



## MAMMOTH COMMUNITY WATER DISTRICT

Post Office Box 597

Mammoth Lakes, California 93546-0597

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772nd Regular Meeting of the  
Mammoth Community Water District  
Board of Directors

Thursday, November 19, 2020

### ***Please Note:***

*Members of the public will have the opportunity to directly address the District Board of Directors concerning any item listed on the Agenda below before or during consideration of that item.*

***In accordance with the California Department of Public Health's and Governor Newsom's Executive Orders N-29-20 and N-33-20, the District boardroom is closed and this meeting will be conducted solely by video/teleconference with members of the Board attending from separate remote locations in response to the threat of COVID-19. The public is invited to listen, observe, and provide comments during the meeting by either method provided for below. The Board President will call for public comment on each agenda item at the appropriate time and all votes will be taken by roll call.***

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## **AGENDA**

**5:30 P.M.**

### **Roll Call**

Directors Cage, Creasy, Domaille, Smith, and Thompson

### **Public Forum**

*Any member of the public may address the Board relating to any matter within the Board's jurisdiction. This need not be related to any item on the agenda, and presentation should be limited to five (5) minutes. No formal action by the Board will be taken on these items.*

## Consent Agenda A

All matters listed are considered to be routine by the Board and may be enacted on by one motion. There will be no separate discussion on these items unless requested by the Board. If discussion is requested, that item will be moved and considered separately after adoption of the consent agenda.

**A-1** Approval of October 2020 Check Disbursements (Springbrook #'s 58314 – 58460)

**A-2** Approval of Minutes from the Special Board Meeting held October 28, 2020

## Consent Agenda B — Staff Reports

All matters listed are considered to be routine by the Board and may be acted on by one motion. There will be no separate discussion on these items unless requested by the Board. If discussion is requested, that item will be moved and considered separately after adoption of the consent agenda.

**B-1** Operations Department Report

**B-2** Maintenance Department Report

**B-3** Finance Department Report

**B-4** Engineering Department Report

**B-5** Information Services Report

**B-6** Personnel Services Report

**B-7** Regulatory Support Services Report

**B-8** General Manager's Report

## Current Business

**C-1** Discussion and Possible Approval of a Sub-Lease Agreement with the Mono County Search and Rescue

**C-2** Discussion and Possible Approval of Sponsorship Funding Living Wise Foundation in the Amount of \$4,054.20

**C-3** Update on the District's Annual "Years of Service" Honorees

◆ Mark Busby	25 Years	◆ Heidi Christensen	15 Years
◆ Glenn VanOrsdol	25 Years	◆ Stephanie Hake	15 Years
◆ Jerry Baker	25 Years	◆ Justin Mulbay	15 Years
◆ David Sperry	5 Years	◆ Jeff Beatty	5 Years

**C-4** Acknowledgment of Appointment of Tom Smith, Tom Cage, and Gary Thompson to the Mammoth Community Water District Board of Directors by the Mono County Board of Supervisors

**C-5** Discussion and Direction to Staff Regarding Changing the Date and Time of the December 2020 Regular Board Meeting

**C-6** Consideration and Possible Approval of Adjustments in Compensation and Benefits provided to the General Manager *(to be considered after closed session)*

## **Board Member's Committee Reports**

### **Committee Meetings Held:**

Pension Committee – *November 4, 2020*

Wastewater Rate/Fee Study Ad Hoc Committee – *November 10, 2020*

Technical Services Committee – *November 18, 2020*

Employee Housing Committee – *November 18, 2020*

Finance Committee – *November 18, 2020*

Long-Range Planning – *November 18, 2020*

## **Director Comments, Requests, and Reports**

### **Attorney's Report**

### **Closed Session**

#### **D-1 Conference with Real Property Negotiators**

Pursuant to Government Code Sections 54954.5(e) and 54956.8

Property Description: Mono County APNs – 035-100-003; 035-010-020; 022-322-035

Under Negotiation: Price and Terms of Payment

MCWD Negotiators: Mark Busby, Garrett Higerd, and Tom Cage

Property Owner Negotiator: Town of Mammoth Lakes

#### **D-2 Conference with Real Property Negotiators**

Pursuant to Government Code Sections 54954.5(e) and 54956.8

Property Description: Mono County APN – 035-090-008

Under Negotiation: Price and Terms of Payment

MCWD Negotiators: Mark Busby, Garrett Higerd, and Tom Cage

Property Owner Negotiator: Scott Voss

#### **D-3 Public Employee Performance Evaluation – General Manager**

Pursuant to Government Code sections 54954.5(e) and 54957

#### **D-4 Conference with District Labor Negotiators**

Pursuant to Government Code sections 54954.5(f) and 54957.6

District Negotiators: Tom Smith and Robert Creasy

Direction concerning proposed terms of General Manager Employment agreement, including compensation and benefits

## Adjournment

*NOTE: Items listed on the agenda may be reviewed or acted upon by the Board in any order or sequence. The items are listed for identification purposes only.*

*The meeting will be held in the conference room at the District facility located one mile east of Old Mammoth Road on Meridian Boulevard, just off Highway 203, Mammoth Lakes, California.*



MARK BUSBY  
General Manager

Date of Issuance: Friday, November 13, 2020

Posted: MCWD Office  
MCWD Website: [www.mcwd.dst.ca.us](http://www.mcwd.dst.ca.us)  
cc: Members, Board of Directors  
Town of Mammoth Lakes  
KMMT, KIBS, KSRW Radio

*In compliance with the Americans with Disabilities Act, if you need a disability related modification or accommodation to participate in this meeting please call Stephanie Hake at (760) 934-2596 at least one full day before the meeting.  
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**NOTICE OF A TECHNICAL SERVICES COMMITTEE MEETING**

NOTICE IS HEREBY GIVEN that the Technical Services Committee of the Board of Directors of the Mammoth Community Water District will hold a **TECHNICAL SERVICES COMMITTEE MEETING** to be held **WEDNESDAY, NOVEMBER 18, 2020** at **8:00 A.M.**

***Please Note:***

*Members of the public will have the opportunity to directly address the District Board of Directors concerning any item listed on the Agenda below before or during consideration of that item.*

***In accordance with the California Department of Public Health's and Governor Newsom's Executive Orders N-29-20 and N-33-20, the District boardroom is closed and this meeting will be conducted solely by video/teleconference with members of the Board attending from separate remote locations in response to the threat of COVID-19. The public is invited to listen, observe, and provide comments during the meeting by either method provided for below. The Board President will call for public comment on each agenda item at the appropriate time and all votes will be taken by roll call.***

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**The agenda items are:**

1. Review of the Operations Department Report (B-1)
2. Review of the Maintenance Department Report (B-2)
3. Review of the Engineering Department Report (B-4)
4. Review of the Information Services Report (B-5)
5. Discussion / Questions Regarding Other Department Reports
  - B-3 Finance Department Report
  - B-6 Personnel Services Report
  - B-7 Regulatory Support Services Report
  - B-8 General Manager's Report

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### **AMENDED NOTICE OF AN EMPLOYEE HOUSING COMMITTEE MEETING**

NOTICE IS HEREBY GIVEN that the Investment Committee of the Board of Directors of the Mammoth Community Water District will hold an **EMPLOYEE HOUSING COMMITTEE MEETING** on **WEDNESDAY, NOVEMBER 18, 2020** at **9:00 A.M.**

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### **The agenda items are:**

1. Review and Discussion of the Existing Agreements under the MCWD Home Purchase Assistance Program
2. Discussion Regarding the Guidelines for a Participant Requesting to Refinance a Primary Loan
3. Review and Discussion of the MCWD Home Purchase Assistance Program and Possible Direction to General Manager Regarding Updates to Program Policies and Procedures
4. Review and Discussion of the MCWD Housing Rental Policy and Related Agreement and Possible Direction to General Manager Regarding Updates to Policies and Procedures

*The Meeting will be held in the Conference Room at the District facility located at 1315 Meridian Boulevard, just off Highway 203, Mammoth Lakes, California*



MARK BUSBY  
General Manager

Date of Issuance: Friday, November 13, 2020

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Town of Mammoth Lakes  
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**NOTICE OF A FINANCE COMMITTEE MEETING**

NOTICE IS HEREBY GIVEN that the Finance Committee of the Board of Directors of the Mammoth Community Water District will hold a **FINANCE COMMITTEE MEETING** on **WEDNESDAY, NOVEMBER 18, 2020** at **1:00 P.M.**

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**The agenda items are:**

1. Review and Approval of Board of Director Payment Requests for October 2020
2. Review and Approval of Accounts Payable Payment Vouchers for October 2020
3. Discussion and Review of October 2020 Check Register (A-1)
4. Discussion of Finance Department Report (B-3)
5. Discussion / Questions Regarding Other Department Reports
  - B-1 Operations Department Report
  - B-2 Maintenance Department Report
  - B-4 Engineering Department Report
  - B-5 Information Services Report
  - B-6 Personnel Services Report
  - B-7 Regulatory Support Services Report
  - B-8 General Manager's Report

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**NOTICE OF A LONG-RANGE PLANNING COMMITTEE MEETING**

NOTICE IS HEREBY GIVEN that the Long-Range Planning Committee of the Board of Directors of the Mammoth Community Water District will hold a **LONG-RANGE PLANNING COMMITTEE MEETING** to be held **WEDNESDAY, NOVEMBER 18, 2020** at **2:00 P.M.**

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**The agenda items are:**

1. Water Supply Sustainability
2. Future Well Site Acquisition
3. WWTP Waste Discharge Requirements/Permit
4. Out-of-Service Area or Expansion of Service Area Opportunities (MMSA and Snowcreek VIII)
5. Long-Term Asset Improvements and Additions
6. Preparing for SCE Public Safety Power Shut-offs (PSPS) at District Facilities
7. Exploring Opportunities for Net Reduction in Energy Consumption and Renewable Portfolio
8. Installation of a Tower on MCWD Property for Use by Other Agencies

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## Check Register for the Month of October 2020

Springbrook Software Report

(Check #58314 - #58460)

# MCWD Accounts Payable

## Check Register Notes

### October 2020

<u>Check #</u>	<u>Amount</u>	<u>Vendor</u>	<u>Notes</u>
58343	\$132,669.00	Peterbilt Truck Parts & Equipment, LLC	2021 Peterbilt J-Craft Dump Truck (\$137,669.00) Trade-In of 1989 International Dump Truck (\$5,000)
58354	\$10,188.75	Custom Truck One Source, LP	45-Ton Boom Truck Rental (Construction Projects)
58374	\$429,200.00	Process Wastewater Technologies, LLC	Dewatering Press (80% Payment)
58380	\$11,121.48	Silver State Barricade & Sign	Voided Check - Incorrect Vendor
58384	\$18,121.00	Tyler Technologies, Inc.	EnerGov Permit System SaaS Agreement (Year 1 of 5)
58392	\$15,365.00	E & M, Inc.	Annual SCADA Software Maintenance
58406	\$11,121.48	Silver State International	Snow Chains for 936 Loader
58410	\$9,490.50	State Water Resources Control Board	Recycled Water Review
58413	\$46,782.04	Tyler Technologies, Inc.	Incode ERP System SaaS Agreement (Year 1 of 5) (includes: Finance, Personnel, Utility Billing, and Customer and Employee Portals)
58421	\$5,016.00	Yellow Jacket Drilling	Well 32
58428	\$21,123.00	Amwell	Secondary Clarifier #1 Replacement Drive Assembly
58452	\$199,445.80	Sancon Technologies, Inc.	Sewer Line Rehab - CIPP Lining
58454	\$189,686.60	Simpson Sandblasting & Special Coatings	Tank 6 Rehab Progress and Final Payments

### Rebates

15 customers purchased 21 high efficiency toilets and received rebates totaling \$3,857.98

2 customers purchased high efficiency washing machines and received rebates totaling \$800.00

1 customer purchased a high efficiency dishwasher and received a rebate of \$200.00

### Payroll Expenses

Employee Gross Payroll:	\$272,130.12
Board Gross Payroll:	\$1,578.50
Net Payroll:	\$194,236.46
Employer Paid Payroll Taxes:	\$4,096.12
Employer Paid 401a:	\$54,426.01 (20% of Gross)
Employer Paid 457b Match:	\$5,271.55 (1.94 % of Gross)
Employee Paid 457b:	\$27,456.94 (10.10% of Gross)
Other Employer Paid Benefits:	\$82,824.42

# Accounts Payable

## Checks by Date - Detail by Check Number

User: mbretz  
 Printed: 10/28/2020 4:22 PM



Check No	Vendor No Invoice No	Vendor Name Description	Check Date Reference	Check Amount
ACH	247	Karen Bedow	10/02/2020	
	KBedow	Personal Vehicle Use	Travel Expenses - Training in	332.93
	KBedow	Meals	Travel Expenses - Training in	85.53
Total for this ACH Check for Vendor 247:				418.46
ACH	PR*AFLAC	AFLAC	10/14/2020	
		PR Batch 00014.10.2020 Aflac After Tax	PR Batch 00014.10.2020 Afla	15.61
		PR Batch 00014.10.2020 Aflac After Tax	PR Batch 00014.10.2020 Afla	15.61
		PR Batch 00014.10.2020 Aflac Pre-Tax	PR Batch 00014.10.2020 Afla	33.62
		PR Batch 00014.10.2020 Aflac Pre-Tax	PR Batch 00014.10.2020 Afla	33.58
Total for this ACH Check for Vendor PR*AFLAC:				98.42
ACH	PR*CATAX	CA Tax Payment ACH	10/14/2020	
		PR Batch 00014.10.2020 Ca. State Disability	PR Batch 00014.10.2020 Ca.	365.89
		PR Batch 00014.10.2020 Ca. State Disability	PR Batch 00014.10.2020 Ca.	434.41
		PR Batch 00014.10.2020 Ca. State Disability	PR Batch 00014.10.2020 Ca.	1.29
		PR Batch 00014.10.2020 Ca. State Disability	PR Batch 00014.10.2020 Ca.	39.35
		PR Batch 00014.10.2020 Ca. State Disability	PR Batch 00014.10.2020 Ca.	51.72
		PR Batch 00014.10.2020 Ca. State Disability	PR Batch 00014.10.2020 Ca.	395.91
		PR Batch 00014.10.2020 State Income Tax	PR Batch 00014.10.2020 Stat	1,942.03
		PR Batch 00014.10.2020 State Income Tax	PR Batch 00014.10.2020 Stat	1,575.84
		PR Batch 00014.10.2020 State Income Tax	PR Batch 00014.10.2020 Stat	5.02
		PR Batch 00014.10.2020 State Income Tax	PR Batch 00014.10.2020 Stat	188.21
		PR Batch 00014.10.2020 State Income Tax	PR Batch 00014.10.2020 Stat	209.22
		PR Batch 00014.10.2020 State Income Tax	PR Batch 00014.10.2020 Stat	1,642.40
Total for this ACH Check for Vendor PR*CATAX:				6,851.29
ACH	PR*FEDTX	Federal Tax Payment ACH	10/14/2020	
		PR Batch 00014.10.2020 Federal Income Tax	PR Batch 00014.10.2020 Fed	5,602.47
		PR Batch 00014.10.2020 Federal Income Tax	PR Batch 00014.10.2020 Fed	4,796.94
		PR Batch 00014.10.2020 Federal Income Tax	PR Batch 00014.10.2020 Fed	12.12
		PR Batch 00014.10.2020 Federal Income Tax	PR Batch 00014.10.2020 Fed	534.30
		PR Batch 00014.10.2020 Federal Income Tax	PR Batch 00014.10.2020 Fed	691.59
		PR Batch 00014.10.2020 Federal Income Tax	PR Batch 00014.10.2020 Fed	4,398.30
		PR Batch 00014.10.2020 Medicare Employee Pc	PR Batch 00014.10.2020 Mec	660.45
		PR Batch 00014.10.2020 Medicare Employee Pc	PR Batch 00014.10.2020 Mec	635.49
		PR Batch 00014.10.2020 Medicare Employee Pc	PR Batch 00014.10.2020 Mec	1.88
		PR Batch 00014.10.2020 Medicare Employee Pc	PR Batch 00014.10.2020 Mec	57.15
		PR Batch 00014.10.2020 Medicare Employee Pc	PR Batch 00014.10.2020 Mec	75.13
		PR Batch 00014.10.2020 Medicare Employee Pc	PR Batch 00014.10.2020 Mec	579.13
		PR Batch 00014.10.2020 Medicare Employer Po	PR Batch 00014.10.2020 Mec	660.45
		PR Batch 00014.10.2020 Medicare Employer Po	PR Batch 00014.10.2020 Mec	635.49
		PR Batch 00014.10.2020 Medicare Employer Po	PR Batch 00014.10.2020 Mec	1.88
		PR Batch 00014.10.2020 Medicare Employer Po	PR Batch 00014.10.2020 Mec	57.15
		PR Batch 00014.10.2020 Medicare Employer Po	PR Batch 00014.10.2020 Mec	75.13
		PR Batch 00014.10.2020 Medicare Employer Po	PR Batch 00014.10.2020 Mec	579.13

Check No	Vendor No Invoice No	Vendor Name Description	Check Date Reference	Check Amount
Total for this ACH Check for Vendor PR*FEDTX:				20,054.18
ACH	PR*FTJ	FTJ Fund Choice	10/14/2020	
		PR Batch 00014.10.2020 Deferred Comp. Match	PR Batch 00014.10.2020 Defi	855.24
		PR Batch 00014.10.2020 Deferred Comp. Match	PR Batch 00014.10.2020 Defi	848.10
		PR Batch 00014.10.2020 Deferred Comp. Match	PR Batch 00014.10.2020 Defi	2.58
		PR Batch 00014.10.2020 Deferred Comp. Match	PR Batch 00014.10.2020 Defi	78.71
		PR Batch 00014.10.2020 Deferred Comp. Match	PR Batch 00014.10.2020 Defi	101.94
		PR Batch 00014.10.2020 Deferred Comp. Match	PR Batch 00014.10.2020 Defi	771.63
		PR Batch 00014.10.2020 Orion Deferred Comp	PR Batch 00014.10.2020 Oric	4,447.95
		PR Batch 00014.10.2020 Orion Deferred Comp	PR Batch 00014.10.2020 Oric	4,589.87
		PR Batch 00014.10.2020 Orion Deferred Comp	PR Batch 00014.10.2020 Oric	5.16
		PR Batch 00014.10.2020 Orion Deferred Comp	PR Batch 00014.10.2020 Oric	212.56
		PR Batch 00014.10.2020 Orion Deferred Comp	PR Batch 00014.10.2020 Oric	634.08
		PR Batch 00014.10.2020 Orion Deferred Comp	PR Batch 00014.10.2020 Oric	3,601.74
		PR Batch 00014.10.2020 Orion Pension	PR Batch 00014.10.2020 Oric	9,080.79
		PR Batch 00014.10.2020 Orion Pension	PR Batch 00014.10.2020 Oric	8,686.32
		PR Batch 00014.10.2020 Orion Pension	PR Batch 00014.10.2020 Oric	25.78
		PR Batch 00014.10.2020 Orion Pension	PR Batch 00014.10.2020 Oric	787.18
		PR Batch 00014.10.2020 Orion Pension	PR Batch 00014.10.2020 Oric	1,034.37
		PR Batch 00014.10.2020 Orion Pension	PR Batch 00014.10.2020 Oric	7,920.25
Total for this ACH Check for Vendor PR*FTJ:				43,684.25
ACH	PR*STERL	Sterling Health Service Administration	10/14/2020	
		PR Batch 00014.10.2020 Health Savings Acct. E	PR Batch 00014.10.2020 Hea	260.00
		PR Batch 00014.10.2020 Health Savings Acct. E	PR Batch 00014.10.2020 Hea	33.06
Total for this ACH Check for Vendor PR*STERL:				293.06
ACH	RA2000 16913	Raftelis Financial Consultants, Inc. September	10/14/2020 Wastewater Cost of Service Si	5,790.00
Total for this ACH Check for Vendor RA2000:				5,790.00
ACH	170	Keith Weiland End-of-Season Construction Lunch	10/26/2020 Staff Reimbursement	164.27
Total for this ACH Check for Vendor 170:				164.27
ACH	PR*CATAX	CA Tax Payment ACH	10/27/2020	
		PR Batch 00028.10.2020 State Income Tax	PR Batch 00028.10.2020 Stat	50.00
Total for this ACH Check for Vendor PR*CATAX:				50.00
ACH	PR*FEDTX	Federal Tax Payment ACH	10/27/2020	
		PR Batch 00028.10.2020 Federal Income Tax	PR Batch 00028.10.2020 Fed	200.00
		PR Batch 00028.10.2020 FICA Employee Portio	PR Batch 00028.10.2020 FIC	97.86
		PR Batch 00028.10.2020 FICA Employer Portio	PR Batch 00028.10.2020 FIC	97.86
		PR Batch 00028.10.2020 Medicare Employee Pc	PR Batch 00028.10.2020 Mec	22.87
		PR Batch 00028.10.2020 Medicare Employer Po	PR Batch 00028.10.2020 Mec	22.87
Total for this ACH Check for Vendor PR*FEDTX:				441.46
ACH	PR*AFLAC	AFLAC	10/28/2020	
		PR Batch 20028.10.2020 Aflac After Tax	PR Batch 20028.10.2020 Afla	15.62
		PR Batch 20028.10.2020 Aflac After Tax	PR Batch 20028.10.2020 Afla	15.60
		PR Batch 20028.10.2020 Aflac Pre-Tax	PR Batch 20028.10.2020 Afla	33.60
		PR Batch 20028.10.2020 Aflac Pre-Tax	PR Batch 20028.10.2020 Afla	33.60



Check No	Vendor No Invoice No	Vendor Name Description	Check Date Reference	Check Amount
Total for this ACH Check for Vendor PR*AFLAC:				98.42
ACH	PR*CATAX	CA Tax Payment ACH	10/28/2020	
		PR Batch 20028.10.2020 Ca. State Disability	PR Batch 20028.10.2020 Ca.	333.90
		PR Batch 20028.10.2020 Ca. State Disability	PR Batch 20028.10.2020 Ca.	399.99
		PR Batch 20028.10.2020 Ca. State Disability	PR Batch 20028.10.2020 Ca.	53.56
		PR Batch 20028.10.2020 Ca. State Disability	PR Batch 20028.10.2020 Ca.	75.03
		PR Batch 20028.10.2020 Ca. State Disability	PR Batch 20028.10.2020 Ca.	356.62
		PR Batch 20028.10.2020 State Income Tax	PR Batch 20028.10.2020 Stat	2,008.29
		PR Batch 20028.10.2020 State Income Tax	PR Batch 20028.10.2020 Stat	1,542.54
		PR Batch 20028.10.2020 State Income Tax	PR Batch 20028.10.2020 Stat	224.31
		PR Batch 20028.10.2020 State Income Tax	PR Batch 20028.10.2020 Stat	274.67
		PR Batch 20028.10.2020 State Income Tax	PR Batch 20028.10.2020 Stat	1,600.50
Total for this ACH Check for Vendor PR*CATAX:				6,869.41
ACH	PR*FEDTX	Federal Tax Payment ACH	10/28/2020	
		PR Batch 20028.10.2020 Federal Income Tax	PR Batch 20028.10.2020 Fed	5,697.22
		PR Batch 20028.10.2020 Federal Income Tax	PR Batch 20028.10.2020 Fed	4,543.24
		PR Batch 20028.10.2020 Federal Income Tax	PR Batch 20028.10.2020 Fed	651.89
		PR Batch 20028.10.2020 Federal Income Tax	PR Batch 20028.10.2020 Fed	971.78
		PR Batch 20028.10.2020 Federal Income Tax	PR Batch 20028.10.2020 Fed	4,199.75
		PR Batch 20028.10.2020 Medicare Employee Pc	PR Batch 20028.10.2020 Mec	670.49
		PR Batch 20028.10.2020 Medicare Employee Pc	PR Batch 20028.10.2020 Mec	586.36
		PR Batch 20028.10.2020 Medicare Employee Pc	PR Batch 20028.10.2020 Mec	77.75
		PR Batch 20028.10.2020 Medicare Employee Pc	PR Batch 20028.10.2020 Mec	109.00
		PR Batch 20028.10.2020 Medicare Employee Pc	PR Batch 20028.10.2020 Mec	522.56
		PR Batch 20028.10.2020 Medicare Employer Po	PR Batch 20028.10.2020 Mec	670.49
		PR Batch 20028.10.2020 Medicare Employer Po	PR Batch 20028.10.2020 Mec	586.36
		PR Batch 20028.10.2020 Medicare Employer Po	PR Batch 20028.10.2020 Mec	77.75
		PR Batch 20028.10.2020 Medicare Employer Po	PR Batch 20028.10.2020 Mec	109.00
		PR Batch 20028.10.2020 Medicare Employer Po	PR Batch 20028.10.2020 Mec	522.56
Total for this ACH Check for Vendor PR*FEDTX:				19,996.20
ACH	PR*FTJ	FTJ Fund Choice	10/28/2020	
		PR Batch 20028.10.2020 Orion Deferred Comp	PR Batch 20028.10.2020 Oric	4,507.02
		PR Batch 20028.10.2020 Orion Deferred Comp	PR Batch 20028.10.2020 Oric	5,013.72
		PR Batch 20028.10.2020 Orion Deferred Comp	PR Batch 20028.10.2020 Oric	321.25
		PR Batch 20028.10.2020 Orion Deferred Comp	PR Batch 20028.10.2020 Oric	736.53
		PR Batch 20028.10.2020 Orion Deferred Comp	PR Batch 20028.10.2020 Oric	3,387.06
		PR Batch 20028.10.2020 Orion Pension	PR Batch 20028.10.2020 Oric	9,187.03
		PR Batch 20028.10.2020 Orion Pension	PR Batch 20028.10.2020 Oric	8,000.35
		PR Batch 20028.10.2020 Orion Pension	PR Batch 20028.10.2020 Oric	1,070.91
		PR Batch 20028.10.2020 Orion Pension	PR Batch 20028.10.2020 Oric	1,500.48
		PR Batch 20028.10.2020 Orion Pension	PR Batch 20028.10.2020 Oric	7,132.55
		PR Batch 20028.10.2020 Deferred Comp. Match	PR Batch 20028.10.2020 Defi	883.10
		PR Batch 20028.10.2020 Deferred Comp. Match	PR Batch 20028.10.2020 Defi	782.88
		PR Batch 20028.10.2020 Deferred Comp. Match	PR Batch 20028.10.2020 Defi	107.09
		PR Batch 20028.10.2020 Deferred Comp. Match	PR Batch 20028.10.2020 Defi	144.03
		PR Batch 20028.10.2020 Deferred Comp. Match	PR Batch 20028.10.2020 Defi	696.25
Total for this ACH Check for Vendor PR*FTJ:				43,470.25
ACH	PR*STERL	Sterling Health Service Administration	10/28/2020	
		PR Batch 20028.10.2020 Health Savings Acct. E	PR Batch 20028.10.2020 Hea	260.00
		PR Batch 20028.10.2020 Health Savings Acct. E	PR Batch 20028.10.2020 Hea	33.06
Total for this ACH Check for Vendor PR*STERL:				293.06

