981132	Western Nevada Supply Fittings Fittings/Meter Pits Tank 6 Rehab	08/21/2019 Warehouse Inventory Replacement Valves	11,686.10 7,889.89 1,034.17
			Total for Check Number 56600:	20,610.16
56601	WI3800 2019251	Wildermuth Environmental CD-IV Expansion CEQA/NEPA	08/21/2019 Professional Services - July	12,756.75
			Total for Check Number 56601:	12,756.75
56602	MO6100 256-056-000-000	Mono County Clerk Recorder Lien Release	08/22/2019 Lien Release	8.00
			Total for Check Number 56602:	8.00
56603	AM3000 469523	American Business Machines Co. Printer/Copier Toner Freight	08/28/2019 Printer/Copier Toner Freight	8.00
			Total for Check Number 56603:	8.00
56604	AT7400 15295902 15295902 15295902 15295902 15295902	AT&T Mobility 7/1/19 - 7/31/19 7/1/19 - 7/31/19 7/1/19 - 7/31/19 7/1/19 - 7/31/19 7/1/19 - 7/31/19	08/28/2019 Cell Phones Cell Phones Cell Phones Cell Phones Cell Phones	33.89 53.08 27.44 77.50 27.43

Check No	Vendor No Invoice No	Vendor Name Description	Check Date Reference	Check Amount
			Total for Check Number 56604:	219.34
56605	CA7000 33006	Carmichael Business Technology September	08/28/2019 Monthly VOIP Agreement	613.06
			Total for Check Number 56605:	613.06
56606	CW3000 JSlover	CWEA John Slover	08/28/2019 Collection Cert. Level 3	200.00
			Total for Check Number 56606:	200.00
56607	DE8000 12834755	Dewey Pest Control August	08/28/2019 Pest Control Services	190.00
			Total for Check Number 56607:	190.00
56608	DO4000 720076 723994	Do-It Center WWTP Grit Removal System Acetone	08/28/2019 Construction Supplies Department Supplies	29.79 72.72
			Total for Check Number 56608:	102.51
56609	FR6000 81619 August August August August	Frontier 8/16/19 - 9/15/19 8/16/19 - 9/15/19 8/16/19 - 9/15/19 8/16/19 - 9/15/19 8/16/19 - 9/15/19	08/28/2019 Land Lines Land Lines Land Lines Land Lines Land Lines	72.76 185.13 43.08 48.96 43.08
			Total for Check Number 56609:	393.01
56610	GR1000 9253358007	Grainger, Inc. Ear Plugs	08/28/2019 District Supplies	44.83
			Total for Check Number 56610:	44.83
56611	GR1500 1642025	Granite Construction Distribution System Improvements FY20	08/28/2019 Construction Supplies	684.34
			Total for Check Number 56611:	684.34
56612	HA1000 C54910	Haaker Equipment Company Vehicle Maintenance	08/28/2019 Vehicle Maintenance	234.18
			Total for Check Number 56612:	234.18
56613	IN4000 157950 158368	Infosend, Inc. eBills Paper Bills	08/28/2019 Utility Bill Processing - July Utility Bill Processing - July	423.52 1,790.49
			Total for Check Number 56613:	2,214.01
56614	LA1200 Unit 10 Unit 6 Unit 9	L'Abri H.O.A. September HOA Dues September HOA Dues September HOA Dues	08/28/2019 September HOA Dues September HOA Dues September HOA Dues	350.00 350.00 350.00
			Total for Check Number 56614:	1,050.00
56615	MC5000 13233700	McMaster-Carr Supply Co. Hex Nuts, Welding Brass Rod	08/28/2019 Line/Equipment M&R	131.29

Check No	Vendor No Invoice No	Vendor Name Description	Check Date Reference	Check Amount
			Total for Check Number 56615:	131.29
56616	PR*STAND	Standard Insurance Company	08/28/2019	
	08-21-19	Disability Insurance Premium w/Adjustment	Disability Insurance Premium	0.07
	8-21-19	Staff Standard Long Term Disb.	Staff Disability Insurance Prei	277.69
	8-21-19	Staff Standard Long Term Disb.	Staff Disability Insurance Prei	275.16
	8-21-19	Staff Standard Long Term Disb.	Staff Disability Insurance Prei	58.24
	8-21-19	Staff Standard Long Term Disb.	Staff Disability Insurance Prei	33.83
	8-21-19	Staff Standard Long Term Disb.	Staff Disability Insurance Prei	172.72
	8-21-19	Staff Standard Shrt Term Disb	Staff Disability Insurance Prei	37.03
	8-21-19	Staff Standard Shrt Term Disb	Staff Disability Insurance Prei	36.67
	8-21-19	Staff Standard Shrt Term Disb	Staff Disability Insurance Prei	7.76
	8-21-19	Staff Standard Shrt Term Disb	Staff Disability Insurance Prei	4.53
	8-21-19	Staff Standard Shrt Term Disb	Staff Disability Insurance Prei	23.01
	8-7-19	Staff Standard Long Term Disb.	Staff Disability Insurance Prei	263.42
	8-7-19	Staff Standard Long Term Disb.	Staff Disability Insurance Prei	255.19
	8-7-19	Staff Standard Long Term Disb.	Staff Disability Insurance Prei	51.14
	8-7-19	Staff Standard Long Term Disb.	Staff Disability Insurance Prei	62.58
	8-7-19	Staff Standard Long Term Disb.	Staff Disability Insurance Prei	164.56
	8-7-19	Staff Standard Shrt Term Disb	Staff Disability Insurance Prei	35.13
	8-7-19	Staff Standard Shrt Term Disb	Staff Disability Insurance Prei	33.89
	8-7-19	Staff Standard Shrt Term Disb	Staff Disability Insurance Prei	6.83
	8-7-19	Staff Standard Shrt Term Disb	Staff Disability Insurance Prei	8.36
	8-7-19	Staff Standard Shrt Term Disb	Staff Disability Insurance Prei	22.04
			Total for Check Number 56616:	1,829.85
56617	SH2800 7203	The Sheet 1/4 pg. - 4 July Issues	08/28/2019 District Advertising	816.00
			Total for Check Number 56617:	816.00
56618	SI3300	Sierra Employment Services, Inc.	08/28/2019	
	28581	Week Ending 8/18	Temp Services	2,276.01
	28581	Week Ending 8/18	Temp Services	969.42
	28581	Week Ending 8/18	Temp Services	17,828.78
			Total for Check Number 56618:	21,074.21
56619	SO8000	Southern California Edison	08/28/2019	
	August 19	Electricity	Electricity	1,828.77
	August 19	Electricity	Electricity	13,210.81
	August 19	Electricity	Electricity	324.88
	August 19	Electricity	Electricity	1,024.43
			Total for Check Number 56619:	16,388.89
56620	TE7000	Tesco Controls, Inc.	08/28/2019	
	0068240-IN	Communication Alarm Issues	Professional Services	2,295.00
	0068240-IN	Communication Alarm Issues	Professional Services	2,295.00
			Total for Check Number 56620:	4,590.00
56621	TI4100 TL-0011	Timberline HOA Unit 11	08/28/2019 September HOA Dues	580.00
			Total for Check Number 56621:	580.00
56622	UB*00277	JENNIFER & DERRICK HALFERTY Refund Check	08/28/2019	32.63

Check No	Vendor No Invoice No	Vendor Name Description	Check Date Reference	Check Amount
			Total for Check Number 56622:	32.63
56623	WE5500	Western Nevada Supply	08/28/2019	
	57973602	Distribution System Improvements FY20	Construction Parts	10,371.07
	57978686	HVAC Fan	Building M&R	268.83
	57987027	Distribution System Improvements FY20	Construction Parts	3,293.14
	57993182	Distribution System Improvements FY20	Construction Parts	1,326.36
	57993379	Fittings and Meter Pits	Warehouse Inventory	5,662.76
	CM57980955	Credit for Returned Merchandise	Warehouse Inventory	-1,867.09
			Total for Check Number 56623:	19,055.07
56624	ZZ0234	Bishop Auto Body	08/28/2019	
	5672	Veh #85	Vehicle Repairs	1,417.31
			Total for Check Number 56624:	1,417.31
56625	ZZ0268	Shaw Pump & Supply, Inc.	08/28/2019	
	00033522	Keypad and Pump Control Board	Line/Equipment M&R	704.90
			Total for Check Number 56625:	704.90
			Report Total (157 checks):	715,798.74

<u>Merchant Name</u>	<u>Fund GL Acct</u>	<u>Cardholder</u>	<u>Trans. Date</u>	<u>Amount</u>	<u>Description</u>
RITE AID	10-110-6023	M. LOGAN	7/24	5.81	Ice for July BBQ
RITE AID	10-110-6023	M. LOGAN	7/24	39.47	Sodas for July BBQ
HING DONUTS	10-110-6023	C. MURRAY	7/3	21.65	Staff meeting snacks
GROC. OUTLET	10-110-6023	J. PEDERSEN	7/23	21.43	Staff BBQ
LATIN MARKET	10-110-6023	J. PEDERSEN	7/24	45.00	Staff BBQ
VONS #2400	10-110-6023	J. PEDERSEN	7/23	31.92	Staff BBQ
VONS #2400	10-110-6023	J. PEDERSEN	7/24	51.43	Staff BBQ
VONS #2400	10-110-6023	S. HAKE	7/2	78.61	Meeting Snacks
VONS #2400	10-110-6023	S. HAKE	7/3	11.55	Meeting Snacks
RITE AID	10-110-6023	S. HAKE	7/22	5.05	New Baby Card
VONS #2400	10-110-6023	S. HAKE	7/22	31.67	New Baby Flowers
	10-110-6023 Total			343.59	
ADOBE	10-110-6105	S. HAKE	7/27	14.99	Monthly Software
	10-110-6105 Total			14.99	
TIRE RACK	10-110-6155	M. LOGAN	7/9	524.99	2 Tires for # 9 Carpool Van
	10-110-6155 Total			524.99	
AMAZON	10-110-6180	C. WEIBERT	6/28	34.99	Admin Kitchen Supplies
AMAZON	10-110-6180	C. WEIBERT	7/21	28.11	Admin Kitchen Supplies
STAPLES	10-110-6180	S. HAKE	7/10	115.98	Office Supplies
STAPLES	10-110-6180	S. HAKE	7/10	79.56	Office Supplies
STAPLES	10-110-6180	S. HAKE	7/18	260.96	Office Supplies
S & FINAL	10-110-6180	S. HAKE	7/19	84.71	Kitchen Supplies
	10-110-6180 Total			604.31	
USPS	10-110-6185	H. CHRISTENSEN	7/2	200.30	Postage
	10-110-6185 Total			200.30	
THE STOVE	10-110-6215	S. HAKE	7/17	100.00	Investment Cmte. Lunch
GROC. OUTLET	10-110-6215	S. HAKE	7/18	7.98	Board Meeting Snacks
VONS #2400	10-110-6215	S. HAKE	7/18	65.89	Board Meeting Snacks
	10-110-6215 Total			173.87	
ADOBE	10-120-6105	M. MCKENZIE	6/28	14.99	Adobe
ADOBE	10-120-6105	M. MCKENZIE	7/28	14.99	Adobe
	10-120-6105 Total			29.98	
USPS	10-120-6185	M. MCKENZIE	7/19	61.65	Cert. Mail for Lien Letters
	10-120-6185 Total			61.65	
GFOA	10-120-6215	M. MCKENZIE	7/11	729.00	Capital Asset/Projects Training
FREDPRYOR	10-120-6215	M. MCKENZIE	7/11	199.00	AP Training
	10-120-6215 Total			928.00	
TOCKIFY	10-130-6105	J. MULBAY	7/18	0.08	Web Calendar fee
TOCKIFY	10-130-6105	J. MULBAY	7/18	8.00	Web Calendar Monthly
	10-130-6105 Total			8.08	
AMAZON	10-160-6180	C. WEIBERT	6/28	20.09	PSD Office Supplies
	10-160-6180 Total			20.09	
USPS	10-160-6185	C. WEIBERT	7/17	13.70	Certified Mail
USPS	10-160-6185	C. WEIBERT	7/24	3.66	Mail Package
	10-160-6185 Total			17.36	
CLICKSAFETY	10-160-6200	C. WEIBERT	7/16	55.00	One Flagger Training
VONS #2400	10-160-6200	C. WEIBERT	7/25	150.00	Safety Drawing-Aug/Sept
	10-160-6200 Total			205.00	
LYNDA.COM	10-160-6215	I. YAMASHITA	6/28	25.00	Online Training - IY
LYNDA.COM	10-160-6215	I. YAMASHITA	7/27	25.00	Online Training - BH

<u>Merchant Name</u>	<u>Fund GL Acct</u>	<u>Cardholder</u>	<u>Trans. Date</u>	<u>Amount</u>	<u>Description</u>
	10-160-6215 Total			50.00	
CONF CALL	20-110-6210	S. HAKE	7/2	9.83	Conference Call
CONF CALL	20-110-6210	S. HAKE	7/9	9.18	Conference Call
CONF CALL	20-110-6210	S. HAKE	7/30	3.40	Conference Call
	20-110-6210 Total			22.41	
LANDS END	20-140-6024	B. HAFNER	7/23	183.86	Work shirts
	20-140-6024 Total			183.86	
ARCO	20-150-6155	C. MURRAY	7/2	12.00	Car wash for veh #88
	20-150-6155 Total			12.00	
BURGERS	20-170-6023	M. BUSBY	7/30	49.07	Ee engagement lunch
	20-170-6023 Total			49.07	
SPORT WHSE	20-170-6024	M. BUSBY	7/26	113.35	Work Shirts
	20-170-6024 Total			113.35	
ADOBE	20-170-6105	K. BEDOW	6/28	14.99	Editing software
ADOBE	20-170-6105	K. BEDOW	7/28	14.99	Editing software
ADOBE	20-170-6105	R. MOTLEY	7/13	14.99	monthly sub.
	20-170-6105 Total			44.97	
COUNTRY HOME	20-170-6120	R. MOTLEY	6/30	556.86	Weed Wacker
	20-170-6120 Total			556.86	
MR K	20-170-6155	M. LOGAN	7/17	60.00	Tow Veh # 39 Ranger
	20-170-6155 Total			60.00	
RITE AID	20-170-6180	M. BUSBY	7/18	27.06	Sun screen and bug spray
RITE AID	20-170-6180	R. MOTLEY	7/2	5.37	report cover for work
	20-170-6180 Total			32.43	
APL ITUNES	20-170-6210	M. BUSBY	7/19	0.99	Cell phone data storage
	20-170-6210 Total			0.99	
AMAZON	20-210-6120	M. LOGAN	7/24	123.37	3 Drawer Pedestal - IY
	20-210-6120 Total			123.37	
USPS	20-210-6185	M. MCKENZIE	7/9	6.85	Shipping Charge
	20-210-6185 Total			6.85	
LYNDA.COM, INC.	20-210-6215	I. YAMASHITA	7/28	25.00	Online training-IY
	20-210-6215 Total			25.00	
CREATIVE IMAGE	20-220-6024	R. CONBOY	7/2	49.56	Uniform shirts and hats
	20-220-6024 Total			49.56	
TESSCO	20-220-6145	R. MOTLEY	7/3	451.08	fittings for radio antennas
	20-220-6145 Total			451.08	
CREATIVE IMAGE	20-230-6024	R. CONBOY	7/2	49.57	Uniform shirts and hats
	20-230-6024 Total			49.57	
BLUE-WHITE IND	20-230-6145	G. VANORS DOL	7/11	352.97	Tubing for chemical pump
	20-230-6145 Total			352.97	
PRO LIGHTING	20-230-6150	R. MOTLEY	7/19	868.75	lighting parts for LMTP
	20-230-6150 Total			868.75	
CARHARTT	20-245-6024	J. BAKER	7/10	273.61	Work clothing Jerry
CARHARTT	20-245-6024	J. BAKER	7/17	129.25	Work clothing Jerry
SUPER CASUALS	20-245-6024	P. ROSS	7/19	353.88	Work Pants/Shirts - P. Ross
KEEN INC	20-245-6024	R. GONZALEZ	7/18	131.05	work boots for Robert
CREATIVE IMAGE	20-245-6024	R. GONZALEZ	7/17	153.01	work Hats for LM crew
CARHARTT	20-245-6024	R. GONZALEZ	7/20	354.36	Work Shirts/pants - Robert
	20-245-6024 Total			1,395.16	
USPS	20-245-6185	M. MCKENZIE	6/28	7.70	Shipping Charge

<u>Merchant Name</u>	<u>Fund GL Acct</u>	<u>Cardholder</u>	<u>Trans. Date</u>	<u>Amount</u>	<u>Description</u>
	20-245-6185	Total		7.70	
WQ ACADEMY	20-245-6215	R. GONZALEZ	7/10	205.00	Training for D3
	20-245-6215	Total		205.00	
TIRE RACK	20-255-6155	M. LOGAN	7/23	772.30	Tires for 2 Trailers
	20-255-6155	Total		772.30	
WQ ACADEMY	20-255-6215	M. HANNON	7/16	190.00	Cert. Review Class-R. Larson
	20-255-6215	Total		190.00	
THE STOVE	30-150-6215	C. MURRAY	7/11	46.17	Lunch meeting with SWRCB
	30-150-6215	Total		46.17	
AMAZON	30-310-6120	M. LOGAN	7/24	123.37	3 Drawer Pedestal - IY
	30-310-6120	Total		123.37	
ADOBE	30-320-6105	S. SORNOSO	7/2	12.99	Monthly Subscription
ADOBE	30-320-6105	T. NELSON	7/15	12.99	Adobe Subscription
	30-320-6105	Total		25.98	
WILSON CO	30-320-6180	R. MOTLEY	7/23	94.07	loto locks for operators
	30-320-6180	Total		94.07	
CWEA	30-345-6160	R. GONZALEZ	7/5	280.00	C2 renewal
	30-345-6160	Total		280.00	
AMAZON	96-000-6115	C. WEIBERT	7/21	17.68	Condo Repair Supplies
SEARS.COM	96-000-6115	M. LOGAN	5/13	(343.67)	Credit from Sears
	96-000-6115	Total		(325.99)	

Staff Total **8,999.06**

DTV DIRECTV	10-110-6023	M. VENDORS	7/3	114.98	Satellite Service - Eng. Bldg.
	10-110-6023	Total		114.98	
UPS	10-110-6185	M. VENDORS	7/1	29.00	Service Fee
UPS	10-110-6185	M. VENDORS	7/8	31.00	Service Fee
UPS	10-110-6185	M. VENDORS	7/15	29.00	Service Fee
UPS	10-110-6185	M. VENDORS	7/22	14.50	Service Fee
UPS	10-110-6185	M. VENDORS	7/29	31.00	Service Fee
	10-110-6185	Total		134.50	
UPS	20-140-6185	M. VENDORS	7/29	18.52	Shipping Charge
	20-140-6185	Total		18.52	
AT&T DATA	20-150-6210	M. VENDORS	7/19	35.00	Clays iPad Data Plan
	20-150-6210	Total		35.00	
UPS	20-220-6185	M. VENDORS	7/8	16.31	Shipping Charge
	20-220-6185	Total		16.31	
UPS	30-140-6185	M. VENDORS	7/1	45.56	Shipping Charge
UPS	30-140-6185	M. VENDORS	7/8	51.17	Shipping Charge
UPS	30-140-6185	M. VENDORS	7/15	68.26	Shipping Charge
UPS	30-140-6185	M. VENDORS	7/22	139.73	Shipping Charge
UPS	30-140-6185	M. VENDORS	7/29	45.88	Shipping Charge
	30-140-6185	Total		350.60	

Vendor Card Total **669.91**

July Visa Transactions TOTAL **9,668.97**

MINUTES

Thursday, August 15, 2019
Mammoth Community Water District
Regular Board Meeting

The Board of Directors convened in session at the hour of 5:32 p.m. A brief recess was taken and the meeting was adjourned at 7:37 p.m.

