

MINUTES

Thursday, July 16, 2020
Mammoth Community Water District
Regular Board Meeting

The Board of Directors convened in session at the hour of 5:32 p.m. No recess was taken and the meeting was adjourned at 6:30 p.m.

Prepared by:



Stephanie Hake
Executive Assistant

ATTEST:



Mark Busby
Board Secretary

THE REGULAR MEETING of the Board of Directors of the Mammoth Community Water District held on Thursday, July 16, 2020 at 5:32 p.m.

ROLL CALL

Board Present *

Director: Tom Cage
Director: Robert Creasy
Director: Dennis Domaille
Director: Tom Smith
Director: Gary Thompson

Board Absent

None

Staff Present *

General Manager: Mark Busby
Consulting Engineer: John Pedersen
Maintenance Superintendent: Jerry Baker
Information Services Manager: Justin Mulbay
Finance Manager: Jeff Beatty
Administrative Analyst: Betty Hylton
Administrative Analyst: Chris Weibert
Executive Assistant: Stephanie Hake
District Counsel: Joshua Horowitz

Guests Present *

Garrett Higerd

**** As a result of the threat of COVID-19, the Governor issued Executive Order N-25-20 dated March 12, 2020 allowing for Directors, staff, and members of the public to attend this public meeting via teleconference without strict compliance with the Brown Act's teleconferencing requirements. To maximize public participation, comply with Brown Act requirements, and provide a clear record of the meeting, public comment was made available for each agenda item and all action items were voted on by roll call.***

PUBLIC FORUM

President Smith opened the public forum at 5:33 p.m.

Mark Busby addressed the Board to welcome Garrett Higerd to the MCWD team; noting that Mr. Higerd will be starting as the new District Engineer on July 27, 2020. Mr. Higerd, attending as a guest, thanked Mr. Busby for the introduction and said he was looking forward to joining the staff.

President Smith welcomed Mr. Higerd on behalf of the Board and closed the public forum at 5:35 p.m.

CONSENT AGENDA A

A-1 Approval of June 2020 Check Disbursements (Springbrook #'s 57746 – 57875)

A-2 Approval of Minutes from the Regular Board Meeting held June 18, 2020

A-3 Adoption of Resolution No. 07-16-20-08 Setting a Public Hearing on the Report of Delinquent Water and Sewer Charges as of June 30, 2020

There was no discussion and Director Domaille made a motion.

BOARD ACTION – To approve Consent Agenda A

MOVED BY: Director Domaille

SECONDED BY: Director Creasy

AYES: Directors Cage, Creasy, Domaille, Smith, and Thompson

NAYS: None

CONSENT AGENDA B – STAFF REPORTS

B-1 Operations Department Report

B-2 Maintenance Department Report

B-3 Finance Department Report

B-4 Engineering Department Report

B-5 Information Services Report

B-6 Personnel Services Report

B-7 Regulatory Support Services Report

B-8 General Manager's Report

Director Cage made a motion.

BOARD ACTION – To approve Consent Agenda B

MOVED BY: Director Cage

SECONDED BY: Director Creasy

AYES: Directors Cage, Creasy, Domaille, Smith, and Thompson

NAYS: None

CURRENT BUSINESS

C-1 Quarterly Water Supply Update

Mark Busby provided a brief update of the current water supply and the outlook for the next few months.

There was no discussion.

BOARD ACTION – None, informational only

C-2 Discussion and Possible Approval of the Notice of Exemption (NOE) for the Center Street Monitoring Well Project

Mark Busby briefly described the attributes and benefits of the Center Street location for drilling of a monitoring well. He said that his recommendation was that approval of the NOE be subject to successful property negotiations that are to be discussed in closed session.

There was no discussion and Director Creasy made a motion.

BOARD ACTION – To approve the Notice of Exemption (NOE) for the Center Street Monitoring Well subject to successful property negotiations

MOVED BY: Director Creasy
SECONDED BY: Director Thompson
AYES: Directors Cage, Creasy, Domaille, Smith, and Thompson
NAYS: None

Committee Meetings Held During the Month

Mono County LAFCO – June 25, 2020

Tom Cage

Technical Services Committee – July 15, 2020

Dennis Domaille

Gary Thompson

Investment Committee – July 15, 2020

Tom Cage

Robert Creasy

Finance Committee – July 15, 2020

Tom Cage

Robert Creasy

Mono County LAFCO:

Director Cage reported that the following items were discussed at the LAFCO Meeting:

- ✓ *The Snowcreek VIII property tax allocation situation with MCWD was still being worked out with the Mono County Finance Department.*
- ✓ *The LAFCO handbook and bylaws have not been reviewed since 2012 and the item would be added to the next LAFCO meeting agenda.*
- ✓ *An accounting of LAFCO's past year's budget to actual expenses was not possible due to Mono County's practice of moving any unspent funds at the end of the fiscal year into the general fund. Moving forward, reconciliation of the commission's budgets to actual expenses will be more transparent.*

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Technical Services Committee:

Director Domaille reported that the committee discussed the possibilities of drilling Well 32 deeper than 800 feet. Otherwise the discussions didn't deviate from the staff reports.

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Investment Committee:

Director Creasy reported that the Investment Committee discussed options for investment strategy and determined that staying-the-course with the policy would be the best strategy for now.

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Finance Committee:

Director Cage reported that the discussions were mostly routine. Jeff Beatty added that the annual audit was on track for Board presentation and adoption at the August Regular Board meeting in spite of the fact that the extensive field work was conducted virtually this year.

DIRECTOR COMMENTS, REQUESTS, AND REPORTS

None

ATTORNEY REPORT

Attorney Horowitz said there was nothing notable to report.

The Board members went into closed session at 5:59 p.m.

CLOSED SESSION

D-1 Property Negotiations – Pursuant to Government Code Sections 54954.5(e) and 54956.8
Consultation with Legal Counsel – Pursuant to Government Code section 54957(a)
Property Description: Mono County APN – 035-090-008-000
Under Negotiation: Price and Terms of Payment
MCWD Negotiators: Mark Busby and John Pedersen
Property Owner Negotiator: Scott Voss

ADJOURNMENT

The Board adjourned out of closed session at 6:29 p.m.

It was reported from closed session that Director Cage was added to the negotiating team for the Property Negotiations item under closed session.

President Smith adjourned the meeting at 6:30 p.m.