Check No	Vendor No Invoice No	Vendor Name Description	Check Date Reference	Check Amount
58314	AC3000 092120	ACWA JPIA 10/1/20 - 10/1/21	10/06/2020 Auto and General Liability In:	88,685.00
Total for Check Number 58314:				88,685.00
58315	AL6400 M0223169	Alpine Paint Paint and Supplies	10/06/2020 Building M&R	266.54
Total for Check Number 58315:				266.54
58316	DO4000 19248 19618 19663 19679 19718	Do-It Center Misc. HW Wire Brushes Misc. HW Misc. HW Misc. HW	10/06/2020 Line/Equipment M & R Operating Tools/Equipment Building M & R Primary Clarifier #2 Rehab Twin Falls Lift Station Rehab	9.96 5.60 4.58 29.38 92.57
Total for Check Number 58316:				142.09
58317	GR1000 9662815308 9663553742 9663553759 9666537718 9666544177	Grainger Inc. Respirators and Cartridges Spray Bottles Respirator Cartridges Spray Bottles Respirators and Cartridges	10/06/2020 Operating Supplies Operating Supplies Operating Supplies Operating Supplies Operating Supplies	65.35 37.56 11.77 26.82 48.86
Total for Check Number 58317:				190.36
58318	GR1500 1886253 1893009	Granite Construction Construction Material Construction Material	10/06/2020 Distribution System Improver Distribution System Improver	1,453.60 3,730.78
Total for Check Number 58318:				5,184.38
58319	HI4000 37768	High Country Lumber, Inc. Tiedowns	10/06/2020 Operating Tools/Equipment	21.54
Total for Check Number 58319:				21.54
58320	IQ1000 525590	Backgrounds Online Pre-Employment Background Checks	10/06/2020 Pre-Employment Background	106.90
Total for Check Number 58320:				106.90
58321	KI6000 8248149 8273659 8273659 8273659	Kimball Midwest Drill Set (3) Misc. HW Misc. HW Misc. HW	10/06/2020 Operating Tools/Equipment Operating Supplies Operating Supplies Operating Supplies	998.84 62.17 62.17 62.18
Total for Check Number 58321:				1,185.36
58322	MA6000 25298 25416	Mammoth Ready Mix Construction Material Construction Material	10/06/2020 Distribution System Improver Distribution System Improver	1,055.95 3,779.87
Total for Check Number 58322:				4,835.82
58323	MA7000 300210734	Mammoth Times District Advertising	10/06/2020 District Advertising	525.00

Check No	Vendor No Invoice No	Vendor Name Description	Check Date Reference	Check Amount
			Total for Check Number 58323:	525.00
58324	MC5000 46074337 46128579	McMaster-Carr Supply Co. Fiberglass Socket Organizers (6)	10/06/2020 Primary Clarifier #2 Rehab Operating Tools/Equipment	299.01 137.55
			Total for Check Number 58324:	436.56
58325	MM1000 MU11	Mountain Meadows HOA Unit 11	10/06/2020 HOA Dues	450.00
			Total for Check Number 58325:	450.00
58326	PR*ACJPI	ACWA / JPIA	10/06/2020	
	7-16-20	Board Worker's Comp Premium	Board Worker's Comp Premi	9.36
	7-22-20	Staff Worker's Comp Premium	Staff Worker's Comp Premi	288.64
	7-22-20	Staf Worker's Comp Premium	Staff Worker's Comp Premi	813.44
	7-22-20	Staff Worker's Comp Premium	Staff Worker's Comp Premi	104.89
	7-22-20	Staff Worker's Comp Premium	Staff Worker's Comp Premi	4.93
	7-22-20	Staff Worker's Comp Premium	Staff Worker's Comp Premi	660.50
	7-8-20	Staff Worker's Comp Premium	Staff Worker's Comp Premi	246.36
	7-8-20	Staff Worker's Comp Premium	Staff Worker's Comp Premi	814.15
	7-8-20	Staff Worker's Comp Premium	Staff Worker's Comp Premi	128.30
	7-8-20	Staff Worker's Comp Premium	Staff Worker's Comp Premi	16.58
	7-8-20	Staff Worker's Comp Premium	Staff Worker's Comp Premi	633.89
	8-19-20	Staff Worker's Comp Premium	PR Batch 00019.08.2020 Wor	283.19
	8-19-20	Staff Worker's Comp Premium	PR Batch 00019.08.2020 Wor	816.50
	8-19-20	Staff Worker's Comp Premium	PR Batch 00019.08.2020 Wor	58.92
	8-19-20	Staff Worker's Comp Premium	PR Batch 00019.08.2020 Wor	7.41
	8-19-20	Staff Worker's Comp Premium	PR Batch 00019.08.2020 Wor	670.12
	8-20-20	Board Worker's Comp Premium	Board Worker's Comp Premi	16.83
	8-5-20	Staff Worker's Comp Premium	Staff Worker's Comp Premi	248.31
	8-5-20	Staff Worker's Comp Premium	Staff Worker's Comp Premi	823.67
	8-5-20	Staff Worker's Comp Premium	Staff Worker's Comp Premi	67.00
	8-5-20	Staff Worker's Comp Premium	Staff Worker's Comp Premi	679.46
	9-16-20	Staff Worker's Comp Premium	Staff Worker's Comp Premi	261.34
	9-16-20	Staff Worker's Comp Premium	Staff Worker's Comp Premi	777.10
	9-16-20	Staff Worker's Comp Premium	Staff Worker's Comp Premi	58.15
	9-16-20	Staff Worker's Comp Premium	Staff Worker's Comp Premi	117.95
	9-16-20	Staff Worker's Comp Premium	Staff Worker's Comp Premi	616.37
	9-16-20	Adjustment	Staff Workers' Comp Insuranc	156.97
	9-17-20	Board Worker's Comp Premium	Board Worker's Comp Premi	7.48
	9-2-20	Staff Worker's Comp Premium	Staff Worker's Comp Premi	256.64
	9-2-20	Staff Worker's Comp Premium	Staff Worker's Comp Premi	814.11
	9-2-20	Staff Worker's Comp Premium	Staff Worker's Comp Premi	26.52
	9-2-20	Staff Worker's Comp Premium	Staff Worker's Comp Premi	138.70
	9-2-20	Staff Worker's Comp Premium	Staff Worker's Comp Premi	611.92
	9-30-20	Staff Worker's Comp Premium	Staff Worker's Comp Premi	321.86
	9-30-20	Staff Worker's Comp Premium	Staff Worker's Comp Premi	931.50
	9-30-20	Staff Worker's Comp Premium	Staff Worker's Comp Premi	63.34
	9-30-20	Staff Worker's Comp Premium	Staff Worker's Comp Premi	26.09
	9-30-20	Staff Worker's Comp Premium	Staff Worker's Comp Premi	783.75
			Total for Check Number 58326:	13,362.24
58327	PR*STAND	Standard Insurance Company	10/06/2020	
	9-16-20	Staff Long Term Disb.	Staff Disability Insurance Prei	276.11
	9-16-20	Staff Long Term Disb.	Staff Disability Insurance Prei	256.94
	9-16-20	Staff Long Term Disb.	Staff Disability Insurance Prei	30.29
	9-16-20	Staff Long Term Disb.	Staff Disability Insurance Prei	34.60

Check No	Vendor No Invoice No	Vendor Name Description	Check Date Reference	Check Amount
9-16-20		Staff Long Term Disb.	Staff Disability Insurance Prei	224.04
9-16-20		Staff Shrt Term Disb	Staff Disability Insurance Prei	36.82
9-16-20		Staff Shrt Term Disb	Staff Disability Insurance Prei	34.33
9-16-20		Staff Shrt Term Disb	Staff Disability Insurance Prei	4.02
9-16-20		Staff Shrt Term Disb	Staff Disability Insurance Prei	4.61
9-16-20		Staff Shrt Term Disb	Staff Disability Insurance Prei	29.83
9-16-20		Adjustment	Staff Disability Insurance Prei	-0.09
9-2-20		Staff Long Term Disb.	Staff Disability Insurance Prei	269.81
9-2-20		Staff Long Term Disb.	Staff Disability Insurance Prei	272.06
9-2-20		Staff Long Term Disb.	Staff Disability Insurance Prei	13.01
9-2-20		Staff Long Term Disb.	Staff Disability Insurance Prei	47.98
9-2-20		Staff Long Term Disb.	Staff Disability Insurance Prei	224.97
9-2-20		Staff Shrt Term Disb	Staff Disability Insurance Prei	35.98
9-2-20		Staff Shrt Term Disb	Staff Disability Insurance Prei	36.24
9-2-20		Staff Shrt Term Disb	Staff Disability Insurance Prei	1.72
9-2-20		Staff Shrt Term Disb	Staff Disability Insurance Prei	6.40
9-2-20		Staff Shrt Term Disb	Staff Disability Insurance Prei	30.05
9-30-20		Staff Long Term Disb.	Staff Disability Insurance Prei	319.69
9-30-20		Staff Long Term Disb.	Staff Disability Insurance Prei	378.47
9-30-20		Staff Long Term Disb.	Staff Disability Insurance Prei	24.54
9-30-20		Staff Long Term Disb.	Staff Disability Insurance Prei	15.62
9-30-20		Staff Long Term Disb.	Staff Disability Insurance Prei	347.72
9-30-20		Staff Shrt Term Disb	Staff Disability Insurance Prei	42.63
9-30-20		Staff Shrt Term Disb	Staff Disability Insurance Prei	50.41
9-30-20		Staff Shrt Term Disb	Staff Disability Insurance Prei	3.29
9-30-20		Staff Shrt Term Disb	Staff Disability Insurance Prei	2.09
9-30-20		Staff Shrt Term Disb	Staff Disability Insurance Prei	46.37
Total for Check Number 58327:				3,100.55
58328	RP*166 HET1	Molly Geirman Tamarack, #1902	10/06/2020 HET Rebate	100.00
Total for Check Number 58328:				100.00
58329	RP1527 HET1	Liz West Snowcreek V, #786	10/06/2020 HET Rebate	169.49
Total for Check Number 58329:				169.49
58330	RP1771 HECW1	Sue Myers 221 Forest Trail	10/06/2020 HECW Rebate	400.00
Total for Check Number 58330:				400.00
58331	RP1773 HET1	Stacey Crockett 183 Hill Street	10/06/2020 HET Rebate	200.00
Total for Check Number 58331:				200.00
58332	RP1774 HET1	Nicolas Kyriakakos Aspen Creek, #305	10/06/2020 HET Rebate	158.50
Total for Check Number 58332:				158.50
58333	RP1775 HET1	William Kimbel Mammoth Ski & Racquet Club, G-65	10/06/2020 HET Rebate	200.00
Total for Check Number 58333:				200.00
58334	SI3800 619430	Sierra Security Systems, Inc. 7/2/20 - 8/1/21	10/06/2020 Annual Alarm Monitoring Ag	412.50

Check No	Vendor No Invoice No	Vendor Name Description	Check Date Reference	Check Amount
			Total for Check Number 58334:	412.50
58335	SI3900 3396-1	Sierra Wave Media 9/16/20 - 9/30/20	10/06/2020 District Advertising	99.50
			Total for Check Number 58335:	99.50
58336	SO4000 131694367	Solenis LLC Tote of Praestol K275FLX Polymer	10/06/2020 Operating Chemicals	3,972.63
			Total for Check Number 58336:	3,972.63
58337	ST3000 001187 003124 466276	Steves Auto & Truck Parts Part for Fan in Filter Bldg. Mule Cart Battery Courier Charge	10/06/2020 Building M & R Vehicle M & R Sewer Line Rehab FY21	12.60 80.07 12.50
			Total for Check Number 58337:	105.17
58338	TH1000 5062930 5062930 5062931 5062931	Thatcher Company, Inc Sodium Hypochlorite - GWTP #1 & #2 Ferric Chloride - GWTP #1 & #2 Ferric Chloride - GWTP #1 & #2 Sodium Hypochlorite - GWTP #1 & #2	10/06/2020 Operating Chemicals Operating Chemicals Operating Chemicals Operating Chemicals	1,766.82 1,660.07 2,844.70 1,981.98
			Total for Check Number 58338:	8,253.57
58339	TI4100 TU11	Timberline HOA Unit #11	10/06/2020 HOA Dues	580.00
			Total for Check Number 58339:	580.00
58340	VE6150 9863288639 9863288639 9863288639 9863288639 9863288639 9863288639 9863288639 9863288639 9863288639 9863288639 9863288639 9863288639 9863288639	Verizon Wireless 8/22/20 - 9/21/20 8/22/20 - 9/21/20 8/22/20 - 9/21/20 8/22/20 - 9/21/20 8/22/20 - 9/21/20 8/22/20 - 9/21/20 8/22/20 - 9/21/20 8/22/20 - 9/21/20 8/22/20 - 9/21/20 8/22/20 - 9/21/20 8/22/20 - 9/21/20 8/22/20 - 9/21/20 8/22/20 - 9/21/20 8/22/20 - 9/21/20	10/06/2020 iPad/Jet Pack Data Plans iPad/Jet Pack Data Plans iPad/Jet Pack Data Plans iPad/Jet Pack Data Plans iPad/Jet Pack Data Plans iPad/Jet Pack Data Plans iPad/Jet Pack Data Plans iPad/Jet Pack Data Plans iPad/Jet Pack Data Plans iPad/Jet Pack Data Plans iPad/Jet Pack Data Plans iPad/Jet Pack Data Plans iPad/Jet Pack Data Plans iPad/Jet Pack Data Plans	85.00 21.25 81.37 78.85 24.34 66.88 42.52 24.34 73.05 21.25 51.06
			Total for Check Number 58340:	569.91
58341	WE5500 58489978 58510322	Western Nevada Supply Parts for Snowcreek Gate Valve 6" Gate Cap Risers (20)	10/06/2020 Distribution Sytstem Improve Distribution Sytstem Improve	2,685.35 280.15
			Total for Check Number 58341:	2,965.50
58342	WI3000 93416	Wienhoff Drug Testing Pre-Employment Drug Screening	10/06/2020 Pre-Employment Drug Screen	75.00
			Total for Check Number 58342:	75.00
58343	PE8000 100520(1) 100520(2)	Peterbilt Truck Parts & Equipment, LLC 2NP3JJ7XMM750991 1HTLFFZ6R8KH663698	10/08/2020 2021 Peterbilt J-Craft Dump T Trade-In of 1989 Internationa	137,669.00 -5,000.00

Check No	Vendor No Invoice No	Vendor Name Description	Check Date Reference	Check Amount
			Total for Check Number 58343:	132,669.00
58344	AM4200 3112067465	Amerigas GWTP #1	10/14/2020 Propane	267.89
			Total for Check Number 58344:	267.89
58345	AT1000 24141 24141	Accelerated Technology Laboratories Inc. LIMS System Configuration LIMS System Configuration	10/14/2020 Professional Services Professional Services	337.50 337.50
			Total for Check Number 58345:	675.00
58346	BA1000 CI02149 CI02150 CI02578 CJ00054	Babcock Laboratories Inc. Outside Lab Services Outside Lab Services Outside Lab Services Outside Lab Services	10/14/2020 Outside Lab Services Outside Lab Services Outside Lab Services Outside Lab Services	96.00 191.00 352.00 85.00
			Total for Check Number 58346:	724.00
58347	BA7200 100620	Bartkiewicz, Kronick & Shanahan General	10/14/2020 Legal Services	5,797.50
			Total for Check Number 58347:	5,797.50
58348	BE8000 SJ36739	Berchtold Equipment Company Service Call Veh #66 (Mini-Excavator)	10/14/2020 Vehiclet M & R	1,875.00
			Total for Check Number 58348:	1,875.00
58349	CB1000 94000120209	California Broadband Cooperative October	10/14/2020 District Internet Service	840.00
			Total for Check Number 58349:	840.00
58350	CH9000 19041	Chuck Villar Construction Hauling	10/14/2020 Distribution System Improver	951.07
			Total for Check Number 58350:	951.07
58351	CO5800 1011	Conriquez Cleaning September	10/14/2020 Janatorial Service	2,200.00
			Total for Check Number 58351:	2,200.00
58352	CR3200 23421	Creative Image Embroidery Logo Embroidery	10/14/2020 Staff Uniform	17.24
			Total for Check Number 58352:	17.24
58353	CU3000 571841	Cues Inc. Sewer Camera Cap	10/14/2020 Line/Equipment M & R	166.51
			Total for Check Number 58353:	166.51
58354	CU6100 31000576-0001 31000576-0001 31000576-0001	Custom Truck One Source L.P. 45 Ton Boom Truck Rental (8/13/20 - 9/10/20) 45 Ton Boom Truck Rental (8/13/20 - 9/10/20) 45 Ton Boom Truck Rental (8/13/20 - 9/10/20)	10/14/2020 Construction Projects Construction Projects Construction Projects	3,396.25 3,396.25 3,396.25

Check No	Vendor No Invoice No	Vendor Name Description	Check Date Reference	Check Amount
			Total for Check Number 58354:	10,188.75
58355	DE8000 13788663	Dewey Pest Control October	10/14/2020 Pest Control Service	195.00
			Total for Check Number 58355:	195.00
58356	DO4000 17408 17455 18397 18463 19502 20243 20382	Do-It Center Construction Materials Pump Construction Materials Construction Materials Construction Materials Tools for Lift Station Construction Materials	10/14/2020 Distribution System Improver Distribution System Improver Distribution System Improver Distribution System Improver Distribution System Improver Operating Tools Twin Falls Lift Station Rehab	68.28 199.73 27.11 7.07 29.06 36.51 16.64
			Total for Check Number 58356:	384.40
58357	FG5000 2022525	FGL Environmental Outside Lab Services	10/14/2020 Outside Lab Services	186.00
			Total for Check Number 58357:	186.00
58358	GR1000 9669366404 9677934557	Grainger Inc. Dishwashing Soap Latex Gloves	10/14/2020 Operating Supplies Warehouse Inventory	67.36 134.04
			Total for Check Number 58358:	201.40
58359	GR1500 1893969	Granite Construction Construction Material	10/14/2020 Distribution System Improver	196.70
			Total for Check Number 58359:	196.70
58360	HA1000 C65487	Haaker Equipment Company Trigger Assembly for Rental Vactor	10/14/2020 Distribution System Improver	304.28
			Total for Check Number 58360:	304.28
58361	HA3000 12136782 12142656 12142656	Hach Company Operating Supplies Operating Supplies Operating Supplies	10/14/2020 Operating Supplies Operating Supplies Operating Supplies	54.58 35.44 133.49
			Total for Check Number 58361:	223.51
58362	HI4000 31192 31192	High Country Lumber, Inc. Construction Material Finance Charge	10/14/2020 Distribution System Improver Distribution System Improver	12.16 0.50
			Total for Check Number 58362:	12.66
58363	ID3800 3072109830 3072109830	Idexx Distribution, Inc. Operating Supplies Operating Supplies	10/14/2020 Operating Supplies Operating Supplies	18.32 34.95
			Total for Check Number 58363:	53.27
58364	IN4000 179455	Infosend, Inc. September	10/14/2020 UB eBill Processing	418.90

Check No	Vendor No Invoice No	Vendor Name Description	Check Date Reference	Check Amount
			Total for Check Number 58364:	418.90
58365	IW1000 8902	iWater, Inc. 1/1/21 - 12/31/21	10/14/2020 InfraMap Software Maintenan	3,000.00
			Total for Check Number 58365:	3,000.00
58366	KA4000 10-20	Kadesh & Associates, LLC September	10/14/2020 Professional Services	5,000.00
			Total for Check Number 58366:	5,000.00
58367	KA4100 66265	Kahn Soares & Conway LLP WDR Letter Preparation	10/14/2020 Legal Services	910.00
			Total for Check Number 58367:	910.00
58368	MA3000 1035026 1035357 1035892 1036011	Mammoth Disposal September Portable Toilet Rental September September	10/14/2020 Trash Service Distribution System Improver Recycling Service Recycling Service	1,350.00 231.78 126.00 120.00
			Total for Check Number 58368:	1,827.78
58369	MC5000 46353415 46813787	McMaster-Carr Supply Co. Construction Materials Hose Coupling	10/14/2020 Primary Clarifier #2 Rehab Line/Equipment M & R	36.43 76.68
			Total for Check Number 58369:	113.11
58370	MI6000 093020 093020 093020 093020 093020 093020 093020 093020	Mission Uniform & Linen September September September September September September September September	10/14/2020 Linen and Uniform Service Linen and Uniform Service Linen and Uniform Service Linen and Uniform Service Linen and Uniform Service Linen and Uniform Service Linen and Uniform Service Linen and Uniform Service	930.54 94.12 28.04 28.04 28.04 28.04 72.23 169.55
			Total for Check Number 58370:	1,378.60
58371	MO6400 0920	Mono County Public Works September	10/14/2020 Sludge Processing	14,030.40
			Total for Check Number 58371:	14,030.40
58372	PR*FTB 10-14-20	Franchise Tax Board Garnishment	10/14/2020 Case #550198169	100.00
			Total for Check Number 58372:	100.00
58373	PR*IUOE 10-14-20 10-14-20 10-14-20 10-14-20 10-14-20	Int'l Union of Op. Engineers Union Dues Union Dues Union Dues Union Dues Union Dues	10/14/2020 Union Dues Union Dues Union Dues Union Dues Union Dues	66.00 165.44 22.00 12.38 152.18
			Total for Check Number 58373:	418.00



Check No	Vendor No Invoice No	Vendor Name Description	Check Date Reference	Check Amount
58374	PR1000 2063	Process Wastewater Technologies LLC Dewatering Press - 80% Payment	10/14/2020 Sludge Dewatering and Conve	429,200.00
Total for Check Number 58374:				429,200.00
58375	RI2400 82900	Rich Environmental Service September	10/14/2020 Monthly Tank Inspections	100.00
Total for Check Number 58375:				100.00
58376	RP1776 HET1	James Phillips La Vista Blanc, #29	10/14/2020 HET Rebate	168.50
Total for Check Number 58376:				168.50
58377	RP1777 HET1	John Wakeham Sunflower, #86	10/14/2020 HET Rebate	200.00
Total for Check Number 58377:				200.00
58378	RP1778 HET2	Philip Das Snowcreek V, #849	10/14/2020 HET Rebate	400.00
Total for Check Number 58378:				400.00
58379	SI3300 30071 30071 30071	Sierra Employment Services, Inc. Week Ending 10/11/20 Week Ending 10/11/20 Week Ending 10/11/20	10/14/2020 Temp Services Temp Services Temp Services	1,521.91 1,521.91 11,731.98
Total for Check Number 58379:				14,775.80
58380	SI5100 091620	Silver State Barricade & Sign Snow Chains for # 30 936 Loader	10/14/2020 Vehicle M & R	11,121.48
Total for Check Number 58380:				11,121.48
58381	SP5000 US200047	Spirac (USA) Inc. Shaftless Screw Conveyor - 70% Payment	10/14/2020 Sludge Dewatering & Convey	51,125.80
Total for Check Number 58381:				51,125.80
58382	ST3000 002876 004008	Steves Auto & Truck Parts DEF for Construction Vehicles Hydraulic Fluid	10/14/2020 Distribution System Improver Equipment M & R	72.60 185.89
Total for Check Number 58382:				258.49
58383	SW6100 GVanOrsdol GVanOrsdol	SWRCB-DWOCP Glann Van Orsdol Glann Van Orsdol	10/14/2020 D2 Cert. Renewal D2 Cert. Renewal	30.00 30.00
Total for Check Number 58383:				60.00
58384	TY1000 025-308983 025-308983	Tyler Technologies, Inc. Year 1 of 5 Year 1 of 5	10/14/2020 EnerGov SaaS Agreement EnerGov SaaS Agreement	9,060.00 9,060.00
Total for Check Number 58384:				18,120.00
58385	US1500 375111	USA Blue Book CorePRO Sr. 15' Sampler, Complete Set	10/14/2020 Operating Supplies	270.92

Check No	Vendor No Invoice No	Vendor Name Description	Check Date Reference	Check Amount
			Total for Check Number 58385:	270.92
58386	VW6000 8801936604 8801936604 8802408023	VWR International Operating Supplies Operating Supplies Operating Supplies	10/14/2020 Operating Supplies Operating Supplies Operating Supplies	 1,101.52 243.94 75.65
			Total for Check Number 58386:	1,421.11
58387	WE5500 18498284 18512098	Western Nevada Supply 15" Meter Pads (24) Ring Gaskets (12)	10/14/2020 Distribution System Improver Warehouse Inventory	 691.76 64.13
			Total for Check Number 58387:	755.89
58388	AD8000 200528	Advanced Stainless & Alloys Inc. Freight Charge for Steel	10/21/2020 Sludge Dewatering & Convey	 443.25
			Total for Check Number 58388:	443.25
58389	CH9000 19047 19082 19106	Chuck Villar Construction Construction Hauling Move Excavator back to District Construction Hauling	10/21/2020 Distribution System Improver Distribution System Improver Distribution System Improver	 700.30 119.38 112.31
			Total for Check Number 58389:	931.99
58390	DO4000 20810 20867	Do-It Center Spray Adhesive Silicone, Degreaser	10/21/2020 Distribution System Improver Operating Supplies	 11.63 8.22
			Total for Check Number 58390:	19.85
58391	EI2000 INV020057 INV020086	E&I Corporation 9' 6" Coil of 720S Chain Sales Tax for INV020057	10/21/2020 Clarifier #2 Rehab Clarifier #2 Rehab	 4,965.00 384.79
			Total for Check Number 58391:	5,349.79
58392	EM3000 196889	E&M Inc. Annual SCADA SW Maint. Agreement	10/21/2020 Software Maintenance	 15,365.00
			Total for Check Number 58392:	15,365.00
58393	GR1000 9679475997 9679475997 9685689367	Grainger Inc. Right Hand Drain Cleaning Mitt Left Hand Drain Cleaning Mitt Disinfecting Wipes	10/21/2020 Safety Supplies Safety Supplies Operating Supplies	 29.02 26.50 227.72
			Total for Check Number 58393:	283.24
58394	GR1500 1896043	Granite Construction Construction Material	10/21/2020 Distribution System Improver	 198.26
			Total for Check Number 58394:	198.26
58395	HI4000 38761 39826	High Country Lumber, Inc. Mortar Allthread, Nuts, Sawzal Blades	10/21/2020 Distribution System Improver Operating Supplies	 12.62 71.89
			Total for Check Number 58395:	84.51

Check No	Vendor No Invoice No	Vendor Name Description	Check Date Reference	Check Amount
58396	IN4000 179930	Infosend, Inc. October	10/21/2020 UB Paper Statement Processir	1,665.01
Total for Check Number 58396:				1,665.01
58397	IN6000 2070	In-Situ, Inc. 2/26/20 - 2/26/21	10/21/2020 Annual Well Monitoring Agre	407.30
Total for Check Number 58397:				407.30
58398	MA4300 210012944	Mammoth Hospital Pre-Employment Physical	10/21/2020 Pre-Employment Physical	124.20
Total for Check Number 58398:				124.20
58399	MA7000 093020	Mammoth Times District Advertising	10/21/2020 District Advertising	270.00
Total for Check Number 58399:				270.00
58400	MC5000 47042266 47180954 47182248 47192792	McMaster-Carr Supply Co. Stainless Steel Forged Pipe Flange (2) PVC Pipe and Fittings PVC On/Off Valve Construction Material	10/21/2020 Sludge Dewatering and Conve Sludge Dewatering and Conve Sludge Dewatering and Conve Sludge Dewatering and Conve	422.22 474.00 126.05 962.04
Total for Check Number 58400:				1,984.31
58401	MO6400 0920	Mono County Public Works Yard Clean Up	10/21/2020 Dump Fee - Acct. 292	79.00
Total for Check Number 58401:				79.00
58402	RP1779 HEDW1	Wendy Tettermer Menjou Snowcreek I, #66	10/21/2020 HEDW Rebate	200.00
Total for Check Number 58402:				200.00
58403	RP1780 HET1	Camille Miller 191 Dorrance Drive	10/21/2020 HET Rebate	200.00
Total for Check Number 58403:				200.00
58404	RP1781 HET1	Liv Badour Krystal Villa West, #6	10/21/2020 HET Rebate	200.00
Total for Check Number 58404:				200.00
58405	SH6000 7456	Shred Pro, Inc. Document Shredding Service	10/21/2020 Document Shredding Service	60.00
Total for Check Number 58405:				60.00
58406	SI5300 091620	Silver State International Loader Chains	10/21/2020 Vehicle M & R	11,121.48
Total for Check Number 58406:				11,121.48
58407	SO8000 101620 101620 101620 101620	Southern California Edison Electricity Electricity Electricity Electricity	10/21/2020 Electricity Electricity Electricity Electricity	2,564.17 19,114.87 4,041.69 1,209.24