Prepared by:

Stephanie Hake
Executive Assistant

ATTEST:

Mark Busby
Board Secretary (Interim)

THE REGULAR MEETING of the Board of Directors of the Mammoth Community Water District held on Thursday, August 15, 2019 at 5:32 p.m.

ROLL CALL

Board Present

Director: Tom Cage
Director: Robert Creasy
Director: Dennis Domaille
Director: Tom Smith
Director: Gary Thompson

Board Absent

None

Staff Present

General Manager (Interim): Mark Busby
District Engineer: John Pedersen
Operations Superintendent: Clay Murray
Finance Manager: Jeff Beatty
Information Services Manager: Justin Mulbay
Human Resources Manager: Kay Hartman
Executive Assistant: Stephanie Hake
District Counsel: Joshua Horowitz

Guests Present

Richard Teaman – Teaman, Ramirez, & Smith, Inc.
Heidi Christensen – MCWD Staff member
Lori Salvador

PLEDGE OF ALLEGIANCE

President Smith led the Pledge of Allegiance at 5:32 p.m.

PUBLIC FORUM

President Smith opened the public forum at 5:33 p.m.

No one addressed the Board.

President Smith closed the public forum at 5:33 p.m.

PUBLIC HEARING

President Smith opened the public hearing to receive comments concerning the filing of reports on delinquent water and sewer charges as of June 30, 2019 at 5:34 p.m.

No one addressed the Board.

President Smith closed the public hearing at 5:34 p.m.

CONSENT AGENDA A

A-1 Approval of July 2019 Check Disbursements (Springbrook #'s 56365 – 56488)

A-2 Approval of Minutes from the Regular Board Meeting held June 20, 2019

A-3 Approval of Minutes from the Continued Board Meeting held June 26, 2019

A-4 Approval of Minutes from the Regular Board Meeting held July 18, 2019

Director Creasy noted that he had pointed out during the Finance Committee meeting that the June 20, 2019 Board meeting minutes mistakenly noted the results of the discussion of agenda item C-3 regarding the home at 1671 Forest Trail owned by an employee under the District's Employee Down Payment Assistance program. Stephanie Hake responded that the correction had been made and the revised draft minutes had been provided to each Board member.

Following a brief discussion, Director Creasy made a motion to approve Consent Agenda A with the amended language in the June 20, 2019 Board meeting minutes.

BOARD ACTION – To approve Consent Agenda A to include the amended minutes from the June 20, 2019 Board meeting

MOVED BY: Director Creasy
SECONDED BY: Director Cage
AYES: Directors Cage, Creasy, Domaille, Smith, and Thompson
NAYS: None
ABSENT: None

CONSENT AGENDA B – STAFF REPORTS

B-1 July - Operations Department Report

B-2 July - Maintenance Department Report

B-3 July - Finance Department Report

B-4 July - Engineering Department Report

B-5 July - Information Services Report

B-6 July - Personnel Services Report

B-7 July - Regulatory Support Services Report

B-8 July - General Manager's Report

There was no discussion, and Director Domaille made a motion to approve Consent Agenda B.

BOARD ACTION – To approve Consent Agenda B

MOVED BY: Director Domaille
SECONDED BY: Director Cage
AYES: Directors Cage, Creasy, Domaille, Smith, and Thompson
NAYS: None
ABSENT: None

CURRENT BUSINESS

C-1 Discussion and Possible Adoption of Resolution No. 08-15-19-15 Confirming Collection and Requesting Inclusion of Delinquent Rates, Charges and Penalties for Water and Sewer Service on the Mono County Tax Roll for the Forthcoming Fiscal Year in the Same Manner as the District’s General Taxes

It was noted that two of the property owners on the list originally provided to the Board members had paid the delinquent amount; therefore the list had been amended to remove the names. Jeff Beatty noted that most of the properties on the list are vacant and pay only the base charge because they do not use water, which is why the same properties appear on the list year after year.

BOARD ACTION – To adopt Resolution No. 08-15-19-15 confirming collection and requesting inclusion of delinquent rates, charges and penalties for Water and Sewer Service on the Mono County Tax Roll for the forthcoming fiscal year in the same manner as the District’s general taxes with the amended list

MOVED BY: Director Cage
SECONDED BY: Director Domaille
AYES: Directors Cage, Creasy, Domaille, Smith, and Thompson
NAYS: None
ABSENT: None

C-2 Presentation, Discussion and Filing of the 2018-2019 Financial Audit

- **Richard Teaman, CPA, Teaman, Ramirez, & Smith, Inc.**

Richard Teaman addressed the Board by describing the goal of the auditor is to issue an opinion on the District’s financial statements and that his firm was issuing an “unmodified” report on the District’s fiscal year 2019 financial statements, which is the highest rating available in accordance with GAAP (Generally Accepted Accounting Principles) and the same rating as the previous year. An “unmodified” report indicates that financial information is being reported properly and with full disclosures.

Mr. Teaman then provided a thorough review of the Draft 2018-2019 Financial Audit; highlighting the differences from previous years’ audits.

A couple of questions from Board members were addressed.

In closing, Board members expressed compliments to the Finance Department staff for their thorough preparation and appreciation to Mr. Teaman and his team for their time.

President Smith called for a motion.

BOARD ACTION – To accept the Fiscal Year 2018-2019 Draft Financial Audit dated 8/8/19 as presented

MOVED BY: Director Creasy
SECONDED BY: Director Cage
AYES: Directors Cage, Creasy, Domaille, Smith, and Thompson
NAYS: None
ABSENT: None

C-3 Discussion and Possible Approval of Agreement between MCWD and Mammoth Lakes Fire Safe Council for Administration Work on the Lakes Basin Hazardous Fuel Reduction Project

John Pedersen provided a brief background of the fuel reduction project and the District's involvement with the project.

There was no discussion and Director Creasy made a motion.

BOARD ACTION – To approve the agreement between MCWD and Mammoth Lakes Fire Safe Council for administration work on the Lakes Basin Hazardous Fuel Reduction Project

MOVED BY: Director Creasy
SECONDED BY: Director Domaille
AYES: Directors Cage, Creasy, Domaille, Smith, and Thompson
NAYS: None
ABSENT: None

C-4 Consider Offers Under First Right of Refusal for the Sale of Employee Homes Purchased Under Employee Down Payment Assistance Program and Provide Direction to General Manager for Responding to Offers Subject Properties: 117 Lake Manor Place #11, Crowley Lake and 1055 Timbers Court, Mammoth Lakes

Jeff Beatty began by clarifying the "fiscal impact" noted in the staff report supporting this agenda item.

Director Creasy reported that the Finance Committee discussed the item and the committee felt that the property in Mammoth was outside the appropriate price-point for the District to consider as a potential rental property. On the other hand, the unit in Crowley Lake would be a much better fit for the District's rental housing inventory.

Following a brief discussion, Director Creasy made a motion.

Heidi Christensen, the owner of the property in Crowley Lake expressed her gratitude to the Board for enabling her to move from Crowley Lake to Bishop.

BOARD ACTION – To recommend the District move forward with purchasing the property at 117 Lake Manor Place, #11; and to direct the General Manager to decline the offer to purchase the property at 1055 Timbers Court

MOVED BY: Director Creasy
SECONDED BY: Director Domaille
AYES: Directors Cage, Creasy, Domaille, Smith, and Thompson
NAYS: None
ABSENT: None

Meetings Held During the Month

Pension Committee – July 31, 2019

Tom Cage

Ad Hoc Committee – Wastewater Rate Fee Study – July 31, 2019

Tom Smith

Tom Cage

Employee Housing Committee – July 31, 2019

Robert Creasy

Gary Thompson

Technical Services Committee – August 14, 2019

Dennis Domaille

Gary Thompson

Finance Committee – August 14, 2019

Robert Creasy

Tom Smith (*alternate*)

Pension Committee:

Director Cage reported that the Pension committee met and that the meeting was relatively routine. He noted that it was a good year and quarter for pension investments, and that the committee was happy with the advisor's performance. Mark Busby added that the committee is always looking to encourage more employee participation in the 457 plan.

~

Ad Hoc Committee – Wastewater Rate Fee Study:

Director Smith said that the committee met and reviewed the draft study prepared by Raftelis Financial, Inc. He noted that the committee still had questions about the methodology of calculating rates of some of the customer classes and felt there were some inconsistencies in the logic of the proposed rates. The study is back in the hands of the consultant for a thorough review.

~

Employee Housing Committee:

Director Creasy reported that the committee met and there were two parts to the meeting. One which was regarding the rental housing policy, which Mark Busby indicated is being reviewed and will be brought back to the Board at the September Board meeting.

The other part of the meeting was a lengthy discussion about the methodology used to determine the value of capital improvements on property owned by employees under version 1 of the Employee Home Purchase Program where the District has a share of the ownership.

The committee determined the following:

- ✓ *Under version 1 of the Housing Assistance Program, it is strongly recommend the employee get pre-approval in writing for any anticipated improvements.*

- ✓ *If the employee didn't get pre-approval then there is a cap of \$25,000 for a single improvement and a cap of \$50,000 on a series of improvements.*
- ✓ *The General Manager has the authority to sign off on any request for pre-approval.*
- ✓ *A condition of pre-approval may be having an appraisal done (at the District's expense).*
- ✓ *The General Manager has the authority to request an appraisal (at the District's expense) for determining the value of an improvement.*
- ✓ *If there was pre-approval (in writing) for an improvement then that amount is allowed as a capital improvement.*
- ✓ *Repair and maintenance is the responsibility of the employee.*
- ✓ *When a maintenance/repair project has been upgraded to a value added improvement i.e. replacing a composition roof with a metal roof, then an appraisal will be requested by the General Manager to determine the difference in added value.*
- ✓ *Credit for value added improvements will be determined by the value the improvement adds to the property, but will not exceed the actual cost of the improvement.*
- ✓ *If an employee and the General Manager disagree on the valuation of improvements, the Housing Committee would make the final determination.*

Mark Busby remarked that the status and value of the improvements for one of the two properties in question had been resolved and there are still details to vet on the second property.

~

Technical Services Committee:

Director Domaille reported that the discussions at the Technical Services Committee were about meter testing and the security features that have recently been added to the District's network environment.

Also discussed was the status of the local geothermal power development; noting that the Long Valley Hydrologic Advisory Committee (LVHAC) met in early August, as well as the Groundwater Monitoring and Response Plan (GMRP) group. During the GMRP meeting, BLM staff stated that they are seeking federal funding for the geothermal monitoring wells and will be taking the lead on the project. Additional comments at the GMRP meeting were from Tom Brown of the Lahontan Regional Water Quality Board, who stated that Lahontan is going on record in support of the additional geothermal monitoring that is being requested.

It was also reported that Ormat requested permits (Authority to Construct) for two new production wells associated with the CD-IV project from the Great Basin Unified Air Pollution Control District (GBAPUCD). Part of the permit process is a comment period, during which MCWD submitted a comment letter stating that a supplemental EIR should be prepared based on the new information in the recent USGS report confirming a connection between the shallow groundwater aquifer used by the District and the deep geothermal aquifer used by Ormat. It was noted that GBUAPCD has not yet issued the Authorities to Construct to Ormat.

~

Finance Committee:

Director Creasy noted that there was nothing to report from the Finance Committee meeting other than the audit, which was addressed earlier in the meeting.

~

There were no other committee meetings held during the month.

ATTORNEY REPORT

Attorney Horowitz said there was nothing to report.

The Board members went into closed session at 7:01 p.m.

CLOSED SESSION

D-1 Conference with Real Property Negotiators

Involving the Acquisition of an Easement on Ranch Road for Access to the Site of Proposed District Well 32, Town of Mammoth Lakes; Mark Busby and John Pedersen, District Negotiators, will negotiate with Representatives of the Snowcreek VI Condominium Owner's Association. Instructions by the Board to the District's Negotiators may include Price, Terms of Payment, or both. (See Government Code sections 54954.5(b) and 54956.8.)

D-2 Conference with Legal Counsel

Anticipated litigation; Government Code sections 54954.5(c) and 54956.9(a) and (d)(2) and (3); significant exposure to litigation involving one case

ADJOURNMENT

The meeting adjourned out of closed session at 7:37 p.m. There was no reportable action from closed session.

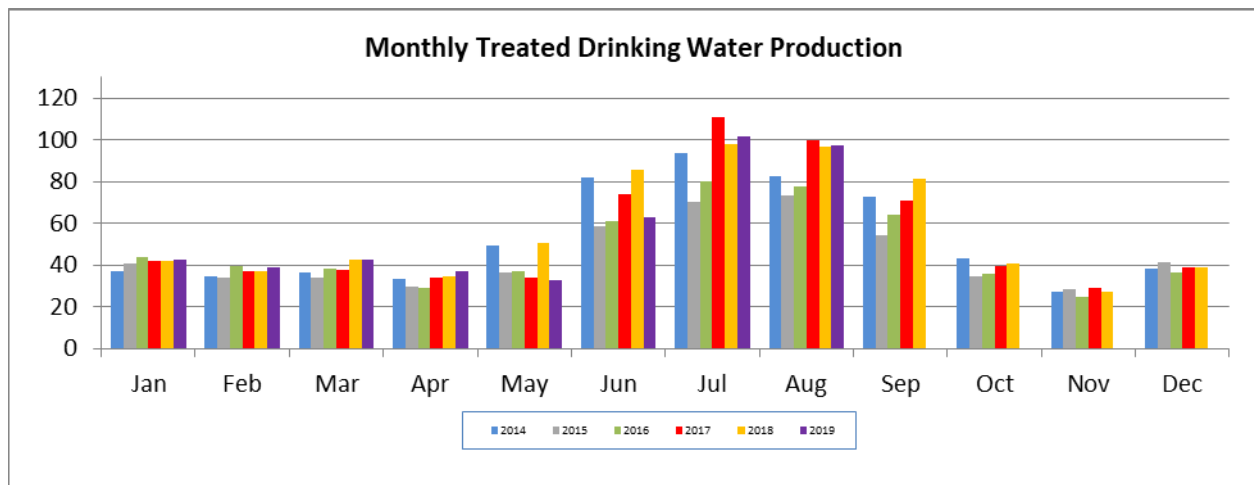
President Smith adjourned the meeting at 7:37 p.m.

Report Summary			
August Production Data (In Million Gallons)	2013	2018	2019
Treated Surface Water	30.6	89.6	83.9
Treated Groundwater	81.8	7.1	13.8
Untreated Groundwater	11.2	0.1	0.0
Reclaimed Wastewater	8.5	13.1	11.9
Totals	132.2	109.9	109.6
Non-Revenue Water	9.8	6.6	4.9
Treated Wastewater	40.3	43.8	47.9
Photovoltaic Power Produced (kWh)	233,068	218,540	225,160
Photovoltaic Solar Irradiance (kW/m ²)	1,123	1,131	1,142

Monthly - Water Treatment, Production & Supply Management

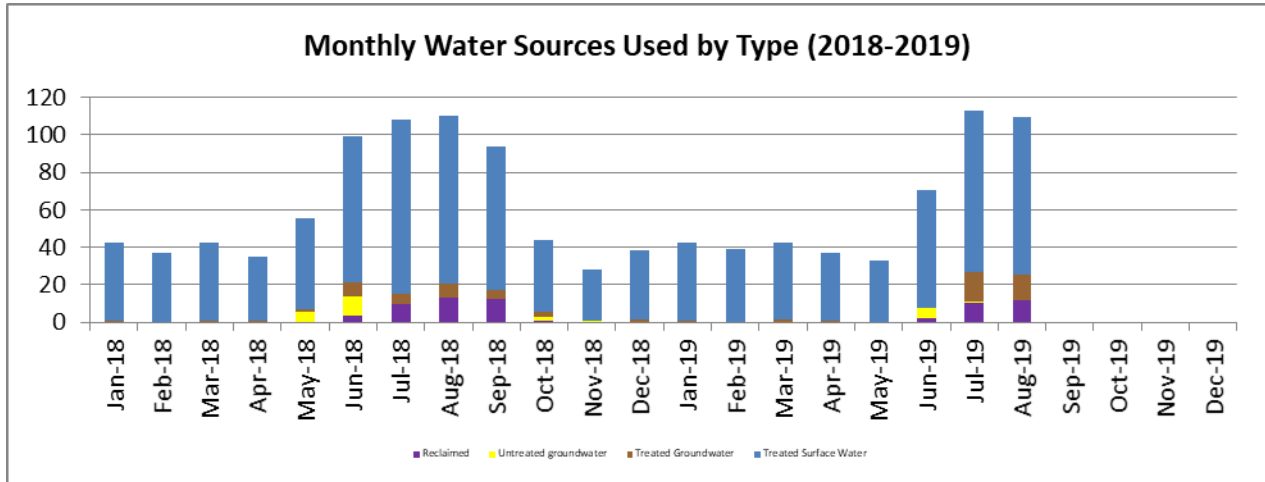
- **Drinking Water Treatment**

Routine samples for clarity, chlorine residual, and bacteriological analysis of the District’s drinking water were conducted during the month. The results of all sampling for the month were in compliance with the standards set by the State Water Resources Control Board Drinking Water Division. A total of 97,658,000 gallons were treated for drinking water with an average of 3.15 million gallons per day.



