



MAMMOTH COMMUNITY WATER DISTRICT
Post Office Box 597
Mammoth Lakes, California 93546-0597

NOTICE OF SPECIAL WORKSHOP

NOTICE IS HEREBY GIVEN that the Board of Directors of the Mammoth Community Water District has called a **SPECIAL WORKSHOP FOR THE ANNUAL FISCAL YEAR STRATEGIC PLANNING** to be held **THURSDAY, DECEMBER 5, 2024** at **9:00 A.M.**

Please Note:

Members of the public will have the opportunity to directly address the District Board of Directors concerning any item listed on the Agenda below before or during consideration of that item.

AGENDA

9:00 A.M.

Roll Call

Directors Cage, Domaille, Hylton, Smith, and Thompson

Strategic Planning Workshop

1. Discuss and Provide Direction Regarding the Proposed FY 2026 Strategic Plan

[Vision Statement](#)

"Water is Our Future"

[Our Mission](#)

The Mammoth Community Water District is committed to carefully and effectively managing and maintaining our local water resources. The District provides water and wastewater services to meet the health and safety need of the community. All work is conducted in a safe, financially sound, and high quality manner. We are committed to our customers and the environment in which we live.

Core Values

QUALITY – Providing excellent quality and services while being stewards of our environment

INNOVATION – Foster creativity and visionary ideas

RESPECT – Accept and honor all people

TEAMWORK – Working together safely to reach common goals

INTEGRITY – Honesty and a commitment to professional standards

CARING WORKPLACE – Create a positive and compassionate work environment

Adjournment

The meeting will be held in the conference room at the District facility located one mile east of Old Mammoth Road on Meridian Boulevard, just off Highway 203, Mammoth Lakes, California.



MARK BUSBY
General Manager

Date of Issuance: Tuesday, December 3, 2024

Posted: MCWD Office

MCWD Website: www.mcwd.dst.ca.us

cc: Members, Board of Directors

Town of Mammoth Lakes

KMMT, KIBS, KSRW Radio

In compliance with the Americans with Disabilities Act, if you need a disability related modification or accommodation to participate in this meeting please call Stephanie Hake at (760) 934-2596 at least one full day before the meeting.

Documents and material relating to an open session agenda item that are provided to the Mammoth Community Water District Board of Directors less than 72 hours prior to a regular meeting will be available for public inspection and copying at the District facility located at 1315 Meridian Boulevard, Mammoth Lakes, California.