Check No	Vendor No Invoice No	Vendor Name Description	Check Date Reference	Check Amount
			Total for Check Number 58407:	26,929.97
58408	SO8001 101520	Southern California Edison Electricity	10/21/2020 Electricity	3,209.19
			Total for Check Number 58408:	3,209.19
58409	ST3000 004592 004594 004668	Steves Auto & Truck Parts Battery for Veh # 32 Core Deposit Return Turn Signal Bulb	10/21/2020 Vehicle M & R Vehicle M & R Vehicle M & R	342.30 -58.19 1.39
			Total for Check Number 58409:	285.50
58410	SW6300 RW-1027559	SWRCB - Permit Fees 51.3 hrs @ \$185/hr	10/21/2020 Recycled Water Review	9,490.50
			Total for Check Number 58410:	9,490.50
58411	TH5000 2326338-IN 2326338-IN	Thomas Petroleum, LLC WWTP LMTP	10/21/2020 Diesel Diesel	508.72 791.09
			Total for Check Number 58411:	1,299.81
58412	TT8000 68037	TT Technologies, Inc. Trenchless Tool Repairs	10/21/2020 Equipment M & R	7,690.31
			Total for Check Number 58412:	7,690.31
58413	TY1000 025-311832	Tyler Technologies, Inc. Year 1 of 5	10/21/2020 ERP SaaS Agreement	46,782.04
			Total for Check Number 58413:	46,782.04
58414	UB*00328	JOHN & JANEL MAUD Refund Check Refund Check Refund Check	10/21/2020	9.05 0.78 12.63
			Total for Check Number 58414:	22.46
58415	UB*00329	TARA PROPERTIES Refund Check	10/21/2020	41.73
			Total for Check Number 58415:	41.73
58416	UB*00330	JUSTIN & STEPHANIE EVERSON Refund Check	10/21/2020	101.25
			Total for Check Number 58416:	101.25
58417	UN5500 186337050-001	United Rentals, Inc. Concrete Dump Bucket Rental	10/21/2020 Sludge Dewatering & Convey	1,691.30
			Total for Check Number 58417:	1,691.30
58418	VE6151 9864140071	Verizon Wireless 9/4/20 - 10/3/20	10/21/2020 Meter Data Collectors Data Pl	80.52
			Total for Check Number 58418:	80.52

Check No	Vendor No Invoice No	Vendor Name Description	Check Date Reference	Check Amount
58419	WE5500 58501093-1	Western Nevada Supply Parts for Snowcreek Crest	10/21/2020 Distribution System Improver	4,737.58
Total for Check Number 58419:				4,737.58
58420	WI3800 2020371	Wildermuth Environmental Well 32	10/21/2020 Professional Services - Septer	2,125.75
Total for Check Number 58420:				2,125.75
58421	YE4000 YJD20447CA	Yellow Jacket Drilling Drilling Services - 9/21/20 - 10/3/20	10/21/2020 Well 32	5,016.00
Total for Check Number 58421:				5,016.00
58422	ZZ0211 141079	Country Glass Replace Broken Window	10/21/2020 Building M & R	305.02
Total for Check Number 58422:				305.02
58423	AB2000 571018564 571020613 571020669	A-1 National Fire Co. Admin. and Veh. Storage Bldgs. LMTP Equipment Storage Building	10/28/2020 Fire Sprinkler and Alarm Syst Fire Sprinkler and Alarm Syst Fire Sprinkler and Alarm Syst	400.00 1,800.00 1,040.00
Total for Check Number 58423:				3,240.00
58424	AD8000 200556	Advanced Stainless & Alloys Inc. Steel Flanges (2)	10/28/2020 Sludge Dewatering and Conve	121.94
Total for Check Number 58424:				121.94
58425	AL6400 M0225239	Alpine Paint Paint and Supplies	10/28/2020 Building M & R	166.61
Total for Check Number 58425:				166.61
58426	AM3000 535963	American Business Machines Co. 10/24/20 - 11/23/20	10/28/2020 Ops Printer/Copier Maint. Ag	101.12
Total for Check Number 58426:				101.12
58427	AM4202 3112847338	Amerigas Propane	10/28/2020 Propane	588.26
Total for Check Number 58427:				588.26
58428	AM4300 INV020138	Amwell Drive Assembly	10/28/2020 Secondary Clarifier #1 Drive	51,123.00
Total for Check Number 58428:				51,123.00
58429	AW4100 7001849970	AWWA 1/1/21 - 12/31/21	10/28/2020 Annual Agency Membership 1	459.00
Total for Check Number 58429:				459.00
58430	BA1000 CI02615 CJ00837 CJ00842 CJ00843 CJ00846	Babcock Laboratories Inc. Outside Lab Services Outside Lab Services Outside Lab Services Outside Lab Services Outside Lab Services	10/28/2020 Outside Lab Services Outside Lab Services Outside Lab Services Outside Lab Services Outside Lab Services	96.00 85.00 16.00 264.00 16.00

Check No	Vendor No Invoice No	Vendor Name Description	Check Date Reference	Check Amount
	CJ00848	Outside Lab Services	Outside Lab Services	96.00
	CJ01283	Outside Lab Services	Outside Lab Services	85.00
	CJ01286	Outside Lab Services	Outside Lab Services	16.00
	CJ01974	Outside Lab Services	Outside Lab Services	16.00
	CJ01975	Outside Lab Services	Outside Lab Services	16.00
	CJ01977	Outside Lab Services	Outside Lab Services	32.00
	CJ01979	Outside Lab Services	Outside Lab Services	16.00
	CJ01980	Outside Lab Services	Outside Lab Services	16.00
	CJ01983	Outside Lab Services	Outside Lab Services	48.00
	CJ01988	Outside Lab Services	Outside Lab Services	234.00
Total for Check Number 58430:				1,052.00
58431	CA7000	Carmichael Business Technology	10/28/2020	
	37645	Tyler Incode/EnerGov Integration	Annual SSL ADFS Certificate	19.95
	37792	November	Monthly Cloud Backups Agree	250.00
	37856	Annual Billing	GoSecure Daily Digest Threat	720.00
	37874	November	Monthly VOIP Agreement	621.79
	MSP37682	November	Monthly IT Monitoring/Maint	2,500.00
Total for Check Number 58431:				4,111.74
58432	DO4000	Do-It Center	10/28/2020	
	21059	Sidewalk Closed Signs	Distribution System Improver	13.57
	21899	Gorilla Tape, Silicone	Operating Supplies	18.39
	22005	Misc. HW	Distribution System Improver	34.08
Total for Check Number 58432:				66.04
58433	FR6000	Frontier	10/28/2020	
	101620	Land Lines	Land Lines	203.07
	101620	Land Lines	Land Lines	49.68
	101620	Land Lines	Land Lines	52.54
	101620	Land Lines	Land Lines	49.68
	October	Land Lines	Land Lines	72.60
Total for Check Number 58433:				427.57
58434	GR1000	Grainger Inc.	10/28/2020	
	9688677625	Pail, Trash Can, Battery Charger, Transformer	Operating Tools/Equipment	386.55
	9692983191	Hand Soap	Operating Supplies	114.27
	9693703796	Rope Ratchet and Emergency Tow Cable	Operating Tools/Equipment	214.05
	9694731564	Credit for Returned Merchandise	Operating Supplies	-227.72
Total for Check Number 58434:				487.15
58435	HA3000	Hach Company	10/28/2020	
	12163930	Lab Supplies	Lab Supplies	73.81
Total for Check Number 58435:				73.81
58436	HI4000	High Country Lumber, Inc.	10/28/2020	
	39825	Plywood	Primary Clarifier #2 Rehab	351.00
Total for Check Number 58436:				351.00
58437	ID3800	Idexx Distribution, Inc.	10/28/2020	
	3073309773	Lab Supplies	Lab Supplies	177.67
	3073309773	Lab Supplies	Lab Supplies	247.12
Total for Check Number 58437:				424.79

Check No	Vendor No Invoice No	Vendor Name Description	Check Date Reference	Check Amount
58438	IW1000 8910	iWater, Inc. 811 My Ticket Component	10/28/2020 InfraMap Software Maintenanar	3,000.00
Total for Check Number 58438:				3,000.00
58439	KM5000 1326-00007-0004	KMMT-FM District Advertising	10/28/2020 District Advertising	250.00
Total for Check Number 58439:				250.00
58440	LA1200 LU10 LU6 LU9	L'Abri H.O.A. Unit 10 Unit 6 Unit 9	10/28/2020 HOA Dues HOA Dues HOA Dues	350.00 350.00 350.00
Total for Check Number 58440:				1,050.00
58441	LI4200 1507378	Liebert Cassidy Whitmore September	10/28/2020 Legal Services	541.00
Total for Check Number 58441:				541.00
58442	MM1000 MU11	Mountain Meadows HOA Unit 11	10/28/2020 HOA Dues	450.00
Total for Check Number 58442:				450.00
58443	PR*FTB 10-28-20	Franchise Tax Board Garnishment	10/28/2020 Case #550198169	100.00
Total for Check Number 58443:				100.00
58444	PR*SNWCK 10-28-20 10-28-20	Snowcreek Athletic Club Snowcreek Dues Snowcreek Dues	10/28/2020 Snowcreek Dues Snowcreek Dues	40.00 40.00
Total for Check Number 58444:				80.00
58445	RI2400 83257	Rich Environmental Service October	10/28/2020 Monthly Tank Inspections	100.00
Total for Check Number 58445:				100.00
58446	RP*645 HET2	Wesley Pracht 214 Mill Street	10/28/2020 HET Rebate	400.00
Total for Check Number 58446:				400.00
58447	RP1524 HET1	Michelle Lint The Pointe, #5	10/28/2020 HET Rebate	161.49
Total for Check Number 58447:				161.49
58448	RP1782 HET2	Katherine Moses Meadow Ridge, #17	10/28/2020 HET Rebate	400.00
Total for Check Number 58448:				400.00
58449	RP1783 HECW1	Amanda Serenyi Creek House, #1410	10/28/2020 HECW Rebate	400.00
Total for Check Number 58449:				400.00

Check No	Vendor No Invoice No	Vendor Name Description	Check Date Reference	Check Amount
58450	RP1784 HET3	Jeremy Schultz Sierra Park Villas, #7	10/28/2020 HET Rebate	500.00
Total for Check Number 58450:				500.00
58451	RP1785 HET2	Bruce Sinclair Tyrolean Village, #301	10/28/2020 HET Rebate	400.00
Total for Check Number 58451:				400.00
58452	SA5000 27524	Sancon Technologies, Inc. CIPP Lining	10/28/2020 Sewer Line Rehab FY21	199,445.80
Total for Check Number 58452:				199,445.80
58453	SH2800 8308	The Sheet District Advertising	10/28/2020 District Advertising	840.00
Total for Check Number 58453:				840.00
58454	SI5500 2741 2742	Simpson Sandblasting & Special Coatings I Progress Payment Final Payment	10/28/2020 Tank 6 Rehab Tank 6 Rehab	166,724.05 23,144.55
Total for Check Number 58454:				189,868.60
58455	SO8002 101420	Southern California Edison L'Abri Unit 9	10/28/2020 Electricity	17.64
Total for Check Number 58455:				17.64
58456	SW6100 TNelson	SWRCB-DWOCP T. Nelson	10/28/2020 WW Operator Cert. Renewal	110.00
Total for Check Number 58456:				110.00
58457	TH1000 5063302	Thatcher Company, Inc Caustic Soda	10/28/2020 Operating Chemicals	4,861.48
Total for Check Number 58457:				4,861.48
58458	TW2000 102220	Twilight Window Cleaning Window Cleaning	10/28/2020 Building M & R	625.00
Total for Check Number 58458:				625.00
58459	UB*00331	THOMAS & KRISTEN PARKER Refund Check	10/28/2020	492.24
Total for Check Number 58459:				492.24
58460	WE5500 58501093-2 58511377	Western Nevada Supply Parts for Snowcreek Crest Hydrant Parts	10/28/2020 Distribution System Improver Line M & R	10,650.12 1,704.13
Total for Check Number 58460:				12,354.25
Report Total (162 checks):				1,626,668.45



<u>Merchant Name</u>	<u>Fund GL Acct</u>	<u>Cardholder</u>	<u>Trans.</u> <u>Date</u>	<u>Amount</u>	<u>Description</u>
GIOVANNIS	10-110-6023	S. HAKE	9/2	660.00	Lunch for Staff
DIRECTV	10-110-6023	M. VENDORS	9/3	121.99	Eng. Bldg. Satellite Service
	<b>10-110-6023</b>	<b>Total</b>		<b>781.99</b>	
ZOOM.US	10-110-6105	S. HAKE	9/1	54.99	Monthly Subscription
ADOBE	10-110-6105	S. HAKE	9/3	14.99	Adobe - M. Reeves
ADOBE	10-110-6105	S. HAKE	9/27	14.99	Adobe - Shake
	<b>10-110-6105</b>	<b>Total</b>		<b>84.97</b>	
AMAZON	10-110-6180	M. LOGAN	9/17	58.20	Disinfecting Wipes
AMAZON	10-110-6180	M. LOGAN	9/17	254.28	N95 Mask
AMAZON	10-110-6180	M. LOGAN	9/17	573.02	N-95 Mask
AMAZON	10-110-6180	M. BRETZ	9/18	53.86	Sanitizing Wipes -Temp. Stations
AMAZON	10-110-6180	M. LOGAN	9/19	29.08	Antibacterial Wipes
AMAZON	10-110-6180	M. LOGAN	9/20	2,787.78	N-95 Mask
AMAZON	10-110-6180	M. LOGAN	9/21	1,635.60	N95 Mask
AMAZON	10-110-6180	R. LARSON	8/17	(23.69)	Fraud refund
AMAZON	10-110-6180	R. LARSON	8/17	(19.38)	Fraud refund
AMAZON	10-110-6180	R. LARSON	8/17	(15.07)	Fraud refund
AMAZON	10-110-6180	R. LARSON	8/17	(13.76)	Fraud refund
AMAZON	10-110-6180	R. LARSON	8/17	(37.70)	Fraud refund
HULU	10-110-6180	R. LARSON	8/17	(5.99)	Fraud refund
STAPLES	10-110-6180	S. HAKE	9/4	59.65	Office Supplies
STAPLES	10-110-6180	S. HAKE	9/16	38.38	Office Supplies
STAPLES	10-110-6180	S. HAKE	9/16	261.62	Office Supplies
STAPLES	10-110-6180	S. HAKE	9/22	32.13	Office Supplies
	<b>10-110-6180</b>	<b>Total</b>		<b>5,668.01</b>	
UPS	10-110-6185	M. VENDORS	8/31	15.50	Service Fee
UPS	10-110-6185	M. VENDORS	9/7	31.00	Service Fee
UPS	10-110-6185	M. VENDORS	9/14	31.00	Service Fee
UPS	10-110-6185	M. VENDORS	9/21	31.00	Service Fee
UPS	10-110-6185	M. VENDORS	9/28	15.50	Service Fee
	<b>10-110-6185</b>	<b>Total</b>		<b>124.00</b>	
CONFCALL	10-110-6210	S. HAKE	9/15	5.63	Conference Call
APPLE	10-110-6210	M. BUSBY	9/19	0.99	Cell phone data storage
	<b>10-110-6210</b>	<b>Total</b>		<b>6.62</b>	
AT TRADING	10-110-6237	S. HAKE	9/23	192.44	Conservation Handouts
	<b>10-110-6237</b>	<b>Total</b>		<b>192.44</b>	
ADOBE	10-120-6105	M. BRETZ	9/28	14.99	Adobe
	<b>10-120-6105</b>	<b>Total</b>		<b>14.99</b>	
GFOA	10-120-6215	M. BRETZ	9/14	85.00	Credit Card Webinar
GFOA	10-120-6215	J. BEATTY	9/14	85.00	Training - Credit Card payments
CSDA	10-120-6215	J. BEATTY	9/21	175.00	Training - Prop 218, Prop 26
CMTA	10-120-6215	J. BEATTY	9/23	25.00	Training - Economic update
	<b>10-120-6215</b>	<b>Total</b>		<b>370.00</b>	
ZOOM.US	10-130-6105	J. MULBAY	9/1	134.91	MCWD Zoom Accounts

<u>Merchant Name</u>	<u>Fund GL Acct</u>	<u>Cardholder</u>	<u>Trans.</u> <u>Date</u>	<u>Amount</u>	<u>Description</u>
TOCKIFY	10-130-6105	J. BURKHART	9/6	8.00	Tockify for Intranet Calendar
BORDER FEE	10-130-6105	J. BURKHART	9/6	0.08	Tockify Intranet Calendar fee
TOCKIFY	10-130-6105	J. MULBAY	9/18	8.00	Tockify Internet Calendar
BORDER FEE	10-130-6105	J. MULBAY	9/18	0.08	Tockify Internet Calendar Fee
<b>10-130-6105 Total</b>				<b>151.07</b>	
AMAZON	10-160-6200	C. WEIBERT	9/10	31.24	First Aid Supplies
RITE AID	10-160-6200	C. WEIBERT	9/15	7.52	First Aid Supplies
RITE AID	10-160-6200	C. WEIBERT	9/16	7.52	First Aid Supplies
LIEBERTCASS	10-160-6200	C. WEIBERT	9/21	75.00	LCW Training Webinar
<b>10-160-6200 Total</b>				<b>121.28</b>	
THE STOVE	20-150-6023	C. MURRAY	9/24	70.67	employee engagement lunch
<b>20-150-6023 Total</b>				<b>70.67</b>	
AT&T DATA	20-150-6210	M. VENDORS	9/11	35.00	Clays iPad Data Plan
<b>20-150-6210 Total</b>				<b>35.00</b>	
ADOBE	20-170-6105	R. MOTLEY	9/13	14.99	sub for desk top adobe.
ADOBE	20-170-6105	K. BEDOW	9/28	14.99	Editing software subscription
<b>20-170-6105 Total</b>				<b>29.98</b>	
X- CHAIR	20-170-6120	R. MOTLEY	9/17	849.98	new office chair
<b>20-170-6120 Total</b>				<b>849.98</b>	
AMAZON	20-170-6180	K. BEDOW	8/31	22.71	FOG binder dividers
GLOBALTEST	20-170-6180	R. MOTLEY	9/18	119.98	test leads for fluke meter
ARC-ZONE	20-170-6180	R. MOTLEY	9/18	134.76	replacement grinding wheel
<b>20-170-6180 Total</b>				<b>277.45</b>	
UPS	20-170-6185	M. VENDORS	9/28	20.74	Shipping Charge
<b>20-170-6185 Total</b>				<b>20.74</b>	
ZORO TOOLS	20-170-6200	R. MOTLEY	9/12	(1,367.35)	credit for respirator not rec'd
<b>20-170-6200 Total</b>				<b>(1,367.35)</b>	
LARKSPUR	20-170-6220	K. BEDOW	9/13	645.60	Lodging for backflow cert class
THJ 828	20-170-6220	K. BEDOW	9/18	30.85	Meal - backflow certification class
<b>20-170-6220 Total</b>				<b>676.45</b>	
UPLIFT DESK	20-210-6120	M. LOGAN	8/31	924.50	Desk for Garrett Higerd office
AMAZON	20-210-6120	M. JAROSLAWSKI	9/24	115.36	Half Mask Respirators/cartridges
AMAZON	20-210-6120	M. JAROSLAWSKI	9/28	60.32	Half Mask Respirator
AMAZON	20-210-6120	M. JAROSLAWSKI	9/29	21.33	Half Mask Respirator
<b>20-210-6120 Total</b>				<b>1,121.51</b>	
ASCE	20-210-6160	G. HIGERD	9/23	245.00	ASCE membership renewal
<b>20-210-6160 Total</b>				<b>245.00</b>	
KEEN INC	20-245-6024	K. WEILAND	9/28	203.78	Work boots
<b>20-245-6024 Total</b>				<b>203.78</b>	
UPLIFT DESK	20-245-6120	K. WEILAND	9/25	655.12	Standing desk frame
<b>20-245-6120 Total</b>				<b>655.12</b>	
AMAZON	20-245-6180	R. GONZALEZ	7/5	(14.00)	Fraud charges
HULU	20-245-6180	R. GONZALEZ	7/6	(5.99)	Fraud charges
AMAZON	20-245-6180	R. GONZALEZ	7/8	(21.54)	Fraud charges

<u>Merchant Name</u>	<u>Fund GL Acct</u>	<u>Cardholder</u>	<u>Trans. Date</u>	<u>Amount</u>	<u>Description</u>
	<b>20-245-6180</b>	<b>Total</b>		<b>(41.53)</b>	
IN N OUT	20-245-6220	P. ROSS	9/13	11.15	Dinner - Training/Certification
HOLIDAY INN	20-245-6220	P. ROSS	9/13	688.86	Hotel - Training/Certification
PANDA EXPRESS	20-245-6220	P. ROSS	9/14	11.31	Dinner - Training/Certification
LART GROUP	20-245-6220	P. ROSS	9/14	35.21	Gas - Training/Certification
WENDY'S	20-245-6220	P. ROSS	9/14	11.73	Lunch - Training/Certification
IN N OUT	20-245-6220	P. ROSS	9/15	15.19	Dinner - Training/Certification
PITA PIT	20-245-6220	P. ROSS	9/15	11.95	Lunch - Training/Certification
PANDA EXPRESS	20-245-6220	P. ROSS	9/16	12.93	Dinner - Training/Certification
BETO'S TACOS	20-245-6220	P. ROSS	9/16	12.53	Meal - Training/Certification
IN N OUT	20-245-6220	P. ROSS	9/17	15.19	Dinner - Training/Certification
MR SUBS	20-245-6220	P. ROSS	9/17	12.62	Lunch - Training/Certification
MR SUBS	20-245-6220	P. ROSS	9/18	12.74	Lunch - Training/Certification
PANDA EXPRESS	20-245-6220	P. ROSS	9/18	12.93	Lunch - Training/Certification
STARBUCKS	20-245-6220	P. ROSS	9/19	6.60	Breakfast - Training/Cert.
CHEVRON	20-245-6220	P. ROSS	9/19	24.08	Gas - Training/Certification
CHEVRON	20-245-6220	P. ROSS	9/19	9.55	Lunch - Training/Certification
	<b>20-245-6220</b>	<b>Total</b>		<b>904.57</b>	
MOS AUTO	20-250-6100	M. LOGAN	9/22	63.00	register/Weight Cert - water truck
	<b>20-250-6100</b>	<b>Total</b>		<b>63.00</b>	
SUPER CASUALS	20-255-6024	R. LARSON	9/17	315.95	Ee Uniform - TE, AD, BL
	<b>20-255-6024</b>	<b>Total</b>		<b>315.95</b>	
PCH WIRELESS	20-255-6181	J. MULBAY	9/22	91.48	iPad Covers for Mech. Maint.
	<b>20-255-6181</b>	<b>Total</b>		<b>91.48</b>	
SENSAPHONE	22-000-1410	R. MOTLEY	9/4	67.86	water quality monitoring
SENSAPHONE	22-000-1410	R. MOTLEY	9/25	67.86	water quality monitoring
	<b>22-000-1410</b>	<b>Total</b>		<b>135.72</b>	
HACH	30-140-6180	R. MEDHURST	9/18	254.53	BOD Seed inoculum
HACH	30-140-6180	R. MEDHURST	9/28	54.58	BOD Standard solution
	<b>30-140-6180</b>	<b>Total</b>		<b>309.11</b>	
UPS	30-140-6185	M. VENDORS	8/31	71.73	Shipping Charge
UPS	30-140-6185	M. VENDORS	9/7	59.36	Shipping Charge
UPS	30-140-6185	M. VENDORS	9/14	70.97	Shipping Charge
UPS	30-140-6185	M. VENDORS	9/21	58.88	Shipping Charge
UPS	30-140-6185	M. VENDORS	9/28	65.82	Shipping Charge
	<b>30-140-6185</b>	<b>Total</b>		<b>326.76</b>	
CREATIVE IMAGE	30-320-6024	S. SORNOSO	9/9	43.10	jacket embroidery
KEEN INC	30-320-6024	T. NELSON	9/18	169.66	Work Boots
	<b>30-320-6024</b>	<b>Total</b>		<b>212.76</b>	
ADOBE	30-320-6105	S. SORNOSO	9/2	12.99	Monthly subscription
ADOBE	30-320-6105	T. NELSON	9/14	14.99	Monthly adobe subscription
	<b>30-320-6105</b>	<b>Total</b>		<b>27.98</b>	
TELEDYNE	30-320-6180	M. LOGAN	9/16	902.95	Tubing for WWTP Equipment
	<b>30-320-6180</b>	<b>Total</b>		<b>902.95</b>	

<u>Merchant Name</u>	<u>Fund GL Acct</u>	<u>Cardholder</u>	<u>Trans.</u> <u>Date</u>	<u>Amount</u>	<u>Description</u>
TOPAZ IND	30-345-6145	M. LOGAN	9/8	3,160.80	Concrete Patch
	<b>30-345-6145</b>	<b>Total</b>		<b>3,160.80</b>	
CWEA	30-345-6160	J. SLOVER	9/15	293.00	Cert Renewal Coll. Grade 3
	<b>30-345-6160</b>	<b>Total</b>		<b>293.00</b>	
UPS	30-345-6185	M. VENDORS	8/31	21.46	Shipping Charge
	<b>30-345-6185</b>	<b>Total</b>		<b>21.46</b>	
ZOOM.US	96-000-6115	C. WEIBERT	9/28	14.99	L Abri COA Subscription
	<b>96-000-6115</b>	<b>Total</b>		<b>14.99</b>	
<b>TOTAL SEPTEMBER VISA TRANSACTIONS</b>				<b>17,072.70</b>	

# MINUTES

Wednesday, October 28, 2020  
Mammoth Community Water District  
Special Board Meeting

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*The Board of Directors convened in session at the hour of 9:02 a.m. No recess was taken and the meeting was adjourned at 11:33 a.m.*

Prepared by:

Stephanie Hake  
Executive Assistant

ATTEST:

Mark Busby  
Board Secretary

**THE SPECIAL MEETING** of the Board of Directors of the Mammoth Community Water District held on Wednesday, October 28, 2020 at 9:02 a.m.