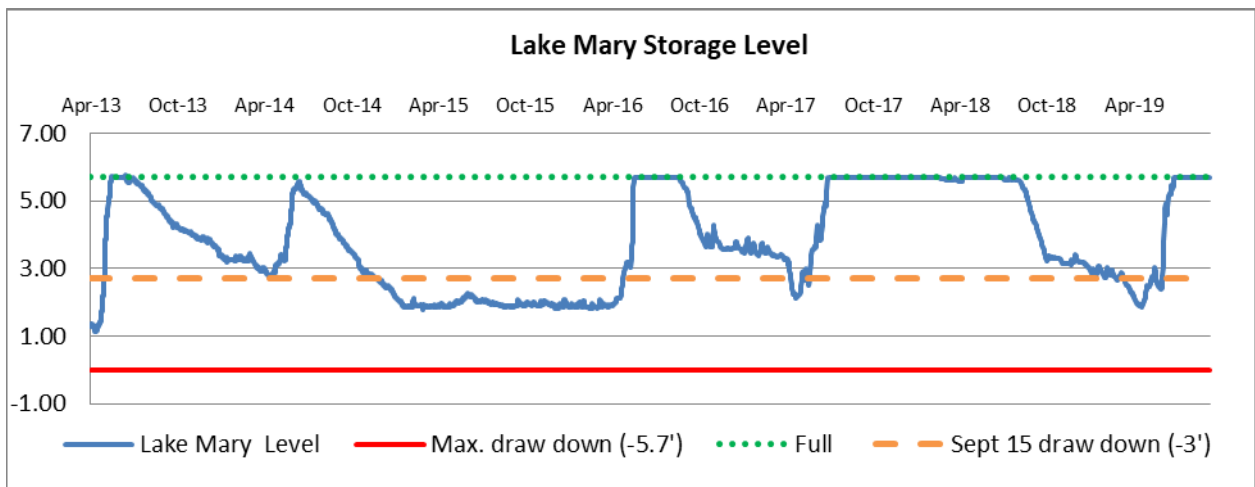
- **Water Supply Production and Management**

The total volume of water distributed to the community during the month of August was 109,588,000 gallons. This amounts to an average demand rate of 3.54 million gallons per day. Drinking water provided to the community was produced from the District’s surface water (86%) and groundwater (14%) treatment plants. Sierra Star purchased a total of 11,930,000 gallons of water for golf course irrigation produced by recycled wastewater. Snowcreek golf course is currently not in need of irrigation water.



• **Surface Water**

The minimum daily stream flow requirement for the month of August was 7.2cfs for Mammoth Creek, as measured at Old Mammoth Road. Flow rates in the creek ranged from 12.4cfs to 35.1cfs with an average flow of 22.3cfs. The average flow for August 2018 was 7.3cfs. The flow requirement for September decreases to 5.5cfs and current flows are above this requirement. Lake Mary is currently full with a balance in storage of 606ac/ft. In 2018 we began using water from storage on June 30th and had used 115ac/ft from storage by the end of August.



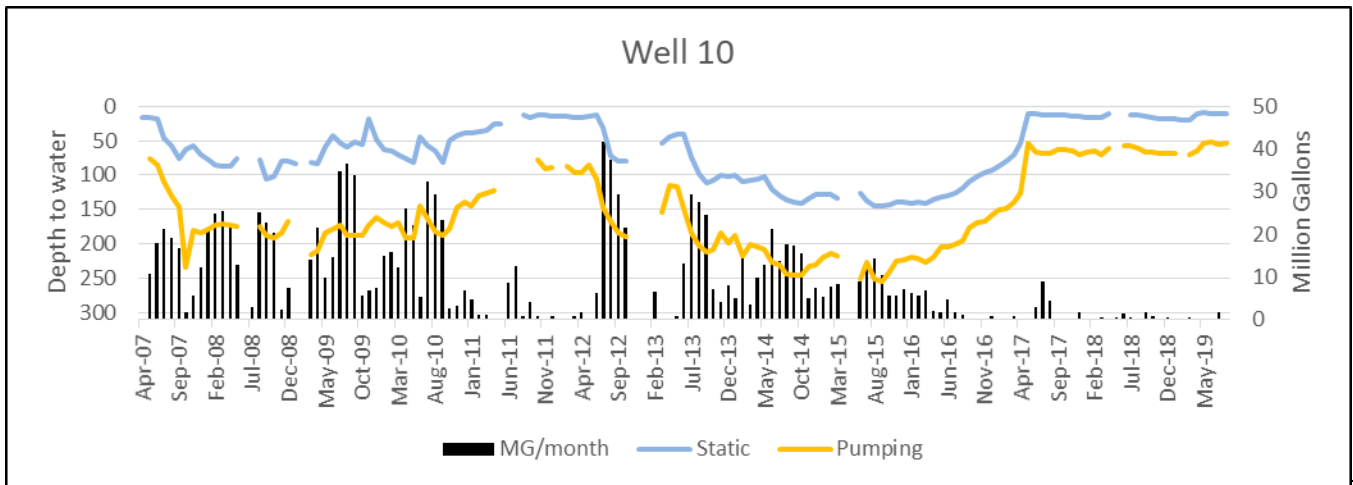
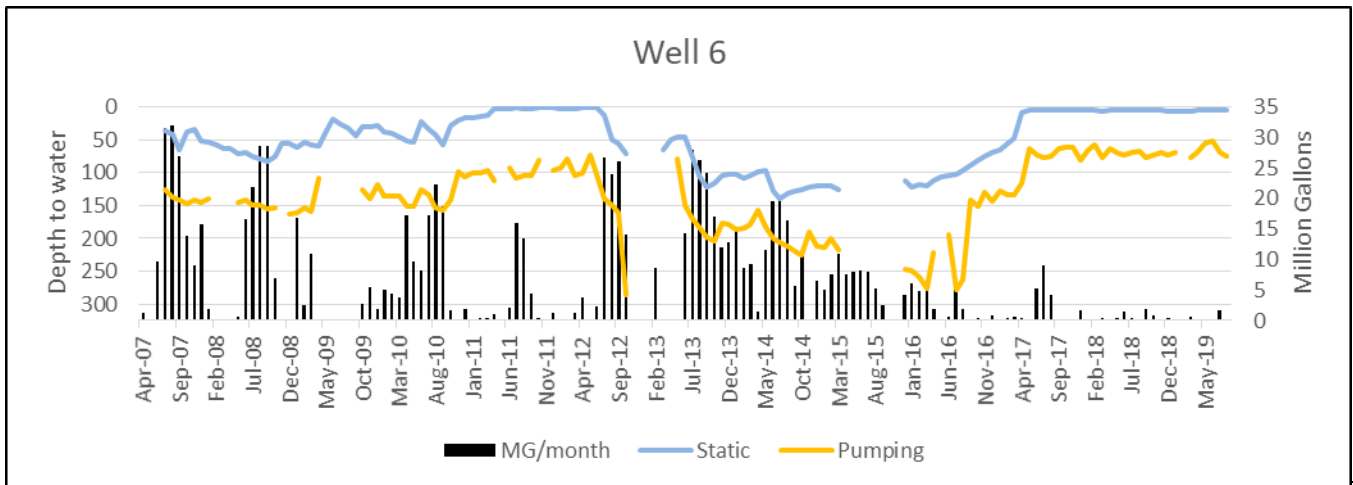
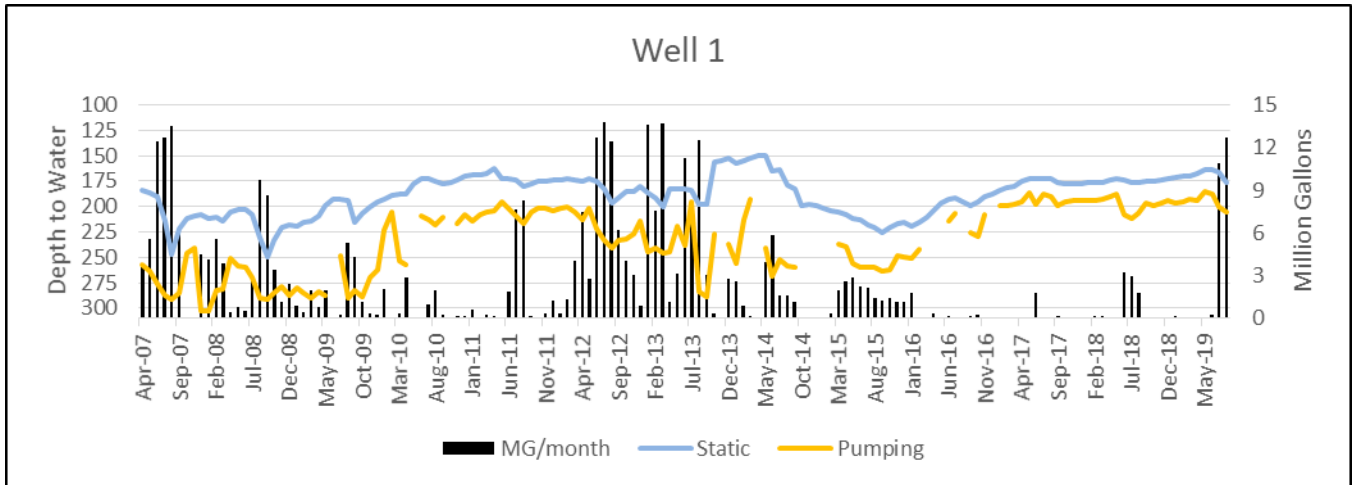
Groundwater

Approximately 13,787,000 gallons or fourteen percent (14%) of the drinking water produced was from the District’s groundwater sources during the month of August. Groundwater production Wells 1, 6, 10, 15, 16, 17, 18, 20, and 25 are operating as expected and available for service. Well levels indicate that recharge is winding down with the spring through summer run off flows. Fall precipitation may present some limited opportunity for more recharge as it occurs. All wells continue to be monitored daily and the currently available wells are adequate to meet current demand.

MAMMOTH COMMUNITY WATER DISTRICT

Operations Department Report

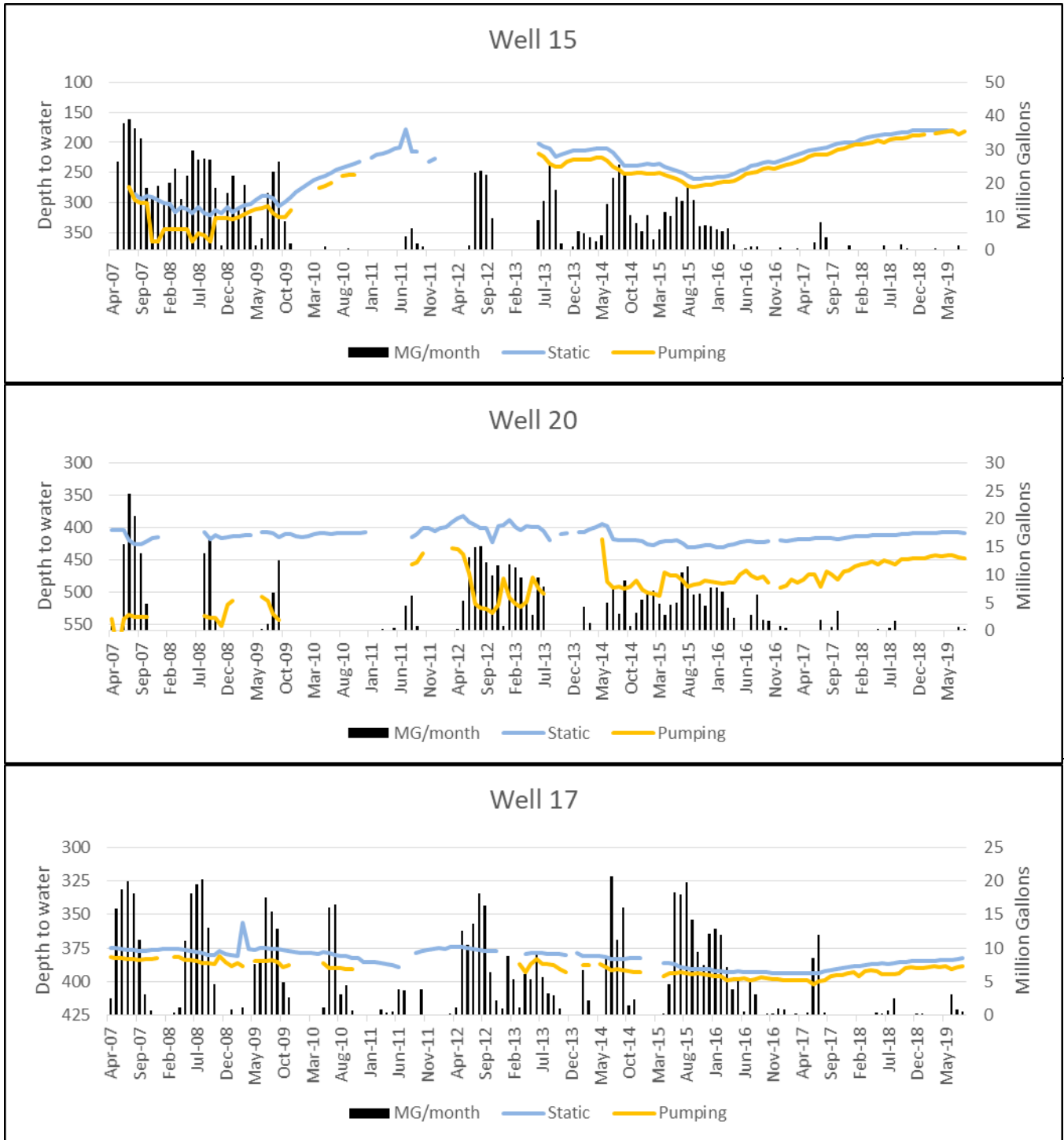
September 2019



MAMMOTH COMMUNITY WATER DISTRICT

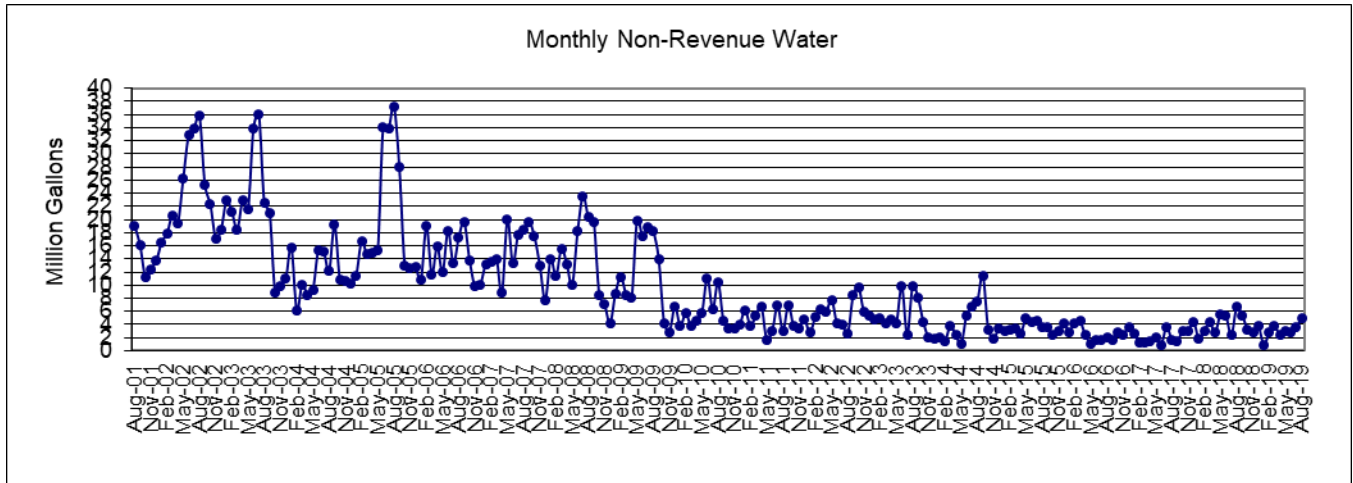
Operations Department Report

September 2019



- **Water Audit Information**

The water audit for this billing period shows a total of five percent (5%) or 4.907 million gallons of non-revenue water.



Wastewater – Treatment & Flow

- **Wastewater Treatment**

Treated wastewater discharged from the facility met all water quality standards for the month as established by the State Water Quality Control Board. Wastewater staff is currently in the process of evaluating sludge dewatering processes to increase operational efficiencies and reduce sludge handling costs. Staff is in the process of evaluating the handling and disposal costs to determine the economic benefits of investing in a more efficient dewatering technology.

The Wastewater treatment plant staff is currently exploring technologies for the replacement of the tertiary filter. A pilot study of one of these technologies concluded in August and the final report is pending. Additional filtration technologies are being identified and staff will be visiting peer agencies utilizing these technologies in the coming months to determine applicability to our operation.

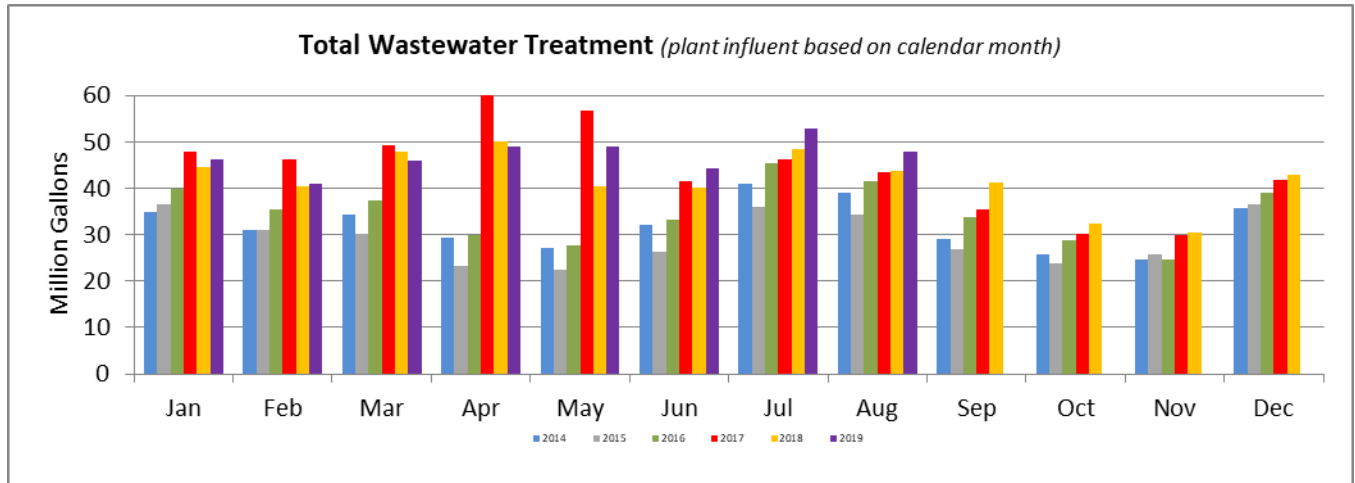
Staff is currently working with the Lahontan Regional Water Quality Control Board on our revised waste discharge requirements and potential infrastructure upgrade. This process will be ongoing over the coming months.

- **Wastewater Flows**

The total volume of wastewater treated during the month of August was 47,887,000 gallons. This results in an average volume of 1.54 million gallons per day of wastewater influent.

- **Recycled Water**

Sierra Star golf course purchased 11,930,000 gallons of recycled wastewater for irrigation and Snowcreek golf course has not requested any water as of this report.



- **Industrial Users**

Currently the Wastewater and Engineering staff are working on identifying potential industrial users and ensure current industrial users are compliant with our requirements.

Mammoth Brewing Company has not crossed the threshold and qualified as an industrial user since August 2018.