Water Resource and Wastewater Management & Planning

<u>Strategic Objectives</u>	<u>Lead</u>	<u>Metrics for Progress</u>	<u>Status</u>	<u>A/O</u>	<u>25</u>	<u>26</u>	<u>27</u>	<u>28</u>	<u>29</u>	<u>5+</u>	<u>Comments</u>
1 Secure adequate future water supply	GH/MB	a. Property acquisition for new well sites	O	X							On hold while the well exploration and expansion plan is being developed.
	GH	b. Drill exploratory boreholes for replacement wells	I				X	X			A hydrogeologist consultant has been hired to evaluate wells and plan replacements and exploration.
	CM/GH	c. Continued monitoring as defined in the Groundwater Monitoring Plan	O	X							Monitoring is active and ongoing.
	CM/GH/MD	d. Water Supply Analysis	O	X							Surface water and groundwater are evaluated quarterly (or as needed) as part of the Water Supply Update. A long-term water supply analysis will be included in the 2025 Urban Water Management Plan update.
2 Conserve water	MD	a. Maintain MCWD's <i>Water Shortage Contingency Plan</i> (Plan)	O	X		X					The Plan was updated in 2023; Review of the Plan will begin in 2025 to coincide with updating the UWMP.
	MD/GH	b. Review TOML projects affecting water demand	O	X							Ongoing via regular meetings with TOML staff and review of Planning Commission & Council meeting materials.
	MD	c. Maintain and enforce state water conservation regulations	O	X							Ongoing, continue to monitor & enforce state regulations, provide reporting & meet deadlines as needed; Current reporting required for EPA's Lead & Copper Rule, and CA DWR "Make Conservation a CA Way of Life".
	MD	d. Maintain MCWD rebate program	O	X							Indoor and outdoor rebate programs remain active; Consideration of adding waterless urinals and artificial turf for parks to the program; The Water Code will be updated in the coming months to reflect the entire program.
	MD	e. Support conservation education programs	O	X							Continue supporting the Mammoth Middle School's LivingWise program; Additional work in Lake Mary is expected in summer 2025 by the 'Clean Up The Lake' crew.
	MD	f. Advertisements & press releases to educate the community re: water conservation practices & issues	O	X							Continue to inform the community about water conservation requirements with a focus on landscape irrigation and leak detection and prevention.
3 Balance production & use of surface water, groundwater & recycled water	CM	a. Optimize recycled water, groundwater and surface water treatment processes	O	X							A consultant completed a filter media & backwash analysis of water treatment plants; Results are being analyzed for optimization potential and replacement planning.
	CM/GH	b. Maintain awareness of recycled water (RW) expansion opportunities	O	X							A report that evaluated RW System Supply & Demand indicated Snowcreek GC is the best opportunity for expanded RW use. Amended RW agreements are being drafted. Shady Rest Park presents an opportunity, but requires significant investment.
		c. Recycled water direct use (<i>"should this topic be part of MCWD's long-term plan?"</i>)									
4 Groundwater Resource Protection	MB/GH/MD	a. Administer monitoring and mitigation plans	O	X							GMRP sampling by UES is ongoing; A 3rd-party tech advisor is preparing a report on 2023 data.
5 Effective Water Resource Data and Wastewater management & reporting	CM	a. Continued resource monitoring to meet compliance and resource management objectives	O	X							All compliance and process control monitoring is current and ongoing.
	MD	b. Urban Water Management Plan (UWMP)	N			X					Work will begin next fall (2025) on the 2025 UWMP, due in mid-2026.
6 Evaluate for adequate future system capacity	GH	a. Water distribution system modeling	O	X							Considering new modeling software that would be compatible with the GIS Utility Network project.
	GH	b. Wastewater collection system modeling	O	X							Considering new modeling software that would be compatible with the GIS Utility Network project.
	GH	c. Water treatment system	O	X							Evaluate future compatability of the system while working on the UWMP later in 2025.
	GH	d. Wastewater treatment system	O	X							Evaluate future compatability of the system while working on the UWMP later in 2025.
7 Stay informed of local, regional and State water resource issues	MD	a. Attend/participate in group and administrative meetings	O	X							Attending and participating as needed; Continue to review all local agency meeting agendas.
	MD/GH	b. Provide input for effective, region-specific goals & objectives to regional water-resource groups & DWR	O	X							Provide comments as requested/needed
	MB/MD	c. Engagement with CSDA, ACWA, DWR, SWRCB, and electeds	O	X							Maintain relationships through meetings and memberships.
	GH/MD	d. Review TOML project applications	O	X							Ongoing via regular meetings with TOML staff and review of Planning Commission & Council meeting materials.
	MB/GH/MD	e. Coordinate with MMSA on the potential to supply future water & wastewater needs	I	X	X						A draft EIR/EIS for Main Lodge expansion is anticipated in fall 2025; MCWD WW service is being evaluated as an alternative. MMSA is planning an additional bathroom at Woolly's Tube Park that is out-of-district & will require a new OOD Agreement.
8 Surface Watershed Protection	MD	a. Community fuels reduction	O		X						Staff continues to participate in ESCCRP meetings; Signed a multi-agency MOU for Blue Forest to vet the financial benefits of fuels reduction to local stakeholders. Fuels reductions will be done at MCWD facilities in 2025.
	MD	b. Watershed Sanitary Survey (Lakes Basin)	N			X					Next survey is due in 2026.

STATUS

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A/O = Annual or Ongoing; Numbers 25, 26... = Calendar Year