### **ROLL CALL**

#### **Board Present \***

Director: Tom Cage  
Director: Robert Creasy  
Director: Dennis Domaille  
Director: Tom Smith  
Director: Gary Thompson

#### **Board Absent**

None

#### **Staff Present \***

General Manager: Mark Busby  
District Engineer: Garrett Higerd  
Operations Superintendent: Clay Murray  
Information Services Manager: Justin Mulbay  
Finance Manager: Jeff Beatty  
Administrative Analyst: Betty Hylton  
Administrative Analyst: Chris Weibert  
Executive Assistant: Stephanie Hake  
District Counsel: Joshua Horowitz

#### **Guests Present \***

Chris Thompson, Mono County Search and Rescue  
Barry Beck, Mono County Search and Rescue  
Nate Greenberg, Mono County

***\* As a result of the threat of COVID-19, the Governor issued Executive Order N-25-20 dated March 12, 2020 allowing for Directors, staff, and members of the public to attend this public meeting via teleconference without strict compliance with the Brown Act's teleconferencing requirements. To maximize public participation, comply with Brown Act requirements, and provide a clear record of the meeting, public comment was made available for each agenda item and all action items were voted on by roll call.***

### **PUBLIC FORUM**

*President Smith opened the public forum at 9:03 a.m.*

*Chris Thompson of Mono County Search and Rescue (SAR) addressed the Board requesting MCWD's approval of SAR entering in to a 5-year sub-lease with Mono County, who has requested to add a 15" satellite dish to the existing*

*mast on the side of the SAR building. The addition of the dish would enhance public safety by helping to improve electronic communications in the south part of Mono County.*

*Following a couple of clarifying questions and comments from Mark Busby, President Smith thanked Mr. Thompson for his request and directed staff to add the item for discussion at the November 19 regular Board of Directors meeting. No one else addressed the Board and he closed the public forum at 9:08 a.m.*

### **CONSENT AGENDA A**

**A-1 Approval of September 2020 Check Disbursements (Springbrook #'s 58148 – 58313)**

**A-2 Approval of Minutes from the Regular Board Meeting held September 17, 2020**

*There was no discussion and Director Cage made a motion.*

#### **BOARD ACTION – To approve Consent Agenda A**

MOVED BY: Director Cage  
SECONDED BY: Director Creasy  
AYES: Directors Cage, Creasy, Domaille, Smith, and Thompson  
NAYS: None  
ABSENT: None

### **CONSENT AGENDA B – STAFF REPORTS**

**B-1 Operations Department Report**

**B-2 Maintenance Department Report**

**B-3 Finance Department Report**

**B-4 Engineering Department Report**

**B-5 Information Services Report**

**B-6 Personnel Services Report**

**B-7 Regulatory Support Services Report**

**B-8 General Manager's Report**

*There was no discussion and Director Domaille made a motion.*

#### **BOARD ACTION – To approve Consent Agenda B**

MOVED BY: Director Domaille  
SECONDED BY: Director Cage  
AYES: Directors Cage, Creasy, Domaille, Smith, and Thompson  
NAYS: None  
ABSENT: None

## **CURRENT BUSINESS**

### **C-1 Quarterly Water Supply Update**

*Clay Murray reported that the surface water supply, as projected, is getting low, but that the groundwater supply is more than sufficient to meet demand through the next quarter and there is no recommended action at this time.*

**BOARD ACTION – None, informational only**

### **C-2 Presentation, Discussion, and Possible Direction Regarding the Fiscal Year 2021 Mid-Year Financial Forecast**

*Jeff Beatty provided the Board with a high-level financial review of the past six months and what might be expected in the remainder of the fiscal year. He noted that it was originally anticipated that a portion of the District's reserves was going to be needed to complete some of the scheduled capital projects, but less of the reserves were drawn on than was planned. This was primarily due to revenue being above budget and most expense categories below budget.*

*Director Cage had a brief question about property tax revenues, otherwise there was no discussion.*

**BOARD ACTION – None, informational only**

### **C-3 Update on Status of the Fiscal Year 2021 Strategic Plan**

*Mark Busby and the department managers led the Board members through the strategic plan document; discussing the mid-year status of most of the strategic objectives in the nine categories.*

*Director Creasy requested that an objective be added to the Government Relations section regarding the importance of the relationships with local agencies; i.e., The Town of Mammoth Lakes, Mammoth Lakes Fire and Mono County.*

*It was additionally noted that a metric be added for the 'Urban Water Management Plan' under Water Resource Management & Planning*

*During the discussion of Personnel objectives, it was noted that the 'Employee Engagement Survey' had been recently completed. President Smith requested that staff schedule a presentation to the Board of the survey results.*

*President Smith thanked Mr. Busby and staff for the comprehensive update.*

**BOARD ACTION – None, informational only**



**C-4 Discussion and Possible Approval of a Request to Refinance a Primary Loan under the Employee Home Purchase Assistance Program**

*Jeff Beatty said that the request from the employee was for a refinancing to obtain a lower interest rate. The request would not change the District's financial position and Mr. Beatty therefore recommended Board approval of the request.*

*Director Cage commented that the Finance Committee had discussed the request and recommended it be approved.*

**BOARD ACTION – To approve the request to refinance a primary loan under the Employee Home Purchase Assistance Program**

MOVED BY: Director Cage  
SECONDED BY: Director Creasy  
AYES: Directors Cage, Creasy, Domaille, Smith, and Thompson  
NAYS: None

**C-5 Consideration and Possible Approval of Adjustments in Compensation and Benefits provided to the General Manager (to be considered after closed session)**

*President Smith noted after closed session that this item would be held over until the November 19, 2020 Regular Board meeting.*

**BOARD ACTION – None**

**Committee Meetings Held During the Month**

Technical Services Committee – October 27, 2020

Dennis Domaille  
Gary Thompson

Investment Committee – October 27, 2020

Tom Cage  
Robert Creasy

Finance Committee – October 27, 2020

Tom Cage  
Robert Creasy

**Technical Services Committee:**

*Director Domaille reported that the committee was reminded that Blair Hafner, the District's Lab Technician of 34 years, was retiring as of October 31. Also of note, a minor violation occurred at the wastewater treatment plant. Staff immediately corrected the problem upon discovery, notified the appropriate authorities, and are not expecting any notice of violation. Other discussions at the meeting were focused on capital project updates.*

~

Investment Committee:

Director Cage reported that discussion at the Investment Committee meeting was routine.

Director Creasy added that the District's portfolio showed an increase in value, but only on paper and that the increase isn't realized.

~

Finance Committee:

Director Creasy reported that the discussion at the meeting was strait forward and the only item of note was that the drawdown of the District's reserves for capital expenses wasn't as much as anticipated.

**DIRECTOR COMMENTS, REQUESTS, AND REPORTS**

Stephanie Hake noted that MCWD had been notified by Mono County LAFCO that, because there had been no other candidates nominated for the LAFCO alternate position, MCWD's Director Thompson was appointed by default as the alternate.

**ATTORNEY REPORT**

Attorney Horowitz reported that ACWA and the State Water Board have formed a working group on Water Right Curtailments and his office will keep MCWD informed of developments.

Attorney Horowitz also reported that his office was working on the year-end legislation report and the specific laws that could possibly impact MCWD. The document should be issued in December.

Lastly, he noted that congratulations were in order for the LA Dodgers and their fans for the World Series win.

The Board members went into closed session at 10:48 a.m.

**CLOSED SESSION**

**D-1 Conference with Real Property Negotiators**

Pursuant to Government Code Sections 54954.5(e) and 54956.8

Property Description: Mono County APNs – 035-100-003; 035-010-020; 022-322-035

Under Negotiation: Price and Terms of Payment

MCWD Negotiators: Mark Busby, Garrett Higerd, and Tom Cage

Property Owner Negotiator: Town of Mammoth Lakes

**D-2 Conference with Real Property Negotiators**

Pursuant to Government Code Sections 54954.5(e) and 54956.8

Property Description: Mono County APNs – 035-090-008

Under Negotiation: Price and Terms of Payment

MCWD Negotiators: Mark Busby, Garrett Higerd, and Tom Cage

Property Owner Negotiator: Scott Voss

**D-3 Public Employee Performance Evaluation – General Manager**

Pursuant to Government Code sections 54954.5(e) and 54957

**D-4 Conference with District Labor Negotiators**

Pursuant to Government Code sections 54954.5(f) and 54957.6

District Negotiators: Tom Smith and Robert Creasy

Direction concerning proposed terms of General Manager Employment agreement, including compensation and benefits

**D-5 Conference with Legal Counsel**

Existing Litigation – Pursuant to Government Code section 54956.9(a); International Union of Operating Engineers, Local 12 v. Mammoth Community Water District; Public Employment Relations Board

**ADJOURNMENT**

*The Board adjourned out of closed session at 11:32 a.m.*

*There was no report from closed session.*

*President Smith adjourned the meeting at 11:33 a.m.*

# MAMMOTH COMMUNITY WATER DISTRICT

## Operations Department Report November 2020

Agenda Item: B-1

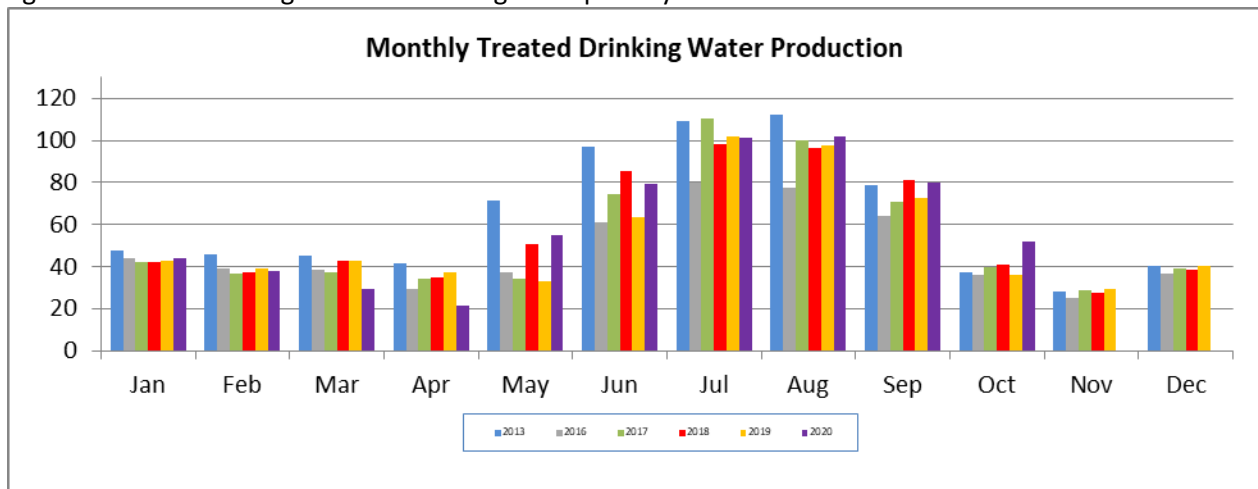
11-19-2020

<b>Report Summary</b>			
October Production Data (In Million Gallons)	2013	2019	2020
Treated Surface Water	16.2	35.8	51.1
Treated Groundwater	21.1	0.4	0.8
Untreated Groundwater	2.9	5.6	5.0
Reclaimed Wastewater	2.1	0.0	1.6
<b>Totals</b>	<b>42.4</b>	<b>41.8</b>	<b>58.5</b>
Non-Revenue Water	4.4	1.1	2.9
Treated Wastewater	25.7	35.9	34.7
Photovoltaic Power Produced (kWh)	166,050	138,090	119,570
Photovoltaic Solar Irradiance (kW/m <sup>2</sup> )	814	826	725

### Monthly - Water Treatment, Production & Supply Management

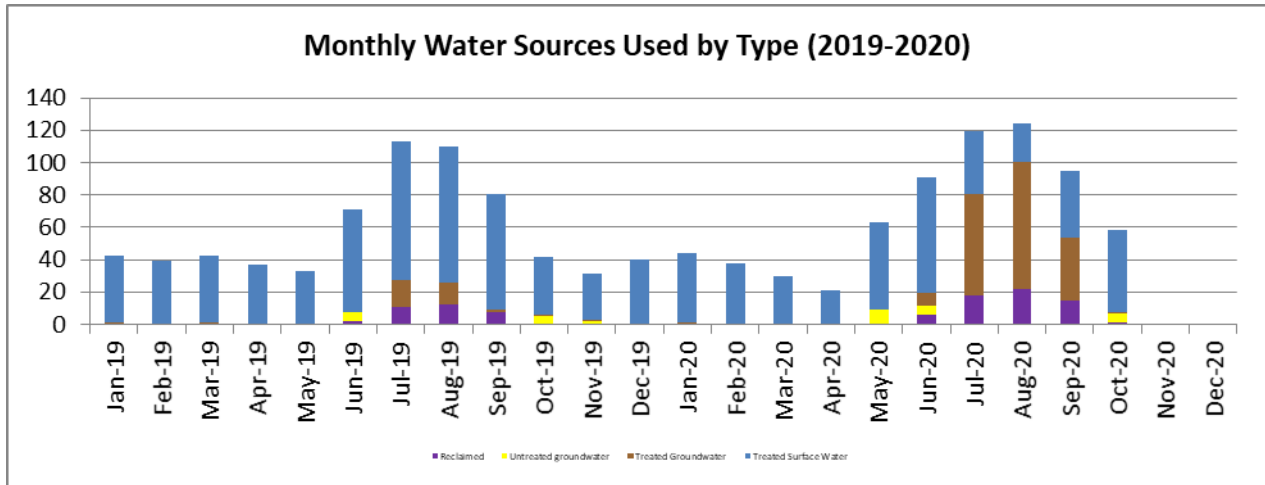
- Drinking Water Treatment**

Routine samples for clarity, chlorine residual, and bacteriological analysis of the District’s drinking water were conducted during the month. The results of all sampling for the month were in compliance with the standards set by the State Water Resources Control Board Drinking Water Division. A total of 51,914,000 gallons were treated for drinking water with an average of 1.67 million gallons per day.



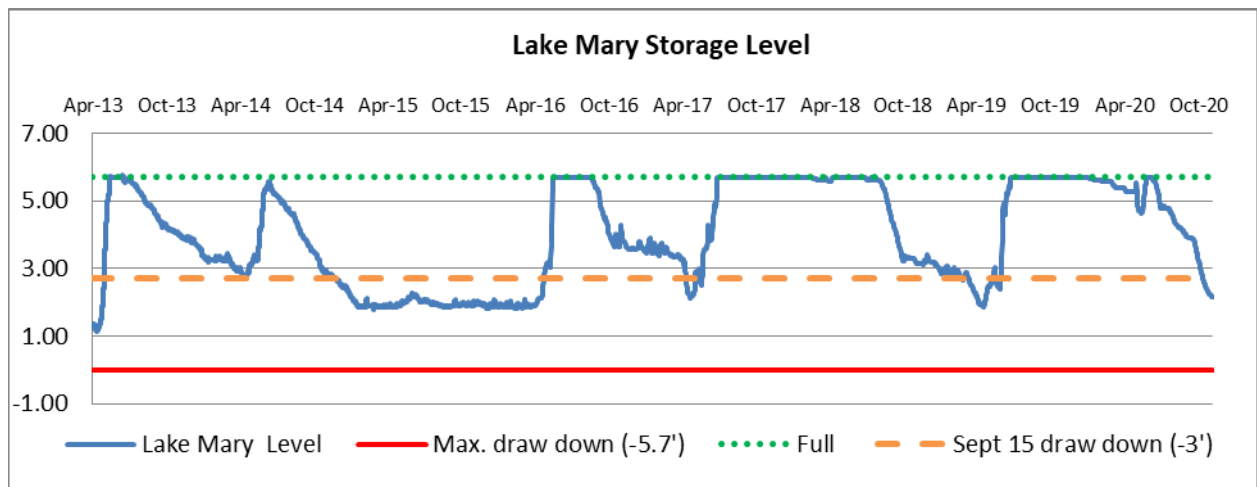
- Water Supply Production and Management**

The total volume of water distributed to the community (including golf course irrigation) during the month of October was 58,465,000 gallons. This amounts to an average demand rate of 1.89 million gallons per day. Drinking water provided to the community was produced from the District’s surface water (98%) and groundwater (2%) treatment plants. Sierra Star and Snowcreek golf courses purchased 6,551,000 gallons of water for irrigation produced by both recycled wastewater and untreated groundwater.



• **Surface Water**

The minimum daily stream flow requirement for the month of October was 5.5cfs for Mammoth Creek, as measured at Old Mammoth Road. Flow rates in the creek ranged from 4.0cfs to 6.3cfs with an average flow of 5.3cfs. The average flow for October 2019 was 9.2cfs. The flow requirement for November increases to 5.9cfs and current flows are mostly below the requirement. Water was used from storage when Mammoth Creek flows were below the streamflow requirement. A total of 106ac/ft of water was used from Lake Mary storage in October and the lake is now 3.55' from full with a balance of 224ac/ft remaining. Staff will begin conservation of the remaining surface water storage and utilize groundwater when the streamflow is insufficient to meet the requirement.



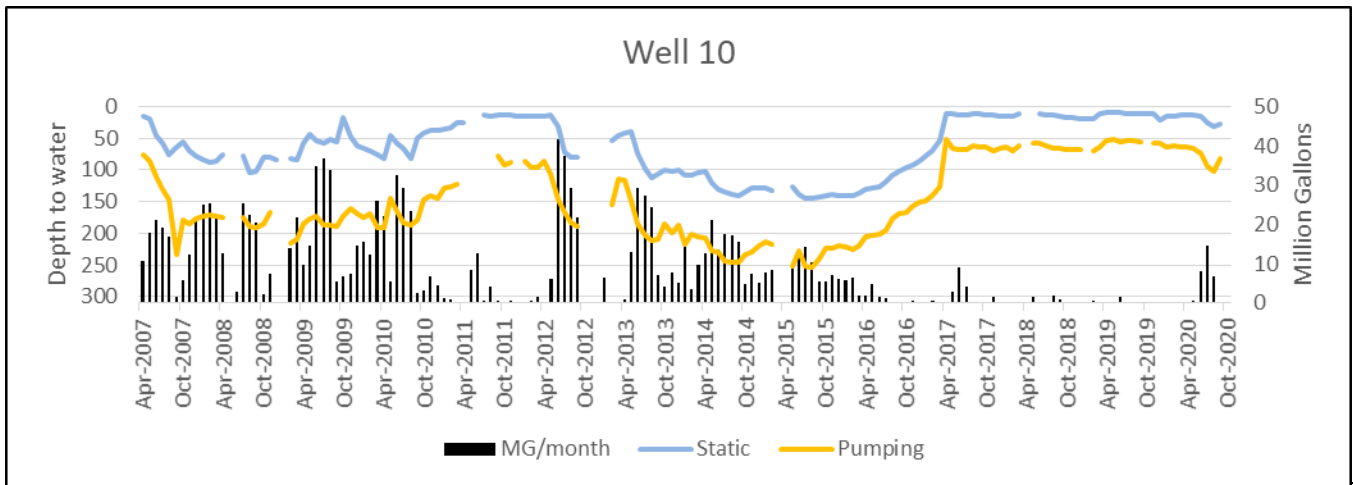
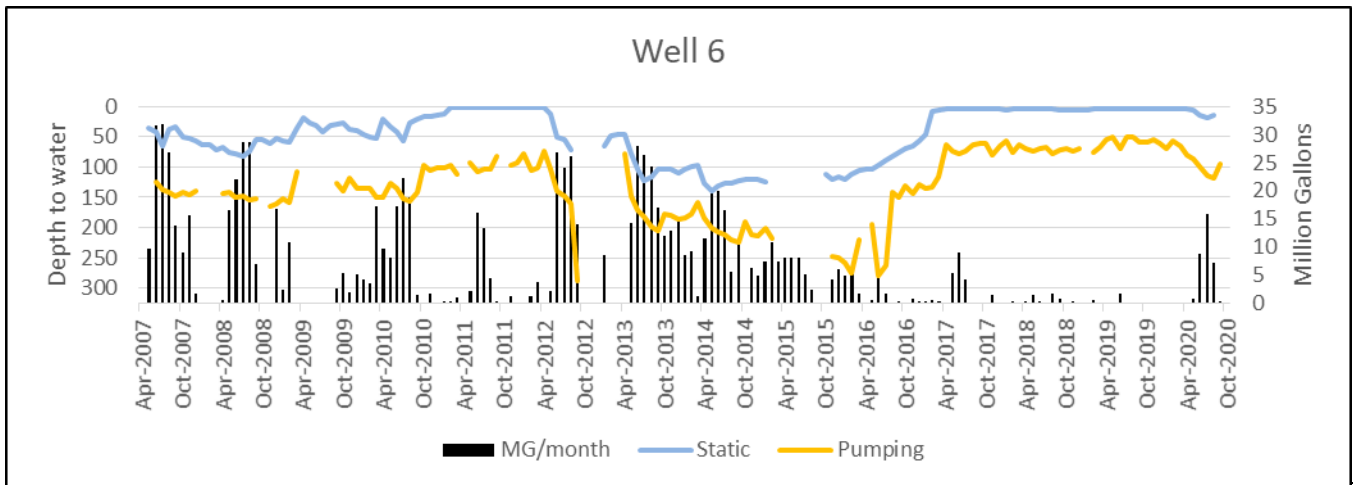
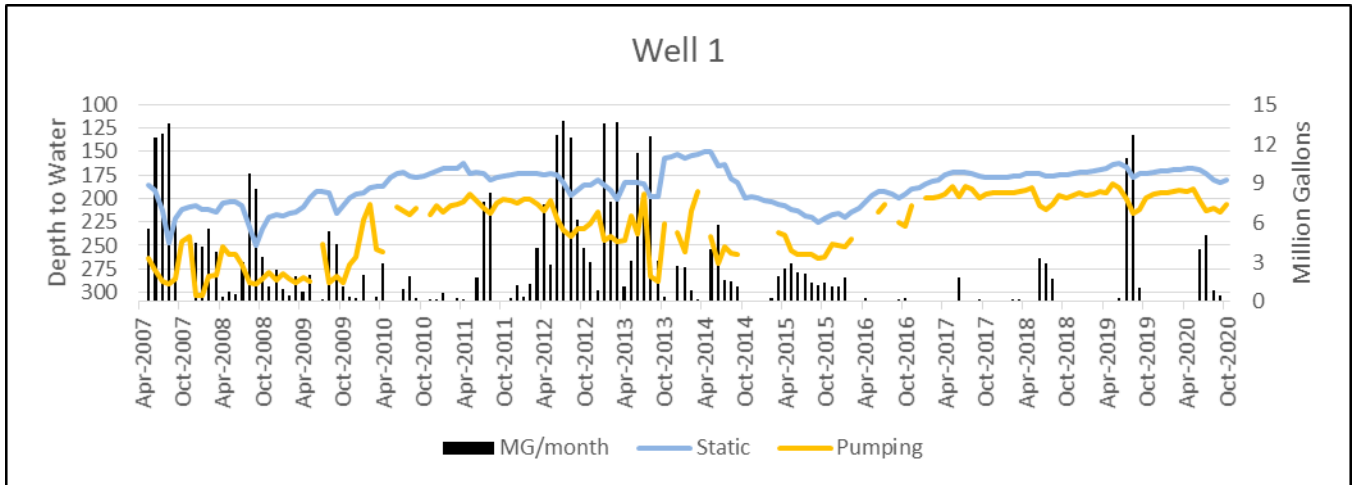
• **Groundwater**

Approximately 827,000 gallons or two percent (2%) of the drinking water produced was from the District’s groundwater sources during the month of October. Groundwater production Wells 1, 6, 10, 15, 16, 17, 18, 20, and 25 are operating as expected and available for service. All wells continue to be monitored daily and the currently available wells are adequate to meet current demand. Groundwater will likely be utilized in lieu of surface water storage when streamflow is insufficient to meet the requirement.

# MAMMOTH COMMUNITY WATER DISTRICT

## Operations Department Report

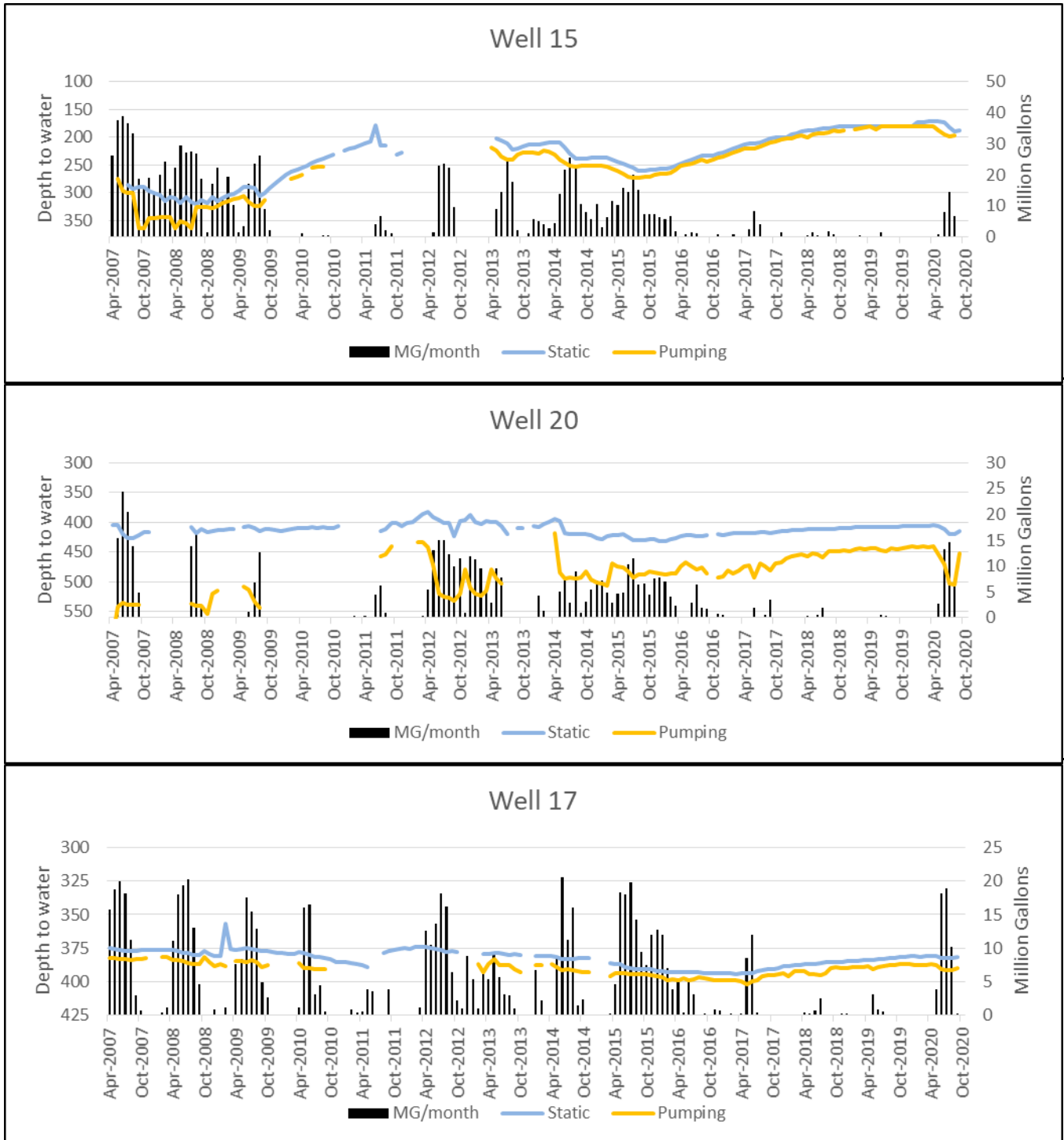
November 2020



# MAMMOTH COMMUNITY WATER DISTRICT

## Operations Department Report

November 2020



# MAMMOTH COMMUNITY WATER DISTRICT

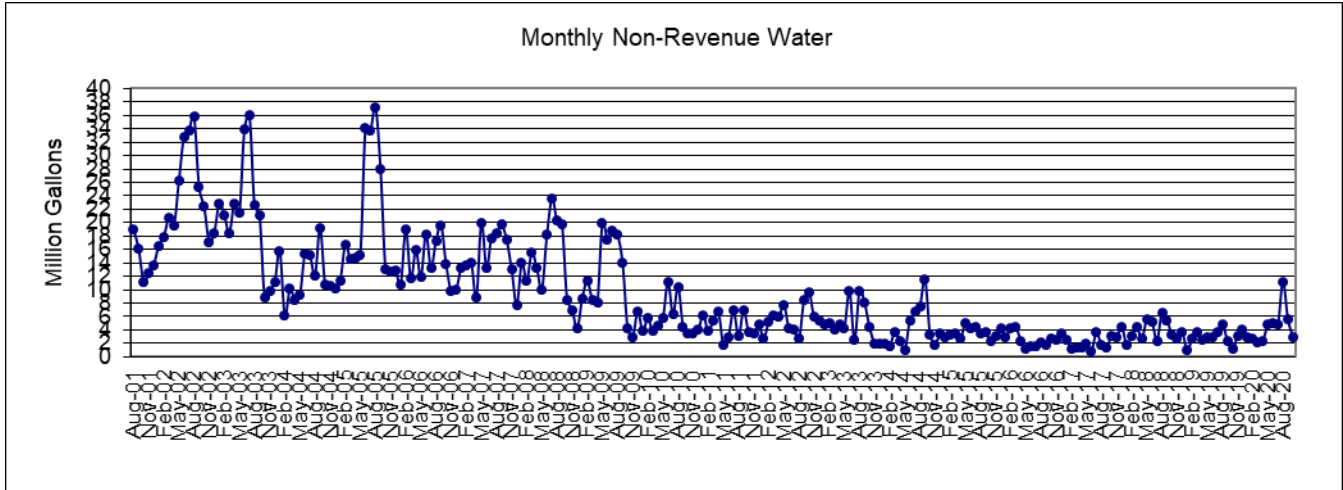
## Operations Department Report November 2020

Agenda Item: B-1

11-19-2020

- **Water Audit Information**

The water audit for this billing period shows a total of six percent (6%) or 2.918 million gallons of non-revenue water.