Laboratory Management

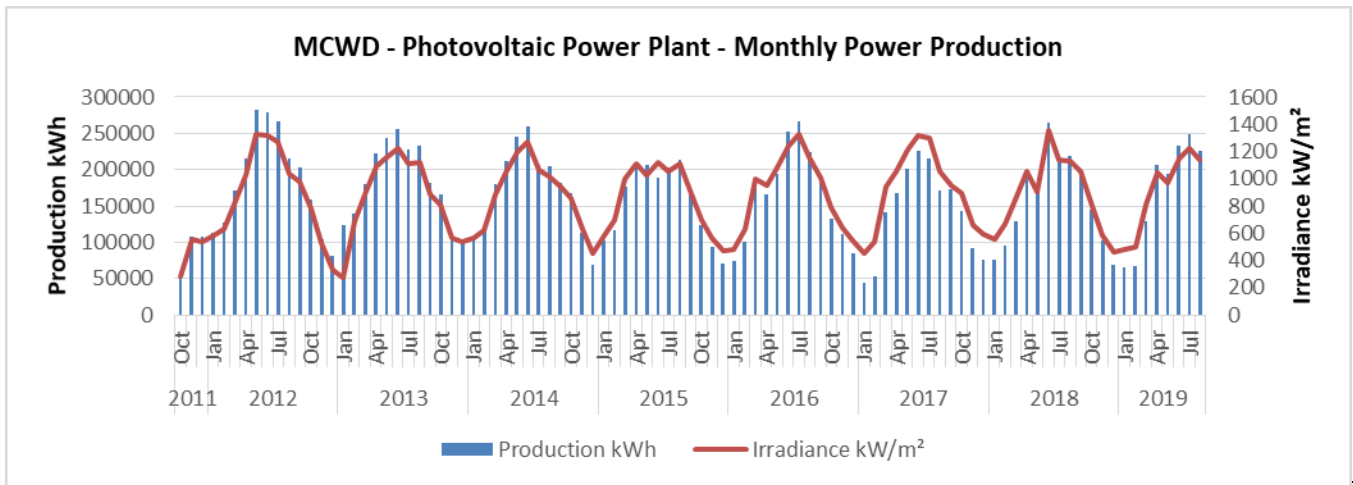
- **Regulatory Compliance**

Laboratory personnel are currently updating processes and record keeping practices to meet the forthcoming regulation changes from state to federal standards. Part of this effort includes the implementation of the Laboratory Information Management System which will begin in October.

Photovoltaic Power Plant Operations & Total District Electrical Usage

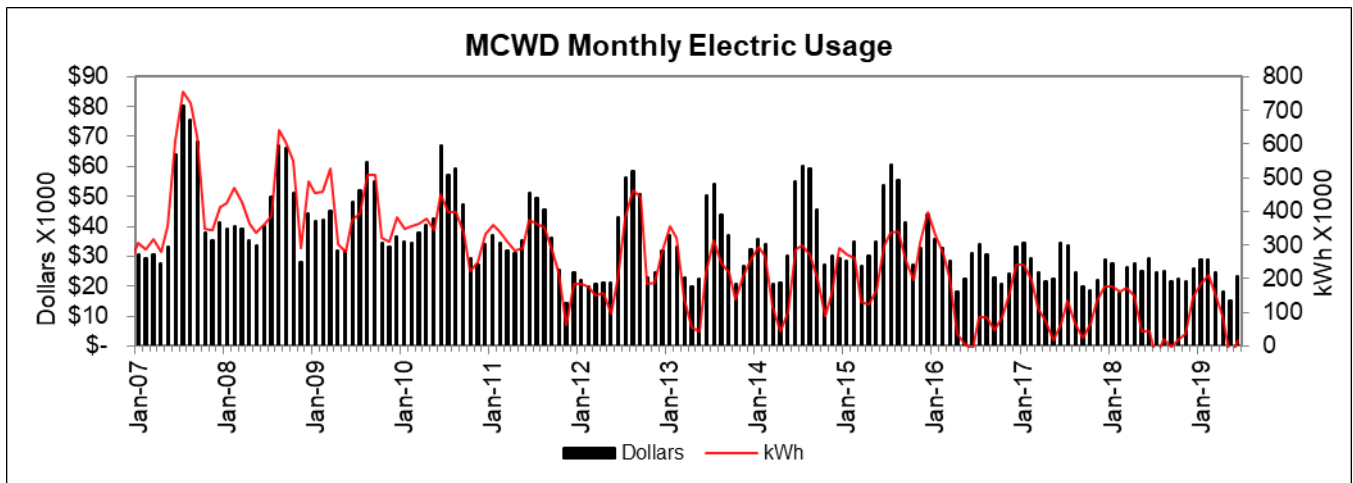
- **Solar plant production**

The total kilowatt hours of energy produced for the month of August was 255,160 kWh. The irradiance for August was 1% more than August 2018 however the solar energy production increased by 3%. The tracking system for array #4 is currently offline and will be returned to service pending parts repair. Though the tracking of array #4 is not currently functional the array still produces power. We can expect to see a reduction in power generation until the tracking system is fully operational.



- **Total electrical energy use**

Monthly energy usage chart for the past 12 years through June 2019. The monthly total includes all District facilities (34 electric meters) for all water, wastewater, and administrative uses.



Report Summary

The Maintenance Department's main focus for the month of August was meter pit repairs, replacing control valves at tank T-6, valve exercising, sewer collection system cleaning and inspections.

Wastewater Treatment Plant and Recycled Water Maintenance

- Performed daily and weekly preventive maintenance inspections
- Repaired sludge dewatering belt press water feed pipe
- Replaced aeration system power supplies that was damaged in power outage
- Rebuilt sludge dewatering belt press feed on pump #1
- Maintenance staff continued working with Operations and Engineering, looking at new ideas for sludge dewatering systems

Solar Power Plant Maintenance

- Performed general visual inspections and repairs
- Removed two failed solar tracker drive systems and sent in for repairs. One of the drives has been replaced with a spare from District inventory.

Surface Water Treatment Plant and Related Facilities Maintenance

- Performed preventive maintenance inspections
- Upgraded lighting at LMWTP

Groundwater Treatment Plant and Related Facilities Maintenance

- Performed daily and weekly preventive maintenance inspections

Water Distribution System Operations & Maintenance

- Performed weekly inspections at the pressure reducing stations
- Valve exercising continued with 298 valves being exercised in 2019. This brought maintenance crews to 83% of their annual goal for 2019. The District has 1,919 valves which are on a five year exercising rotation with 30 critical valves being exercised annually.
- Air relief valve inspections continued with 22 valves being inspected in 2019. This brings maintenance crews to 104% of their annual goal. The District has 109 air relief valves which are inspected on a five year rotating basis.
- Fire hydrant inspections continued with 203 hydrants inspected in 2019. This brought maintenance crews to 73% of their annual goal for 2019. There are 559 fire hydrants in the system, which are inspected on a two year rotating basis.
- Quarterly water mainline flushing for 44 areas within the Water Distribution System, where crews have identified dead end lines, continued for 2019. The Line Maintenance department is at 50% of their annual goal for 2019.
- Replaced all control valves at tank T-6 and ran new copper tubing for hydraulic controls

- Performed annual inspection at Juniper Ridge tank
- Repaired a leak and relocated the meter out of the driveway at 263 Forest Trail
- Removed the Solar Bee mixer, drained tank T-5, and opened manways in preparation for rehabilitation
- Downed hazardous trees in areas around tanks T-2, T-5, T-7, and T-8
- Reset Timber Ridge meter collector due to modem failure issues
- Maintenance crews performed a 4" water line Tap for Mammoth Hospital
- Repaired meter pits including raising and lowering meters to provide improved access
- Mapped meters which had been relocated during replacement of the water service lateral
- Performed 49 metering system repairs and hooked up 3 meters for new accounts
- There was 1 waterline leak requiring repair during the month of August
- Adjusted control valves as needed for area specific water usage changes and surface/groundwater distribution system balance
- Backflow mailings for annual testing continued as follows: sent first notices for September which included 167 sites and 307 hazards; sent second notices for August which included 92 sites and 165 hazards; and sent third notices for August which included 52 sites and 87 hazards
- Cross Connection Control Program work continues in 2019 which includes site surveys, new backflow prevention assembly tests, data entry, and customer service phone calls. The District presently tracks 890 sites with 1,721 assemblies.
- Maintenance crews responded to 5 customer service calls, assisting customers with leaks and pressure issues

Wastewater Collection System Operations & Maintenance

- Performed weekly inspections of the lift stations and force mains
- Sewer five year rotating scheduled cleanings and inspections continued with 49,803' of pipe cleaned in 2019. This brought Line Maintenance crews to 69% of their annual goal for 2019. There are 361,627' of sewer lines on this schedule.
- Sewer quarterly and bi-annual rotating scheduled cleanings and inspections continued with 24,908' of pipe cleaned in 2019. This brought Line Maintenance crews to 66% of their annual goal for 2019. There are 38,030' of sewer lines on this schedule. This schedule includes identified sewer lines that are in need of enhanced maintenance. Sewer lines on this schedule get cleaned two to four times a year. Some lines also have minimizer pumps that inject a grease emulsifier several times a day to help keep grease in suspension. These are monitored on an as-needed basis.
- Repaired two failed pumps at West Lake Mary lift station
- Repaired failed pump at East Mary lift station
- Repaired check valve at Twin Falls lift station

Special Projects/Programs

Summer Construction: Progress for planned in-house construction projects for FY20 is as follows:

- **Grit Removal Improvement Project at the WWTP**
Project involves installing by-pass piping, rebuilding the existing grit trap and installing new grit removal equipment.

Progress: Work on Phase 1 and 2, bypass piping system installation, isolation gate installation and grit trap modification have been completed. Construction of Phase 3, grit trap equipment installations, is scheduled for September.

- **Water Facilities Relocation Project South side of HWY 203**

Project involves relocating fire hydrants and meters on the South side of HWY 203 between Center Street and Liberty Bar ahead of the TOML sidewalk project.

Progress: Work started in mid-May and with the exception of the fire hydrant located next to Liberty Bar, was completed in early June. The hydrant by Liberty Bar was removed and will be reinstalled in its new location when work on the new sidewalk project is completed by the TOML contractor. Meter and backflow prevention assembly have been relocated by Basecamp Café and both water lines running across Hwy 203 have been abandoned and capped.

- **Waterline improvements and facility relocations on the North side of HWY 203**

Project involves installing 400' of water mainline, connecting water service laterals and meter relocations on the North side of HWY 203 frontage road between the Post Office and Chevron.

Progress: The project was complete as of 6/18/2019.

- **Collection System Improvements on Meridian Blvd and Rainbow Lane**

Project involves replacing approximately 20' of 8" sewer line.

Progress: The project was complete as of 6/25/2019. The construction crew repaired the damaged sewer main line.

- **Water System Improvements on Lower Majestic Pines**

Project Involves installing 2 new mainline valves and replacing steel fire hydrant laterals on lower Majestic Pines Rd. Also scheduled for this project is replacing an old galvanized line that services two vacant lots and a service lateral to properties on Creekview Place.

Progress: The project was complete as of 7/11/2019 with the exception of two hydrants due to excess amounts of ground water. The crew will return to replace the hydrants this fall.

- **Water Service Lateral replacements**

Project involves replacing water service laterals on Mill Street, Lower Majestic Pines, Alpine Circle, Mala Ulice, and at LMWTP.

Progress: Laterals on lower Majestic Pines and Mill Street and the work on the polymer injection piping at LMWTP are complete as of 8/30/2019. The crew is presently working on Alpine Circle and Mala Ulice water lateral replacements.

- **Well #32 Piping**

Project involves installing 120' of drain line and 60' of water transmission line across Snowcreek Golf course in preparation for the drilling of Well #32.

Progress: Scheduled 10/1 – 10/15/2019

- **Meter Pit Improvements**

Project involves replacing and relocating identified habitual problem meter pits.

Progress: Scheduled date is to be determined

MAMMOTH COMMUNITY WATER DISTRICT

Agenda Item: B-2

Maintenance Department Report

09-19-2019

September 2019

Fats, Oil and Grease (FOG) Program: Maintenance staff worked on Goslyn grease trap inspections in August. There were no violations issued.

	Total # FSEs	Exempted FSEs	Goslyn Traps	Conventional Grease Traps	Interceptors	Garbage Disposals	Violations
2018 Totals	77	17	13	30	7	2	7
2019 Totals	82	20	22	26	7	2	3

Meter Testing Program: Meter testing will continue in September.

Sewer Line and Manhole Rehab Project 2019:

- The sewer manhole project was awarded to Ayala Engineering and work is scheduled to be completed by October 15, 2019.
- The sewer CIPP lining project was awarded to Sancon Engineering and is scheduled to be completed by October 15, 2019.

Knolls Tank Rehab Project:

Superior Tank Solutions started work on the Knolls Tank Rehab project on August 26, 2019. The scope of work includes venting improvements, piping modification, recoating the interior and spot repair of the exterior coating. The contractor is presently working on sand blasting the interior of the tank. The project is scheduled to be completed by October 15, 2019. Customers in the affected area have been notified of possible reduced pressure during the process.

Departmental

- Departments held weekly safety meetings
- Performed weekly vehicle maintenance
- Performed general maintenance on District buildings and grounds
- Painted the Engineering Building
- Replaced fire sprinkler heads on Engineering Building
- Replaced cell phone modem in the District's weather station
- Maintenance departments continued to assist the Operations Department with stand-by duties

General

- Marked water and sewer lines in response to USA calls
- Maintenance crews assisted the City of Bishop with a 6" water line Tap

Financial Update

District revenue is above budget overall, primarily a result of a gain in market value in the investment portfolio. As interest rates in the market decline, the market value of the securities increases proportionally. The gain in market value cannot be spent, maturing securities will be redeemed at par value and will generally be reinvested at a lower interest rate.

Water revenue continues to run parallel to the expected budget line, but remains about \$130,000 below budget as a result of the cool and wet spring.

Personnel and Operating expenses are below budget overall, but a few expense lines are over budget. The Professional Services line is over budget in part because of research being done to determine the source of mineral deposits found in the water distribution system during annual equipment maintenance activities. The Diesel Fuel line is over budget in part because of fuel used for construction machinery that will be allocated to the capital projects at the end of the year.

Significant expenditures for the month include:

- \$48,363 to Surface Pumps, Inc. as part of the capital project to rehab the East Lake Mary and Tamarack lift stations
- \$19,325 to In-Situ, Inc. for monitoring equipment in the Lakes Basin and District monitoring wells

Employee Home Purchase Assistance Program

Following the Board's decision in August to purchase a condo unit in Crowley Lake from an employee in the Employee Home Purchase Assistance Program (EHPAP), the District has ordered an appraisal of the unit to establish the market value. The employee is moving forward on the purchase of a home in Bishop and has requested the District's assistance through the Shared-Value Home Purchase Assistance Program.

The District ordered an appraisal of improvements made to another home purchased through the original version of the Shared-Value program in order to determine the value the improvements have added to the property. The appraisal confirmed that the added value was greater than the cost of the improvements, so the employee will receive credit for the cost of the improvements when the home is sold or the employee elects to buy out the District's participation in the home purchase.

Graphs and Tables

Details on capital expenditures are listed in Table A, operation expenses in Table B, fund balances in Table C, utility bill aging in Table D, and cash balance projection in Table E, followed by a summary of the District's investment portfolio.

Summary graphs of revenue and expenses are presented immediately below.

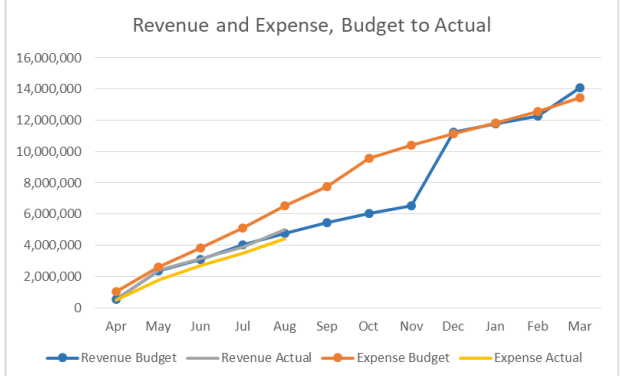
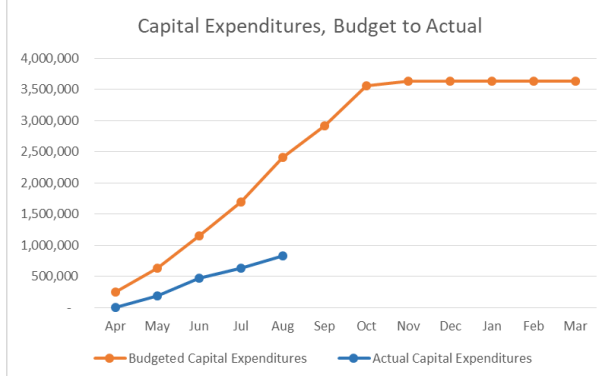
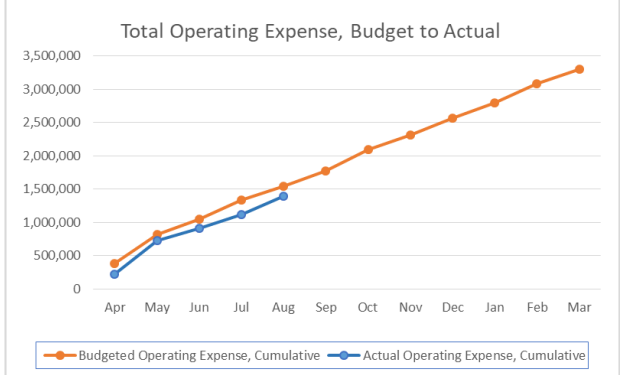
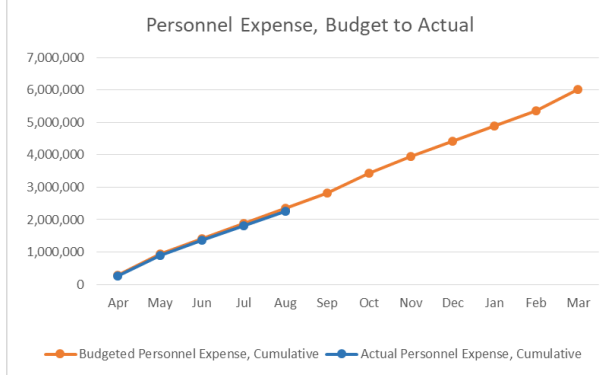
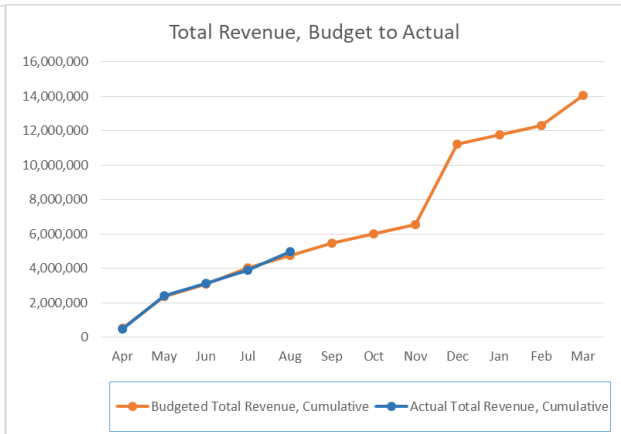
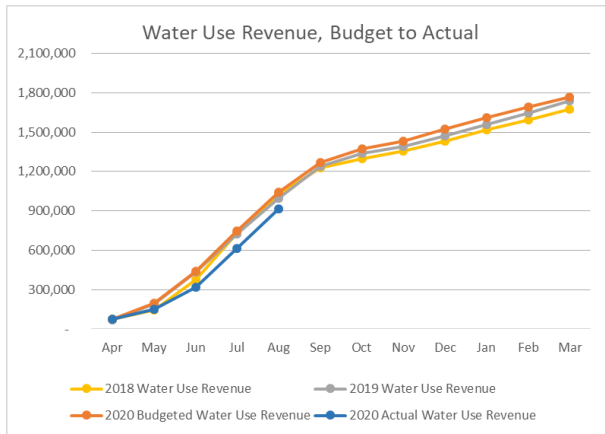
MAMMOTH COMMUNITY WATER DISTRICT

