


MINUTES

Thursday, January 19, 2023
Mammoth Community Water District
Regular Board Meeting

The Board of Directors convened in session at the hour of 5:36 p.m. There was a brief recess taken and the meeting was adjourned at 8:15 p.m.

Prepared by:



Stephanie Hake
Executive Assistant

ATTEST:



Mark Busby
Board Secretary

THE REGULAR MEETING of the Board of Directors of the Mammoth Community Water District was held on Thursday, January 19, 2023 at 5:36 p.m.

ROLL CALL

Board Present

Director: Tom Cage
Director: Dennis Domaille
Director: Elizabeth Hylton
Director: Tom Smith
Director: Gary Thompson

Board Absent

None

Staff Present

General Manager: Mark Busby
District Engineer: Garrett Higerd
Finance Manager: Jeff Beatty
Operations Superintendent: Clay Murray
Maintenance Superintendent: Rob Motley
Information Services Manager: Justin Mulbay
Human Resources Manager: Chris Weibert
Executive Assistant: Stephanie Hake
District Counsel: Joshua Horowitz (*attending via Zoom*)

Guests Present

Karen Slack (Mono County)	Nolan Bobroff (TOML)	Stacy Corless (<i>via Zoom</i>)
Kathy Peterson (Mono County)	Sandra Moberly (TOML)	Greg Newbry (<i>via Zoom</i>)
Jenn Burrows (Mono County)	Emily Janoff (<i>via Zoom</i>)	Conner Polcyn (<i>via Zoom</i>)
Linda Salcido	Craig Burrows (<i>via Zoom</i>)	Jynx Frederick (<i>via Zoom</i>)
Pam Bold (HS Energy Foundation)	Cecil Bundesen (<i>via Zoom</i>)	Cheri Heringer (<i>via Zoom</i>)
Gil Campos	Chris Bubser (<i>via Zoom</i>)	
Seth Guthrie	Sarah Rea (<i>via Zoom</i>)	

PUBLIC FORUM

President Smith opened the public forum at 5:36 p.m.

Clay Murray commented during the meeting that the District's wastewater plant had recently been awarded the "Wastewater Plant of the Year" by the CWEA (California Water Environment Association). He said he would provide more details in the February Operations Department Report.

No one else addressed the Board and President Smith closed the public forum at 5:36 p.m.

CONSENT AGENDA A

- A-1 Approve the November and December 2022 Check Disbursements**
- A-2 Approve the Minutes from the Regular Board Meeting held November 17, 2022**
- A-3 Approve the Minutes from the Special Board Meeting held December 15, 2022**
- A-4 Approve Changing the Date of the Regular February Board Meeting from February 16, 2023 at 5:30 P.M. to February 23, 2023 at 5:30 P.M.**

Director Domaille made a motion.

BOARD ACTION – To approve Consent Agenda A

MOVED BY: Director Domaille
SECONDED BY: Director Cage
AYES: Directors Cage, Domaille, Hylton, Smith, and Thompson
NAYS: None

CONSENT AGENDA B – DEPARTMENT REPORTS

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|--|---|
| B-1 Operations Department Report | B-5 Information Services Report |
| B-2 Maintenance Department Report | B-6 Personnel Services Report |
| B-3 Finance Department Report | B-7 Regulatory Support Services Report |
| B-4 Engineering Department Report | B-8 General Manager's Report |

Director Domaille made a motion.

BOARD ACTION – To approve Consent Agenda B

MOVED BY: Director Domaille
SECONDED BY: Director Cage
AYES: Directors Cage, Domaille, Hylton, Smith, and Thompson
NAYS: None

CURRENT BUSINESS

Some items were taken out of order to facilitate the meeting.

C-1 Elect the Board President, Vice President, and Assign Committee Members for 2023

Following a very brief discussion it was decided that Director Smith would remain as the Board President and Director Cage would remain as the Vice President.

President Smith then asked Director Hylton to be on the Finance and Investment committees with Director Cage, and to be the alternate member for the Employee Housing committee. All other committee assignments would remain the same.

President Smith appointed an ad-hoc committee in preparation for the Union negotiations to come later in the year. Therefore, he appointed Director Cage and himself as the ad-hoc committee members for MOU negotiations.

