

MINUTES

Thursday, June 18, 2020
Mammoth Community Water District
Regular Board Meeting

The Board of Directors convened in session at the hour of 5:32 p.m. No recess was taken and the meeting was adjourned at 6:54 p.m.

Prepared by:



Stephanie Hake
Executive Assistant

ATTEST:



Mark Busby
Board Secretary

THE REGULAR MEETING of the Board of Directors of the Mammoth Community Water District held on Thursday, June 18, 2020 at 5:32 p.m.

ROLL CALL

Board Present *

Director: Tom Cage
Director: Robert Creasy
Director: Dennis Domaille
Director: Tom Smith
Director: Gary Thompson

Board Absent

None

Staff Present *

General Manager: Mark Busby
Consulting Engineer: John Pedersen
Operations Superintendent: Clay Murray
Maintenance Superintendent: Jerry Baker
Information Services Manager: Justin Mulbay
Finance Manager: Jeff Beatty
Administrative Analyst: Betty Hylton
Administrative Analyst: Chris Weibert
Executive Assistant: Stephanie Hake
District Counsel: Joshua Horowitz

Guests Present *

Steven Sornoso – MCWD

**** As a result of the threat of COVID-19, the Governor issued Executive Order N-25-20 dated March 12, 2020 allowing for Directors, staff, and members of the public to attend this public meeting via teleconference without strict compliance with the Brown Act's teleconferencing requirements. To maximize public participation, comply with Brown Act requirements, and provide a clear record of the meeting, public comment was made available for each agenda item and all action items were voted on by roll call.***

Some Items were taken out of order to facilitate the Meeting

PUBLIC FORUM

President Smith opened the public forum at 5:33 p.m.

Clay Murray addressed the Board to recognize Steven Sornoso, a wastewater treatment plant operator, for recently achieving his WW Operator level 3 certification. Mr. Murray noted that the accomplishment of attaining a level 3

certification typically takes several years and Mr. Sornoso committed himself to an accelerated learning program and gained his certification in about half of the time that a typical person does.

On behalf of the Board, Director Cage expressed appreciation for the tremendous effort Mr. Sornoso put out to achieve the level 3 certification.

President Smith closed the public forum at 5:39 p.m.

CONSENT AGENDA A

A-1 Approval of May 2020 Check Disbursements (Springbrook #'s 57649 – 57745)

A-2 Approval of Minutes from the Regular Board Meeting held May 21, 2020

There was no discussion and Director Creasy made a motion.

BOARD ACTION – To approve Consent Agenda A

MOVED BY: Director Creasy
SECONDED BY: Director Cage
AYES: Directors Cage, Creasy, Domaille, Smith, and Thompson
NAYS: None

CONSENT AGENDA B – STAFF REPORTS

- B-1 Operations Department Report**
- B-2 Maintenance Department Report**
- B-3 Finance Department Report**
- B-4 Engineering Department Report**
- B-5 Information Services Report**
- B-6 Personnel Services Report**
- B-7 Regulatory Support Services Report**
- B-8 General Manager's Report**

Director Domaille made a motion.

BOARD ACTION – To approve Consent Agenda B

MOVED BY: Director Domaille
SECONDED BY: Director Thompson
AYES: Directors Cage, Creasy, Domaille, Smith, and Thompson
NAYS: None

CURRENT BUSINESS

C-1 Discussion and Possible Approval of a Fee Waiver through the District's Rebate Program for Mammoth Unified School District's Mammoth Elementary School renovations project

Mark Busby opened by saying the Mammoth Unified School District (MUSD) had previously requested a fee waiver of approximately \$2,000 and it was determined there was not a nexus for the District to waive connection and related fees, but by using the District's rebate program, some relief could be provided to MUSD.

Betty Hylton described that the remodel project at the MUSD would not typically be eligible for MCWD's rebate program because of the California Green Code requirement of having to replace fixtures when remodeling. Although, MCWD's rebate program contains language allowing for terms to be negotiated if the requested amount is over \$1,500. Staff suggested that by offering a rebate of \$67 per fixture unit being replaced the total amount would be close to the original requested amount of relief and could be rebated under the rebate program. The benefit to the District would be in the annual water savings of approximately 200,000 gallons.

President Smith commended staff on the creative approach to working with the school district's request for relief.

There was no discussion, Director Cage made a motion.