Agenda Item: B-3

Finance Department Report

09/19/2019

September, 2019



MAMMOTH COMMUNITY WATER DISTRICT

Finance Department Report September, 2019

Agenda Item: B-3

09/19/2019

Financial Reports

Table A Capital Project Management

Capital Funds Project Summary				
Fiscal Year: 2020				
Spending through August 2019				
FUND	PROJECT DESCRIPTION	BRE	FY 2020 Budget	FY 2020 YTD Expenditure
23	East Lk Mary Lift Station Rehab	22	67,697	24,137
23	Laurel Pond Monitoring Wells	21	165,108	3,050
23	WWTP Main PLC Upgrade	21	183,880	185,170
21	WWTP Back-up Power and battery UPS	21	297,518	14,012
22	Well 32	21	1,679,089	13,923
23	Rehab Primary Clarifier #2	20	39,574	28,408
23	Sewer Line Rehab FY 2020	18	345,982	-
22	WTP Arc Flash Study	17	95,000	6,914
22	Distribution System Improvements FY 2020	17	315,499	289,695
23	Tamarack Lift Station Rehab	13	67,697	25,463
23	WWTP Grit removal	13	205,550	83,541
23	Shady Rest/Rainbow Lift Stations Rehab			32,113
22	Geothermal Monitoring Well			1,177
22	LMTP Improvements		10,000	1,015
22	Update Groundwater Model		150,000	9,596
23	Wastewater Cost of Service Study		25,000	10,895
32/33	Connection Fee/Permit Fee Study		40,000	13,192
21/31	Rehab/Replace Admin Bldg		50,000	15,428
22	Tank 5 Rehab		270,000	-
22	Replacement Well Site Eval/Land			4,284
	Capital Equipment			
21	Fuel dispenser replacements		20,000	
22	Tracked side-by-side snow vehicle		35,000	31,478
23	LIMS		40,000	6,500
22/23	Jackhammer attachment		9,360	9,360
22	T-6 Control Valves		21,000	20,515
	Total Capital Projects and Equipment		4,132,953	829,864

BRE = Business Risk Exposure

Table B Revenue and Expenses

MAMMOTH COMMUNITY WATER DISTRICT

Agenda Item: B-3

Finance Department Report

09/19/2019

September, 2019

Account	YTD Actual	YTD Budget	Better/Worse	% Diff
Billing - Water Usage	912,763	1,040,450	(127,687)	-12%
Water Base Rates	753,800	752,083	1,717	0%
Wastewater Base Rates	1,199,652	1,205,583	(5,932)	0%
Engineering Revenue	25,248	19,292	5,957	31%
Miscellaneous Revenue	87,088.27	80,291.70	6,797	8%
Permits - Connection Fees	120,222	98,917	21,305	22%
Taxes and Assessments	1,444,941	1,383,120	61,821	4%
Interest Income	442,303	190,000	252,303	133%
Total Revenue	4,986,018	4,769,737	216,281	5%
Salaries & Wages	1,377,580	1,447,767	70,188	5%
Salaries & Wages - Board Members	10,340	10,417	77	1%
Salaries & Wages - Capital	74,317	79,493	5,175	7%
Employee Benefits - Group Insu	435,519	423,394	(12,125)	-3%
Employee Benefits - Pension	306,901	332,228	25,328	8%
Employee Benefits - Workers Co	32,177	38,497	6,319	16%
Employer Paid Taxes	21,628	22,633	1,004	4%
Total Personnel Expense	2,258,462	2,354,429	95,966	4%
Employee Engagement	2,868	7,625	4,757	62%
Ee Ben. PPE Unif Other	6,284	6,708	424	6%
Outside Services/Contractual	28,837	49,844	21,007	42%
Property Tax Admin. Fee	210,040	188,000	(22,040)	-12%
Sludge Disposal	76,220	87,500	11,280	13%
Software Licenses	68,514	56,210	(12,304)	-22%
IT Services	20,285	24,333	4,048	17%
Banking Fees	12,673	16,208	3,535	22%
Professional Services	123,267	103,667	(19,600)	-19%
Outside Lab Services	13,454	20,938	7,484	36%
Employee Housing Expenses	24,360	30,442	6,082	20%
Operating Tools	21,217	12,333	(8,884)	-72%
Gasoline	16,003	14,375	(1,628)	-11%
Diesel Fuel	15,554	5,667	(9,887)	-174%
Insurance	72,148	75,000	2,852	4%
Legal Services	55,969	51,250	(4,719)	-9%
M & R - Line Repair/Equipment	105,897	127,483	21,587	17%
M & R - Buildings	29,953	34,854	4,901	14%
M & R - Vehicles	33,618	30,813	(2,806)	-9%
Memberships/Certifications	8,756	12,531	3,775	30%
Permit Materials	5,242	12,500	7,258	58%
Operating Chemicals	69,983	67,621	(2,362)	-3%
Operating Supplies	34,118	48,375	14,257	29%
Computer Systems/Equipment	10,526	13,917	3,391	24%
Postage/Freight	3,431	3,883	453	12%
Advertising Publications & PR	7,066	9,688	2,621	27%
Books & Subscriptions	168	1,348	1,180	88%
Safety	12,156	9,379	(2,777)	-30%
Permits & Licensing	4,313	18,771	14,458	77%
Settlement Costs	161,730	162,000	270	0%
Telephone	15,475	17,042	1,566	9%
Training & Meetings	5,959	22,156	16,197	73%
Travel Expenses	17,225	25,927	8,702	34%
Bank Reconciliation over/short	(91)	N/A		
Utilities-Electric	73,847	119,792	45,945	38%
Utilities-Propane	4,452	16,500	12,048	73%
Water Conservation	21,217	43,750	22,533	52%
Total Operating Expense	1,392,734	1,548,430	155,605	10%

Table C Fund Balance

MAMMOTH COMMUNITY WATER DISTRICT

Agenda Item: B-3

Finance Department Report September, 2019

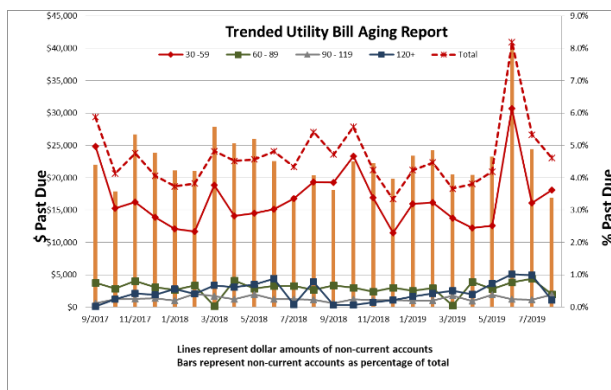
09/19/2019

	Operating Funds			Capital R&R Funds		
	10 Admin	20 Water	30 Wastewater	21 Admin	22 Water	23 Wastewater
Cash Total	(78,414)	1,206,170	1,638,242	3,017,862	8,390,008	3,505,352
Current Assets	478,952	513,552	177,699	-	(102,085)	(73,148)
Non-current Assets	-	-	-	-	-	-
Capital Assets	108	-	-	2,031,090	33,868,281	14,912,444
Total Assets	400,645	1,719,722	1,815,941	5,048,952	42,156,204	18,344,649
Current Liabilities	(104,349)	19,022	7,333	-	(31,720)	23,424
Non-current Liabilities	(336,860)	(197,454)	(217,675)	-	-	-
Assets - Liabilities	(40,563)	1,541,291	1,605,599	5,048,952	42,124,484	18,368,073
Available Fund Balance	(182,763)	1,225,192	1,645,575	3,017,862	8,358,288	3,528,776
Target Fund Balance	190,000	1,160,000	1,260,000	3,000,000	5,964,000	3,348,000

	Capital Expansion Funds			Other Funds		Total
	31 Admin	32 Water	33 Wastewater	96 Enterprise	98 LADWP	
Cash Total	1,514,467	978,515	210,665	609,986	314,672	21,380,729
Current Assets	-	(24)	-	4,568	-	999,514
Non-current Assets	-	-	-	2,787,897	-	2,787,897
Capital Assets	5,091	10,557,292	4,903,382	930,930	-	67,208,618
Total Assets	1,519,558	11,535,783	5,114,047	4,333,382	314,672	92,376,758
Current Liabilities	-	(96)	141	(5,110)	-	(91,354)
Non-current Liabilities	-	-	-	-	-	(751,988)
Assets - Liabilities	1,519,558	11,535,687	5,114,188	4,328,272	314,672	91,533,416
Available Fund Balance	1,514,467	978,419	210,806	604,877	314,672	21,289,375
Target Fund Balance	1,500,000	870,000	163,000	1,000,000	220,000	18,748,101

Available fund balance equals cash – current liabilities.

Table D Trended Utility Bill Aging Report



The total amount past due is \$23,060 as of August 31, 2019.

Table E Cash Balance Projection

Construction Permits

Construction activity on projects with Construction Permits continues in full force with good weather in Town for construction. A Construction Permit for the Mono County Civic Center project has been issued along with a facilities transfer agreement that provides for the transfer of the water and sewer improvements constructed by the County to the District along with the necessary easements. This project provides for the construction of a Civic Center Building to house the County employees and provide public space for the County to provide services and conduct business. New water and sewer facilities are needed to serve the new building that will be accessed from an extension of Tavern Road east of Sierra Park Road. Construction of these improvements will begin this month.

District Projects

The District projects with work continuing include:

- *An exploratory borehole at the Snowcreek Golf Course near Ranch Road (Well 32 site).* The borehole drilling and testing have been delayed to acquire additional access rights to the site. With this suspension, borehole drilling, testing and completion of the well based on borehole test results will commence when additional access rights have been obtained. Negotiations with the Ranches at Snowcreek Owners Association have resulted in an agreement that includes additional well access rights on property owned by the association. Negotiations continue with the Snowcreek VI Owners Association for additional well access rights.
- *Well 32 production well.* If the results from the exploratory borehole drilling and testing are positive, a production well including well head, equipment structure and final site grading and landscaping will be constructed at this site. If results are less than anticipated, then a monitoring well or abandoned well bore will be completed along with the same site restoration.
- *Arc Flash hazard study for water production facilities.* A continuation of the Arc Flash hazard reduction program, several water production facilities with large electrical motors for pumping are being evaluated and recommendations for hazard reduction will be implemented. District records have been compiled and delivered to the consultant for the groundwater treatment plants. As part of the work, the consultant has visited the facilities to verify conditions. Southern California Edison has verified transformer information and has provided needed performance data on the equipment for the consultant to complete the study. The identified hazards will be posted in the facilities as warnings in accordance with guidelines provided by our insurance carrier.
- *Laurel Pond Monitoring Well replacements.* Four shallow groundwater water quality monitoring wells used for regulatory compliance have been evaluated for replacement near Laurel Pond. The 34 year old existing wells are no longer viable due to shallow depth and inundation or poor access caused by pond area enlargement. The replacement wells will be located on higher ground with improved access and drilled deeper for more reliable sampling. The United States Forest Service (USFS) has toured the new well locations with District staff and has received a more detailed project proposal for environmental documentation. A cost reimbursement contract prepared by the USFS for staff work on the project has been executed and returned to the USFS. The USFS has provided the information to staff resource specialists for review. Review by wildlife and archaeological specialists has resulted in the need to relocate three of the wells to less sensitive sites. A site visit is planned to work with the USFS [to](#) locate wells in the least sensitive areas that provide needed access for monitoring.

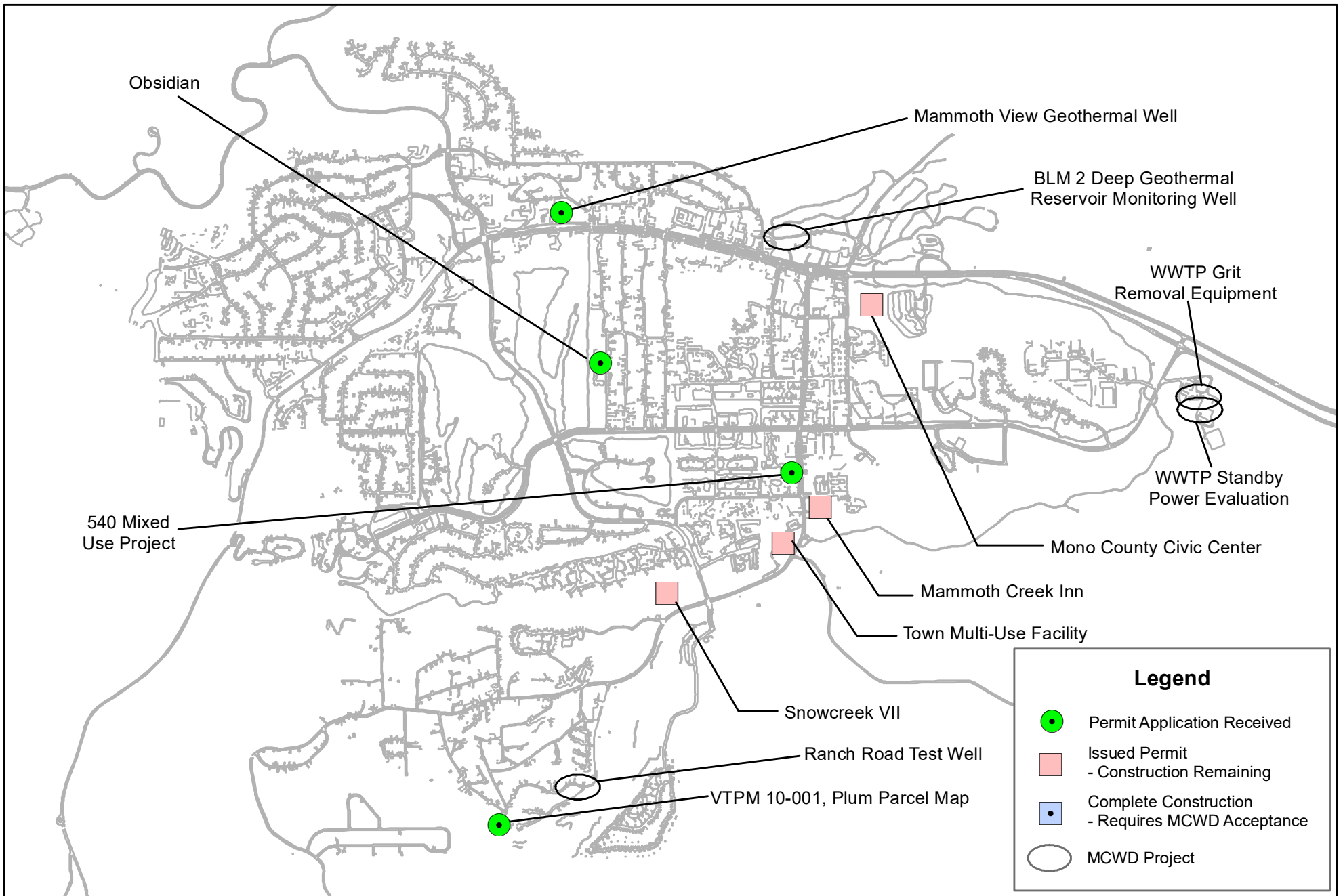
- *Monitoring Well BLM2.* The Bureau of Land Management (BLM) obtained a Special Use Permit from the USFS for two wells on the North East corner of the Mammoth Mountain RV Park, BLM1 and BLM2. BLM1, a shallow, dual nested groundwater monitoring well has been constructed and baseline monitoring began after completing instrumentation of the well in June 2018. A design and drilling plan for BLM2 by the BLM with consultation with the District was partially completed when BLM1 was drilled. After seeing the drill logs from BLM1, BLM conducted research on past drilling of geothermal wells including two wells a half mile apart on the north and south side of SR 203 near Hwy. 395. The research indicated high variability of temperatures and geology in each of these existing wells. Based on their research of the geology in the area and the results from drilling BLM1, BLM staff concluded that drilling BLM2 at the RV Park site may not reach the geothermal reservoir at the permitted depth. A search for an alternate site was initiated to increase the probability of reaching the geothermal reservoir in BLM2. A field meeting for permitting BLM2 at another location on USFS land on the north side of SR 203 was attended in October 2018 by USFS, BLM, and MCWD staff and an alternate location was identified for the USFS to consider permitting for siting BLM2. Since the permitting process requires an alternative site to be considered, BLM continues to evaluate alternative sites for BLM2. MCWD also agrees with the United States Geologic Survey (USGS) recommendation that a shallow, dual nested groundwater monitoring well also be located near the deep well at the alternate site to monitor the vertical hydraulic gradient in that location. At the May 15, 2019 Groundwater Monitoring and Response Plan (GMRP) meeting, the BLM stated that they would continue working with the USFS on the process of obtaining permits at an alternate site for both the shallow and deep monitoring wells. Alternate sites now include the site identified in October 2018 as well as other sites the BLM has reviewed recently. At the August 7, 2019 GMRP meeting the BLM Bishop Field Office Manager said they were pursuing federal funding in this fiscal year for construction of a monitoring well pair. The next steps once a site has been selected by the BLM are to develop final well designs and drilling programs to be permitted by the BLM and an operations plan to be permitted by the USFS. They stated that they want the BLM to be the permittee for the well pair. Recent inquiries to BLM about the status of the work had the response that “we are working on this, but we want to do this in the best possible way.” A representative from the Lahontan Regional Water Quality Control Board attended the GMRP meeting and wanted to go on record that the Lahontan Regional Water Quality Control Board supports the construction and monitoring of the second well pair.

Connection Permits

The August 2019 Connection Permit Summary Report is attached. Six permits were issued in August, a one inch meter for a new single family residential project, a two inch meter for the new County Civic Center and four for projects that did not require additional capacity to the existing water and sewer connections. Water conservation rebate applications continue to be processed by the Permit Official, seventeen rebates were issued in August.

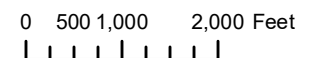
Department Activities

Staff and District legal counsel completed work with Mono County staff and their design build consultants to develop a Facilities Transfer Agreement, Grants of Easements, Quitclaim Deeds and a Construction Permit for the approval of plans for new water and sewer facilities to serve the new Mono County Civic Center project. Staff is working with District Counsel to prepare a letter of intent outlining a proposal for the use of Mammoth Mountain Ski Area property for exploratory water supply well drilling in exchange for their use of District property.