## Wastewater – Treatment & Flow

- **Wastewater Treatment**

Treated wastewater discharged from the facility met all water quality standards for the month as established by the State Water Quality Control Board. Staff is currently working with the Lahontan Regional Water Quality Control Board on our revised waste discharge requirements and potential infrastructure upgrades. This process will be ongoing through the early part of 2021.

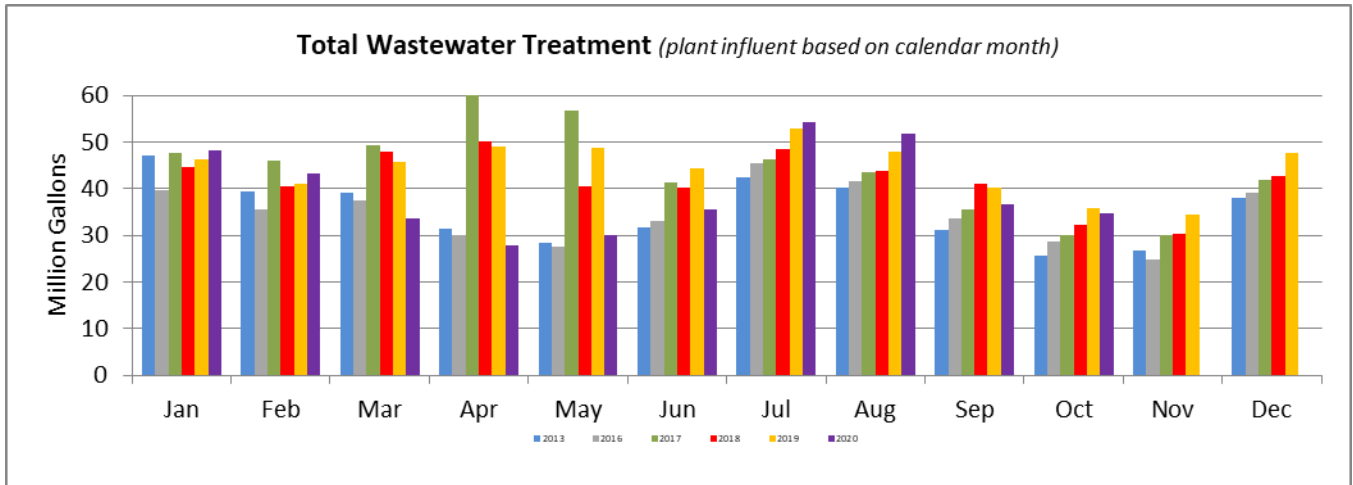
- **Wastewater Flows**

The total volume of wastewater treated during the month of October was 34,748,000 gallons. This results in an average volume of 1.12 million gallons per day of wastewater flow. The influent flow meter has been affected by downstream equipment and seems to be reporting overstated values. Staff has provisioned a remedy for this problem and has installed the new equipment. The equipment is currently being tested and improvements are needed to ensure the system stays free of debris. The wastewater effluent values are now being used for this report until the influent meter solution is resolved.

- **Recycled Water**

Sierra Star Golf Course purchased 6,121,000 gallons of water comprised of 1,131,000 gallons of recycled wastewater and 4,990,000 gallons of untreated well water. Snowcreek Golf Course purchased 430,000 gallons of recycled water. These are likely the last deliveries of irrigation water to the golf courses until next season.





- Industrial Users**

Currently the Wastewater and Engineering staff are working on identifying potential industrial users and ensuring compliance with our requirements. Mammoth Brewing Company has not crossed the threshold and qualified as an industrial user since August 2018.

- Projects**

Installation of the screw press and conveyance system is currently in progress. Both systems are planned to begin operation mid-November.

## **Laboratory Management**

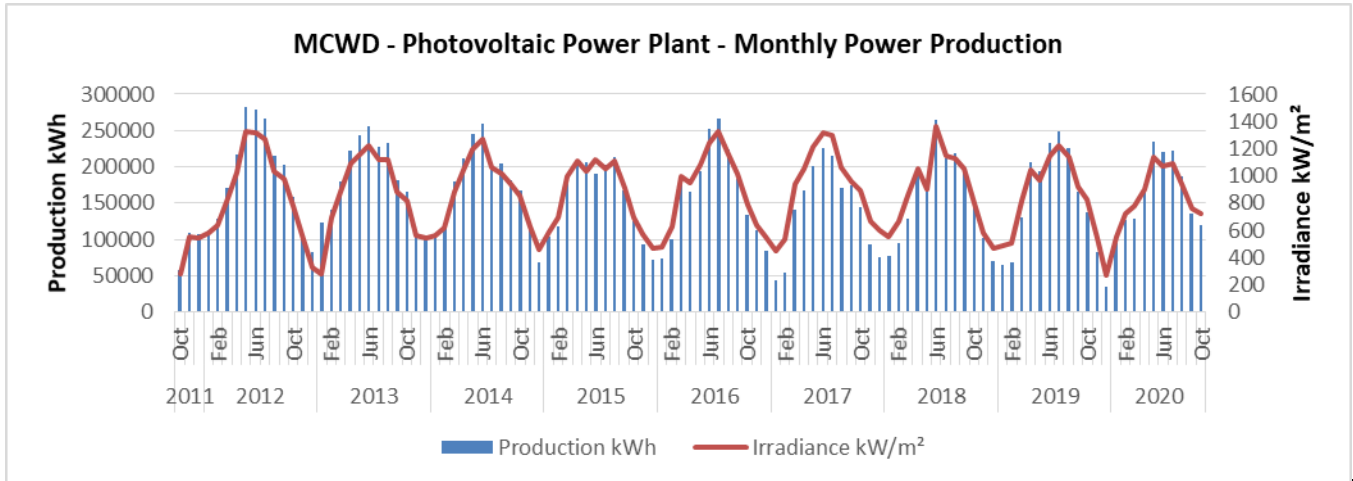
- Regulatory Compliance**

Laboratory personnel are currently updating processes and record keeping practices to meet the forthcoming regulation changes from state to nationally recognized standards. Part of this effort includes the implementation of the Laboratory Information Management System. The system has been deemed operational and client results reports are now being generated through the software. Though the system is capable of producing results there are still modules that are in development. Work will continue on the system until fully functional.

**Photovoltaic Power Plant Operations & Total District Electrical Usage**

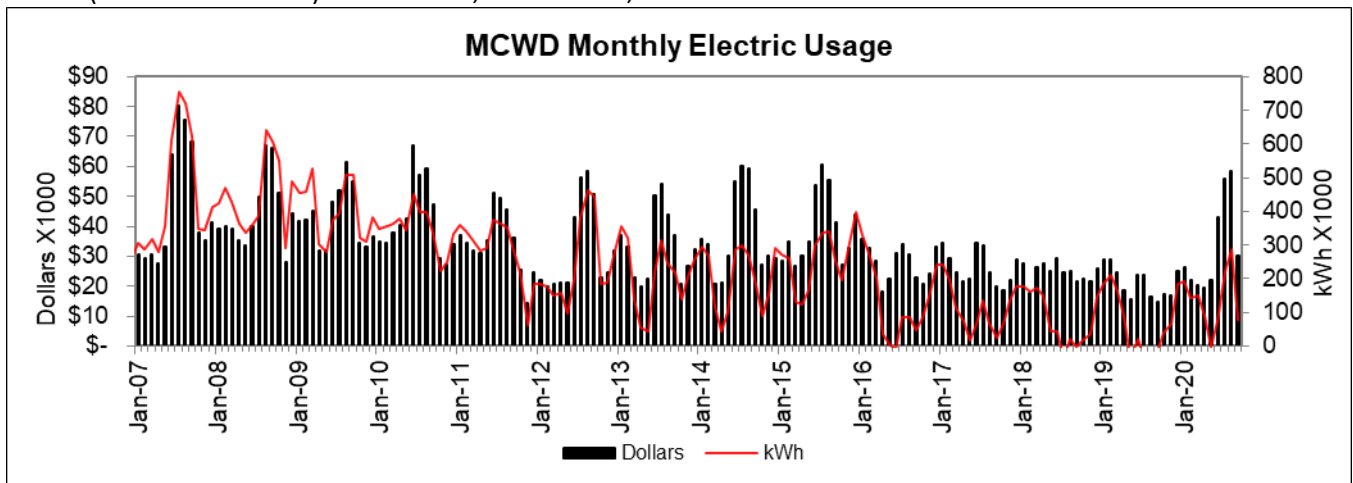
- **Solar plant production**

The total kilowatt hours of energy produced for the month of October was 119,570 kWh. The irradiance was 12% less than October 2019 while plant production decreased by 13%.



- **Total electrical energy use**

Monthly energy usage chart for the past 13 years through September 2020. The monthly total includes all District facilities (34 electric meters) for all water, wastewater, and administrative uses.



#### **Report Summary**

The Maintenance Department's main focus for the month of October was the installation of the new screw press and conveyor system at the WWTP and completion of the FY21 sewer rehabilitation project.

#### **Wastewater Treatment Plant and Recycled Water Maintenance**

- Performed routine maintenance including daily and weekly preventive maintenance inspections
- Completed winter preparations
- Replaced the gear box on Secondary Clarifier #1

#### **Solar Power Plant Maintenance**

- Performed general visual inspections and repairs

#### **Surface Water Treatment Plant and Related Facilities Maintenance**

- Performed preventive maintenance inspections

#### **Groundwater Treatment Plant and Related Facilities Maintenance**

- Performed daily and weekly preventive maintenance inspections
- Assisted Well 32 drillers as needed
- Worked on improvements for failed touch screens at GWTP #1 and GWTP #2

#### **Water Distribution System Operations & Maintenance**

- Performed weekly inspections at the pressure reducing stations and monthly tank inspections
- Valve exercising: 360 valves exercised, 101% of annual goal. The District has 1,919 valves which are on a five year exercising rotation with 30 critical valves being exercised annually.
- Air relief valve inspections: 26 valves inspected, 124% of annual goal. The District has 109 air relief valves which are inspected on a five year rotating basis.
- Fire hydrant inspections: 278 hydrants inspected, 99% of annual goal. There are 559 fire hydrants in the system, which are inspected on a two year rotating basis.
- Quarterly water mainline flushing: 44 areas within the Water Distribution System where crews have identified dead end lines, 100% of annual goal
- Rebuilt damaged air relief valve on Lodestar Dr.
- Performed a domestic and fire service combined use 2" water tap on Lee Rd
- Performed 98 metering system repairs
- Repaired 1 leaking water service lateral
- Adjusted control valves as needed for area specific water usage changes and pumped out vaults
- Responded to 9 customer service calls; primarily leak detection and high usage
- Backflow annual test mailings: 2nd notices for October included 56 sites and 110 hazards, 3rd notices for October included 37 sites and 66 hazards; currently tracking 1,781 backflow assemblies at 913 sites.
- Performed routine backflow tests and inspections as needed
- Responded to minimal flow through Twin Lakes Pressure Reducing Station; both pilot systems were clogged.

- Mapped meters
- Turned off water and drained Twin Lakes Campground
- Completed Snowcreek VII water distribution mainline interconnection; Ranch and Old Mammoth Rd Pressure Reducing Stations now feed pressure Zone 4
- Meter reading system R900 collector was installed at Bluffs Lift Station; which will allow the system to receive meter reads from new R900 radios
- Cleaned and repaired meter pits

### **Wastewater Collection System Operations & Maintenance**

- Performed weekly inspections of the lift stations and force mains
- Sewer five year rotating scheduled cleanings and inspections: 72,395 of pipe cleaned, 100% of annual goal. There are 361,527' of sewer lines on this schedule.
- Sewer quarterly and bi-annual rotating scheduled cleanings and inspections: 49,816' of pipe cleaned, 131% of annual goal. There are 38,030' of sewer lines on this schedule. This schedule includes identified sewer lines that are in need of enhanced maintenance. Sewer lines on this schedule get cleaned two to four times a year. Some lines also have minimizer pumps that inject a grease emulsifier several times a day to help keep grease in suspension. These are monitored on an as-needed basis.
- Raised and concreted manhole on Forest Trail that was overlaid by contractor
- Repaired two laterals at Sherwin Villas
- Cleared backup in sewer lateral on Grindelwald
- Performed annual inspection at the Lakes Basin Summer Homes Lift Station
- Completed Twin Falls Lift Station rehab
- Completed West Mary Lift Station Pump #1 rehab

### **Special Projects/Programs**

#### **Sludge Dewatering and Conveyance**

In anticipation of the Benton Landfill site closure, the WWTP is upgrading the dewatering and conveyance system. Following these upgrades, the sludge will then be hauled to the landfill in Fallon NV.

**Status:** All equipment has been delivered and the screw press and conveyance system is installed. A representative from PW Tech is scheduled to arrive Nov 9<sup>th</sup> for startup of the installed screw press and conveyor synchronization. Hauling contractor has been selected and expected to start hauling to Russell Pass Landfill around January 5th. MCWD will continue to haul to Benton Crossing Landfill until contractor takes over hauling duties. Completion of equipment installation expected 11/30/20.

#### **Sewer Rehabilitation FY21**

MCWD continues to make annual improvements to the sewer system. This year approximately 6,000' of sewer main were lined and 20 manholes repaired.

**Status:** Manhole rechanneling and spraying has been completed. The Cure-in-Place-Pipe contractors completed their work for slip lining 6,300' of mainline. All post TV inspections have been reviewed and completed.

# MAMMOTH COMMUNITY WATER DISTRICT

Agenda Item: B-2

## Maintenance Department Report

11-19-2020

November 2020

**Summer Construction:** In-house construction projects for FY21:

<b>Project</b>	<b>Scope</b>	<b>Status</b>
Meter Replacements - Snowflower Condos	Replace 22 1.5" meters with new meter pits	Completed
Water Service Lateral Replacements - The Trails	Replace 48 double laterals, 4 single laterals, and 5 air relief valves affecting 102 services	Work was completed on schedule 10/8/20
Water System Improvement - Snowcreek Phase V	Install a 10" gate valve on the existing main line for isolation purposes	Work was completed on schedule 10/13/20
Water Service Lateral Replacements - Snowcreek Crest	Replace 27 double laterals, 2 single laterals, and 1 air relief valve affecting 58 services	Work scheduled for next season.

**Fats, Oil, and Grease (FOG) Program:** Disruption of business due to COVID-19 has resulted in the permanent closure of six FSEs. Fog inspections have been on hold and should start back up in November.

	Total Active FSEs	Exempted FSEs	Goslyn Traps	Conventional Grease Traps	Interceptors	Garbage Disposals	Violations
2020 Totals	80	21	21	22	11	2	0
2019 Totals	83	21	23	26	10	2	4

### Departmental / General

- Departments held weekly safety meetings
- Performed weekly vehicle maintenance and general maintenance on District buildings and grounds
- Assisted the Operations Department with stand-by duties and sludge runs to the landfill
- Assisted other departments with feet-on-the-ground as employees work remotely during COVID-19 restrictions
- Responded to 365 USA dig alerts this year, locating MCWD water and sewer lines

**Financial Department Update**

As a result of water sales and connection fee revenue greater than budget, total YTD revenue (excluding investment gains) is \$386,982 (6.5%) above budget. Personnel expenses are \$136,903 (4%) below budget and operating expenses are \$374,412 (17.9%) below budget.

The Ad Hoc committee of the Board has met with our rate consultants and reviewed the current proposal for wastewater rates. Analysis of the rate calculation methodology is being performed.

Significant expenditures for the month are primarily related to capital assets, including:

- \$429,200 to Process Wastewater Technologies for the sludge dewatering press
- \$199,445.80 to Sancon Technologies for the sewer line rehabilitation project
- \$189,686.60 to Simpson Sandblasting for work on the Tank T-6 rehab project
- \$132,669 to Peterbilt for a replacement dump truck. This purchase was required by increased regulation by the California Air Resources Board
- \$46,782.04 to Tyler Technologies for the annual fee for the enterprise software system

**Graphs and Tables**

Details on capital expenditures are listed in Table A, operation expenses in Table B, fund balances in Table C, utility bill aging in Table D, and cash balance projection in Table E, followed by a summary of the District's investment portfolio including the monthly report of transactions.

Summary graphs of revenue and expenses are presented below.

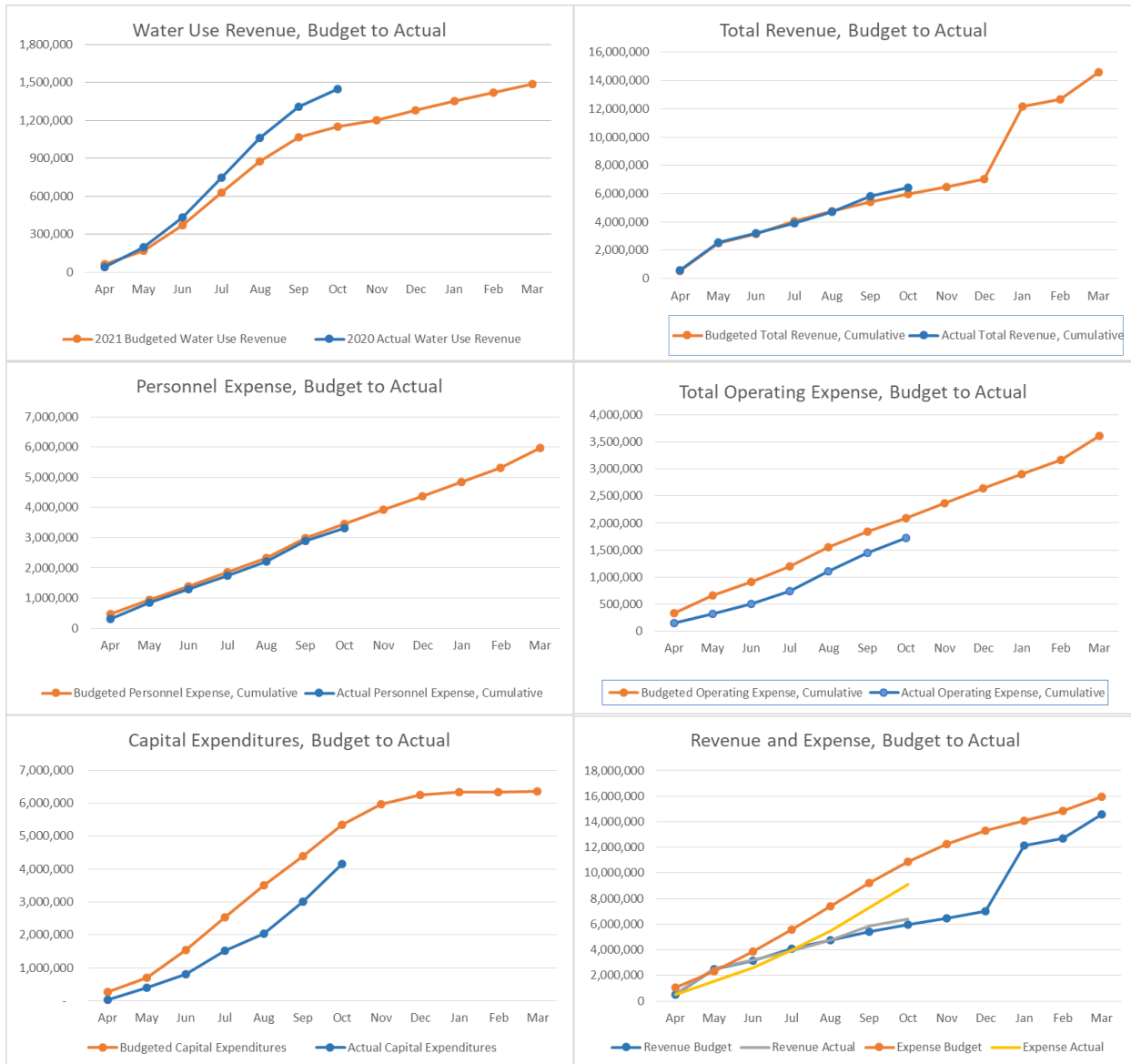
# MAMMOTH COMMUNITY WATER DISTRICT

Agenda Item: B-3

## Finance Department Report

11-19-2020

November, 2020



**MAMMOTH COMMUNITY WATER DISTRICT**  
**Finance Department Report**  
**November, 2020**

Agenda Item: B-3

11-19-2020

**Financial Reports**

**Table A Capital Project Management**

Capital Funds Project Summary					
Fiscal Year: 2021					
Spending through October 2020					
PROJECT DESCRIPTION	BRE	FY 2021 Budget	FY 2021 YTD Expenditure	Prior Project Expenditure	Total Project Expenditure
WWTP Sludge De-Watering and Conveyance	24	652,900	595,565		595,565
Lift Station Radio Replacements	23	62,200	59,537	-	59,537
Tank 6 Rehab	22	655,500	554,455		554,455
WWTP Back-up Power and battery UPS	21	54,600	18,373	-	18,373
WWTP Filter Bypass Pump	21	70,300			-
WWTP Headworks/Filtration PLC Upgrade	21	173,500	166,474	-	166,474
Laurel Pond Monitoring Wells	21	401,700	56,860	20,445	77,305
Well 32	21	1,631,500	1,147,166	228,536	1,375,702
Rehab Secondary Clarifier #2	20	67,700	14,292	-	14,292
Rehab Secondary Clarifier #1			52,377		52,377
Sewer Line Rehab FY 2021	18	401,600	272,068		272,068
Distribution System Improvements FY 2021	17	689,100	570,779		570,779
College Vault PRV	13	8,900	9,121		9,121
Timber Ridge Pump Station Rehab	13	12,900	12,304	-	12,304
Twin Falls Lift Station Rehab	13	36,800	38,892	-	38,892
West Mary Lift Station Rehab	13	36,800	43,517		43,517
Wastewater Cost of Service Study	8	25,000	19,594	14,394	33,988
Water Cost of Service Study	8	50,000	-		-
Upgrade ERP Software	4	258,400	2,449		2,449
WWTP Influent Flow Meters			12,195		12,195
Primary Clarifier #2 Rehab	20		25,661	30,455	56,116
Rehab/Replace Admin Bldg		25,000	-	16,473	16,473
LMTP Improvements		30,000	-	6,163	6,163
Update Groundwater Model		135,100	78		78
Center St Monitoring Well			2,678		
<b>Capital Equipment</b>					
Sludge hauling trailers		180,300	117,762		
Dump truck replacement (CARB compliance)		150,000	137,669		
Sewer camera and carrier		65,000	61,481		
Water truck replacement (CARB compliance)		60,000	55,839		
Van-pool van		45,000	44,745		
Vehicle replacement (Engineering)		36,500			
Pool vehicle		35,000	29,004		
Concrete saw		35,000	34,480		
Fuel dispenser replacements		20,000			
Primary 4 Rehab			10,162		
<b>Total Capital Projects and Equipment</b>		<b>5,979,800</b>	<b>4,165,576</b>		

BRE = Business Risk Exposure



**MAMMOTH COMMUNITY WATER DISTRICT**  
**Finance Department Report**  
**November, 2020**

Agenda Item: B-3

11-19-2020

**Table B Revenue and Expenses**

Account	YTD Actual	YTD Budget	Better/Worse	% Diff
Billing - Water Usage	1,449,814	1,153,773	296,041	25.7%
Water Base Rates	971,528	1,078,535	(107,007)	-9.9%
Wastewater Base Rates	1,495,220	1,686,636	(191,416)	-11.3%
Engineering Revenue	71,612	34,738	36,874	106.1%
Miscellaneous Revenue	124,916	118,075	6,841	5.8%
Permits - Connection Fees	471,110	180,459	290,651	161.1%
Taxes and Assessments	1,520,483	1,541,982	(21,498)	-1.4%
Interest Income	265,496	189,000	76,496	40.5%
Subtotal Revenue	6,370,180	5,983,197	386,982	6.5%
Investment Gain (Loss)	50,567	-	-	
<b>Total Revenue</b>	<b>6,420,747</b>	<b>5,983,197</b>	<b>437,549</b>	<b>7.3%</b>
Salaries & Wages	2,094,854	2,151,501	56,647	2.6%
Salaries & Wages - Board Members	11,162	14,423	3,261	22.6%
Salaries & Wages - Capital	113,782	145,083	31,302	21.6%
Employee Benefits - Group Insu	561,468	579,461	17,993	3.1%
Employee Benefits - Pension	468,110	490,584	22,474	4.6%
Employee Benefits - Workers Co	29,504	35,830	6,326	17.7%
Employer Paid Taxes	35,449	34,351	(1,098)	-3.2%
<b>Total Personnel Expense</b>	<b>3,314,329</b>	<b>3,451,233</b>	<b>136,903</b>	<b>4.0%</b>
Employee Engagement	7,598	20,542	12,944	63.0%
Ee Ben. PPE Unif Other	12,483	11,920	(563)	-4.7%
Outside Services/Contractual	119,875	124,091	4,217	3.4%
Property Tax Admin. Fee	52,510	55,125	2,615	4.7%
Sludge Disposal	92,998	140,000	47,002	33.6%
Software Licenses and Agrmnts	170,578	91,219	(79,360)	-87.0%
IT Services	14,210	23,333	9,123	39.1%
Banking Fees	20,754	22,167	1,413	6.4%
Professional Services	130,337	209,213	78,876	37.7%
Outside Lab Services	47,868	32,229	(15,639)	-48.5%
Employee Housing Expenses	22,804	42,455	19,651	46.3%
Operating Tools	37,893	27,942	(9,951)	-35.6%
Gasoline	21,385	21,758	373	1.7%
Diesel Fuel	14,797	9,269	(5,528)	-59.6%
Insurance	85,970	81,667	(4,303)	-5.3%
Legal Services	35,784	71,750	35,966	50.1%
M & R - Line Repair/Equipment	69,945	123,527	53,581	43.4%
M & R - Buildings	42,144	78,750	36,606	46.5%
M & R - Vehicles	52,154	43,750	(8,404)	-19.2%
Memberships/Certifications	9,962	27,279	17,317	63.5%
Permit Materials	37,977	8,750	(29,227)	-334.0%
Operating Chemicals	108,230	137,804	29,574	21.5%
Operating Supplies	69,015	72,450	3,435	4.7%
Computer Systems/Equipment	25,892	43,750	17,858	40.8%
Postage/Freight	4,750	5,495	745	13.6%
Advertising Publications & PR	15,289	13,854	(1,435)	-10.4%
Books & Subscriptions	289	980	691	70.6%
Safety	8,695	22,189	13,495	60.8%
Permits & Licensing	24,947	20,963	(3,984)	-19.0%
Settlement Costs	61,882	62,360	478	0.8%
Telephone	19,169	25,387	6,217	24.5%
Training & Meetings	3,323	49,295	45,972	93.3%
Travel Expenses	1,168	38,208	37,040	96.9%
Bank Reconciliation over/short	(24)	N/A		
Utilities-Electric	231,965	244,067	12,102	5.0%
Utilities-Propane	4,149	16,575	12,426	75.0%
Water Conservation	41,287	74,375	33,088	44.5%
<b>Total Operating Expense</b>	<b>1,720,051</b>	<b>2,094,486</b>	<b>374,412</b>	<b>17.9%</b>