Standing and Ad Hoc Committee Assignments - 2023

<u>Committee</u>	<u>Members</u>	<u>Alternate</u>
Finance Committee	Directors Cage and Hylton	Director Smith
Technical Services Committee	Directors Domaille and Thompson	Director Cage
Investment Committee	Directors Cage and Hylton	Director Smith
Long-Range Planning Committee	Directors Domaille and Cage	Director Thompson
Employee Housing Committee	Directors Smith and Thompson	Director Hylton
MOU Negotiations Committee (<i>ad-hoc</i>)	Directors Smith and Cage	<i>na</i>
MCWD Code and Policy Committee (<i>ad-hoc</i>)	Directors Smith and Domaille	<i>na</i>

Other Board Assignments - 2023

<u>Committee / Position</u>	<u>Members</u>	<u>Alternate</u>
President	Director Smith	<i>na</i>
Vice President	Director Cage	<i>na</i>
Secretary	Mark Busby	<i>na</i>

BOARD ACTION – Board assignments for 2023 per the above table.

C-2 Discuss and Consider Adopting Resolution No. 01-19-23-01 Appointing a Member of the Board of Directors as Trustee to the Mammoth Community Water District’s Money Purchase Pension Plan for 2023

Director Smith nominated Director Cage to remain as the trustee. Director Domaille made a motion to adopt the resolution appointing Director Cage as trustee.

BOARD ACTION – To adopt Resolution No. 01-19-23-01 reappointing Director Cage as the Board Member Trustee to the Mammoth Community Water District’s Money Purchase Pension Plan

MOVED BY: Director Domaille
SECONDED BY: Director Thompson
AYES: Directors Cage, Domaille, Hylton, Smith, and Thompson

C-3 Discuss and Provide Direction to Staff Regarding a Request by Mono County Department of Public Health to Enter into a Memorandum of Understanding with the District for Wastewater Sampling and Analysis for Detecting Communicable Diseases

Mono County staff members, Kathy Peterson, Jenn Burrows, and Karen Slack addressed the Board with a slide presentation and comments regarding the request to access MCWD facilities to regularly take samples from the wastewater.

At the end of the slide presentation, President Smith opened the floor for public comments. Several people both in-person and via teleconference spoke in support of the proposal. One person spoke in opposition.

Board members asked several questions of Mono County staff and members of the public. The Board requested that the draft MOU be amended to state that lab findings resulting from the sampling would be provided directly to MCWD as well as being made publicly available.

Director Cage noted that the Board originally declined to approve the request in August largely because the language in the MOU placed a greater burden of liability on MCWD. The revised MOU has removed any liability for MCWD.

Following a lengthy discussion, direction was provided to staff and legal counsel to make the requested change to the MOU, as well as to update the referenced term date.

BOARD ACTION – To direct staff to enter into the Memorandum of Understanding with Mono County Department of Public Health for wastewater sampling and analysis for detecting communicable diseases

MOVED BY: Director Domaille
SECONDED BY: Director Thompson
AYES: Directors Cage, Domaille, Hylton, Smith, and Thompson

C-4 Discuss and Possibly Approve a Sponsorship Grant for the High Sierra Energy Foundation’s LivingWise Education Program in the Amount of \$3,897.00

Pam Bold and Gil Campos addressed the Board and detailed how the LivingWise program benefits the students, their families, and community and has done so for many years.

There was a brief discussion, then Director Cage made a motion.

BOARD ACTION – To approve the sponsorship grant for the LivingWise education program in the amount of \$3,897.00

MOVED BY: Director Cage
SECONDED BY: Director Hylton
AYES: Directors Cage, Domaille, Hylton, Smith, and Thompson

C-5 Presentation by Town of Mammoth Lakes Staff on Town’s Housing Now! Program

Nolan Bobroff and Sandra Moberly of the Town’s Community & Economic Development Department provided the Board with a PowerPoint presentation that detailed the various projects the Town is working on to increase the availability of workforce housing in the community.

Some brief discussion followed.

BOARD ACTION – None, informational only

C-6 Discuss and Consider Adopting the Side Letter of Agreement (SLA) Between Mammoth Community Water District (District) and International Union of Operating Engineers, Local Union No. 12 (L12), Modifying the 2021-2026 Memorandum of Understanding to Add Class Title and Salary Range for Construction Project Specialist

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Chris Weibert described that the SLA was confirming that the District has met the "Meet and Confer" obligation with the Union to add the position of Construction Project Specialist.