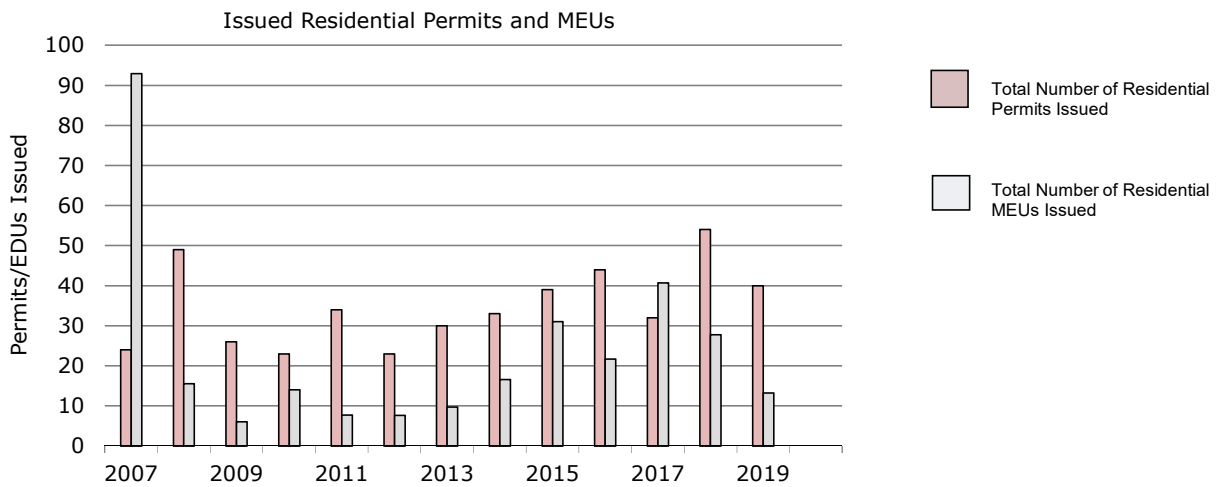
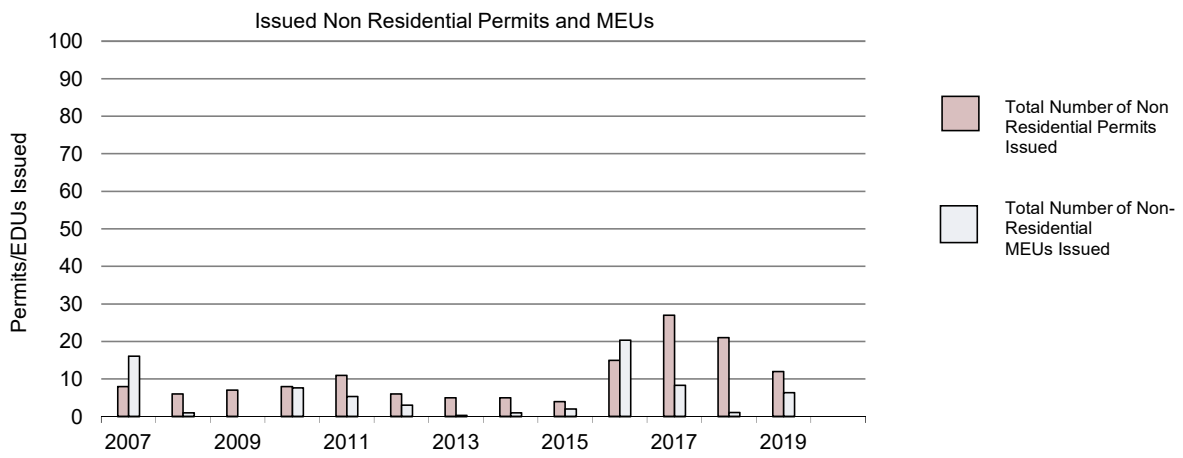
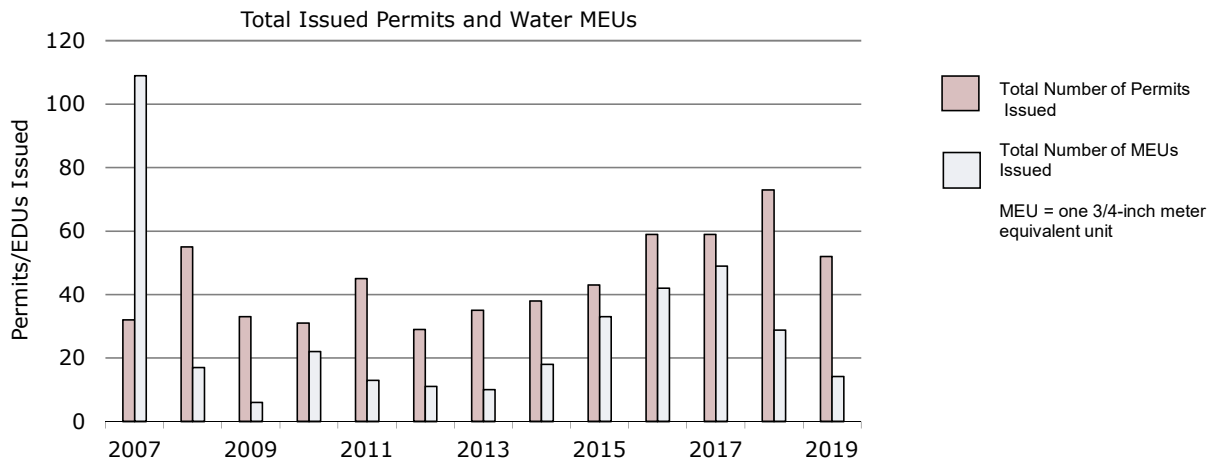


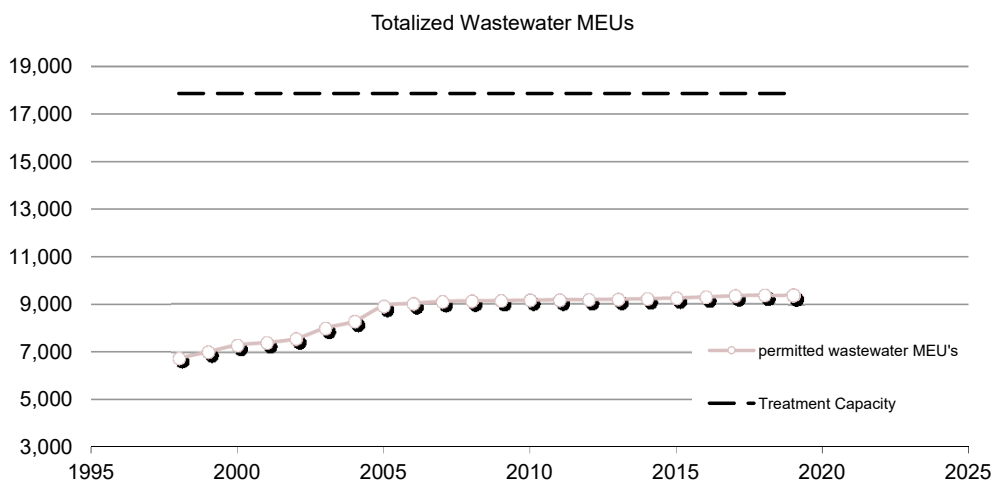
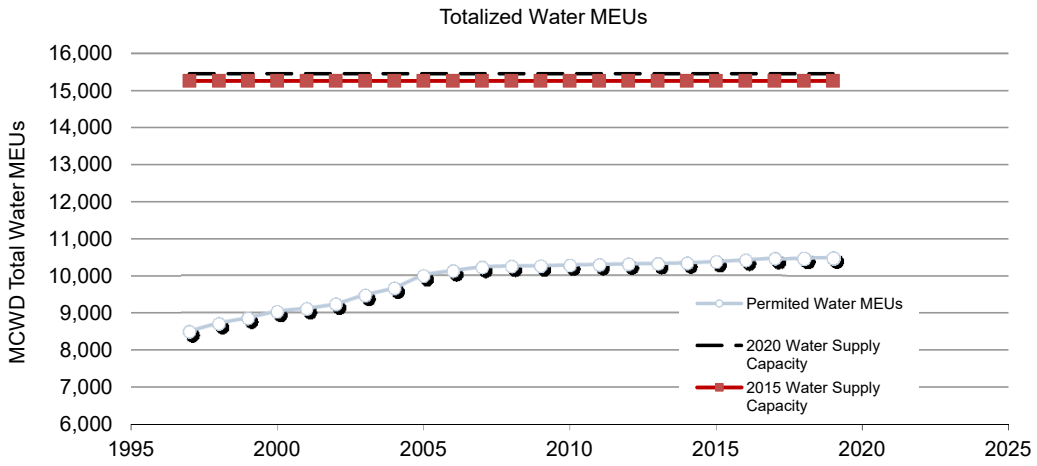
Mammoth Community Water District
 P.O. Box 597, Mammoth Lakes, CA 93546
 (760) 934-2596 FAX: (760) 934-2143

Construction Permits and Projects - September 2019
Engineering Department Report



2019 Permit Summary Report																	
Project Details													Metric Summaries				
Date	Permit Number	Project Address	Billing Class	Water	WW	Meter Size	Credit	Water MEU	Wastewater MEU	Water Connection Fee	WW Connection Fee	Total Connection Fee	2019 Connection Fee Revenue	2019 Water MEU	2019 WW MEU	Total Water MEU	Total WW MEU
1/1/2019																10,478	9,354
8/1/2019	5294	Void						0.00	0.00	\$ -	\$ -	\$ -	\$ -	0.0	0.00	10,478	9,354
3/20/2019	5292	1528 Forest Trail	SGL	Yes	Yes	Existing	-	0.00	0.00	\$ -	\$ -	\$ -	\$ -	0.0	0.00	10,478	9,354
3/25/2019	5353	127 Red Fir Rd	SGL	Yes	Yes	3/4-inch	-	1.00	1.00	\$ 6,927	\$ 3,085	\$ 10,012	\$ 10,012	1.0	1.00	10,479	9,355
5/9/2019	5373	413 Rainbow Lane	CDO	Yes	Yes	Existing	-	0.00	0.00	\$ -	\$ -	\$ -	\$ 10,012	1.0	1.00	10,479	9,355
5/9/2019	5374	413 Rainbow Lane	CDO	Yes	Yes	Existing	-	0.00	0.00	\$ -	\$ -	\$ -	\$ 10,012	1.0	1.00	10,479	9,355
5/9/2019	5375	413 Rainbow Lane	CDO	Yes	Yes	Existing	-	0.00	0.00	\$ -	\$ -	\$ -	\$ 10,012	1.0	1.00	10,479	9,355
5/9/2019	5376	413 Rainbow Lane	CDO	Yes	Yes	Existing	-	0.00	0.00	\$ -	\$ -	\$ -	\$ 10,012	1.0	1.00	10,479	9,355
5/9/2019	5377	413 Rainbow Lane	CDO	Yes	Yes	Existing	-	0.00	0.00	\$ -	\$ -	\$ -	\$ 10,012	1.0	1.00	10,479	9,355
	5380	Pending						0.00	0.00	\$ -	\$ -	\$ -	\$ 10,012	1.0	1.00	10,479	9,355
1/30/2019	5381	549 Old Mammoth Road	COM	Yes	Yes	Existing	-	0.00	0.00	\$ -	\$ -	\$ -	\$ 10,012	1.0	1.00	10,479	9,355
1/31/2019	5382	305 Azimuth Drive	CDO	Yes	Yes	Existing	-	0.00	0.00	\$ -	\$ -	\$ -	\$ 10,012	1.0	1.00	10,479	9,355
2/22/2019	5383	128 Pinehurst Dr	SGL	Yes	Yes	Existing	-	0.00	0.00	\$ -	\$ -	\$ -	\$ 10,012	1.0	1.00	10,479	9,355
2/7/2019	5384	148 Mountain Blvd	COM	Yes	Yes	Existing	-	0.00	0.00	\$ -	\$ -	\$ -	\$ 10,012	1.0	1.00	10,479	9,355
6/3/2019	5385	849 Majestic Pines	SGL	Yes	Yes	3/4-inch	-	1.00	1.00	\$ 7,126	\$ 3,174	\$ 10,300	\$ 20,312	2.0	2.00	10,480	9,356
2/28/2019	5386	189 Forest Trail	SGL	Yes	Yes	Existing	-	0.00	0.00	\$ -	\$ -	\$ -	\$ 20,312	2.0	2.00	10,480	9,356
4/1/2019	5387	568 Old Mammoth Rd	COM	Yes	Yes	Existing	-	0.00	0.00	\$ -	\$ -	\$ -	\$ 20,312	2.0	2.00	10,480	9,356
3/28/2019	5388	258 Tamarack Street	SGL	Yes	Yes	Existing	-	0.00	0.00	\$ -	\$ -	\$ -	\$ 20,312	2.0	2.00	10,480	9,356
3/28/2019	5389	160 LeVerne	SGL	Yes	Yes	3/4-inch	-	1.00	1.00	\$ 7,126	\$ 3,174	\$ 10,300	\$ 30,612	3.0	3.00	10,481	9,357
	5390	Pending						0.00	0.00	\$ -	\$ -	\$ -	\$ 30,612	3.0	3.00	10,481	9,357
2/26/2019	5391	126 Old Mammoth Road	COM	Yes	Yes	Existing	-	0.00	0.00	\$ -	\$ -	\$ -	\$ 30,612	3.0	3.00	10,481	9,357
3/25/2019	5325	598 Golden Creek	CDO	Yes	Yes	Existing	-	0.00	0.00	\$ -	\$ -	\$ -	\$ 30,612	3.0	3.00	10,481	9,357
3/27/2019	5392	35 Starwood	SGL	Yes	Yes	1-inch	-	2.17	2.59	\$ 15,461	\$ 8,224	\$ 23,685	\$ 54,297	5.2	5.59	10,483	9,360
4/2/2019	5393	132 Mammoth Sloes Dr	CDO	Yes	Yes	Existing	-	0.00	0.00	\$ -	\$ -	\$ -	\$ 54,297	5.2	5.59	10,483	9,360
	5394	Pending						0.00	0.00	\$ -	\$ -	\$ -	\$ 54,297	5.2	5.59	10,483	9,360
4/16/2019	5395	1474 Old Mammoth Rd	CDO	Yes	Yes	Existing	-	0.00	0.00	\$ -	\$ -	\$ -	\$ 54,297	5.2	5.59	10,483	9,360
6/17/2019	5396	1000 Canyon Blvd	COM	Yes	Yes	Existing	-	0.00	0.00	\$ -	\$ -	\$ -	\$ 54,297	5.2	5.59	10,483	9,360
5/2/2019	5397	4 Oak Tree Way	COM	Yes	Yes	Existing	-	0.00	0.00	\$ -	\$ -	\$ -	\$ 54,297	5.2	5.59	10,483	9,360
	5398	Pending						0.00	0.00	\$ -	\$ -	\$ -	\$ 54,297	5.2	5.59	10,483	9,360
4/24/2019	5399	415 Commerce Circle	COM	Yes	Yes	Existing	-	0.00	0.00	\$ -	\$ -	\$ -	\$ 54,297	5.2	5.59	10,483	9,360
7/24/2019	5400	379 Wagon Wheel	SGL	Yes	Yes	3/4-inch	-	1.00	1.00	\$ 7,126	\$ 3,174	\$ 10,300	\$ 64,597	6.2	6.59	10,484	9,361
5/2/2019	5401	2251 Meridian Blvd	CDO	Yes	Yes	Existing	-	0.00	0.00	\$ -	\$ -	\$ -	\$ 64,597	6.2	6.59	10,484	9,361
5/13/2019	5402	201 Lakeview Blvd	CDO	Yes	Yes	Existing	-	0.00	0.00	\$ -	\$ -	\$ -	\$ 64,597	6.2	6.59	10,484	9,361
7/29/2019	5403	Withdrawn						0.00	0.00	\$ -	\$ -	\$ -	\$ 64,597	6.2	6.59	10,484	9,361
5/13/2019	5404	808 Canyon Blvd	CDO	Yes	Yes	Existing	-	0.00	0.00	\$ -	\$ -	\$ -	\$ 64,597	6.2	6.59	10,484	9,361
5/8/2019	5405	167 Meadow Lane	CDO	Yes	Yes	Existing	-	0.00	0.00	\$ -	\$ -	\$ -	\$ 64,597	6.2	6.59	10,484	9,361
	5406	Pending						0.00	0.00	\$ -	\$ -	\$ -	\$ 64,597	6.2	6.59	10,484	9,361
7/28/2019	5407	Withdrawn						0.00	0.00	\$ -	\$ -	\$ -	\$ 64,597	6.2	6.59	10,484	9,361
5/9/2019	5408	436 Old Mammoth Rd	COM	Yes	Yes	Existing	-	0.00	0.00	\$ -	\$ -	\$ -	\$ 64,597	6.2	6.59	10,484	9,361
5/9/2019	5409	1671 Forest Trail	SGL	Yes	Yes	Existing	-	0.00	0.00	\$ -	\$ -	\$ -	\$ 64,597	6.2	6.59	10,484	9,361
5/8/2019	5410	44 Tyrol Ln	CDO	Yes	Yes	Existing	-	0.00	0.00	\$ -	\$ -	\$ -	\$ 64,597	6.2	6.59	10,484	9,361
5/16/2019	5411	3789 Main St	COM	Yes	Yes	Existing	-	0.00	0.00	\$ -	\$ -	\$ -	\$ 64,597	6.2	6.59	10,484	9,361
7/10/2019	5412	70 Carter Street	COM	Yes	Yes	Existing	-	0.00	0.00	\$ -	\$ -	\$ -	\$ 64,597	6.2	6.59	10,484	9,361
7/29/2019	5413	153 Lake Mary Road	CDO	Yes	Yes	Existing	-	0.00	0.00	\$ -	\$ -	\$ -	\$ 64,597	6.2	6.59	10,484	9,361
6/5/2019	5414	122 Mountain Blvd	SGL	Yes	Yes	Existing	-	0.00	0.00	\$ -	\$ -	\$ -	\$ 64,597	6.2	6.59	10,484	9,361
6/17/2019	5415	2560 Old Mammoth Rd	SGL	Yes	Yes	3/4-inch	-	1.00	1.00	\$ 7,126	\$ 3,174	\$ 10,300	\$ 74,897	7.2	7.59	10,485	9,362
8/13/2019	5416	44 Lee Rd	SGL	Yes	Yes	1-inch	-	1.67	2.63	\$ 12,042	\$ 8,216	\$ 20,258	\$ 95,155	8.8	10.22	10,487	9,364
6/11/2019	5417	201 Lakeview Blvd	CDO	Yes	Yes	Existing	-	0.00	0.00	\$ -	\$ -	\$ -	\$ 95,155	8.8	10.22	10,487	9,364
8/12/2019	5418	609 Canyon Blvd	SGL	Yes	Yes	Existing	-	0.00	0.00	\$ -	\$ -	\$ -	\$ 95,155	8.8	10.22	10,487	9,364
7/12/2019	5419	437 Old Mammoth Rd	COM	Yes	Yes	Existing	-	0.00	0.00	\$ -	\$ -	\$ -	\$ 95,155	8.8	10.22	10,487	9,364
7/10/2019	5420	128 Connell St	SGL	Yes	Yes	Existing	-	0.00	0.00	\$ -	\$ -	\$ -	\$ 95,155	8.8	10.22	10,487	9,364
	5421	Pending						0.00	0.00	\$ -	\$ -	\$ -	\$ 95,155	8.8	10.22	10,487	9,364
	5422	Pending						0.00	0.00	\$ -	\$ -	\$ -	\$ 95,155	8.8	10.22	10,487	9,364
7/26/2019	5423	201 Mammoth Knolls Dr	SGL	Yes	Yes	Existing	-	0.00	0.00	\$ -	\$ -	\$ -	\$ 95,155	8.8	10.22	10,487	9,364
7/25/2019	5424	40 Canyon Blvd	CDO	Yes	Yes	Existing	-	0.00	0.00	\$ -	\$ -	\$ -	\$ 95,155	8.8	10.22	10,487	9,364
7/30/2019	5425	478 Canyon Blvd	SGL	Yes	Yes	Existing	-	0.00	0.00	\$ -	\$ -	\$ -	\$ 95,155	8.8	10.22	10,487	9,364
	5426	Pending						0.00	0.00	\$ -	\$ -	\$ -	\$ 95,155	8.8	10.22	10,487	9,364
7/30/2019	5427	380 Obsidian Pl	DPX	Yes	Yes	Existing	-	0.00	0.00	\$ -	\$ -	\$ -	\$ 95,155	8.8	10.22	10,487	9,364
7/30/2019	5428	340 Obsidian Pl	DPX	Yes	Yes	Existing	-	0.00	0.00	\$ -	\$ -	\$ -	\$ 95,155	8.8	10.22	10,487	9,364
8/7/2019	5429	503 Hillside Dr	SGL	Yes	Yes	Existing	-	0.00	0.00	\$ -	\$ -	\$ -	\$ 95,155	8.8	10.22	10,487	9,364
	5430	Pending						0.00	0.00	\$ -	\$ -	\$ -	\$ 95,155	8.8	10.22	10,487	9,364
8/22/2019	5431	1290 Tavern Rd	COM	Yes	Yes	2-inch	-	5.33	9.60	\$ 38,536	\$ 29,999	\$ 68,535	\$ 163,690	14.2	19.82	10,492	9,374
8/7/2019	5432	390 Davison Road	SGL	Yes	Yes	Existing	-	0.00	0.00	\$ -	\$ -	\$ -	\$ 163,690	14.2	19.82	10,492	9,374
	5433	Pending						0.00	0.00	\$ -	\$ -	\$ -	\$ 163,690	14.2	19.82	10,492	9,374
	5434	Pending						0.00	0.00	\$ -	\$ -	\$ -	\$ 163,690	14.2	19.82	10,492	9,374
	5435	Pending						0.00	0.00	\$ -	\$ -	\$ -	\$ 163,690	14.2	19.82	10,492	9,374
	5436	Pending						0.00	0.00	\$ -	\$ -	\$ -	\$ 163,690	14.2	19.82	10,492	9,374
	5437	Pending						0.00	0.00	\$ -	\$ -	\$ -	\$ 163,690	14.2	19.82	10,492	9,374
	5438	Pending						0.00	0.00	\$ -	\$ -	\$ -	\$ 163,690	14.2	19.82	10,492	9,374
8/22/2019	5439	101 Northstar Circle	SGL	Yes	Yes	Existing	-	0.00	0.00	\$ -	\$ -	\$ -	\$ 163,690	14.2	19.82	10,492	9,374
	5440	Pending						0.00	0.00	\$ -	\$ -	\$ -	\$ 163,690	14.2	19.82	10,492	9,374
	5441	Pending						0.00	0.00	\$ -	\$ -						