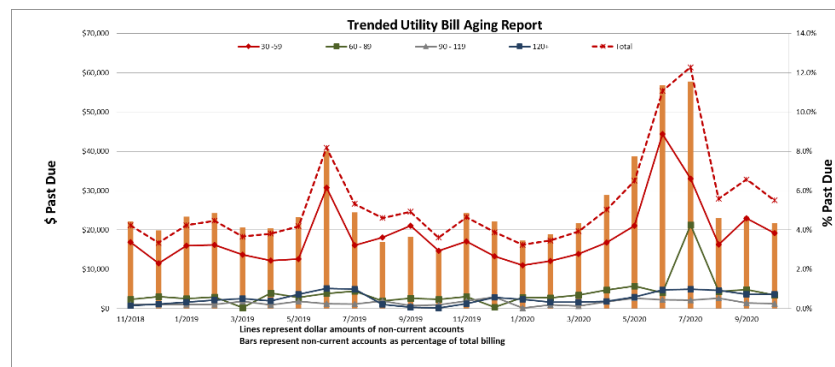
**Table C Fund Balance**

	Operating Funds			Capital R&R Funds		
	10 Admin	20 Water	30 Wastewater	21 Admin	22 Water	23 Wastewater
Cash Total	546,355	1,341,294	1,104,407	948,438	8,508,984	5,596,911
Current Assets	484,137	368,021	175,385	(0)	23,116	10,278
Non-current Assets	-	-	-	-	-	-
Capital Assets	108	12,609	-	2,017,422	35,074,799	16,319,928
Total Assets	1,030,600	1,721,924	1,279,792	2,965,860	43,606,899	21,927,118
Current Liabilities	(126,319)	1,748	(4,217)	(120)	(64,834)	1,369
Non-current Liabilities	(327,919)	(195,493)	(170,293)	-	-	-
Assets - Liabilities	576,362	1,528,180	1,105,281	2,965,740	43,542,065	21,928,487
Target Fund Balance	190,000	1,160,000	1,260,000	1,000,000	5,964,000	3,348,000
Available Fund Balance	420,035	1,343,042	1,100,189	948,318	8,444,150	5,598,280

	Capital Expansion Funds			Other Funds		Total
	31 Admin	32 Water	33 Wastewater	96 Enterprise	98 LADWP	
Cash Total	1,007,526	1,359,006	469,469	675,708	368,366	22,011,551
Current Assets	-	(35)	-	8,185	-	1,069,087
Non-current Assets	-	-	-	2,459,939	-	2,459,939
Capital Assets	5,436	9,898,976	4,262,146	1,308,791	-	68,900,216
Total Assets	1,012,962	11,257,948	4,731,616	4,452,623	368,366	94,440,793
Current Liabilities	-	(585)	(349)	(9,610)	-	(202,917)
Non-current Liabilities	-	-	-	-	-	(693,704)
Assets - Liabilities	1,012,962	11,257,363	4,731,267	4,443,013	368,366	93,544,172
Target Fund Balance	1,000,000	1,045,000	288,000	500,000	375,000	16,215,101
Available Fund Balance	1,007,526	1,358,422	469,121	666,099	368,366	21,808,635

Available fund balance equals cash – current liabilities.

**Table D Trended Utility Bill Aging Report**



The total amount past due is \$27,524 as of October 31, 2020.

# MAMMOTH COMMUNITY WATER DISTRICT

## Finance Department Report

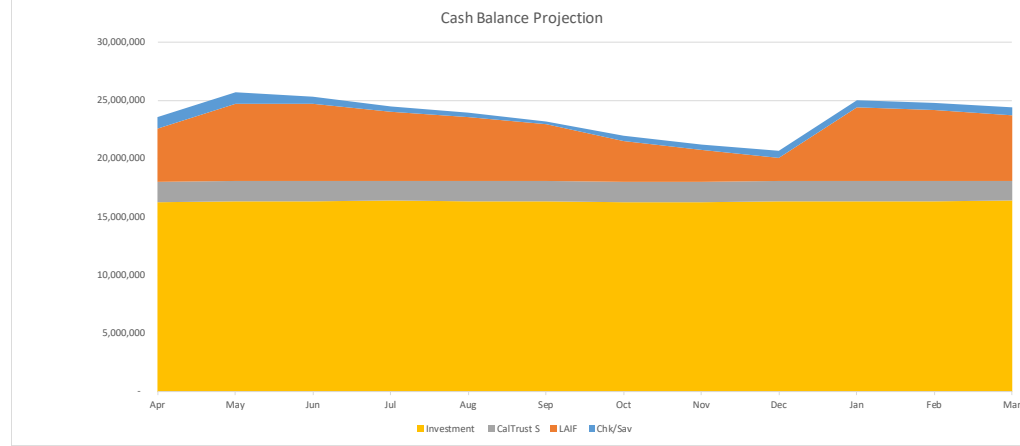
### November, 2020

Agenda Item: B-3

11-19-2020

**Table E Cash Balance Projection**

	Apr	May	Jun	Jul	Aug	Sep	Oct	(Estimated)				
								Nov	Dec	Jan	Feb	Mar
Chk/Sav	945,172	1,015,032	627,478	455,581	381,193	221,317	483,989	450,925	624,355	637,845	592,964	640,152
LAIF	4,595,710	6,595,710	6,595,710	5,895,710	5,495,710	4,895,710	3,507,647	2,707,647	2,007,647	6,307,647	6,107,647	5,607,647
CalTrust S	1,724,743	1,730,173	1,733,415	1,734,741	1,735,854	1,735,120	1,736,139	1,738,309	1,740,482	1,742,657	1,744,836	1,747,017
Investment	16,268,930	16,365,514	16,370,708	16,378,097	16,332,517	16,320,355	16,269,501	16,289,837	16,310,200	16,330,588	16,351,001	16,371,439
<b>Total</b>	<b>23,534,554</b>	<b>25,706,429</b>	<b>25,327,311</b>	<b>24,464,129</b>	<b>23,945,273</b>	<b>23,172,501</b>	<b>22,050,733</b>	<b>21,186,718</b>	<b>20,682,684</b>	<b>25,018,736</b>	<b>24,796,447</b>	<b>24,366,254</b>



Mammoth Community Water District  
Account #10652

### Portfolio Summary

As of October 31, 2020



#### PORTFOLIO CHARACTERISTICS

Average Modified Duration	1.96
Average Coupon	2.11%
Average Purchase YTM	1.83%
Average Market YTM	0.38%
Average S&P/Moody Rating	AA/Aa1
Average Final Maturity	3.21 yrs
Average Life	2.02 yrs

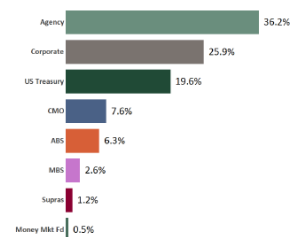
#### ACCOUNT SUMMARY

	Beg. Values as of 9/30/20	End Values as of 10/31/20
Market Value	16,320,355	16,269,501
Accrued Interest	63,885	82,121
<b>Total Market Value</b>	<b>16,384,240</b>	<b>16,351,622</b>
Income Earned	25,429	25,974
Cont/WD		-35,592
Par	15,746,926	15,722,194
Book Value	15,883,555	15,856,168
Cost Value	15,915,901	15,892,005

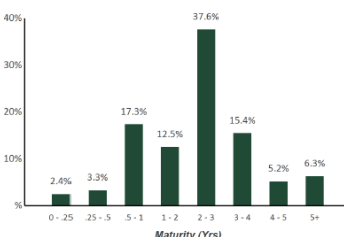
#### TOP ISSUERS

Government of United States	19.6%
Federal Home Loan Bank	14.5%
Federal National Mortgage Assoc	13.5%
Federal Home Loan Mortgage Corp	12.8%
Federal Farm Credit Bank	2.0%
Verizon Owner Trust	1.6%
PNC Financial Services Group	1.6%
JP Morgan Chase & Co	1.5%
<b>Total</b>	<b>67.1%</b>

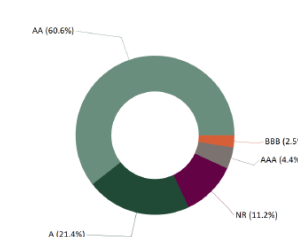
#### SECTOR ALLOCATION



#### MATURITY DISTRIBUTION



#### CREDIT QUALITY (S&P)



#### PERFORMANCE REVIEW

TOTAL RATE OF RETURN	1M	3M	YTD	1YR	Annualized				
					2YRS	3YRS	5YRS	10YRS	1/31/2019
Mammoth Community Water District	0.02%	0.07%	3.45%	3.66%	N/A	N/A	N/A	N/A	4.07%
ICE BAML 0-5 Yr US Treasury Index	-0.10%	-0.12%	3.45%	3.54%	N/A	N/A	N/A	N/A	4.00%



Transaction Type	Settlement Date	CUSIP	Quantity	Security Description	Price	Acq/Disp Yield	Amount	Interest Pur/Sold	Total Amount	Gain/Loss
<b>ACQUISITIONS</b>										
Purchase	10/01/2020	31846V203	600.00	First American Govt Obligation Fund Class Y	1.000	0.01%	600.00	0.00	600.00	0.00
Purchase	10/02/2020	31846V203	0.51	First American Govt Obligation Fund Class Y	1.000	0.01%	0.51	0.00	0.51	0.00
Purchase	10/05/2020	31846V203	1,406.25	First American Govt Obligation Fund Class Y	1.000	0.01%	1,406.25	0.00	1,406.25	0.00
Purchase	10/13/2020	31846V203	481.90	First American Govt Obligation Fund Class Y	1.000	0.01%	481.90	0.00	481.90	0.00
Purchase	10/13/2020	31846V203	707.17	First American Govt Obligation Fund Class Y	1.000	0.01%	707.17	0.00	707.17	0.00
Purchase	10/15/2020	31846V203	201.04	First American Govt Obligation Fund Class Y	1.000	0.01%	201.04	0.00	201.04	0.00
Purchase	10/15/2020	31846V203	485.00	First American Govt Obligation Fund Class Y	1.000	0.01%	485.00	0.00	485.00	0.00
Purchase	10/15/2020	31846V203	1,961.06	First American Govt Obligation Fund Class Y	1.000	0.01%	1,961.06	0.00	1,961.06	0.00
Purchase	10/15/2020	31846V203	100,170.00	First American Govt Obligation Fund Class Y	1.000	0.01%	100,170.00	0.00	100,170.00	0.00
Purchase	10/15/2020	31846V203	899.31	First American Govt Obligation Fund Class Y	1.000	0.01%	899.31	0.00	899.31	0.00
Purchase	10/15/2020	31846V203	385.98	First American Govt Obligation Fund Class Y	1.000	0.01%	385.98	0.00	385.98	0.00
Purchase	10/15/2020	31846V203	314.49	First American Govt Obligation Fund Class Y	1.000	0.01%	314.49	0.00	314.49	0.00
Purchase	10/15/2020	31846V203	337.90	First American Govt Obligation Fund Class Y	1.000	0.01%	337.90	0.00	337.90	0.00
Purchase	10/15/2020	31846V203	1,723.05	First American Govt Obligation Fund Class Y	1.000	0.01%	1,723.05	0.00	1,723.05	0.00
Purchase	10/15/2020	31846V203	969.87	First American Govt Obligation Fund Class Y	1.000	0.01%	969.87	0.00	969.87	0.00
Purchase	10/15/2020	31846V203	5,514.45	First American Govt Obligation Fund Class Y	1.000	0.01%	5,514.45	0.00	5,514.45	0.00



Transaction Type	Settlement Date	CUSIP	Quantity	Security Description	Price	Acq/Disp Yield	Amount	Interest Pur/Sold	Total Amount	Gain/Loss
<b>ACQUISITIONS</b>										
Purchase	10/15/2020	31846V203	14,589.23	First American Govt Obligation Fund Class Y	1.000	0.01%	14,589.23	0.00	14,589.23	0.00
Purchase	10/15/2020	31846V203	13,114.43	First American Govt Obligation Fund Class Y	1.000	0.01%	13,114.43	0.00	13,114.43	0.00
Purchase	10/16/2020	3137EAEV1	225,000.00	FHLMC Note 0.125% Due 10/16/2023	99.627	0.25%	224,160.75	0.00	224,160.75	0.00
Purchase	10/16/2020	31846V203	110,710.08	First American Govt Obligation Fund Class Y	1.000	0.01%	110,710.08	0.00	110,710.08	0.00
Purchase	10/19/2020	31846V203	16.60	First American Govt Obligation Fund Class Y	1.000	0.01%	16.60	0.00	16.60	0.00
Purchase	10/19/2020	31846V203	595.26	First American Govt Obligation Fund Class Y	1.000	0.01%	595.26	0.00	595.26	0.00
Purchase	10/20/2020	31846V203	129.33	First American Govt Obligation Fund Class Y	1.000	0.01%	129.33	0.00	129.33	0.00
Purchase	10/20/2020	31846V203	70.50	First American Govt Obligation Fund Class Y	1.000	0.01%	70.50	0.00	70.50	0.00
Purchase	10/26/2020	31846V203	687.50	First American Govt Obligation Fund Class Y	1.000	0.01%	687.50	0.00	687.50	0.00
Purchase	10/26/2020	31846V203	1,477.86	First American Govt Obligation Fund Class Y	1.000	0.01%	1,477.86	0.00	1,477.86	0.00
Purchase	10/26/2020	31846V203	1,858.49	First American Govt Obligation Fund Class Y	1.000	0.01%	1,858.49	0.00	1,858.49	0.00
Purchase	10/26/2020	31846V203	2,404.37	First American Govt Obligation Fund Class Y	1.000	0.01%	2,404.37	0.00	2,404.37	0.00
Purchase	10/26/2020	31846V203	1,495.27	First American Govt Obligation Fund Class Y	1.000	0.01%	1,495.27	0.00	1,495.27	0.00
Purchase	10/26/2020	31846V203	1,741.13	First American Govt Obligation Fund Class Y	1.000	0.01%	1,741.13	0.00	1,741.13	0.00
Purchase	10/26/2020	31846V203	1,034.28	First American Govt Obligation Fund Class Y	1.000	0.01%	1,034.28	0.00	1,034.28	0.00
Purchase	10/26/2020	31846V203	1,296.09	First American Govt Obligation Fund Class Y	1.000	0.01%	1,296.09	0.00	1,296.09	0.00



Transaction Type	Settlement Date	CUSIP	Quantity	Security Description	Price	Acq/Disp Yield	Amount	Interest Pur/Sold	Total Amount	Gain/Loss
<b>ACQUISITIONS</b>										
Purchase	10/26/2020	31846V203	654.48	First American Govt Obligation Fund Class Y	1.000	0.01%	654.48	0.00	654.48	0.00
Purchase	10/28/2020	44891RAC4	85,000.00	Hyundai Auto Receivables Trust 2020-C A3 0.38% Due 5/15/2025	99.977	0.39%	84,980.42	0.00	84,980.42	0.00
Purchase	10/31/2020	31846V203	1,718.75	First American Govt Obligation Fund Class Y	1.000	0.01%	1,718.75	0.00	1,718.75	0.00
<b>Subtotal</b>			<b>579,751.63</b>				<b>578,892.80</b>	<b>0.00</b>	<b>578,892.80</b>	<b>0.00</b>
Short Sale	10/16/2020	31846V203	-224,160.75	First American Govt Obligation Fund Class Y	1.000		-224,160.75	0.00	-224,160.75	0.00
<b>Subtotal</b>			<b>-224,160.75</b>				<b>-224,160.75</b>	<b>0.00</b>	<b>-224,160.75</b>	<b>0.00</b>
<b>TOTAL ACQUISITIONS</b>			<b>355,590.88</b>				<b>354,732.05</b>	<b>0.00</b>	<b>354,732.05</b>	<b>0.00</b>
<b>DISPOSITIONS</b>										
Closing Purchase	10/16/2020	31846V203	-224,160.75	First American Govt Obligation Fund Class Y	1.000		-224,160.75	0.00	-224,160.75	0.00
<b>Subtotal</b>			<b>-224,160.75</b>				<b>-224,160.75</b>	<b>0.00</b>	<b>-224,160.75</b>	<b>0.00</b>
Sale	10/16/2020	3130A7CV5	110,000.00	FHLB Note 1.375% Due 2/18/2021	100.424	0.12%	110,466.40	243.68	110,710.08	467.94
Sale	10/16/2020	31846V203	224,160.75	First American Govt Obligation Fund Class Y	1.000	0.01%	224,160.75	0.00	224,160.75	0.00
Sale	10/28/2020	31846V203	84,980.42	First American Govt Obligation Fund Class Y	1.000	0.01%	84,980.42	0.00	84,980.42	0.00
<b>Subtotal</b>			<b>419,141.17</b>				<b>419,607.57</b>	<b>243.68</b>	<b>419,851.25</b>	<b>467.94</b>
Paydown	10/13/2020	17318UAD6	0.00	Citigroup Commercial Mtg Trust 2012-GC8 A4 3.024% Due 9/10/2045	100.000		0.00	481.90	481.90	0.00
Paydown	10/13/2020	36198FAE2	0.00	GS Mortgage Securities Trust 2013-GC14 A5 4.243% Due 8/10/2046	100.000		0.00	707.17	707.17	0.00



Transaction Type	Settlement Date	CUSIP	Quantity	Security Description	Price	Acq/Disp Yield	Amount	Interest Pur/Sold	Total Amount	Gain/Loss
<b>DISPOSITIONS</b>										
Paydown	10/15/2020	02582JHJ2	100,000.00	American Express Credit Trust 2017-6 A 2.04% Due 5/15/2023	100.000		100,000.00	170.00	100,170.00	0.00
Paydown	10/15/2020	17318UAD6	1,961.06	Citigroup Commercial Mtg Trust 2012- GC8 A4 3.024% Due 9/10/2045	100.000		1,961.06	0.00	1,961.06	0.00
Paydown	10/15/2020	3128MEMN8	827.13	FHLMC FG G15565 3% Due 10/1/2030	100.000		827.13	72.18	899.31	0.00
Paydown	10/15/2020	3128PTJY2	383.68	FHLMC FG J13879 3.5% Due 12/1/2020	100.000		383.68	2.30	385.98	0.00
Paydown	10/15/2020	3128PTM85	311.90	FHLMC FG J13983 3.5% Due 1/1/2021	100.000		311.90	2.59	314.49	0.00
Paydown	10/15/2020	31307PEF2	281.74	FHLMC FG J32834 2.5% Due 9/1/2030	100.000		281.74	56.16	337.90	0.00
Paydown	10/15/2020	31307PNB1	1,619.48	FHLMC FG J33086 3% Due 11/1/2030	100.000		1,619.48	103.57	1,723.05	0.00
Paydown	10/15/2020	3132KFBZ4	882.80	FHLMC FG V60956 2.5% Due 9/1/2030	100.000		882.80	87.07	969.87	0.00
Paydown	10/15/2020	43811BAC8	5,498.99	Honda Auto Receivables Trust 2017-2 A3 1.68% Due 8/16/2021	100.000		5,498.99	15.46	5,514.45	0.00
Paydown	10/15/2020	47789JAD8	0.00	John Deere Owner Trust 2019-A A3 2.91% Due 7/17/2023	100.000		0.00	485.00	485.00	0.00
Paydown	10/15/2020	65478WAE5	14,572.47	Nissan Auto Receivables Trust 2016-C A4 1.38% Due 1/17/2023	100.000		14,572.47	16.76	14,589.23	0.00
Paydown	10/15/2020	65479JAD5	0.00	Nissan Auto Receivables Owner 2019-C A3 1.93% Due 7/15/2024	100.000		0.00	201.04	201.04	0.00
Paydown	10/15/2020	89238KAD4	13,008.46	Toyota Auto Receivables Trust 2017-D A3 1.93% Due 1/18/2022	100.000		13,008.46	105.97	13,114.43	0.00
Paydown	10/19/2020	43813KAC6	0.00	Honda Auto Receivables Trust 2020-3 A3 0.37% Due 10/18/2024	100.000		0.00	16.60	16.60	0.00



Transaction Type	Settlement Date	CUSIP	Quantity	Security Description	Price	Acq/Disp Yield	Amount	Interest Pur/Sold	Total Amount	Gain/Loss
<b>DISPOSITIONS</b>										
Paydown	10/19/2020	61762MBW0	0.00	Morgan Stanley BAML Trust 2013-C10 A4Due 7/15/2046	100.000		0.00	595.26	595.26	0.00
Paydown	10/20/2020	92290BAA9	0.00	Verizon Owner Trust 2020-B A 0.47% Due 2/20/2025	100.000		0.00	70.50	70.50	0.00
Paydown	10/20/2020	92348AAA3	0.00	Verizon Owner Trust 2019-C A1A 1.94% Due 4/22/2024	100.000		0.00	129.33	129.33	0.00
Paydown	10/26/2020	3137B3NX2	0.00	FHLMC K031 A2Due 4/25/2023	100.000		0.00	687.50	687.50	0.00
Paydown	10/26/2020	3137BFDQ1	556.84	FHLMC K717 A2 2.991% Due 9/25/2021	100.000		556.84	921.02	1,477.86	0.00
Paydown	10/26/2020	3138ETA55	1,776.63	FNMA FN AL8127 2% Due 1/1/2031	100.000		1,776.63	81.86	1,858.49	0.00
Paydown	10/26/2020	3138WE3R8	2,315.47	FNMA FN A55307 3% Due 7/1/2030	100.000		2,315.47	88.90	2,404.37	0.00
Paydown	10/26/2020	3138WE5U9	1,404.68	FNMA FN A55358 3% Due 7/1/2030	100.000		1,404.68	90.59	1,495.27	0.00
Paydown	10/26/2020	3138YDAS8	1,680.71	FNMA FN AY0016 2.5% Due 1/1/2030	100.000		1,680.71	60.42	1,741.13	0.00
Paydown	10/26/2020	3138YR6T0	939.34	FNMA FN AZ0881 2.5% Due 7/1/2030	100.000		939.34	94.94	1,034.28	0.00
Paydown	10/26/2020	3138YTM78	1,212.03	FNMA FN AZ2169 2.5% Due 7/1/2030	100.000		1,212.03	84.06	1,296.09	0.00
Paydown	10/26/2020	31418BLL8	516.24	FNMA FN MA2130 3.5% Due 12/1/2029	100.000		516.24	138.24	654.48	0.00
<b>Subtotal</b>			<b>149,749.65</b>				<b>149,749.65</b>	<b>5,566.39</b>	<b>155,316.04</b>	<b>0.00</b>
Security Withdrawal	10/01/2020	31846V203	33,955.93	First American Govt Obligation Fund Class Y	1.000		33,955.93	0.00	33,955.93	0.00
Security Withdrawal	10/06/2020	31846V203	1,500.00	First American Govt Obligation Fund Class Y	1.000		1,500.00	0.00	1,500.00	0.00





Transaction Type	Settlement Date	CUSIP	Quantity	Security Description	Price	Acq/Disp Yield	Amount	Interest Pur/Sold	Total Amount	Gain/Loss
<b>DISPOSITIONS</b>										
Security Withdrawal	10/26/2020	31846V203	136.00	First American Govt Obligation Fund Class Y	1.000		136.00	0.00	136.00	0.00
<b>Subtotal</b>			<b>35,591.93</b>				<b>35,591.93</b>	<b>0.00</b>	<b>35,591.93</b>	<b>0.00</b>
<b>TOTAL DISPOSITIONS</b>			<b>380,322.00</b>				<b>380,788.40</b>	<b>5,810.07</b>	<b>386,598.47</b>	<b>467.94</b>
<b>OTHER TRANSACTIONS</b>										
Interest	10/01/2020	373334KF7	50,000.00	Georgia Power Company Callable Note Cont 3/1/2021 2.4% Due 4/1/2021	0.000		600.00	0.00	600.00	0.00
Interest	10/05/2020	3135G0T45	150,000.00	FNMA Note 1.875% Due 4/5/2022	0.000		1,406.25	0.00	1,406.25	0.00
Interest	10/31/2020	912828Q78	250,000.00	US Treasury Note 1.375% Due 4/30/2021	0.000		1,718.75	0.00	1,718.75	0.00
<b>Subtotal</b>			<b>450,000.00</b>				<b>3,725.00</b>	<b>0.00</b>	<b>3,725.00</b>	<b>0.00</b>
Dividend	10/02/2020	31846V203	117,357.91	First American Govt Obligation Fund Class Y	0.000		0.51	0.00	0.51	0.00
<b>Subtotal</b>			<b>117,357.91</b>				<b>0.51</b>	<b>0.00</b>	<b>0.51</b>	<b>0.00</b>
<b>TOTAL OTHER TRANSACTIONS</b>			<b>567,357.91</b>				<b>3,725.51</b>	<b>0.00</b>	<b>3,725.51</b>	<b>0.00</b>

Please see the Engineering Department Report map attached for reference.

#### District Projects

- **Well 32 Production Well Development** – Unfortunately, the well drillers have continued to encounter mechanical issues while reaming the pilot hole to 19” down to 900 feet below ground surface. The issues are related to water pressure from the confined aquifer in the sand layer that is negatively impacting the air hammer drilling technique being used. The delays are not expected to cause additional costs or prevent the drilling from being completed this construction season. We have been, and will continue to, update neighboring residents as we get more information.

Staff will work on the vault design, as well as the civil, mechanical, and electrical plans for the well infrastructure through this winter. The work will be constructed and the well brought on line in the first half of the 2021 construction season.