Engineering, Operations & Maintenance

Strategic Objectives	Lead	Metrics for Progress	Status	A/O	25	26	27	28	29	5+	Comments
1 Maintain Water Distribution, Collection Systems & Treatment and Administrative Facilities to a high standard	GH	a. Update the long-term Capital Improvement Plan (CIP)	O	X							Adding detailed placeholders from ongoing preliminary engineering work. Several sub-projects are underway, including GIS Utility Network Conversion/Modernization, Tank Asset Mgmt Program, and Seismic/Snow Structural Risk Assessment & Mitigation Plan.
	RM	b. Zero sanitary/sewer over flows (SSO)	O	X							Preventative maintenance is used to reduce the likelihood of these events.
	RM	c. Deliver water at 99% of customer service hours or better by managing outages	O	X							Standard preventative maintenance plans are used to meet this goal.
	RM	d. Exercise 20% of distribution system valves annually	O	X							Standard preventative maintenance plans are used to meet this goal.
	RM	e. Maintain 50% of hydrants annually	O	X							Standard preventative maintenance plans are used to meet this goal.
	RM	f. Clean and CCTV 20% of collection system annually	O	X							Standard preventative maintenance plans are used to meet this goal.
	MD	g. Maintain Fats, Oils, & Grease (FOG) program	O	X							Program is on track; Staff continue regular inspections of existing businesses, and to enforce compliance.
	RM	h. Maximize the lifecycle of District facilities and equipment	O	X							Ongoing efforts to meet this goal include preventative maintenance and a strategic equipment replacement schedule.
	RM	i. Maintain AMI system	O	X							Staff hold monthly meetings to monitor the health of the system and set appropriate maint. Schedules.
2 Protect Water Distribution system from contamination	MD	a. Maintain Backflow/Cross Connection protection program	O	X							Staff are working to update the MCWD Code to comply with state requirements.
	MD	b. Conduct District-wide Backflow/Cross Connection Control sanitary survey	N		X						RFP will go out this winter (24/25) to conduct the survey in 2025 to meet the state's deadline. Continue to follow up on results of 2020 report, identifying & addressing hazards.
	GH/CM	c. Recycled Water/Cross-connection control compliance annual testing and reporting	N			X	X				We are meeting compliance for annual inspections and reporting; Multi-year cross-connection reports for golf courses are scheduled as follows - Sierra Star in 2026 & Snowcreek in 2027.
3 Maximize reliability of water production	GH/RM	a. Follow best practices for well inspections and maintenance	O	X							Ongoing compilation of well data. A hydrogeologist has been hired to help develop a well asset management plan.
	CM/GH	b. Surface water treatment plant production	O	X							Plant is optimized for production & reliability. Staff maintains awareness for opportunities for improvement.
	CM/GH	c. Groundwater treatment plant production	O	X							Plants are optimized for production & reliability. Staff maintains awareness for opportunities for improvement.
4 Maximize availability of recycled water	GH/CM/RM	a. Meet all recycled water (RW) demands during irrigation season	O	X							Operations & maintenance practices have been implemented to continually meet demands.
5 Minimize non-revenue water	CM/RM	a. Stay under threshold of AWWA standards of 10% non-revenue water (annually)	O	X							Currently at 6% for 2024. Final number for 2024 will be provided at the end of December.
	RM	b. Monitor meter system for accuracy	O	X							The "water produced" vs "water sold" difference remains below 10%.
6 Maximize energy efficiency and reduce energy costs	RM/CM	a. Optimize and monitor current energy usage practices	O	X							LED lighting upgrades and efficient time-of-use practices are used to achieve this objective.
	RM	b. Operation and Maintenance of MCWD Solar PV system	O	X							Maintenance staff inspect and monitor the output of this system weekly and make timely repairs when needed with the goal to meet or exceed forecasted production.
	GH/MD	c. Maintain awareness of potential renewable energy opportunities	O	X							Ongoing
7 Emergency preparedness	CM/RM	a. Emergency Response Plan Update	N			X					Updates to the Plan are required every 5 years; The next update is due in 2026.
	GH	b. Seismic/Snow Structural Risk Assessment & Mitigation Plan	I		X						The initial analysis of MCWD's essential infrastructure to withstand seismic and snow structural loads is nearing completion. Phase 2 will include design of remediation projects and implement recommendations.
	MD	c. Defensible space of MCWD facilities	O	X							Working with USFS on defensible space clearing around MCWD facilities.
	ALL	d. Stay current with appropriate equipment and staff training for emergency response	O	X							Continue to explore options for hardening/bolstering all MCWD communication systems.
	CM/MD	e. Participate & coordinate with local agencies re: training, equipment & emergency response protocol	O	X							Remain actively involved in the quarterly Mono Co. Unified Command mtngs. Discussing opportunities w/ MLFPD to improve fire hydrant flow & pressure testing program. Staff is contributing to the Mono Co. lead Local Hazard Mitigation Plan (LHMP) update.
8 Maintain physical security of MCWD assets	RM	a. Manage agency security measures & implement new protocols as needed	O	X							Safety & Security Comm. meet quarterly to review objectives; Working with CISA to evaluate & implement SAFE recommendations; Planning for upgrades and improvements to District signage and perimeter fencing.

