

MINUTES

Thursday, March 21, 2019
Mammoth Community Water District
Regular Board Meeting

The Board of Directors convened in session at the hour of 5:35 p.m. A brief recess was taken and the meeting was adjourned at 6:40 p.m.

Prepared by:



Stephanie Hake
Executive Assistant

ATTEST:



Patrick A. Hayes
Board Secretary

THE REGULAR MEETING of the Board of Directors of the Mammoth Community Water District held on Thursday,
March 21, 2019 at 5:35 p.m.

ROLL CALL

Board Present

Director: Tom Cage
Director: Robert Creasy
Director: Dennis Domaille
Director: Tom Smith
Director: Gary Thompson

Board Absent

None

Staff Present

General Manager: Pat Hayes
District Engineer: John Pedersen
Operations Superintendent: Clay Murray
Maintenance Superintendent: Mark Busby
Finance Manager: Jeff Beatty
Information Services Manager: Justin Mulbay
Human Resources Manager: Kay Hartman
Principal Administrative Analyst: Irene Yamashita
Executive Assistant: Stephanie Hake
District Counsel: Joshua Horowitz (*via telephone*)

Guests Present

None

PLEDGE OF ALLEGIANCE

President Smith led the Pledge of Allegiance at 5:35 p.m.

PUBLIC FORUM

President Smith opened the public forum at 5:36 p.m.

No one addressed the Board.

President Smith closed the public forum at 5:36 p.m.

CONSENT AGENDA A

A-1 Approval of February 2019 Check Disbursements (Springbrook #'s 55786 – 55851)

A-2 Approval of Minutes from the Regular Board Meeting held February 21, 2019

A-3 Approval of Minutes from the Special Board Meeting held February 22, 2019

A-4 Approval of Minutes from the Special Board Meeting held February 28, 2019

Director Creasy commented that he was not present for the February 22nd Special Board meeting, therefore he would abstain from approving minutes from that meeting. President Smith called for a motion.

BOARD ACTION – To approve the Consent Agenda items A-1, A-2, and A-4

MOVED BY: Director Domaille
SECONDED BY: Director Cage
AYES: Directors Cage, Creasy, Domaille, Smith, and Thompson
NAYS: None

BOARD ACTION – To approve the Consent Agenda item A-3

MOVED BY: Director Domaille
SECONDED BY: Director Cage
AYES: Directors Cage, Domaille, Smith, and Thompson
NAYS: None
ABSTAIN: Director Creasy

CONSENT AGENDA B – STAFF REPORTS

B-1 Operations Department Report

B-2 Maintenance Department Report

B-3 Finance Department Report

B-4 Engineering Department Report

B-5 Information Services Report

B-6 Personnel Services Report

B-7 Regulatory Support Services Report

B-8 General Manager's Report

There was no discussion, and Director Creasy made a motion.

BOARD ACTION – To approve the Consent Agenda items B-1 through B-8

MOVED BY: Director Creasy
SECONDED BY: Director Cage
AYES: Directors Cage, Creasy, Domaille, Smith, and Thompson
NAYS: None

CURRENT BUSINESS

C-1 Discussion and Possible Adoption of Resolution No. 03-21-19-03 Approving the Fiscal Year 2019-2020 Capital and Operating Budget

Jeff Beatty described the modifications that had been made to the draft FY20 capital and operating budget following direction at the February 21 Board meeting.

Director Cage commented that the proposed budget had been thoroughly vetted at the Finance Committee meeting. He complimented Mr. Beatty and staff on the hard work that went into the final product.

There was no further discussion. Director Cage made a motion.

BOARD ACTION – To adopt Resolution No. 03-21-19-03 approving the Fiscal Year 2019-2020 Capital and Operating Budget

MOVED BY: Director Cage
SECONDED BY: Director Creasy
AYES: Directors Cage, Creasy, Domaille, Smith, and Thompson
NAYS: None

C-2 Discussion and Possible Adoption of Resolution No. 03-21-19-04 Establishing an Initial Appropriations Limitation for the Fiscal Year 2019-2020

Jeff Beatty described the annual process of adopting the initial appropriations limitation followed by revising the number once the State closes its fiscal year and is able to calculate the exact figure.

There was no discussion. President Smith called for a motion.

BOARD ACTION – To adopt Resolution No. 03-21-19-04 establishing an initial Appropriations Limitation for the Fiscal Year 2019-2020

MOVED BY: Director Creasy
SECONDED BY: Director Domaille
AYES: Directors Cage, Creasy, Domaille, Smith, and Thompson
NAYS: None

C-3 Discussion and Possible Adoption of Resolution No. 03-21-19-05 Establishing the Fiscal Year 2019-2020 MCWD Master Fee Schedule

Jeff Beatty outlined the primary components of the Master Fee Schedule, noting the few changes over the previous year's schedule.