- **Center Street Monitoring Well** – The preferred site on the Town of Mammoth Lakes’ “The Parcel” is being vetted and temporary site grading plan for a drilling pad is being prepared. Conversations are moving forward with the Town and other partners (the USGS and our consultants) to prepare plans, prepare easement documents, obtain permits, and move forward with drilling the well. With their current schedule, the USGS well drillers are not available to drill the well this fall. Private well drillers are not available to expedite drilling of the well this fall either. Accordingly, the plan is to secure the site and move forward with the USGS drilling in the spring.
- **Laurel Pond Monitoring Well replacements** – The engineering and geological plans and specifications are complete and a Request for Bids was issued for the well drilling work. Unfortunately, only one bid was received and staff is evaluating how to proceed. We continue to work with the Inyo National Forest to ensure that the work will not impact archaeological resources and are hopeful that the Inyo National Forest permit will be issued shortly. Once permission from USFS is granted, and a construction agreement is secured, a notice to proceed will be issued with an anticipated completion date by the end of 2021.
- **Monitoring Wells BLM 2 and 3** – The USFS issued Special Use Permits to BLM for the drilling of a dual nested well pair and a deep well near Old Shady Rest Campground; and the USGS drillers have begun drilling. District staff coordinated with the USGS to allow for drilling water to be disposed to the sewer, after drilling debris is settled out. This is a high priority for the USGS well drilling team and is expected to be completed by the end of the year 2020.
- **Wastewater Treatment Plant Emergency Power** – The scope of this project is to have the existing emergency generator power additional treatment processing loads and to increase capacity and functionality during power outages. The preparation work has been completed and the remaining work will be scheduled when the plant can be depowered for an estimated six hour period; likely this coming winter.
- **Biosolids Dewatering and Hauling** – New dewatering equipment has been delivered and installed by District staff. The project is nearing the start-up phase and is going very well. Chuck Villar Construction, Inc. submitted the lowest quote for hauling the sludge to Fallon, Nevada. Solids hauling trailers have been delivered. The hope is to be hauling sludge to Nevada in January.

## Department Activities

- **Tesla Commercial Scale Battery Offer** –Tesla has approached District staff with an offer for a potential Powerpack battery system that would be funded with Self-Generation Incentive Program (SGIP) grants from the California Public Utilities Commission. Grant eligibility is dependent on critical infrastructure and significant risk of service disruptions due to Public Safety Power Shutoff (PSPS) events, among other criteria. Staff has provided Tesla with information on our power use and solar generation and they responded with concerns related to our high elevation environment and snow loading around the batteries. After our last meeting, we reached out to them regarding ways we might be able to solve the snow issues and they have continued to the preliminary engineering phase. We may have more to report by the December meeting.
- **Waste Discharge Requirements (WDRs)** – Work continues with Operations staff and consultants on requirements for effluent from the Wastewater Treatment Plant (WWTP).
- **Lake Mary Dam Outlet** – With the assistance of the District’s Regulatory Support staff and legal counsel, we submitted a formal response to the USFS letter related to several Lakes Basin items including:
  - The permit for District operations of the spillway equipment on Lake Mary Dam
  - A new Dam Hazard Analysis for the Lake Mary Dam
  - A potential improvement project to harden the Lake Mary Dam against a historic storm event
  - Interim high flow mitigation measures, including installing a remotely operated gate to replace the one remaining radial arm gate at the Lake Mary outlet structure
- **USGS-Proposed Communications Tower and Lease** – USGS staff met with District management to look at alternative sites on District property for a proposed tower and are considering coming back with a detailed proposal at a meeting in 2021. They currently lease space from the District for office and computer space, communications equipment, and GPS antennas. The office and computer space would not be changed by the proposal and the USGS wishes to include that in a new lease on the site. The project would be funded by the California Volcano Observatory. This project would require an environmental (CEQA) analysis, potentially through the Town of Mammoth Lakes Planning process, and will also require NEPA because it would be federally funded.
- **Permit Processing, Forms and Applications** – Kris Roberts, Permit Official, continues to work with Information Services to create fillable pdf permit application forms in preparation for upcoming Tyler EnerGov Permit Software System. The new system will provide an opportunity for a fresh look at our permit processing workflow and is expected to result in improvements.

## Permits

Connection and construction permit activity is starting to slow down somewhat with the arrival of colder weather. Some of the highlights include the following:

- **The Parcel** – The Town of Mammoth Lakes and their consultants are ramping up the preliminary engineering, planning, and environmental review for their multi-phased affordable housing project. District staff has been providing as-built information and lots of input on how to best serve the project with the necessary water and sewer infrastructure.
- **Sierra Manor Affordable Housing Project** – Mammoth Lakes Housing is renovating two (2) existing commercial buildings into a 11-unit affordable housing complex with onsite parking and CALGREEN water efficiency and conservation measures.

# **MAMMOTH COMMUNITY WATER DISTRICT**

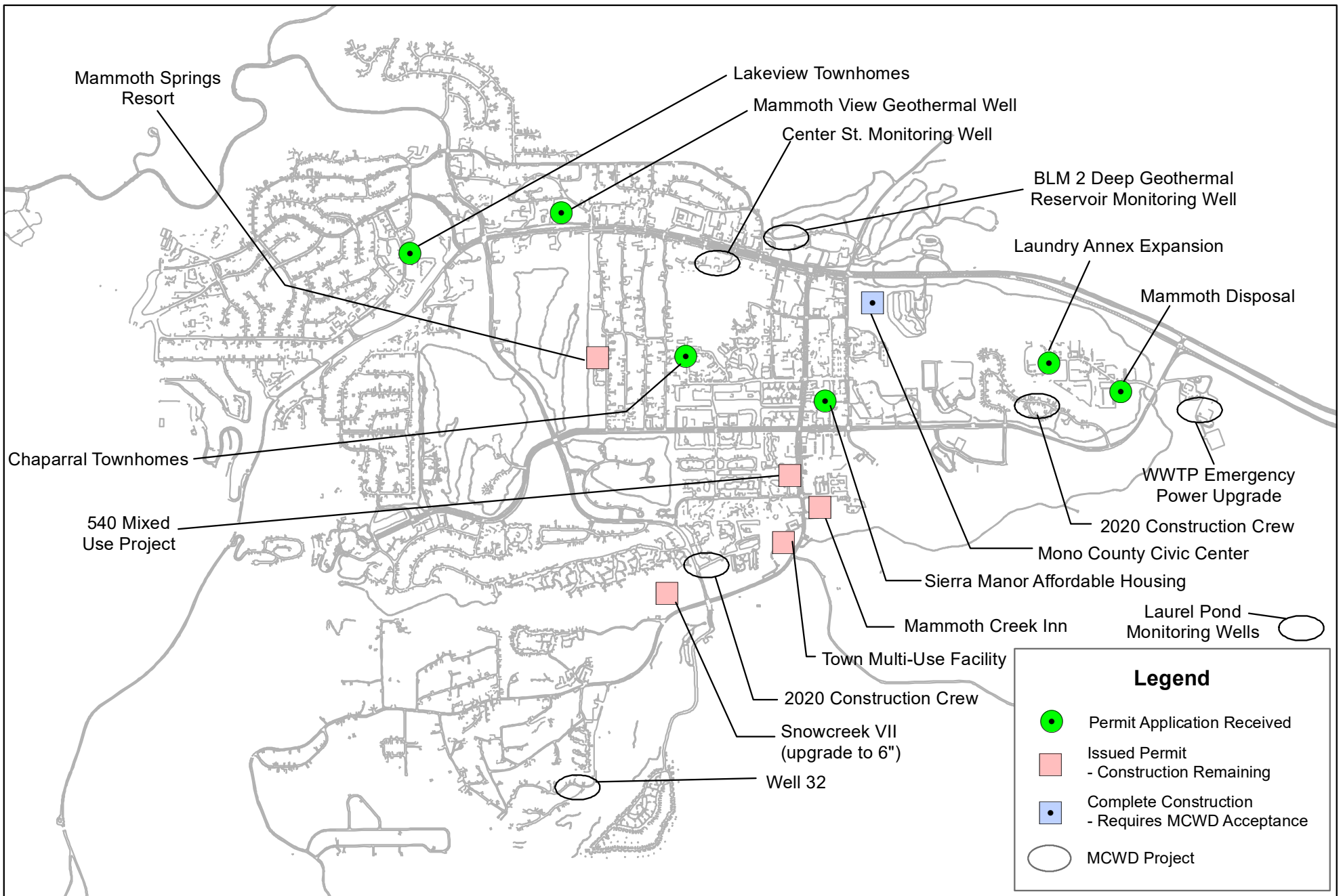
## *Engineering Department Report*

*November 2020*

Agenda Item: B-4

11-19-2020

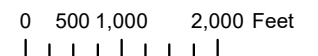
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- **Mammoth Disposal** – With the pending closure of Benton Crossing Landfill, Mammoth Disposal is working on upgrades to their facilities in the Industrial Park to adapt them to the long-haul transfer waste management model. The Mammoth Disposal Transfer Station is currently permitted to accept up to 15 tons per day of municipal solid waste (MSW). The upgrades include expansion to a large-volume transfer station that would permit up to 500 tons of MSW per day. The scope of work shall include the construction of new facilities at the site as well as relocation of the recycling functions to the Mammoth Disposal property located at 264 Commerce Drive.



Mammoth Community Water District  
 P.O. Box 597, Mammoth Lakes, CA 93546  
 (760) 934-2596 FAX: (760) 934-2143

### Construction Permits and Projects - November 2020

## Engineering Department Report



#### ***Executive Summary***

MCWD staff continues implementation work with Tyler Technologies for the new Enterprise Resource Planning (ERP) software. Over the past month, the Active Directory configuration has been established on MCWD servers and the EnerGov installation is currently scheduled for November 18<sup>th</sup> and 19<sup>th</sup>.

Analysis continues for the R900 Pilot Study with Ferguson/Neptune to evaluate a transition from R450 to R900 collector and endpoint meter reading technology. Ferguson successfully installed the Bluffs collector in late October and is currently engineering a Timber Ridge site plan.

ISD is also pursuing a consolidated Verizon NASPO government account to achieve further cost savings and contract efficiencies.

#### ***Hardware Systems***

- Ongoing discussions with Ferguson/Neptune regarding pilot study to install two R900 Collectors on the MCWD AMI System; Ferguson successfully installed an R900 Collector at the Bluffs location and conducted a site visit at the Timber Ridge location during late October. The Ferguson team is currently engineering installation specifications for the Timber Ridge site as space constraints and antenna height present challenges at the Timber Ridge at that location.
- Ongoing hardware support, maintenance, and updates

#### ***Software Systems***

- MCWD continues bi-weekly implementation meetings for both the InCode and EnerGov Tyler Technologies ERP platforms. MCWD staff has completed the IT and GIS Questionnaires and Active Directory Federated Services (ADFS) setup prerequisites that are required for integrated logins authenticated through MCWD servers. The installation of the Tyler EnerGov software is prepared and scheduled for the third week of November. Then, the next significant step will be to develop a Map Service for consumption of all MCWD GIS data via Tyler. Additionally, existing data, forms and processes are being recorded for a Current/Future state analysis in early January, and a schedule is being developed for integration of all Tyler components through 2021.
- Continued investigations with Neptune staff regarding data transfer between Neptune 360, WaterSmart and Springbrook; good progress made in developing new work order process and instruction documentation, however continue to address Zero Usage Reads and Asynchronous errors with Neptune 360 data feed into WaterSmart. Neptune has been responsive to MCWD concerns, but slow to implement solutions. Staff will continue to work closely with Neptune on these items in an effort to maximize the transition to the Neptune 360 application.
- Renewed and applied annual licensing for infraMap software on two Toughbooks and two office PCs running infraMap Field application.
- Ongoing software support, maintenance, and updates.

#### ***Administrative***

- Working with new Verizon representative and National Association of State Procurement Officials (NASPO) to develop ValuePoint Master Services Agreement as government entity to move three MCWD Verizon business accounts under a single government Verizon account to achieve cost savings and government contract advantages. ISD has initiated this involved application process that

was just recently halted due to the State of California's effort to expand the CalNet contract procurement program in lieu of NASPO contracts, so awaiting further direction from Verizon representative. MCWD currently has phones, iPads, data plans, and collector SIM cards under the three existing Verizon accounts.

- Ongoing work with Engineering Department updating several Forms in preparation for Tyler implementation: Construction Permit and Fees and Charges, Email Green Code Upgrade Application, Email New Structure Connection Permit Application, Email Remodel Addition Application, and Landscape Irrigation Permit Application.
- Setup MCWD user account, mailbox, phone, and PC for new Plant Maintenance Mechanical Technologist
- Installed and configured new Liongard SQL database monitoring software across all MCWD servers running SQL databases
- Completed Department 130 mid-year Strategic Plan update.
- Continued administration of VoIP phones, iPads, laptops.

#### **Network**

- Managing and monitoring VPN connections and devices
- Exchange Email and Active Directory administration
- All network systems secure, no data loss or intrusions

#### **GIS**

- Calculated GIS distances from WWTP to Sherwin, Mammoth, Laurel Creeks and Owens River at Arcularius Ranch and Hot Creek for Wastewater discharge analysis
- Continued training for new Meter Map Collector application for Mechanical Maintenance department as well as training on Neptune 360 Mobile Application
- Continuing to clean and assimilate Backflow Specialties Inc. (BSI) GIS data from the 2020 Backflow Survey Collector project that will serve as a tool for ongoing Backflow program administration
- Nearing completion of new Pressure Zone GIS layer and symbology for representation of recent distribution system infrastructure changes. The new layer will be reviewed and validated by Maintenance and Engineering for accuracy before pushing the layer to all future MCWD mapping applications and products.
- October Monthly Permits and Projects Map for Engineering Department

#### **Websites**

- Plan Year 2021 Open Enrollment Packet posted to MCWD Intranet
- Mammoth Creek Streamflow Data ending 10/31/20 posted to Surface Water page
- 10-27-20 Construction Season Wrap-Up Press Release
- Performed Plug-In, Theme and PHP updates on MCWD WordPress Internet site
- Removed Plant Maintenance Mechanical Technologist Job Announcement form Employment page
- Posted all materials related to October Board activities
- Continued maintenance and security for all MCWD web platforms: MCWD Internet, MCWD Intranet, and MCWD GIS Portal

#### **Administration**

- Continuous and ongoing activities associated with day-to-day administration, including but not limited to:
  - Administrative, organizational and operational policy development, guidelines, implementation and related day-to-day projects
  - Non-personnel and personnel-based legal matters, e.g., ADA/FEHA, COBRA/CalCOBRA, Unfair Labor Practice Charges, etc.
  - Concluded 11/07/2020 – Plan Year 2021 Health & Welfare Open Enrollment
- Ongoing activities associated with classification maintenance plan
- Ongoing activities related to working with LCW on updating the District’s Personnel Manual
- Preliminary research in preparation for L12 MOU Negotiations
- Legislative/Client Update 11/2020 (provided by LCW/CSDA):
  - None to report at this time

#### **Workforce Planning**

- Concluded 10/29/2020 – Facilitation of contract extra help needs (Maintenance Department) filled by Sierra Employment Services
- Effective Tuesday, 11/17/2020, please welcome Honovaa Lewis, Plant Maintenance Mechanical Technologist in the Maintenance Department
- Ongoing monitoring of FMLA/CFRA determinations processed for statutorily protected leave and ADA/FEHA accommodation for some departments
- Ongoing monitoring of Families First Coronavirus Response Act (FFCRA) and related regulation updates
- Attend Tamarack HOA Regular Board Meeting (via online) 10/25/2020
- Attend Mountain Meadows HOA Annual Meeting (via online) 11/04/2020
- Attend Tamarack HOA Special Board Meeting (via online) 11/08/2020

#### **Risk/Safety/Training**

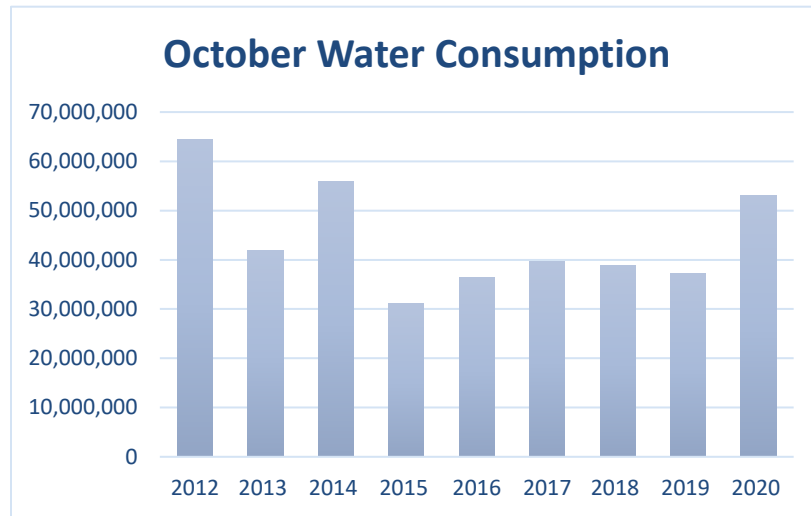
- Risk/Safety:
  - Process safety tailgate and wellness activity logs for 11/2020 safety incentive program
  - Monthly restock of Cal/OSHA compliant first aid safety kits at all locations
  - Continuous and ongoing activities associated with the Injury and Illness Prevention Program policy development and guidelines
  - Continuous and ongoing activities associated with manual to electronic conversion of Cal/OSHA required Hazard Communication Safety Data Sheets (SDS)
  - Coordinate A-1 National Fire Company Annual/Five Year Fire Sprinkler and Fire Alarm Inspection Tuesday, 10/20/2020
  - Coordinate, facilitate and participate in Mammoth Lakes Fire Protection District (MLFPD) Fire Inspection Thursday, 11/05/2020
  - Claims received and/or processed:
    - None received or processed
- Training:
  - Webcasts/onsite/offsite training processed, provided, attended, and/or proctored this month:
    - LCW – Unfair Practice Charges and PERB Webinar (10/28/2020)
    - ACWA JPIA – Risk Control Manual Webinar (10/29/2020)
    - JJ Keller – Fall Protection in General Industry Webinar (10/29/2020)
    - TargetSolutions – Overview for ACWA JPIA Members Webinar (11/04/2020)
    - OSTs – Cal/OSHA Basics - What You Need to Know Before They Show Webinar (11/09/2020)
    - LCW – Exercising Your Management Rights Webinar (11/12/2020)



**Regulatory**

***Lakes Basin Hazardous Fuels Reduction Project (Project)***

The third progress report is due to Sierra Nevada Conservancy (SNC) the first week of December. MCWD staff will prepare the report, providing an update on the project and plan for future work.



**Conservation**

***MCWD Customer Water Consumption***

Water consumption in October was significantly higher in 2020 when compared to the last five years. The largest increase was seen in single-family residences, where usage was doubled from 2019. However, there were 3,397 more 0 consumption days in single family homes in 2020 than in 2019, meaning that the increased usage was largely, or

entirely attributed to irrigation usage. Mammoth Lakes Tourism reported 29% occupancy, compared to 56% for the same period last year.

***Rebate Program***

Fiscal Year	2021	2020	2019
Applications Processed	130	236	212
High-efficiency Toilets	158	378	301
Clothes Washers	17	23	33
Dishwashers	20	13	N/A
Estimated Annual Savings (gallons)	1,044,004	2,101,514	1,862,296
Rebate Awards	\$38,840	\$80,513	\$65,645

***Irrigation Violations***

After reviewing water use trends during the 2020 irrigation season, staff has developed a new approach to work with MAWA customers. End of season letters are being drafted for MAWA customers detailing their usage this past season and potential savings if usage is kept within 100% of MAWA. The letter will inform customers that next year, accounts will be monitored on a weekly basis and violations will be issued accordingly. The goal is to have better compliance, with more outreach earlier in the season. The total irrigation violations for the season are shown below.

Fiscal Year	1 <sup>st</sup> Violation	2 <sup>nd</sup> Violation	3 <sup>rd</sup> Violation
Single Family Home	149	26	0
Commercial	9	3	0
Condo	33	13	4

Leak Calls by Customer Class	
Single Family Home	20
Multi-Family Res.	0
Other	6

**Leaks**

Leak reports are run daily to notify customers of leaks on their property. As customers set up new parameters available in WaterSmart, staff is hopeful that customers will more frequently be alerted of leaks automatically.

**Public Affairs and Outreach**

**Public Outreach**

The letter drafted to update agencies that contributed to the Lakes Basin Hazardous Fuels Reduction project is currently being reviewed by Mammoth Lakes Fire Safe Council Board members. The letter will be sent prior to the completion of the next SNC progress report.

In October, a press release went out to update the community on all of the construction projects that were completed this season.

Customers were reminded to protect our pipes this holiday season with the Facebook post on the right.

**Conservation Advertisements**

Staff is working to come up with an advertisement to specifically thank customers that remained within their MAWA allocation.

**Public Information Officer – COVID-19**

The District is staying informed of changes to County, State, and federal regulations related to the pandemic. We are participating in and listening to local meetings to ensure the District is up-to-date on information in our community regarding the COVID-19 pandemic.

Mammoth Community Water District  
Published by Betty Hylton · Just now

With holidays around the corner, MCWD reminds customers to protect the pipes!

**PROTECT OUR PIPES**

**TRASH YOUR WIPES - FOR THE PIPES!**  
Reduce Plumbing Issues!  
These 2 items belong in the Trash.

**ALL WIPES CLOG PIPES**  
No such thing as a 'Flushable Wipe.'

**COOKING OIL CLOGS PIPES**  
Collect & wipe oil off items before washing.

[mcwd.dst.ca.us](http://mcwd.dst.ca.us)  
760.934.2596 ext. 274

The General Manager's report is designed to summarize important District activities and to highlight developments that may require Board action in the future.

Key activities for the month included laying the groundwork for the District's FY22 Budget and Strategic Plan process, as well as monitoring community briefings on the Creek Fire. Other key activities included: capital project support, working with local agencies to secure additional groundwater monitoring, continuing to monitor COVID-19 related issues, and workforce planning.

## **Departmental / General**

### **Staff Resources and Management**

- Honovaa Lewis applied for and has accepted the position of Plant Mechanical Maintenance Technologist in the Maintenance Department. Honovaa brings a strong working background in the water and wastewater industry to support the Plant Maintenance Division.
- Exploring long-term workforce planning strategies with the District Engineer and Finance Manager
- Continued monthly Engineering, Operations, and Maintenance (EOM) collaborative meetings, reporting on and tracking progress for current and future capital projects and programs

### **COVID-19 Response**

- The District continues to follow County and State guidelines related to COVID-19. Management staff are staying current with the dynamic situation by participating in and monitoring local, State, and Federal meetings. The District is currently operating under Risk Level #2 of the District's COVID-19 Risk Minimization and Outbreak Response Plan. Risk Level #2 provides for the following:
  - Maintaining essential water and wastewater services to the community
  - District front reception area is open to the public with modifications per Mono County Business Guidelines. All other offices are closed to the public or available by appointment only
  - District staff working a mix of remote, on-call, and normal schedules
  - Following daily testing and social distancing directives
  - Face coverings are required in all building common areas
  - Daily sanitizing of hard surfaces in common area work spaces

Management continues to focus on staff communications, utilizing Zoom video conferencing to conduct a range of District meetings.

### **Water and Wastewater**

Total water produced in October 2020 was 58.5 million gallons, down from 94.5 million gallons in September 2020, and up from 41.8 million gallons in October 2019. The average daily demand was 1.67 million gallons, with 98% coming from surface water and 2% from groundwater.

October stream flow requirements for Mammoth Creek were 5.5cfs. Actual flows averaged 5.3cfs, ranging from 4.0 to 6.3cfs. November flow requirements are 5.9cfs. As of November 1<sup>st</sup> Lake Mary has a balance of 244 acre

feet, which is 40.3% of the District's surface water storage capacity.

October average daily wastewater flows were 1.12 million gallons for a total of 34.7 million gallons for the month.

#### **Financial Management**

Overall District revenue continues to be up compared to budgeted projections, with increased water demand and connection fees being the main drivers. This is compared to both personnel and operating expenses which continue to track below budgeted projections.

Finance Department activities over the past month included: continued discussions with Raftelis Financial, Inc. regarding the completion of a Wastewater Rate Study by the end of 2020, meeting with Mono County on property tax allocation based on the annexation of two parcels into the District's service area to allow for future Snowcreek VIII development activities, and working with Information Services on integration of the new enterprise software from Tyler Technologies.

#### **Districts Contracts and Agreements**

The District signed an agreement with the USGS for continued quarterly groundwater sampling and analysis in addition to development of a new groundwater monitoring well. The annual agreement has historically covered cost sharing between the USGS and MCWD for groundwater monitoring and analysis related the CD IV project. This year's agreement also includes the cost for development of a new groundwater monitoring well in the Center Street area. Cost for water-quality sampling and analysis is \$95,100 and the cost of drilling a 750' deep monitoring well is estimated at \$352,686. The USGS anticipates contributing \$17,593, subject to availability of cooperative matching funds. The total cost to the District of \$430,193 was included in the District's amended and approved FY21 capital budget.

#### **Other Departmental Activities**

- Operations Department staff continue to monitor water and wastewater production for compliance with all regulations
- The Maintenance Department continues to meet their maintenance goals and requirements for the 2020 calendar year, in addition to a full construction schedule
- The Engineering Department continues to support the many active and planned construction projects at the District and throughout the community. This includes work on two well projects; Well #32 and Laurel Pond monitoring wells, as well as planned improvements to the WWTP sludge hauling and dewatering process.
- The Personnel Services Department is presently working with the District's labor counsel on bringing the Personnel Manual up to date with current requirements
- The Information Services Department continues the work on the Tyler Technologies enterprise software integration and to support all departments as needed
- The Regulatory Support Services division has started work on the District's Urban Water Management Plan (UWMP) and has prepared a schedule to keep the plan on track for completion by its due date of July 2021. An UWMP is required every five years by the Department of Water Resources for any supplier with more than 3,000 urban connections or providing more than 3,000 acre feet annually. Staff also continue to provide regulatory and public outreach support as needed.

## **Projects/Related**

### **Well 32**

Construction and testing of the Well #32 exploratory borehole was completed in July. Work is now underway to develop the borehole as a production well for inclusion to the District's water distribution system. The decision was made to move forward with production well development after test results estimated production flows at 1,500 gpm and also showed good water quality. Drilling work will continue through this December with final work at the well site scheduled for spring/summer 2021.

### **MCWD Water Discharge Requirements**

The Lahontan Regional Water Quality Control Board's (LRWQCB) notified MCWD staff of their intent to review and update the District's Waste Discharge Requirements (WDRs) for effluent from the Wastewater Treatment Plant. District staff are currently engaged with consultants and have responded to Lahontan's administrative draft WDR.

### **Geothermal/Groundwater Monitoring/Proposed CD IV Expansion Project**

BLM staff recently received special use permits from the USFS and are presently in the process of drilling two wells near Old Shady Rest Campground. BLM's expanded groundwater monitoring plan includes the development of three additional monitoring wells, two near Old Shady Rest Campground and a third well in the Center Street area, just south of Main Street. To complete the monitoring plan, BLM staff requested the District's assistance in developing the third well near Center Street.

As a result of BLM's request for assistance with well development on Center Street, the District's Board approved funds for the Center Street monitoring well development. The approved funding has allowed District staff to start working to secure a site for the well, which will put the Center Street well on a parallel development track with that of the two BLM wells.

ORMAT continues to report that they are planning to have CD IV on line by late 2021 or early 2022. The first two production wells are planned to be developed in the Shady Rest Park area off Sawmill Road. ORMAT has also provided the District with a signed Non-Disclosure Agreement (NDA). The agreement allows the District to view additional proprietary data from ORMAT providing a clearer picture of the groundwater aquifer system in our area.