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Information Systems & GIS

Strategic Objectives	Lead	Metrics for Progress	Status	A/O	25	26	27	28	29	5+	Comments
1 Keep MCWD hardware environment current	JM	a. Carryout Device Replacement Program for all IT equipment	O	X							Only a few PC replacements left for the year, then move on to servers.
	JM	b. Continue to explore new hardware applications to streamline technical operations	O	X							Investigating feasibility of MCWD Drone Program for asset monitoring, and GIS/ENG applications.
	JM	c. Replace scheduled MCWD servers	O	X							MCWDUB10 and MCWDDC1 servers are scheduled this winter.
	JM	d. Manage dynamic remote work environment as needed	O	X							All remote work needs being met; Managing secure remote access to the new SCADA system.
	JM	e. Manage secure remote access environment	O	X							Administer Remote Client and SCADA access protocols as needed.
	JM/RM	f. Evaluate/install new TV Van hardware/software	N		X						Assist Maintenance Dept. in the selection and configuration of new CCTV truck system. Exploring all options and vendors, maximizing existing equipment and licensing, stage software for Utility Network (UN) integration.
2 Keep MCWD software environment current	JM	a. Install latest versions for all MCWD software platforms	O	X							All software versions current, ongoing effort
	JM	b. EnerGov Phase II analysis	I		X						Implement & configure new permit process & fees through EnerGov EP&L software, optimize workflows, Crystal Rpts to SSRS conversion.
	JM	c. Evaluate/install new water/sewer modeling software	I		X						Conduct analysis w/ Eng. staff for best fit modeling software for UN environment & MCWD needs; Integrate new modeling software w/ UN schema & products.
3 Development of GIS to support MCWD work functions	JM	a. Maintain MCWD ArcGIS online mapping	O	X							Continued ESRI mapping improvements, several components being upgraded with Utility Network project.
	JM	b. Leverage ESRI MOU with TOML/MC for shared services & collaborative mapping	O	X							Continue to leverage and maintain this partnership.
	JM/GH	c. MCWD GIS Utility Network Project	I		X						Plan & implement UN GIS modernization project through all MCWD GIS systems; Working w/ consultant on entire GIS system, developing UN databases, schema & layers, connecting all other GIS software integrations.
4 Maintain web services platforms to current technology	JM	a. Manage both MCWD public and intranet sites for current content & regulatory compliance	O	X							Both sites current for content and compliance.
5 Maintain digital security of MCWD assets	JM	a. Accomplish MCWD Security Committee objectives	O	X							Evaluate & implement digital measures as noted in CISA SAFE Assessment, protection of MCWD IT/OT assets.
	JM	b. Manage agency cybersecurity measures & implement new protocols as needed	O	X							Safety & Security Comm. meet quarterly to review objectives; Continue to work w/ CISA for cyber hygiene services, protective DNS, etc.; Continue agency trainings and configure new ransomware software.
6 MCWD Network administration	JM	a. Improve MCWD Network redundancy and resiliency	O	X							All network resilience and redundant measures in place: new 1GB higher speeds, regular Skeleton Mode tests, redundant N/S on Onward, cellular backup via First Net.
	JM	b. Inventory and plan for future network improvements	O	X							Planning long-term phase of network upgrades to coincide with final phase of campus paving in 2025; WWTP temporary network bridge during construction.