There was no discussion.

BOARD ACTION – Adopting the Side Letter of Agreement (SLA) between Mammoth Community Water District (District) and International Union of Operating Engineers, Local Union No. 12 (L12), to modify the 2021-2026 Memorandum of Understanding to add the class title and salary range for a Construction Project Specialist

MOVED BY: Director Cage
SECONDED BY: Director Domaille
AYES: Directors Cage, Domaille, Hylton, Smith, and Thompson

C-7 Adopt Resolution 01-19-23-02 – Second Amended FY23 Salary and Authorized Positions Resolution No. 01-19-23-02 to (1) Amend the Class Titles and Salary Ranges for Classifications; and (2) Reallocate an Authorized Position

Chris Weibert said that the proposed amendment to the FY23 Salary and Authorized Positions (SAPR) is to add the position of Construction Specialist. Additionally, there is an increase to the pay range for the temporary construction workers that are hired each summer to assist staff with the various scheduled construction projects.

Following a brief discussion, President Smith called for a motion.

BOARD ACTION – To adopt Resolution No. 01-19-23-02 amending the FY23 Salary and Authorized Positions Resolution No. 01-19-23-02 to (1) Amend the class titles and salary ranges for classifications; and (2) reallocate an authorized position

MOVED BY: Director Domaille
SECONDED BY: Director Thompson
AYES: Directors Cage, Creasy, Domaille, Smith, and Thompson

C-8 Quarterly Water Supply Update

Clay Murray reviewed the supply update and pointed out that even though it is starting off to be a record snowfall year, many factors can impact the snowpack between now and spring. He noted that MCWD engineering staff has been doing extensive groundwater aquifer analysis and that one big snow year is not enough to fully recharge the aquifer.

Mr. Murray said It is too early in the season to make recommendations for changes to the conservation level. And that he would produce another supply update in March rather than waiting for the April report.

BOARD ACTION – None, informational only

C-9 Discuss and Consider Approving a Reimbursement Agreement with Ormat Technologies for Quarterly Geothermal Well Sampling by a Third Party

Garrett Higerd said that the staff report in the Board packet covered the details of the proposed agreement and there was not anything more to add. There were no questions and Director Hylton made a motion.

BOARD ACTION – To approve a reimbursement agreement with Ormat Technologies for quarterly geothermal well sampling by a third party

MOVED BY: Director Hylton
SECONDED BY: Director Cage
AYES: Directors Cage, Domaille, Hylton, Smith, and Thompson

COMMITTEE MEETINGS HELD DURING THE MONTH

Technical Services Committee – January 18, 2023

Dennis Domaille
Gary Thompson

Employee Housing Committee – January 18, 2023

Gary Thompson
Tom Smith (*alternate*)

Investment Committee – January 18, 2023

Tom Cage
Tom Smith (*alternate*)

Finance Committee – January 18, 2023

Tom Cage
Tom Smith (*alternate*)

Technical Services Committee:

Director Domaille said there was not much to report from the committee meeting that had not been discussed this evening.

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Employee Housing Committee:

Director Thompson reported that the committee had provided staff with direction to make some minor changes to both the rental housing policy and agreement, as well as the home purchase assistance policy and associated agreements. These changes will be brought to the Board in the coming months for discussion and possible adoption.

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Investment Committee:

Director Cage reported that the committee discussed the timing of turning some shorter-term investments into longer term. He noted that due to the higher interest rates recently, better returns on the investments are starting to be realized.

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Finance Committee:

Director Cage reported that discussion at the committee meeting focused on the FY24 budget development.

DIRECTOR COMMENTS, REQUESTS, AND REPORTS

There were no comments from the directors.

ATTORNEY REPORT

Attorney Horowitz said there was nothing to report.

CLOSED SESSION

None

ADJOURNMENT

Director Hylton made a motion to adjourn the meeting.

BOARD ACTION – To adjourn the meeting

MOVED BY: Director Hylton
SECONDED BY: Director Domaille
AYES: Directors Cage, Creasy, Domaille, Smith, and Thompson
NAYS: None

The meeting was adjourned at 8:15 p.m.