BOARD ACTION – To approve a fee waiver through the District's rebate program for Mammoth Unified School District's Mammoth Elementary School renovations project in the amount of \$67.00 per fixture unit being replaced

MOVED BY: Director Cage
SECONDED BY: Director Creasy
AYES: Directors Cage, Creasy, Domaille, Smith, and Thompson
NAYS: None

C-2 Discussion and Possible Direction to the General Manager to Amend the Fiscal Year 2021 Budget to Include the Construction of a Shallow Monitoring Well

Note: This item was held until after closed session

There was no discussion and Director Creasy made a motion.

BOARD ACTION – To direct the General Manager to amend the Fiscal Year 2021 budget to include the construction of a shallow monitoring well

MOVED BY: Director Creasy
SECONDED BY: Director Cage
AYES: Directors Cage, Creasy, Domaille, Smith, and Thompson
NAYS: None

C-3 Discussion and Possible Adoption of Resolution No. 06-18-20-07 Revising the Appropriations Limitation for the Fiscal Year 2020-2021

Jeff Beatty provided a brief review of the annual process. There was no discussion and Director Creasy made a motion.

BOARD ACTION – To adopt Resolution No. 06-18-20-07 revising the Appropriations Limitation for Fiscal Year 2020-2021

MOVED BY: Director Creasy
SECONDED BY: Director Domaille
AYES: Directors Cage, Creasy, Domaille, Smith, and Thompson
NAYS: None

C-4 Ratification of the Mammoth Community Water District’s Conflict of Interest Code Adopted July 19, 2018

Stephanie Hake made a brief presentation noting there was no need for changes to the code in 2020 and would file a biennial notice to that effect with Mono County. There was no discussion and President Smith called for a motion.

BOARD ACTION – To ratify the Mammoth Community Water District’s Conflict of Interest Code adopted July 19, 2018

MOVED BY: Director Domaille
SECONDED BY: Director Cage
AYES: Directors Cage, Creasy, Domaille, Smith, and Thompson
NAYS: None

C-5 Discussion and Nomination of One Alternate Member for Mono County LAFCO Commission

Director Cage provided a brief summary. Director Creasy nominated Director Thompson to be the alternate for Mammoth Community Water District.

There was no further discussion.

BOARD ACTION – To nominate Director Thompson as the nominee for the alternate member on the Mono County LAFCO Commission

MOVED BY: Director Creasy
SECONDED BY: Director Cage
AYES: Directors Cage, Creasy, Domaille, Smith, and Thompson
NAYS: None

Committee Meetings Held During the Month

Mono County LAFCO – May 28, 2020

Tom Cage

Technical Services Committee – June 17, 2020

Gary Thompson

Tom Cage (*alternate*)

Finance Committee – June 17, 2020

Tom Cage

Robert Creasy

Mono County LAFCO:

Director Cage reported that the LAFCO commission met and elected Hank Brown as the Chair and himself as the Vice Chair. He also mentioned that he requested to see a budget for the upcoming fiscal year, as well as a budget-to-actual expense comparison from the previous year.

Director Cage additionally reported that the LAFCO Executive Director is working with the Mono County Finance Department to provide MCWD with the property tax allocation that was omitted when the Snowcreek VIII property was annexed into the MCWD service area in 2018.

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Technical Services Committee:

Director Thompson reported that information discussed at the meeting was routine.

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Finance Committee:

Director Cage reported that the table in the monthly Finance Department report had been updated to show a separation of interest income from other revenue sources. Director Creasy added that there was a brief discussion about the possibility of selling the District's accumulated energy credits, but that the Finance Committee didn't feel it is currently beneficial to sell them.

DIRECTOR COMMENTS, REQUESTS, AND REPORTS

None

ATTORNEY REPORT

Attorney Horowitz said there was nothing notable to report.

The Board members went into closed session at 6:04 p.m.

CLOSED SESSION

D-1 Threat to Public Services of Facilities

Consultation with Legal Counsel – Pursuant to Government Code section 54957(a)

ADJOURNMENT

The Board adjourned out of closed session at 6:49 p.m.

There was nothing to report from closed session.

The Board then took Current Business item C-2 as recorded above.

Following the vote, Director Domaille made a motion to adjourn the meeting.

BOARD ACTION – To adjourn the meeting

MOVED BY: Director Domaille
SECONDED BY: Director Thompson
AYES: Directors Cage, Creasy, Domaille, Smith, and Thompson
NAYS: None

President Smith adjourned the meeting at 6:54 p.m.