Financial Management

Strategic Objectives	Lead	Metrics for Progress	Status	A/O	25	26	27	28	29	5+	Comments
1 Maintain financially sound organization	JB	a. Monitor revenue and adjust expenses as needed	O	X							Monthly review of budget vs. actual activity.
	JB	b. Conduct a water & wastewater rate study every 5 years and implement recommendations	N		X	X					Discuss timing of next rate study & implementation; April 1, 2026 is the last increase possible under the current rate study; The next study should evaluate trends of property tax revenue and expense and calculate required rates to meet operating and capital needs for the next five years.
	CM	c. Conduct a connection fee study and implement recommendations	I		X					X	A connection fee study is currently being conducted, with the goal of updating the connection fees effective 4-1-2025.
	JB	d. Maintain purchasing controls and Warehouse inventory levels	O	X							Collaborate with dept. leaders to maintain inventory levels of appropriate materials to make maintenance & construction projects as efficient & cost-effective as possible.
	JB	e. Maintain an appropriate accounting and reporting system	O	X							Implemented recommendations for best practices from auditors.
	JB	f. Regular Investment Committee meetings to monitor investments and ensure best investment strategy	O	X							Work with Maint. & Eng. Depts. to establish required funding for current-year projects & balance investment allocation between short-term & long-term accordingly.
	JB	g. Regular Pension Trustee meetings to monitor pension plan	O	X							Semi-annual meetings with the Pension Trustees. Regular review of the fiduciary monitoring report for red flags; Oram & Kaylor meeting quarterly w/ staff to support personal financial planning.
	JB	h. Minimize operating cost	O	X							Consult regularly with department managers on budget-actual performance and discuss exceptions.
2 FY Budget	JB	a. Annual draft budget review by Board in February, approval in March	I	X							Work on the FY 2026 budget has begun.
3 Ensure adequate reserves in all funds	JB/MB	a. Monitor and adjust fund balance structure and allocation	O	X							Analyze philosophy for determining the appropriate amount for the Expansion Fund.
	JB	b. Regular evaluation of Capital balances related to CIP - adjust as necessary	O	X							Review balance between short & long-term investments.
	JB/MB	c. Reserve policy review and recommend changes if necessary	O	X							Review capital reserve policy and reserve fund targets as part of the FY 2026 budget preparation
	JB/MB	d. Continue to maintain fund for LA DWP 50 year payment	O	X							Evaluate the impact of higher interest earnings on future contribution requirements.
4 Leverage financial systems software	JB	a. Maximize value of Tyler Technology software suite	O	X							Develop strategy to maximize customer use of Tyler Customer Portal for info regarding water usage alerts.
	JB	b. Ensure accuracy of utility billing	O	X							Collaborate with ISD & Maint. to optimize meter read reliability. Continue to vet accuracy with monthly meter read meetings.

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Personnel & Administrative

<u>Strategic Objectives</u>	<u>Lead</u>	<u>Metrics for Progress</u>	<u>Status</u>	<u>A/O</u>	<u>25</u>	<u>26</u>	<u>27</u>	<u>28</u>	<u>29</u>	<u>5+</u>	<u>Comments</u>
1 Attract & retain knowledgeable & talented staff	MB/SH/CW ALL	a. Conduct Employee Engagement Survey	N		X						Ee engagement survey conducted every 3 years; Next is anticipated to begin in May 2025.
		b. Follow through with targeted goals identified through survey process to maintain high level of Ee engagement	O	X							Mgmt. have implemented recommendations identified in the last survey & through leadership training; Continue to look for new opportunities to maintain high level of engagement.
2 Coordinate workforce planning with overall MCWD Strategic Plan	CW CW/ALL CW/ALL	a. Implement staffing needs through the budget and personnel review process	O	X							Continually working with department managers regarding their staffing needs.
		b. Work with departments to facilitate hiring and onboarding processes of new employees	O	X							Continually coordinating with department managers regarding the orientation necessary for new hires.
		c. District-wide workforce continuity planning, cross training, and capturing of institutional knowledge	O	X							Departments are actively cross-training.
3 Provide housing opportunities for MCWD staff	JB JB JB	a. Engage with HOAs for MCWD owned condo units	O	X							Finance staff serve on 2 District-owned condo HOA boards and attend meetings as available.
		b. Maintain Rental Housing Program that aligns with District needs and is consistent with state statutes (bylaws, tenant communication, financial reporting, maintenance, etc.)	O	X							Work w/ Board Housing Comm. to regularly assess appropriate number of District-owned Ee rental condos.
		c. Monitor Ee Home Purchase Assist. Program to ensure the goals of the program are appropriate & meeting staff's needs while remaining consistent with state statutes	O	X							12 current employees have purchased homes using the EHPA program, including one in late 2024. Regular review of policy with Housing Comm. and revise as necessary.
4 Maintain a collaborative labor relationship with staff; both Represented (IOUE Local 12) and Unrepresented	CW CW MB/CW MB/CW	a. Facilitate Meet & Confer obligations with Local 12 when necessary	O	X							Anticipate Meet & Confer meetings in FY26 regarding revised job specifications.
		b. Manage reporting requirements to Local 12	O	X							Meeting the 120-day periodic reporting requirements with an occasional supplemental report.
		c. Meeting with Un-Represented group	O	X							Meetings are conducted as needed.
		d. MOU negotiations with Local 12	N			X					Negotiations for a successor MOU anticipated to begin approximately January 2026 -- MOU expires June 30, 2026.
5 Maximize software & technology to support personnel related operations	CW	a. Maintain HRMS (Ee data) in Tyler software	O	X							Data kept up-to-date; continuing to explore improvements and other features available.
6 Risk Management	CW CW	a. Assist, facilitate & provide resources to departments to enable them to minimize risk	O	X							Continually working with departments to minimize risk. Keep all SDS (Safety Data Sheets) updated.
		b. Evaluate & mitigate Workplace Violence Prevention Plan (WVPP) measures	O	X							Work with staff and Safety & Security Committee to identify & implement WVPP measures, complying w/ CalOSHA regs.
7 Maintain MCWD Code, Policies, & Procedures	SH/MB	a. Review and revise MCWD Code, Policies, & Procedures per legal recommendations	I		X						Thorough update of Sewer & Water Code in progress; Ch. 8 will be the final chapter to repeal & convert to policy.
8 Maintain MCWD Records	SH SH JM	a. Adherence to the MCWD Records Retention Policy	O	X							Policy is current; Will work with department heads to align current practice to policy & vice versa.
		b. Establish and maintain MCWD Records Room	I		X						Ongoing process; Need to move files over from Engineering Bldg.
		c. Electronic data management	O	X							Working w/ Dept. heads to ensure appropriate architecture of IT hardware & software to meet their evolving needs.