Hardware Systems

- Diagnosed and resolved significant hardware failure on MCWDUB10 server; CPU Error on 8/14 resulted in emergency response to critical backup Domain Controller (DC) and Company directory server, re-seated CPUs working with CBT and Dell Support, re-configured backup DC and network settings, server back online in full operation morning of 8/15
- Setup five new desktop PCs for Maintenance Administrative Analyst, Construction Supervisor, Mechanical Maintenance Worker, Laboratory, and Wastewater Operator staff with necessary programs, printers and permissions for each user
- Setup District-issued iPad for District Engineer use
- Performed PC hardware maintenance and access for recent staffing changes as needed
- Purchased and setup new monitor configurations for Finance Manager, Finance Administrative Analyst and General Manager
- Noted cost increases with District IT hardware purchases due to new import tariffs
- Conducting inventory of Dell Gold Support coverage and expirations for all MCWD servers
- Ongoing hardware support, maintenance and updates

Software Systems

- Troubleshoot issues with Outlook functionality affecting all users after CBT High Security Package implementation; Scheduling Assistant, Calendar Sharing, Out of Office/Auto Replies all affected, escalated ticket with Microsoft, ran updates to Exchange and resolved issue by creating and applying new mail profiles for all MCWD users, evaluating upgrade to Exchange 2016
- ISD participated in initial scoping discussion with Administration and Finance departments for Request for Proposals (RFP) for new Enterprise Resource Planning (ERP) software; analysis of which MCWD software/processes to include such as Billing, Analytics, Asset Tracking, Work Orders, Online Payments and Presentments, Backflow, FOG, etc., ongoing analysis of ERP software providers
- Troubleshoot Personnel Services Department email attachment issue, resolved
- Ongoing software support, maintenance and updates

Administrative

- Working with HR Department on current open recruitment process for a Senior Information Systems Specialist (Senior Administrative Analyst) in Information Services Department

Network

- Re-provisioned VoIP Phone System for Interim General Manager Office and Laboratory for correct extension and voicemail routing
- Continued implementation of CBT High Security Package; excluded some PCs and devices across network and disabled features accordingly to maximize productivity while balancing security
- Configured recent staffing changes in Active Directory and updated access permissions across MCWD network accordingly
- All network systems secure, no data loss or intrusions

GIS

- Contacted Southern California Edison Fire Management Officer and Government Relations Manager to acquire GIS Circuit Maps for TOML and Lakes Basin, all Mono County data was received and is being utilized when SCE power outages occur to determine which MCWD facilities are affected and respond accordingly, and created Master SCE Circuit Map project to reference during outages
- First GIS Lunch and Learn Training session, An Introduction to Visualizing Your Data, held on August 15th with MCWD staff in attendance, more upcoming sessions will be available for all MCWD staff to expand training and collaboration opportunities on specific GIS topics, learn tips and tricks, and data maintenance best practice
- Produced mapping figures and analysis for potential development of The Parcel
- Continued training and building maps on ESRI Collector Application with Mono County staff, currently developing mobile applications through Portal to test in the field for editing and querying GIS data with field devices
- September Monthly Permits and Projects Maps for Engineering Department

Websites

- Mammoth Creek Streamflow Data ending 8/31/19 to Surface Water page
- June and July Board Meeting Minutes
- Revised MCWD Backflow page with detail and background about the MCWD Cross-Connection Control Program including links to external resources
- Replaced Sewer and Water Codes following adoption of new connection fees
- Revised Current Info with updated language following adoption of new connection fees
- 8/15/19 MCWD Lab Meets New Proposed Lab Accreditation Standard Press Release
- 8/28/19 Mammoth Lakes Fire Safe Council Lakes Basin Fuels Reduction Project Press Release
- MCWD Code Book updated to latest version on MCWD Intranet
- All materials related to August Board activities
- Continued maintenance and security for all three MCWD Web Platforms: MCWD Internet, MCWD Intranet and MCWD GIS Portal

Administration

- Continuous and ongoing activities associated with day-to-day administration, including but not limited to
 - Administrative, organizational & operational policy development, guidelines, implementation and related day-to-day projects
 - Non-personnel & personnel-based legal matters, e.g., ADA/FEHA, COBRA/CalCOBRA, Unfair Labor Practice Charges, etc.
 - Plan Year 2020 Health & Welfare Open Enrollment
 - Attend & participate in monthly Mammoth Lakes Personnel Network meeting
- Ongoing activities associated with classification maintenance plan & associated organizational changes & implementation
- Legislative/Client Update 09/2019 (provided by LCW/CSDA):
 - None to report at this time

Workforce Planning

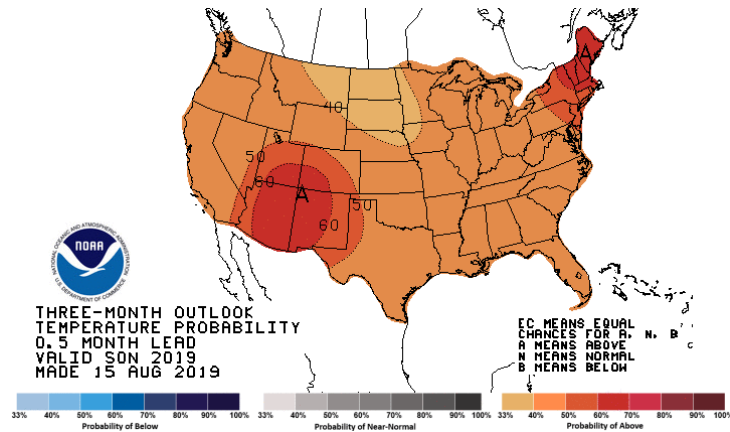
- Ongoing administration for contract extra help needs (Maintenance Department & GMO Administration) filled by Sierra Employment Services
- Ongoing administration for a recruitment for Information Services Department
- Ongoing monitoring of FMLA/CFRA determinations processed for statutorily protected leave & ADA/FEHA accommodation for some departments

Risk/Safety/Training

- Risk/Safety:
 - Process safety tailgate & wellness activity logs for 09/2019 safety incentive program
 - Monthly restock of Cal/OSHA compliant first aid safety kits at all locations
 - Continuous & ongoing activities associated with the Injury & Illness Prevention Program policy development & guidelines
 - Continuous & ongoing activities associated with manual to electronic conversion of Cal/OSHA required Hazard Communication Safety Data Sheets (SDS)
 - Schedule, coordinate and facilitate Cal/OSHA required annual respirator fit testing by Arbor Environmental concluded Tuesday, 08/13/2019 for all but two individuals, scheduling them for another time
 - Coordinate & attend annual County of Mono CUPA inspections concluded 08/14/2019, ongoing processing of any mitigation findings
 - Coordinate & attend annual ACWA/JPIA risk assessment inspection scheduled for Wednesday, 09/25/2019 & process any mitigation findings
 - Claims received and/or processed:
 - None received or submitted
- Training:
 - Webcasts/onsite/offsite training processed, provided, attended and/or proctored this month
 - ACWA/JPIA – Plan Year 20 Employee Benefits Renewal
 - Mono County Unified Command – Quarterly meeting
 - LCW CVERC – Employee Misconduct & Disciplinary Investigations, & Managing the Marginal Employee

Conservation

Water Supply Outlook



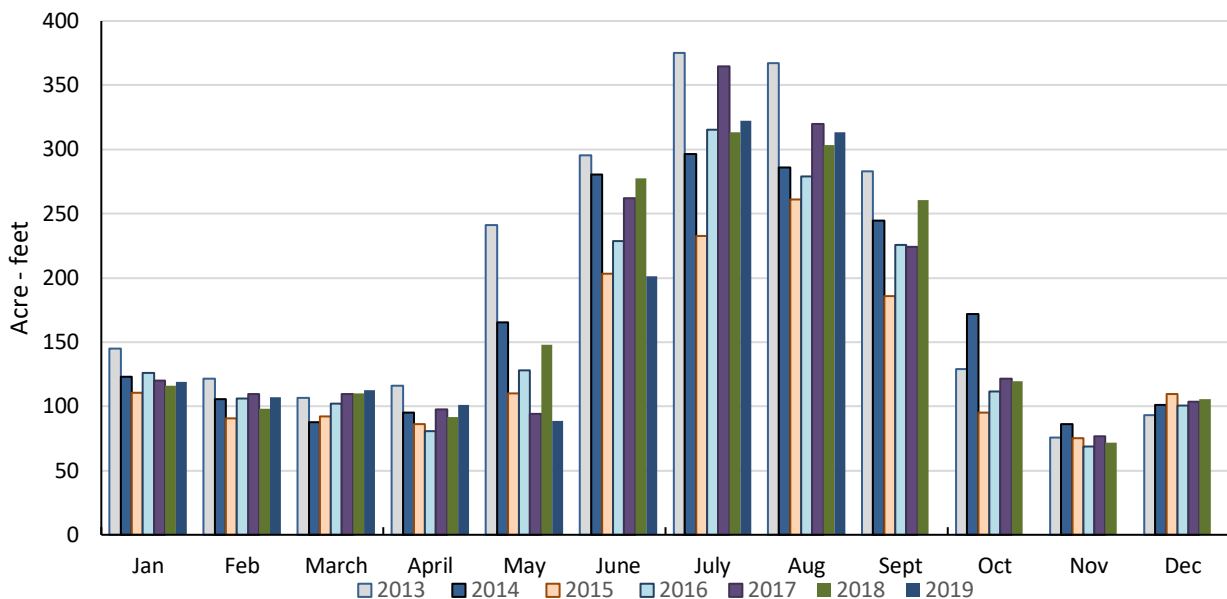
A high probability for above normal temperatures from October through December continues according to NOAA modeling, see map to the left. Precipitation probabilities for the same months indicate equal chances for below, normal, or above normal conditions.

No snow water content data from LADWP has been available since June 5.

MCWD Customer Water Consumption

Shorter days and cooler temperatures in September allow customers to reduce irrigation run times. Email notifications have been sent to MAWA customers reminding them of a 30% reduction in their allocation for September.

Water Consumption 2013-2019



Compared to 2013, consumption was about 17.5 million gallons lower in August 2019. This August, Mammoth Lakes received almost no rain. The irrigation schedule enforced through the District’s Permanent Water Conservation Requirements continues to keep usage below pre-2014 enforcement.

WaterSmart

WaterSmart is hosting a WaterSmart Mountain Town Users' Forum in October at South Tahoe Public Utilities District. This forum will provide an opportunity to discuss best practices related to the WaterSmart platform and shared challenges in service areas with a prevalent second-home presence and variable climate conditions. Topics will include leak detection and alerting, irrigation, customer engagement and WaterSmart's product roadmap. The WaterSmart software system is presently utilized at the District for customer account portal access and water conservation efforts, including leak detection.

Rebate Program

The FY 2020 rebate program processed 17 applications in August. This year the program has resulted in the installation of 120 high-efficiency toilets and 7 clothes washers that will save 762,632 gallons annually. Rebates total \$25,245 this fiscal year. The US EPA WaterSense program is now certifying flushing urinals. Staff added urinals to the rebate program. Annual savings are estimated at 4,600 gallons annually. By adding new incentives, staff strives to generate additional interest in the program.

Public Affairs and Outreach

Water Bottle Filling Station



The MCWD Water Filling Stations were utilized at multiple events in August. The stations were well received by visitors and locals and MCWD's support was recognized and praised by outside agencies/event coordinators. One bar remains in the Village for general day use and upcoming special events. The second bar was set up at the Labor Day Arts festival. Both stations were in operation at Bluezapalooza.

MCWD staff met with an MLT representative to discuss further expanding water filling station utilization to support greener events in Mammoth. Staff is

considering utilizing the \$10,000 'trail drinking water fountain' budget item to develop two portable water filling stations this year in place of one permanent fixture.

Basic Soil Science Workshop

MCWD hosted a public workshop on basic soil science to improve landscape health in Mammoth. Dustin Blakey, from the UC Cooperative Extension, led the class. The class was well attended and stimulated conversation about soil qualities and landscape water use in Mammoth. MCWD supplied lunch to attendees. These courses also provide CEU opportunities for local Qualified Water Efficient Landscapers.

Mammoth Lakes Fire Safe Council (MLFSC) Grant for Fuels Reduction in the Lakes Basin (Fuels Project)

See Agenda Item C-1 for an update on the project.

Inyo-Mono Integrated Regional Water Management Program (IRWMP)

IRWMP hosted a listening session on California’s Water Resilience Portfolio Incentive. Governor Newsom directed state agencies to recommend a portfolio of priorities and actions to ensure resilient water systems through the 21st century. This was an opportunity for the Inyo-Mono region to provide comments and influence the approach to addressing water issues in our area. MCWD staff attended.

Public Outreach

Two press releases were distributed in August. The first discussed MCWD Laboratory’s success in implementing the new proposed lab accreditation standard, following a tweet made by CA Water Boards. The press release emphasized the lab’s excellent performance and important contribution to our customers and surrounding communities. The second release notified the public of the start of the Lakes Basin Hazardous Fuels Reduction Project and the potential impacts to visitation to the Lakes Basin.

Two new radio ads were recorded regarding the fuels reduction project and reducing irrigation runtimes. These ads will join the ad on keeping wipes out of the wastewater system.

Newsprint ads will continue through October. The *Protect our Pipes* ad started running in August.



PROTECT OUR PIPES

TRASH YOUR WIPES— FOR THE PIPES!
Reduce Plumbing Issues!
These 2 items belong in the Trash.

ALL WIPES CLOG PIPES
No such thing as a ‘Flushable Wipe.’

COOKING OIL CLOGS PIPES
Collect & wipe oil off items before washing.

 **mcwd.dst.ca.us**
760.934.2596 ext. 274

The General Manager's report is designed to summarize important District activities and to highlight developments that may require Board action in the future.

Main highlights for the month have been workforce planning in consideration of a recent regular/service retirement. Recurring monthly meetings with Department Managers have also been scheduled to foster ongoing open communications and provide support for department activities. Continued to provide support for the various ongoing construction projects.

Departmental

Staff Resources and Management

- Initiated a contract extra help requisition through Sierra Employment Services to provide reception and administrative support for the public reception area
- With the recent regular/service retirement, conducted an organizational needs assessment, workforce planning and professional growth evaluation including discussions with department managers. As a more optimal approach to meeting the needs of the service, the Engineering Department Regulatory Support Services Division is being retitled from Regulatory Support Services Division to Administrative and Compliance Services Division, and the General Manager's Administrative Support Services Division is being retitled from Administrative Support Services Division to Administrative and Regulatory Support Services Division. Staffing to perform professional, administrative and analytical regulatory programs and public outreach is presently under consideration, with an emphasis on the reasonable provision of professional growth for existing qualified staff.
- Participating in Information Services Department selection process for a Senior Information Systems Specialist the department is presently recruiting for
- Conducting ongoing meetings with the District Engineer that focus on the Engineering Department's long term workforce planning, minimum staffing needs, project needs, and classification structure associated with the Department's mission, goals, and services
- Exploring additional long-term workforce planning strategies due to 25% of the District's staff being eligible for regular/service retirement in the next 6 to 7 years

Water Supply, Conservation, Power Production & Forecasting

Total water produced in August 2019 was 110 million gallons, down from 113 million gallons in July 2019, and equal to the 110 million gallons in August last year. The average daily demand was 3.54 million gallons, with 86% coming from surface water and 14% from groundwater.

August stream flow requirements for Mammoth Creek were 7.2cfs. Actual flows averaged 22.3cfs, ranging from 12.4 to 35.1cfs. Stream flows continue to meet minimum requirements due to this past winter's above average snow pack and cooler than average summer. As of September 1st Lake Mary remains full to its 606 acre foot capacity.