The additional groundwater monitoring is a result of District staff's continued efforts working collaboratively with local agencies to maintain efforts to establish adequate groundwater monitoring for any notable effects from increased pumping as proposed by ORMAT's CD IV expansion project. BLM staff stated at the last GMRP meeting that, once completed, the additional monitoring wells will be added to the existing Groundwater Monitoring and Response Plan (GMRP), which is a requirement of the CD IV geothermal expansion project in Basalt Canyon. The additional monitoring and baseline data will allow for better monitoring for any notable departures from baseline pressure, temperature, and water chemistry. If notable departures from baseline data are detected it would trigger a data review and analysis led by the BLM in consultation with ORMAT, MCWD, USGS, USFS, and GBUAPCD. The next GMRP meeting is scheduled for February 2021.

### **USGS-Lease**

The USGS received the MCWD Board's input from the August meeting and is planning to come back with a

detailed proposal to construct a communications tower on District property for upgrading their equipment and system reliability. The USGS recently received a two year lease extension from the District for office space and communications equipment they are currently utilizing. Moving forward the District will be working with the USGS to develop a new long- term lease agreement which would account for present operations and any identified additions.

**Lake Mary Dam USFS Hazard Analysis**

In April 2020 the USFS presented MCWD staff with a new Dam Hazard Analysis for the Lake Mary Dam. The topic was then brought to the MCWD Board for discussion and direction. Discussion revolved around potential District participation in a basin-wide study, USFS improvement project which would harden the Lake Mary Dam against a historic storm event and interim high flow mitigation measures. As a result of direction from the Board, staff reached out to the USFS regarding the benefits of installing a remotely operated gate at the Lake Mary outlet structure as a mitigation measure; replacing the one remaining radial arm gate. Staff also communicated to the USFS that they would need to see a more shovel ready project before considering participation in a basin-wide study. Recently the USFS has responded to the District on a number of Lakes Basin items including the permit for District operations of the spillway equipment on Lake Mary Dam. The District formally responded to the USFS and will be working with USFS staff on solutions for resolving this issue.



**INFORMATION TECHNOLOGY  
COUNTY OF MONO**

PO Box 7657 | 437 OLD MAMMOTH ROAD, STE. 228 MAMMOTH LAKES, CA 93546  
(760) 924-1819 · FAX (760) 924-1697 · [ngreenberg@mono.ca.gov](mailto:ngreenberg@mono.ca.gov)

Nate Greenberg  
*Information Technology Director*

November 9, 2020

**To** Mammoth Community Water District Board  
**From** Nate Greenberg, Information Technology Director  
**Subject** Search and Rescue Sub Lease

**Proposal**

1. Provide written consent to Mono County Search and Rescue to enter into a license agreement with Mono County.

**Discussion**

As part of the effort to improve the quality of radio communications throughout the County, Mono County Information Technology is carrying out a short-term project which aims to establish more reliable communication links to several of our mountaintop repeater sites. To accomplish this, valley-floor locations will have small microwave dishes installed on them which connect to a nearby repeater site. This microwave link in conjunction with the Digital 395 network will carry the audio back and forth from dispatch and provide higher quality than is currently available. The Mono County Search and Rescue (SAR) building (located on the Mammoth Community Water District property) in Mammoth Lakes has been identified as a good candidate location for one of these valley-floor link sites.

The project involves installing a 15" dish on existing radio mast at the Search and Rescue building. No impact on viewshed, or MCWD operations is anticipated. The Digital 395 connectivity will be independent of MCWD connectivity to Digital 395.

Pursuant to the lease between MONO SAR and MCWD, the District must consent, in writing, to any assignment, lease or sublease of the Property by MONO SAR, therefore Mono County is requesting such consent.

**Fiscal Impact**

None. The cost for this project is funded by Mono County Radio Budget general funds.

**Strategic Plan Alignment**

**Mono County Strategic Priorities**

- 1. Improve Public Safety & Health
- 2. Enhance Quality of Life for County Residents
- 3. Fiscally Health County & Regional Economy
- 4. Improve County Operations
- 5. Support the County Workforce

**IT Strategic Initiatives**

- 1. Customer Success
- 2. Infrastructure & Security
- 3. Communications
- 4. Engaged & Empowered Users
- 5. Usability & Access
- 6. Data Quality & Availability

# Exhibit A: SAR Structure and Equipment

Perspective view from SE



Approximate location of Mono County Microwave Dish

South Wall

East Wall

Radio mast

Propane meter

Pedestrian ingress/egress

Pedestrian ingress/egress

Approximate location of pad for planned generator



**LICENSE AGREEMENT**  
**MONO COUNTY SEARCH AND RESCUE**

This LICENSE AGREEMENT (this “Agreement”) is made this \_\_\_\_\_ day of \_\_\_\_\_, 2020, by and between MONO COUNTY SEARCH AND RESCUE (“MONO SAR”) and COUNTY OF MONO (“COUNTY”), a political subdivision of the State of California, at the Town of Mammoth Lakes, County of Mono, California. MONO SAR and COUNTY are collectively referred to herein as the “Parties”. The Mammoth Community Water District (MCWD) is a third-party beneficiary to certain provisions herein as noted.

**Recitals**

A. MONO SAR is a nonprofit entity organized under Internal Revenue Code section 501(c)(3) for the purpose of providing emergency search and rescue services within Mono County and in other areas pursuant to mutual aid agreements.

B. In 2009, MONO SAR entered into an agreement with the Mammoth Community Water District (MCWD or the “District”) to lease approximately one-half acre of MCWD-owned land in Mammoth Lakes identified as Assessor’s Parcel Number (APN) 037-030-026-000 (the “Property”) and has since constructed a structure on that Property for the purpose of accommodating MONO SAR operations and equipment (the “SAR Structure”). The SAR Structure is shown on Exhibit “A”.

C. COUNTY owns and operates an emergency radio system which is used to communicate by and between Mono County dispatch and the various emergency response entities within Mono County, including MONO SAR, for the purpose of providing emergency response/first responder services.

D. COUNTY and MONO SAR desire to collaborate to install a microwave dish, and associated connections on the SAR Structure for the purpose of enhancing countywide emergency communication system through the transportation of digital audio from an existing County radio site to the County dispatch system, utilizing a combination of existing Digital 395 Infrastructure and a short microwave link (the “Project”).

E. The Project is exempt from the California Environmental Quality Act (CEQA), individually and collectively, under 14 CCR §§ 15303 (small facilities); 15311 (accessory structures); and 15301 (existing facilities).

F. Pursuant to paragraph 10 of the 2009 lease between MONO SAR and MCWD, the District must consent, in writing, to any assignment, lease or sublease of the Property by MONO SAR, such consent has been provided is attached to this Agreement as Exhibit “B”.

**Agreement**

NOW, THEREFORE, IN CONSIDERATION OF THE MUTUAL COVENANTS AND CONDITIONS CONTAINED HEREIN, THE PARTIES AGREE AS FOLLOWS:

1. **Grant of License.** During the term of this Agreement, as provided in Section 2, MONO SAR hereby grants to COUNTY a non-exclusive License to use the portions of the SAR Structure depicted on Exhibit “A” (collectively, the “License Area”) according to the terms and conditions, and for the purposes, more fully described below.

1.1 MONO SAR grants to COUNTY a non-exclusive License to use the License Area for the following purposes:

- (a) Placement/installation of emergency radio communications equipment linked from the SAR Structure to existing Digital 395 infrastructure (hereafter the

“Equipment”). The Equipment may include, but is not limited to: a microwave dish; cabling between the dish and an existing equipment room within the SAR Structure (including penetration of the building wall), as shown on Exhibit “A”. In the event that connectivity or transmission needs require different placement of the Equipment than shown on Exhibit A, COUNTY shall request permission from MONO SAR in writing of the proposed changes.

- (b) Unrestricted access to the Property by County staff for the purposes of maintaining, repairing and/or upgrading the Equipment.

1.2 Title to the Equipment shall remain with COUNTY for the duration of this License Agreement and COUNTY shall be solely responsible for the cost and expense of removing the Equipment at the expiration of the term or other termination of this Agreement, unless otherwise agreed-to in writing by the Parties.

1.3 MONO SAR will pay ongoing operating expenses associated with operating the Equipment, including the cost of power and propane but excluding Digital 395 network connectivity.

1.4 This grant of License shall in no way be construed to create any ownership, possessory, easement, or other use right in and to the SAR Structure, except insofar as expressly set forth herein. No further or secondary uses shall be inferred or implied.

2. Term. This License shall be effective as September 15, 2020, and shall remain in effect until September 14, 2025, unless sooner terminated by mutual consent of the parties. Notwithstanding the foregoing, should COUNTY remove the Equipment sooner than the expiration date and repair the License Area to the satisfaction of MONO SAR (which shall not be unreasonably withheld), then this Agreement shall automatically terminate.

3. Assignment. This grant of License is personal to COUNTY and is not assignable, whether voluntary or involuntary, by operation of law or otherwise. Any attempt to assign this License shall be null and void and shall be deemed a termination of this License.

4. Compliance with Laws; Use Restrictions. In addition to all other obligations and duties of COUNTY to properly and safely maintain the portion of the SAR Facility being used hereby, whether express, implied, or generally imposed by law, COUNTY shall maintain the SAR Facility in full compliance with all applicable federal, state, and local laws, rules, regulations, zoning requirements, all to safely ensure against any loss or damage of any kind to any person or property, and so as to not unreasonably interfere with the operations of MONO SAR and MONO SAR’s use of the SAR Facility.

5. License Fee. In exchange for grant of the license described in this Agreement, COUNTY shall pay the cost of MONO SAR’s connection to the Digital 395 network (currently \$100.00 per month).

6. Insurance. COUNTY shall provide, supply, and maintain all necessary insurance, including without limitation, general liability insurance. COUNTY shall provide to MONO SAR and/or MCWD upon reasonable request therefor a certificate of insurance and additional insured endorsement for General Liability Policy is in full force and effect. The limits of any liability policy shall be not less than \$1,000,000 per occurrence. Insurance shall be maintained with a carrier licensed by the State of California Department of Insurance with a Best rating of not less than “A-”. COUNTY shall immediately notify MONO SAR and MCWD of any change or cancellation of any insurance policy in effect pursuant to this Agreement. In the event of any notice of cancellation given to COUNTY, COUNTY shall reinstate all such insurance within thirty (30) days of such notice. MCWD is expressly made a third-party beneficiary to this agreement for purposes of the obligations set forth in this paragraph.

MONO SAR shall procure and maintain during the entire term of this agreement the following insurances against claims for injuries to persons or damages to COUNTY property which may arise from or in connection with this agreement.

General Liability. A policy of Comprehensive General Liability Insurance which covers all property

damage and 3rd party personal and bodily injury related to the rights granted under this License Agreement. Such policy shall provide limits of not less than \$1,000,000.00 per claim or occurrence. If a general aggregate limit applies, either the general aggregate limit shall apply separately to this project or the general aggregate limit shall be twice the required occurrence limit.

Following execution of this Agreement and upon request by County Risk Manager, MONO SAR shall provide a certificate of insurance evidencing the coverage required with Mono County, PO Box 696, Bridgeport CA 93517 as a certificate holder and a notice of cancellation or change of coverage endorsement indicating that the policy will not be modified, terminated, or canceled without thirty (30) days written notice to the County.

7. Indemnity. COUNTY shall indemnify, defend, and hold MONO SAR and MCWD and their, affiliates, agents, employees, officers, directors and representatives, financially free and harmless from any and all claims, injuries, demands, liabilities, actions, causes of action, debts, or any other matter whatsoever which may be asserted by any person or entity arising out of or in connection with the acts or omissions of COUNTY under this Agreement, including attorney's fees and costs.

MONO SAR shall indemnify, defend, and hold COUNTY and MCWD and their, affiliates, agents, employees, officers, directors and representatives, financially free and harmless from any and all claims, injuries, demands, liabilities, actions, causes of action, debts, or any other matter whatsoever which may be asserted by any person or entity arising out of or in connection with the acts or omissions of MONO SAR under this agreement , including attorney's fees and costs.

MCWD is expressly made a third-party beneficiary to this agreement for purposes of the obligations set forth in this paragraph 7.

8. Binding Effect. This Agreement shall be binding upon and inure to the benefit of the heirs, executors, administrators, personal representatives, successors, and assigns of each of the parties hereto. This provision shall not supersede or abrogate the provisions of Section 3.

9. Notices. Any notices to be given by either party to the other shall be in writing and shall be transmitted either by (1) personal delivery, (2) mail, registered or certified, postage prepaid with return receipt requested, (3) by an overnight delivery service (e.g., Federal Express), or (4) by facsimile or email transmission with a confirmation copy by regular mail, first class postage prepaid. Overnight delivery or mailed notices shall be addressed to the parties at the addresses listed below. Facsimile notices shall be transmitted to the telephone numbers or email addresses listed below. Each party may change that address, facsimile telephone number, or email address by giving written notice in accordance with this Section 11. In the event of any mailing, notice shall be deemed given on the 3rd day after deposit. The contact information of each of the parties is as follows:

To MONO SAR: Mono County Search and Rescue  
Attn: Team President  
P.O. Box 1954 (for US Mail)  
1315 Meridian Blvd, Bldg. 1 (for all other delivery)  
Mammoth Lakes, CA 93546  
Email: monosarops@gmail.com

To COUNTY: County of Mono Information Technology Department  
Attn: Nate Greenberg, Information Technology Director  
P.O. Box 7657 (for US Mail)  
1290 Tavern Road (for all other delivery)  
Mammoth Lakes, CA 93546  
Facsimile Telephone No.:  
Email: [ngreenberg@mono.ca.gov](mailto:ngreenberg@mono.ca.gov)

With a copy to: Mono County Counsel  
Attn: Stacey Simon, County Counsel  
P.O. Box 2415 (for US Mail)  
1290 Tavern Road (for all other delivery)  
Mammoth Lakes, CA 93546  
Facsimile Telephone No.: 760-924-1701  
Email: [ssimon@mono.ca.gov](mailto:ssimon@mono.ca.gov)

10. Default. In the event either party determines there is a default or breach of any term or provision of this Agreement, such party shall provide written notice to the other party, setting forth in sufficient detail, the nature, extent, and scope of the claim of default or breach. Thereafter, the alleged defaulting party shall have five (5) days to remedy, cure, or otherwise correct the default or breach. Should the alleged defaulting party not so remedy or otherwise cure the default within the five (5) day time period, the non-defaulting party may immediately commence legal action to enforce this Agreement. Should there be an event or occurrence of default or breach which cannot be cured within the time periods set forth herein and requiring immediate or emergent action or remedy, a written notice of default shall be required; however, the non-defaulting party may immediately thereafter commence legal action to enforce this Agreement.

11. Effect of Waiver. No waiver of any breach of any term, covenant, agreement, restriction, or condition of this Agreement shall be construed as a waiver of any succeeding breach of the same or any other covenant, agreement, term, restriction, or condition of this Agreement. The consent or approval of either party to or of any action or matter requiring consent or approval shall not be deemed to waive or render unnecessary any consent to or approval of any subsequent or similar act or matter.

12. Integration. It is intended by the parties that this Agreement be the final expression of the intentions and agreements of the parties. This Agreement supersedes any and all prior or contemporaneous agreements, either oral or in writing, between the parties hereto and contains all of the covenants and agreements between the parties. No other agreements, representations, inducements, or promises, not contained in this Agreement shall be valid or binding. Any modification of this Agreement shall be effective only if it is in writing and signed by the party to be charged.

13. Joint Preparation. Each party has been represented by its own independent legal counsel in connection with the negotiation, making, and execution of this Agreement. This Agreement shall be deemed to be jointly prepared by all parties hereto. In connection therewith, the provisions of Civil Code §1654 shall not be deemed applicable in the event of any interpretation of this Agreement.

14. Facsimile Signatures; Counterparts. Facsimile signature pages shall be deemed original signature pages and shall be admissible as the same in a court or other tribunal as though such were originals. This Agreement may be executed in one or more counterparts, each of which shall be deemed an original but all of which shall constitute one and the same instrument. In addition, this Agreement may contain more than one counterpart of the signature page and may be executed by the affixing of the signatures of each of the parties to any one of such counterpart signature pages; all of such counterpart signature pages (including those transmitted by electronic or facsimile means) shall read as though one and they shall have the same force and effect as though all of the signers had signed a single signature page.

15. Governing Law, Venue. This Agreement shall be interpreted under the laws of the State of California. Exclusive venue for any legal action shall be Mono County, California.

16. Incorporation of Exhibits. All exhibits referenced in this Agreement, including those exhibits referenced in the Recitals, are attached hereto and are incorporated herein by this reference.

IN WITNESS WHEREOF, the parties have executed this agreement on the date and year first above written.

**MONO COUNTY SEARCH AND RESCUE**

BY: \_\_\_\_\_  
BARRY BECK, TEAM PRESIDENT

**COUNTY OF MONO**

BY: \_\_\_\_\_  
ROBERT LAWTON,  
COUNTY ADMINISTRATIVE OFFICER

APPROVED AS TO FORM

\_\_\_\_\_  
Mono County Counsel

APPROVED BY RISK MANAGEMENT

\_\_\_\_\_  
Mono County Risk Manager

## **AGENDA ITEM**

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**Subject:** Discussion and Possible Approval of Sponsorship Funding for the High Sierra Energy Foundation's LivingWise Program in the Amount of \$4,054.20

**Information Provided By:** Betty Hylton, Senior Administrative Analyst

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### **Background**

The LivingWise Program, organized by the High Sierra Energy Foundation (HSEF), educates and promotes energy and water efficiency and conservation in conjunction with Mammoth Middle School's 6<sup>th</sup> grade Earth Science class. For the past 13 years, the program has been successfully run by HSEF staff with support from the MCWD. The District contributes financially and facilitates an annual field trip to introduce students to water measuring requirements, water treatment plants, and the wastewater treatment process.

### **Discussion**

Per the California Water Code, urban water suppliers are required to describe demand management measures (DMM) they are implementing or plan to implement. The LivingWise Program meets or partially meets three DMMs: water surveys for single and multi-family customers, residential plumbing retrofits, and school education programs.

The LivingWise Program is enjoyed by students, teachers, and parents and generally well received by the community. The opportunity for students to take actions in their homes to conserve water and energy, has a direct impact on the District's water demand. The program influences the attitudes and actions of students, providing the opportunity to modify the existing culture around water use. The field trip provides good exposure to the District and brings awareness to water and wastewater operations and infrastructure in our community.

Due to the COVID-19 pandemic, the spring 2020 program was postponed. The 7<sup>th</sup> grade teachers have agreed, and are thrilled to include the curriculum to allow students that missed the program last year to participate in the program. The funds approved by the District's Board last year (FY 20), will be applied to the now 7<sup>th</sup> grade class's program. This request, is to fund this year's 6<sup>th</sup> grade class, as the District has done the last 13 years.

### **Fiscal Impact**

Sponsorship of the LivingWise Program (\$4,500) was included in the FY 2021 Water Conservation budget.

### **Requested Action**

Consider sponsorship of \$4,054.20 to the High Sierra Energy Foundation to support the LivingWise program.



DATE: November 6, 2020

TO: Board of Directors, Mammoth Community Water District

FROM: Pam Bold, Executive Director

SUBJECT: Renewed Funding for LivingWise® Program at Mammoth Middle School

**Request:** The High Sierra Energy Foundation (HSEF) is requesting MCWD's continued support of \$4,054.20 for LivingWise® program kits.

**Update on 2019/2020 Program:** Due to the school shut down in March of 2020, due to COVID-19, we were unable to present the program to Mammoth Middle School's (MMS) 6th grade class. We have arranged to present the program to those students, now in the 7th grade, this winter.

**Overview:** HSEF has been educating and promoting energy and water efficiency and conservation through the LivingWise® program since 2007. In conjunction with Mammoth Middle School's 6th grade Earth Science class, led by Gil Campos, the program has influenced the attitudes and actions of over 1000+ students and their families and friends. HSEF staff co-teaches curriculum aligned with California State curriculum on topics such as energy sources, a primer on alternative energy sources, energy and water efficiency and conservation, the water life cycle and beginning discussions on the cause, impacts and potential solutions to climate change.

HSEF appreciates Mammoth Community Water Districts continued support and will be funding all other expenses related to program implementation, including classroom lectures, presentations, contests and prizes. Mammoth Unified School District continues to fund the transportation for the field trips.

**Program Details:** Each student receives a co-branded, measures-based LivingWise® kit, provided by Resource Action Programs. The kit includes energy and water efficiency products such as: LED light bulb, high-efficiency shower head, rain gauge, faucet aerators, air filter alarm, flow rate test bag and toilet leak detector tablet to be used in their homes. The program consists of classroom lectures, quizzes and labs, a solar oven cook-off, contests and culminates with a field trip, led by MCWD staff, to demonstrate our local water cycle. Students go to the Lakes Basin, a MCWD pumping station the wastewater treatment plant and the lab. The program may be adapted this year to meet criteria for COVID -19 compliance.

**Kit Costs:** Each kit costs \$50.67, including tax and shipping. Due to the smaller class size this year, the total cost of the kits this year, including tax and shipping, is \$4,054.20.

# AGENDA ITEM

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**Subject:** Annual Staff Service Years Recognition

**Information Provided By:** Mark Busby, General Manager

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## Background

The Mammoth Community Water District (“MCWD”) Code Chapter 4, Division VI, Section 10, Longevity Recognition Holidays, states in part, “On the anniversary dates set forth below, regular full-time employees who meet the following milestones of continuous employment with the District, shall receive ‘recognition holidays’ with pay and the bonus amounts . . . .”

## Discussion

On Thursday, November 5, 2020, MCWD held a COVID-friendly Longevity Recognition Zoom meeting to acknowledge staff for their combined 130 distinguished years of service to the District. The following eight employees were recognized:

- ◆ David Sperry, 5 Years
  - Hire Date – September 14, 2015 (Water Treatment Plant Operator I)
  - January 2015 – Construction & Maintenance Worker (Temporary extra help thru Sierra Employment)
  - September 2015 – Full time, permanent Water Treatment Plant Operator I
  - 2016 - Water Treatment Plant Operator II
  - 2018 - Water Treatment Plant Operator III
- ◆ Jeff Beatty, 5 Years
  - Hired – January 5, 2015 (Finance Manager)
- ◆ Heidi Christensen, 15 Years
  - Hire Date – April 18, 2005 (Account Clerk I, Finance Department)
  - October 2005 – Account Clerk II
  - December 2010 – Account Clerk III
  - Currently is Payroll Clerk
- ◆ Justin Mulbay, 15 Years
  - Hire Date – September 12, 2005 (GIS IS Specialist)
  - March 2007 – GIS Coordinator
  - February 2013 – Information Services Manager
- ◆ Stephanie Hake, 15 Years
  - Hire Date – September 12, 2005 (Account Clerk I, Finance Department)
  - March 2008 – Account Clerk II
  - March 2012 – Account Clerk III
  - March 2013 – Executive Assistant, General Manager’s Office
- ◆ Glenn VanOrsdol, 25 Years
  - Hire Date – August 23, 1995 (Utility Worker)
  - November 1995 – Maintenance Worker I, Maintenance Department
  - September 1998 – Operator II, Operations Department
  - July 2007 – Operator III
  - April 2008 – Water Treatment Chief Operator



- ◆ Jerry Baker, 25 Years
  - Hire Date – December 19, 1995 (Utility Worker)
  - April 1996 – Maintenance Worker I, Maintenance Department
  - January 2000 – Maintenance Worker II
  - October 2002 – Maintenance Worker III
  - July 2006 – Line Maintenance Technician
  - April 2015 – Line Maintenance Supervisor
  - February 2020 – Water & Wastewater Maintenance Superintendent
- ◆ Mark Busby, 25 Years
  - Hire Date – August 21, 1995 (Maintenance Worker I, Maintenance Department)
  - August 1997 – Maintenance Worker II
  - September 1998 – Mechanical Maintenance Supervisor
  - August 2004 – Water & Wastewater Maintenance Superintendent
  - June 2019 – Acting/Interim General Manager
  - October 2019 – General Manager

### **Requested Action**

None



<u>Special District</u>	<u>Appointee(s)</u>	<u>Term Exp</u>
Antelope Valley Water District	Vacancy	11/30/2024
	Vacancy	11/30/2024
	Vacancy	11/30/2022
Birchim Community Services District	Robin Davis	11/30/2024 Candidate
	Lori Michelin	11/30/2022 Candidate
	Steve Toups	11/30/2024 Candidate
Bridgeport Fire District	Joe Huggans	11/30/2024 Candidate
	Jim Reid	11/30/2024 Candidate
Bridgeport Public Utility District	Kenneth Reynolds	11/30/2024 Candidate
Chalfant Valley Fire Protection / CSD	Gina Barsi	11/30/2024 Candidate
	Debbe Eilts	11/30/2024 Dist Recommendation
	Christopher Wickam	11/30/2024 Candidate
June Lake Fire Protection District	David Naaden	11/30/2024 Candidate
	Keith Potter	11/30/2024 Candidate
	Jon Simmons	11/30/2024 Candidate
June Lake Public Utility District	Jerry Hallum	11/30/2024 Dist Recommendation
	Sarah Minich	11/30/2024 Dist Recommendation
	Justin Walsh	11/30/2024 Dist Recommendation
Lee Vining Fire Protection District	Dulce Pasatti	11/30/2024 Candidate
Lee Vining Public Utility District	Rebecca Watkins	11/30/2024 Candidate
	Paul McFarland	11/30/2024 Candidate
Long Valley Fire Protection District	Tom Beveridge	11/30/2024 Dist Recommendation
	Hank Brown	11/30/2024 Candidate
	Ron Day	11/30/2024 Dist Recommendation
Mammoth Lakes CSD	Vacancy	11/30/2024
	Vacancy	11/30/2024
Mammoth Lakes Fire Protection District	John W. Mendel	11/30/2024 Candidate
	Carole A. Schilz	11/30/2024 Candidate
	David "Buck" Wahl	11/30/2024 Candidate
Mammoth Community Water District	Thomas Cage	11/30/2024 Candidate
	Thomas R. Smith	11/30/2024 Candidate
	Gary Thompson	11/30/2024 Candidate
Mono City Fire Protection District	Doug Thornburg	11/30/2024 Dist Recommendation
	John Warneke	11/30/2024 Dist Recommendation
Paradise Fire Protection District	Dale Beeson	11/30/2024 Candidate
	Evan Russell	11/30/2024 Candidate
Southern Mono Healthcare District	David Anderson	11/30/2024 Candidate
	Laurey Carlson	11/30/2024 Candidate
	Alec Clowes	11/30/2024 Candidate
Tri-Valley Groundwater Management Dist		11/30/2024 Candidate
At Large	Geri Bassett	11/30/2024 Candidate
Director A	Phillip West III	11/30/2024 Candidate
Director B	Dave Doonan	11/30/2024 Dist Recommendation
	Matt Doonan	11/30/2024 Dist Recommendation
Wheeler Crest Community Services District	Danny Ray Conners	11/30/2024 Candidate
	Brent W. Miller	11/30/2024 Candidate
	Dale Schaub	11/30/2024 Candidate
Wheeler Crest Fire Protection District	Michael Bornfield	11/30/2024 Candidate
	Bill Goodman	11/30/2024 Candidate
	Helmut Grigereit	11/30/2024 Candidate
White Mountain Fire Protection District	Jarret Phillips	11/30/2024 Candidate
	Matthew Yount	11/30/2024 Candidate

## **AGENDA ITEM**

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**Subject:** Discussion and Direction to Staff Regarding Changing the Date and Time of the December 2020 Regular Board Meeting

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**There are no materials to support this agenda item**

## **AGENDA ITEM**

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**Subject:** Consideration and Possible Approval of Adjustments in Compensation and Benefits Provided to the General Manager

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**There are no materials to support this agenda item**