Government and Community Relations & Outreach

<u>Strategic Objectives</u>	<u>Lead</u>	<u>Metrics for Progress</u>	<u>Status</u>	<u>A/O</u>	<u>25</u>	<u>26</u>	<u>27</u>	<u>28</u>	<u>29</u>	<u>5+</u>	<u>Comments</u>
1 Develop & maintain relationships with local partners & agencies	MB/MD	a. Maintain relationships with local agencies regarding issues that involve or relate to MCWD	O	X							Regular interaction w/ TOML manager & engineer & Mono Co. staff re: anything MCWD related; Join local business/agency group at least monthly; Review other agency meeting agendas & minutes.
2 Develop and maintain relationships with State & Federal representatives	MB/MD MB/MD	a. Maintain relationships with State-level representatives regarding MCWD issues	O	X							Interactions w/ agencies including GBUAPCD, SWRCB, CSDA, CDFW & ACWA; Review other agency meeting agendas & minutes as needed.
		b. Maintain relationships with Federal-level representatives regarding MCWD issues	O	X							Interactions w/ federal agencies including BLM & USFS as needed.
3 Maintain consistent, positive profile in community	MD MD MD MD	a. Regular Press Releases	O	X							Continue to issue press releases as needed.
		b. Web-based outreach	O	X							Utilizing District software and resources & social media sites.
		c. Event participation and sponsorship	O	X							Continued sponsorship of the Hospital Golf Tourney; Conservation-related advertisements have been done at Mammoth CRC & Mammoth HS.
		d. Transition customers to new Tyler portal	O	X							Approximately 49% of our customers have set up log-ins through the portal. Staff are planning a campaign in 2025 to encourage more customers to use the Tyler portal.

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Regulatory Compliance & Agreements