Recycled water production continues with water demand coming from Sierra Star Golf Course. Snowcreek Golf Course has not yet requested recycled water.

Non-revenue water represents leakage in the distribution system, under-recording meters and other losses of water. The August water audit shows a total of 4.9 million gallons of non-revenue water, up from 3.7 in July. This amounted to 5% which is below the AWWA standard of 10%.

August average daily wastewater flows were 1.5 mgd for a total of 47.9 million gallons.

The 1 megawatt-rated solar power facility produced 255,160 kWh for the month of August. The irradiance for August was 1% more than August 2018 however the solar energy production increased by 3%. This continues to be a result of the proactive maintenance efforts established by the District's maintenance team.

Financial Management

Revenue from rates remains below annual budgeted projections mainly due to the slow start to the irrigation season and cooler summer. However, District revenue is above budget overall mostly due to a gain in the District's investment portfolio.

The Wastewater Rate study is ongoing as staff continue to work with Raftelis Financial, Inc. to refine the methodology for establishing the proposed rate changes. Guidance from the ad hoc committee is for staff to take the time necessary to ensure a rate structure that is equitable for all customer classes before bringing the results of the study to the Board for possible adoption.

Other Departmental Activities

- The Maintenance Department continues to be on schedule to meet its annual maintenance goals and requirements
- Operations Department staff continue to keep water and wastewater production in compliance with all regulations
- The Engineering Department continues to support the many active and planned construction projects throughout the community. The District Engineer has also been reviewing an application for the drilling of a private well within the District's boundaries.
- The Information Services Department continues with scheduled PC replacements, and is doing an excellent job of keeping the District's technological systems up to date
- Seasonal construction crew projects are progressing well with guidance from the Line Maintenance Division Supervisor and Engineering Department staff. The crew is presently replacing water service laterals in the Alpine Circle area and plans to start construction of the Well #32 pipe lines in October.
- With the pending closure of the Benton land fill in 2023, staff have developed several viable options for disposal of the District's sludge in Nevada. The likely disposal location is in Fallon NV. An in-house team comprised of staff from several departments has collaborated in vetting technology options for reducing water content in the processing of sludge, which will result in reduced hauling and disposal costs. To date, a screw press has been the most successful in trials. For sludge transport, the District will likely purchase trailers and contract out for the hauling services.
- The Operations Department completed testing of a new filter system at the WWTP. Final results of the month long test are pending, but appeared to only show a small improvement over the system presently utilized at the WWTP. Staff will continue to look at new filter technologies with a goal of identifying a system that can provide a more consistent result than the membrane filters we presently use.

Projects/Related

Geothermal/Groundwater Monitoring

BLM indicated that they are looking at possible alternate locations and funding options for the BLM2 nested pair monitoring wells. The MCWD District Engineer continues to work with BLM in evaluating possible well sites and options for a groundwater monitoring plan.

The District submitted a comment letter to The Great Basin Unified Air Pollution Control District (GBUAPCD) on an Ormat permit application for two geothermal wells proposed to be drilled in the Shady Rest Park area. GBUAPCD has yet to issue the permits.

As previously reported, a USGS report requested by Senator Feinstein was posted at the end of June. The report supports findings in Wildermuth's report that based on both water chemistry analysis and well flow tests there is some hydraulic connection between the deep geothermal aquifer and the shallow-aquifer system. Staff worked with consultants to provide a letter report summarizing the findings of the USGS report helping legislators to understand MCWD's concerns about the construction of the CD IV project without adequate monitoring in place.

Ormat has produced a letter responding to the recent USGS Open File report. Ormat's response letter maintains that the USGS report findings do not provide evidence that there is significant conductivity between the shallow groundwater aquifer and deep geothermal groundwater aquifer. They also state that groundwater in the Mammoth area has been divided into two separate systems; the deep geothermal aquifer and the shallow cold-water aquifer, which is not supported by the USGS report findings.

Lakes Basin Fuels Reduction Project

The District has committed to assisting Mammoth Lakes Fire Safe Council (MLFSC) by providing \$30,000 of administrative staff support services for a grant received for the Lakes Basin fuels reduction project. Contract work for this project is presently under way with estimated completion by the end of November (depending on weather).

SCE Public Safety Power Shutoffs

With the presentation of SCE's new Public Safety Power Shutoff program last month, District staff are continuing to evaluate the need for additional emergency supply equipment in the Lakes Basin. This will likely result in a project to add stationary backup power generators to some lift stations and also the purchase of additional mobile generators.

Well 32

Staff continued efforts to obtain an access easement from Snowcreek VI along Ranch Road to accomplish drilling of an exploratory well known as Well 32 and, if successful, a production well on the adjacent Snowcreek Golf Course land where the District has an easement. District staff and legal counsel continue making progress working with the Snowcreek VI Board toward a settlement agreement. The agreement will provide for a permanent access easement and also a temporary license. The temporary license would allow access to the well site for construction work to begin this fall while Snowcreek VI moves through their required voting process. The Snowcreek VI voting process, required for an agreement to pass, requires more than 50% of the 31 HOA members to vote "aye". An agreement and easement was secured with the Ranches HOA which was also required for access to the site.

Administration Building Needs Assessment

Work on the Administration Building needs assessment is still on hold. The Engineering Department will be working with Gillis+Panichapan Architects (GPa) to complete work on assessment of the existing buildings condition.

Employee Home Purchase Assistance Program

Staff have been working on items for two employees involving the District's Employee Home Purchase Assistance Program.

- Based on the Boards decision at the August Board meeting, staff is moving forward with purchasing a condominium unit in Crowley Lake from an employee in the Employee Home Purchase Assistance Program.
- Due to an employee request for valuation of capital improvements made under the District's Employee Home Purchase Assistance Program, the District ordered an appraisal of improvements made to the home in order to determine the value the improvements have added to the property. The appraisal confirmed that the added value was greater than the cost of the improvements. The result of this is that the employee will receive full credit for the cost of the improvements when the home is sold or the employee elects to buy out the District's participation in the home purchase. An agreement letter reflecting these details will be signed by the employee and General Manager.

AGENDA ITEM

Subject: Update Regarding Lakes Basin Hazardous Fuels Reduction Project

Information Provided By: Betty Hylton, Administrative Analyst

Background

Over the past decade, wildfires in California are consuming more acres and burning at higher intensities. An analysis conducted by the Inyo National Forest in 2018 concluded that a high intensity fire is likely in the Lakes Basin under certain weather conditions. A fire in the Lakes Basin could have devastating long-term impacts on tourism, recreation opportunities, infrastructure and our drinking water resources. In response, the Mammoth Lakes Fire Safe Council (MLFSC), Mammoth Lakes Fire Protection District (MLFPD), Mammoth Community Water District (District), and Inyo National Forest (INF) collaborated to complete the environmental documents and develop a scope of work to apply for a Sierra Nevada Conservancy (SNC) grant in 2018 to implement fuels reduction work in the Lakes Basin. In March of 2019, MLFSC received an SNC grant award for \$1,000,000 to implement the Lakes Basin Hazardous Fuels Reduction Project. MCWD is providing in-kind administrative services for this grant/project.

Burned watersheds have resulted in negative impacts on water quality, quantity and effects to the treatment process. This project provides valuable protection to the District's watershed by reducing tree mortality and potential fire impacts to soils. Following a high severity fire, erosion can increase, resulting in higher run-off which may overwhelm drainage systems, resulting in flooding along riparian corridors, causing potential ecological harm and damage to infrastructure.

Discussion

Fuels reduction work started Tuesday, September 10, 2019. Sullivan Logging Inc., was the selected contractor through a competitive bid process and expects to complete the project in one field season, dependent on weather. Sullivan has recent experience reducing fuels on June Mountain the last two seasons and will be utilizing a sub-contractor for the Lakes Basin project. If the project has not been completed before significant snowfall or Thanksgiving, whichever comes first, work will recommence in September of 2020 after Labor Day.

The total cost of the contract with Sullivan is \$1,179,276. With \$2,000 dollars of the grant monies being afforded to MLFSC insurance, the project has a shortfall of \$181,276. To ensure the entire project can be completed, the MLFSC sought funds from Mono County, the Town of Mammoth Lakes, Los Angeles Department of Water and Power, and Southern California Edison. The Mammoth Lakes Town Council voted unanimously on 09/04/2019 to support the project with \$60,425, one third of the shortfall. Staff is still waiting for confirmation of contributions from the other entities. Three units on the project were marked as optional in the contract. Should the shortfall not be fully funded, these units, or part of these units, will not be completed.

While work is occurring, road delays and closures to bike paths, campgrounds, and trailheads will occur. Staff have been working to ensure that locals and visitors have the necessary information to minimize the project's impact on visitation to the Lakes Basin. Outreach efforts include:

- Weekly emails providing updates on the contractor's location are being sent to a group of public agencies and businesses, including TOML, MLT, Chamber of Commerce, Mammoth Lakes Lodging Association, ESTA, and MLTPA.
- TOML is updating their website's home page weekly regarding potential closure for the week.
- A radio advertisement describing the project's impacts began airing Tuesday September 10th.
- Signs posted in the Lakes Basin describing the project as required by grant (see attachment).
- Ten public presentations were held discussing the project with local groups.
- Three press releases have been published detailing the project, grant award and multiagency collaboration.

Overall collaboration and support for this project has been widespread. Completing fuels reduction work in a heavily used location presents the need for coordination and accommodating multiple needs. Multiple agencies are showing support both financially and with staff expertise. District support has been praised and is greatly appreciated by all entities involved.

Fiscal Impact

The District is providing in-kind services up to \$30,000 for administrative support of the grant funding which was included in the agreement with the MLFSC that was approved by the Board of Directors at the August 15, 2019 Board meeting.

Requested Action

None. Provided for informational purposes only.



LAKES BASIN HAZARDOUS FUELS REDUCTION PROJECT

FUNDING

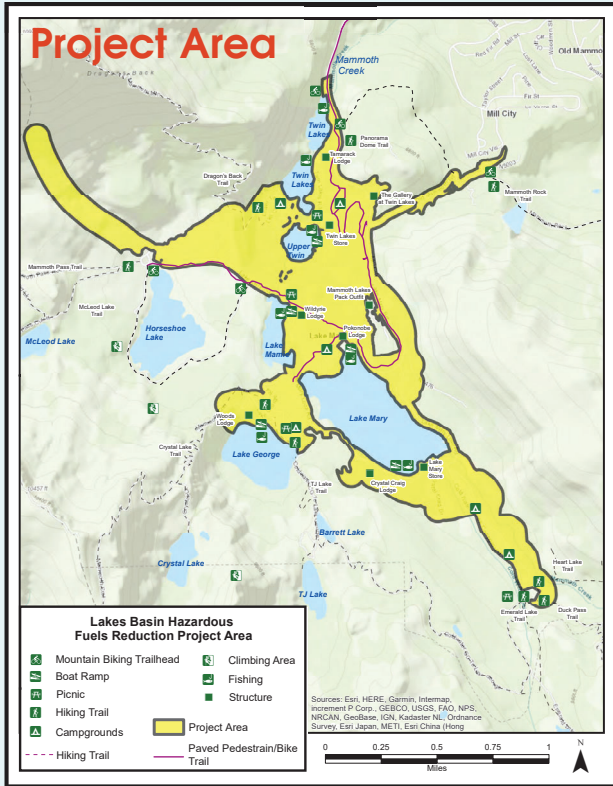
Mammoth Lakes Fire Safe Council received a \$1,000,000 grant from the Sierra Nevada Conservancy

TIME LINE

Fall 2019 & Fall 2020

CONTACT

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Ext. 274



What is Fuel Reduction?

Fuel reduction projects remove vegetation (fuel) from project areas. This project will thin the forest in the Lakes Basin by removing live and dead trees, cutting dense brush and pruning branches along roads and around cabins. Fuels will be disposed of by: piling and burning, chipping, and/or removal from the area.

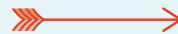
Why is Fuel Reduction needed?

Over the past decade wildfires in California have become larger and burned at higher severity. An analysis conducted by the Inyo National Forest in 2018 concluded that the Lakes Basin is likely to burn at high severity under the right weather conditions. This project aims to reduce wildfire severity, improve public and firefighter safety, protect infrastructure and Mammoth Lakes' drinking water supply. Fuels reduction work will also improve forest health and reduce the future likelihood of tree mortality from pests, pathogens, and drought by making more nutrients available to remaining trees, this will preserve the natural beauty of the area.

Will the wood be available to the public?

Yes! Some wood from the project will be made available for public wood cutting. USFS personal fuel woodcutting permits will be required for collecting the wood.

BEFORE



AFTER



Fire suppression over the last 100 years has led to unhealthy, overgrown forests.

What a healthy forest should look like.

Working together to protect Mammoth



Funding for this project has been provided by the Sierra Nevada Conservancy, an agency of the State of California, under the California Drought, Water, Parks, Climate, Coastal Protection, and Outdoor Access For All Act of 2018 (Proposition 68) grant cycle and in support of the Sierra Nevada Watershed Improvement Program.

AGENDA ITEM

Subject: Discussion and Possible Adoption of the MCWD Housing Rental Policy

Information Provided By: Mark Busby, Interim/Acting General Manager

Legal Review Provided By: Joshua Horowitz, District Counsel

Background

In 2001 MCWD purchased three condominium units for the purpose of providing rental housing options for MCWD staff. The FY 2006 financial audit resulted in a recommendation that the District establish a formal written policy concerning its rental units. Available records reflected that the Board was initially presented with a draft policy at its regular meeting on October 19, 2006. Staff returned to the Board on November 16, 2006, with a revised rental policy for discussion and possible adoption. The Board did not adopt the policy, and directed staff to modify the policy to allow for a tenant to have up to three months to pay the \$1,000.00 deposit, and return to the Board for adoption of the revised policy. At a January 31, 2007, Planning Workshop, staff reported to the Board that the rental policy was with general counsel. There are no records to support that the rental policy was brought back to the Board for adoption. With minor processing exceptions aside, the District has been applying the draft policy presented to the Board in 2006.

Discussion

The availability of workforce housing in Mammoth Lakes has become increasingly limited in recent years with no sign of improving in the immediate future. The MCWD Board of Directors has been very supportive of providing housing options to ensure that the District can recruit and retain talented staff. Since the initial purchase of the three condominiums, the District has added two additional 2-bedroom, 2-bath condominiums to its rental housing inventory and has another unit pending. On June 20, 2019, the Board of Directors established the Employee Housing Committee (“EHC”) to meet on an as-needed basis. EHC held its first meeting on July 31, 2019, when an executive summary regarding the District’s Housing Rental Program was presented for review. Staff were directed to update the policy to include program eligibility, tenancy details, and the methodology for establishing the monthly rental rate. The revised draft policy has been reviewed by legal counsel and is attached.

The adoption of this policy formally establishes the FY 2006 financial audit recommendations that the District establish a formal written policy concerning its rental units. By adoption of this policy, the Board hereby directs responsible District staff to implement the written policy and intent of the Board.


Fiscal Impact

There is no fiscal impact associated with the adoption of this policy.

Requested Action

It is recommended the Board adopt the attached Housing Rental Policy.

Mammoth Community Water District – Board of Directors Policy

	NUMBER: BODP-7	DATE: September 19, 2019 (Adopted) Reserved (Revised)
	TITLE: Housing Rental Policy	ADOPTED BY: MCWD Board of Directors

I. PURPOSE

To establish a uniform policy and related guidelines for the administration of the Housing Rental Program for District-owned rental housing.

II. AUTHORITY

This policy is authorized by Water Code Sections 30523, 31001, 31040 and 31041.

III. POLICY

The Housing Rental Program (“Program”) was established because the District values its workforce and the community it serves. The Program is designed to promote and support recruitment, retention, and living within the boundaries of the Town of Mammoth Lakes by providing rental housing assistance to the District workforce. Part of the Program entails the District purchase of condominiums/housing. At its discretion, the Board may purchase rental housing outside the boundaries of the Town of Mammoth Lakes. The General Manager shall oversee the Program and determines the Department responsible for administering the Program.

IV. PROGRAM ELIGIBILITY AND ENROLLMENT

- A. Eligible individuals are District recruits/new hires, employees occupying permanent positions, and permanent employees working for other public agencies in the Town of Mammoth Lakes.
- B. Interested, eligible individuals must complete an Application to Rent form in order to be considered for enrollment in the Program. Enrollment evaluation criteria may include what is contained in the completed form, years of service, general level of performance and overall needs assessment.
- C. Individuals enrolled are placed on a first come-first served waiting list. There are to be two lists, one for District employees, the other for permanent employees working for other public agencies in the Town of Mammoth Lakes. The District list is to be the priority list.

V. PROGRAM TENANCY

- A. When District-owned rental housing is available, enrollees will be noticed based on their enrollment standing on the list. In the event there are no enrollee(s) on the list, a notice of availability will be issued to all District employees. In the event that no District employees are interested in the available housing unit, and subject to the General Manager’s approval,

the Program administrator shall notify other public agencies in the Town of Mammoth Lakes of the availability of the unit.

- B. Enrollees selected to be tenants must enter into a month-to-month lease/rental agreement, and agree to comply with all rules, regulations and required notices in the lease agreement, including the provision that requires vacating the rental housing within 30 days of separation from employment.
- C. All tenants must provide a \$2,000.00 security deposit as a condition of leasing a District-owned rental unit. Upon request, a tenant employed by the District may pay the security deposit in six monthly installments. Subject to approval by the General Manager, the Program administrator may adjust the amount of the security deposit upon a written determination that the amount is insufficient to cover the District's costs of cleaning and repairing the unit after it is vacated by the departing tenant.
- D. If a tenant has pets, he or she must pay pet deposit of \$500.00. Consistent with HOA rules and regulations applicable to the District-owned unit, tenants are limited to two pets (e.g., one bird and one cat, one aquarium and one dog, etc.). If the District acquires additional rental units in other developments with different rules governing pets, tenants occupying such units shall be required to comply with that development's pet rules and regulations. Subject to approval by the General Manager, the Program administrator may adjust the amount of the pet deposit upon a written determination that the existing amount is insufficient to cover the District's costs of cleaning and repairing any damages from pet after it is vacated by the departing tenant. The Program administrator also may, subject to General Manager approval, determine that the keeping of any pets in District-own rental units should be prohibited.

VI. PROGRAM RENTAL RATE

- A. The District evaluates the monthly rental rate annually as part of the budget preparation process. This is done to ensure a minimum level of rent is charged to cover/recover all District costs associated with the Program (e.g., maintenance and repair, refurbishment in between tenant occupancies, HOA fees, taxes, etc.). District costs to administer the Program are deemed not to be chargeable rental costs and are excluded from the calculation.
- B. In addition, the Fair Market Rent determined for Mono County by the United States Department of Housing and Urban Development ("HUD") will be used by the District in determining the minimum rent charged for leasing a housing unit.
- C. In the event an increase to the rental amount is required to ensure that all Program costs are covered/recovered, the District will provide notice of not less than 30 calendar days, but not more than 90 calendar days, to the tenant.