Following a brief discussion, Director Domaille made a motion.

BOARD ACTION – To adopt Resolution No. 03-21-19-05 establishing the Fiscal Year 2019-2020 MCWD Master Fee Schedule

MOVED BY: Director Domaille
SECONDED BY: Director Cage
AYES: Directors Cage, Creasy, Domaille, Smith, and Thompson
NAYS: None

C-4 Ratification of Statement of Reserve Funds Policy Adopted March 17, 2016

Jeff Beatty said that staff and the Finance committee had reviewed the Statement of Reserve Funds Policy and determined that it still aligned with the goals and objectives of the policy's intent. Therefore, no changes were recommended at this time.

Director Cage confirmed the conclusion then made a motion.

BOARD ACTION – To ratify the Statement of Reserve Funds Policy originally adopted March 17, 2016

MOVED BY: Director Cage
SECONDED BY: Director Creasy
AYES: Directors Cage, Creasy, Domaille, Smith, and Thompson
NAYS: None

C-5 Discussion and Possible Adoption of the Fiscal Year 2020 Salary and Authorized Positions Resolution (SAPR) – Resolution No. 03-21-19-06

Kay Hartman provided a brief overview of the resolution and how it complements the annual budget process. She confirmed that the overall number of authorized positions and the language within the document had not changed.

Following a brief discussion to clarify the addition and deletion of a couple of authorized positions, Director Domaille made a motion.

BOARD ACTION – To adopt Resolution No. 03-21-19-06 approving the Fiscal Year 2020 Salary and Authorized Positions

MOVED BY: Director Domaille
SECONDED BY: Director Cage
AYES: Directors Cage, Creasy, Domaille, Smith, and Thompson
NAYS: None

C-6 Discussion and Direction Regarding a Draft Ordinance Establishing an Automatic Annual Increase in Director Compensation for a Day of Service

Patrick Hayes and Attorney Horowitz briefly recapped the discussions and direction that lead to this item being on the agenda.

The Board requested that the draft ordinance be amended to include language for a discussion item to be put on the agenda at each December Board meeting beginning with December 2020. The discussion would be whether or not the Board should take an increase in their per diem rate; and should it be for the full CPI (not to exceed 5%) or a lesser amount.

Staff were directed to post a notice for a public hearing at the April Board meeting and agendize the revised draft ordinance for possible adoption.

BOARD ACTION – None

C-7 Discussion and Possible Approval of the Notice of Exemption (NOE) for the 2019 Water System Improvements Project

Irene Yamashita provided a brief description of the CEQA review process and why the project qualifies for a Notice of Exemption.

There was no discussion.

BOARD ACTION – To approve the Notice of Exemption (NOE) for the 2019 Water System Improvements Project

MOVED BY: Director Creasy
SECONDED BY: Director Domaille
AYES: Directors Cage, Creasy, Domaille, Smith, and Thompson
NAYS: None

Meetings Held During the Month

Technical Services Committee – March 20, 2019

Dennis Domaille
Gary Thompson

Finance Committee – March 20, 2019

Robert Creasy
Tom Cage

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Technical Services Committee:

Director Domaille said the discussion was relatively routine with Lakes Basin power outages and the water loss percentage among the topics talked about.

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Finance Committee:

Director Cage reported that the discussion at the Finance Committee meeting focused on fine tuning the FY20 budget. Also discussed was the projected formula for future saving for the LADWP fund and details of the Director Compensation draft ordinance.

Patrick Hayes requested that an ad hoc committee be appointed to work with staff once the results of the Wastewater Rate and Connection Fee Study are back from the consultant.

President Smith appointed Director Cage and himself to the ad hoc committee.

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There were no other committee meetings held during the month.

ATTORNEY REPORT

Attorney Horowitz reported that Senate Bill 669 was recently presented in the legislature. The bill is being supported by ACWA and would establish a Safe Drinking Water Trust as opposed to the proposed water tax.

Patrick Hayes added that urged by ACWA, staff had recently sent letters to various Senate committee members and the District's representatives as a show of support for Senate Bill 669.

The Board members went into closed session at 6:18 p.m.

CLOSED SESSION

D-1 Conference with Legal Counsel

Anticipated Litigation – Pursuant to Government Code section 54956.9(a); consideration of initiation of litigation involving the Acquisition of Easements on Ranch Road, Woodcrest Trail and Adjacent Common Areas Adjacent to the Site of Proposed District Well 32, Town of Mammoth Lakes from Snowcreek VI Condominium Owner's Association and The Ranch at Snowcreek Owners' Association

D-2 Conference with Legal Counsel

Existing Litigation -- Pursuant to Government Code section 54956.9(a); International Union of Operating Engineers, Local 12 v. Mammoth Community Water District; Public Employment Relations Board

ADJOURNMENT

There was no report from closed session.

President Smith adjourned the meeting at 6:40 p.m.