<u>Strategic Objectives</u>	<u>Lead</u>	<u>Metrics for Progress</u>	<u>Status</u>	<u>A/O</u>	<u>25</u>	<u>26</u>	<u>27</u>	<u>28</u>	<u>29</u>	<u>5+</u>	<u>Comments</u>
1 Federal <i>Comply with federal permit requirements</i>	MD/GH/MB	a. Maintain Lake Mary dam operations & the Granger-Thye permit	O	X							Currently meeting compliance; Continuing to communicate w/ USFS on future needs and requirements.
	MD/GH/MB	b. Comply with NEPA for MCWD projects	O	X							NEPA reviews completed as needed.
	MD/GH/MB	c. USFS Master Use Permit updates	O	X							This permit is active and an updated master use permit map and facilities list has been submitted to the USFS.
	MD/GH/MB	d. Comply with EPA Lead and Copper Rule	I	X	X						Working to verify private service lateral material & identify lines containing lead. Annual reporting to the SWRCB is required, documenting progress of our inventory until all private service line materials are identified.
	GH	e. Maintain ADA compliance	O	X							Evaluating areas that may need updating.
2 State <i>Comply with state public health, state water board, water quality and environmental documentation and permit requirements</i>	CM/GH	a. Meet Lahontan Regional Water Quality Control Board discharge requirements	O	X							Meeting all requirements; The Work Plan for Additional Monitoring Wells is approved. Discussions ongoing with Lahontan staff re: Basin Plan Amendment studies @ Laurel Pond.
	CM	b. Maintain permits received from SWRCB for each facility	O	X							Approved SWRCB permits are all current.
	RM	c. Sewer Sanitary Management Plan (SSMP)	N		X						Next audit due in 2025.
	MD	d. Compliance with State mandates for conservation	O	X							In compliance; Continue to monitor for potential changes and identify District needs to meet mandates.
	MD	e. Comply with CEQA for MCWD projects	O	X							CEQA reviews completed as needed.
	CM	f. Laboratory compliance with TNI and ELAP standards	O	X							Currently on track with compliance metrics.
3 Special District	MB/SH	a. Brown Act compliance	O	X							Stay current w/ all requirements & changes, particularly rules pertaining to remote attendance.
	MB/SH	b. State Water Code compliance	O	X							Continually monitor for any updates or changes.
	MB/SH	c. Required Board of Director's training	O	X							All directors are current with training requirements.
4 Agreements	MD	a. Coordinate with CalTrout and CDFW to implement Mammoth Creek settlement terms	O	X							MD & MB have met with CalTrout's new project manager; A project proposal is anticipated in 2025.
	CM	b. Comply with LADWP settlement agreement with a goal of extending the primary term	O	X							Currently on track with extending the primary term.
	GH/MB/JB	c. Analyze agreements for "Out of District" connections	I		X						The Board adopted a new policy for Lakes Basin cabin customers. An OOD agreement has been prepared for Sierra Meadows Ranch. Reviewing the list of OOD commercial customers so new OOD agreements can be prepared.
	SH/All	d. Monitor all active agreements and leases	O	X							Ongoing work with project leads and General Manager.

Key Strategic Driven Expenditures

<u>Strategic Objectives</u>	<u>Lead</u>	<u>Metrics for Progress</u>	<u>Status</u>	<u>A/O</u>	<u>25</u>	<u>26</u>	<u>27</u>	<u>28</u>	<u>29</u>	<u>5+</u>	<u>Comments</u>
1 Maintain regulatory compliance	GH	a. Laurel Pond Monitoring Wells	I		X						A hydrogeology consultant was hired to assist with the design of 4 additional shallow groundwater monitoring wells and Lahontan has approved the work program. An RFB is being prepared to hire a well drilling contractor.
	JB	b. Vehicle & equipment replacement	O	X							A schedule is maintained of vehicle/equipment replacements which meet CARB requirements.
	GH	c. Other potential regulatory driven items	O	X							The Laurel Pond Basin Plan Amendment study may result in a project in coming years.
2 Correct assets that have failed or are projected to fail	GH	a. Well Rehabilitation / Replacement	O		X	X		X			A hydrogeologist has been hired to help develop a well asset management plan. Well rehabilitations and replacements will be prioritized and planned as this work progresses.
	RM	b. Water Distribution improvements	O	X							Maintenance and Engineering staff are working on project list annually.
	RM	c. Collection System improvements	O	X							Maintenance and Engineering staff are working on project list annually.
	RM/GH	d. Water tank rehabilitation	I		X	X					The 2 scheduled tank coatings have been delayed to '25 to incorporate information from a corrosion engineering, tank coating evaluation, and cathodic protection analysis.
	GH	e. Administration Campus & WWTP Pavement Rehab & Drainage Project	I		X	X					This project is in construction and is rehabing asphalt & improving drainage at the Administrative campus & WWTP.
3 Improve operational efficiency and reliability	JM/GH	a. MCWD GIS Utility Network (UN) Conversion/Modernization Project	I		X						The project is underway; completion expected late in 2025. This GIS system upgrade will support core MCWD service delivery for the next 10 yrs.

STATUS

O = Ongoing; I = In Progress; C = Completed; N = Not Started Yet
 A/O = Annual or Ongoing; Numbers 25, 26... = Calendar Year