

MINUTES

Thursday, September 19, 2019
Mammoth Community Water District
Regular Board Meeting

The Board of Directors convened in session at the hour of 5:31 p.m. A brief recess was taken and the meeting was adjourned at 7:27 p.m.

Prepared by:



Stephanie Hake
Executive Assistant

ATTEST:



Mark Busby
Board Secretary (Interim)

THE REGULAR MEETING of the Board of Directors of the Mammoth Community Water District held on Thursday, September 19, 2019 at 5:31 p.m.

ROLL CALL

Board Present

Director: Tom Cage
Director: Robert Creasy
Director: Dennis Domaille
Director: Tom Smith
Director: Gary Thompson

Board Absent

None

Staff Present

General Manager (Interim): Mark Busby
District Engineer: John Pedersen
Operations Superintendent: Clay Murray
Information Services Manager: Justin Mulbay
Human Resources Manager: Kay Hartman
Administrative Analyst: Betty Hylton
Executive Assistant: Stephanie Hake
District Counsel: Joshua Horowitz

Guests Present

None

PLEDGE OF ALLEGIANCE

President Smith led the Pledge of Allegiance at 5:31 p.m.

PUBLIC FORUM

President Smith opened the public forum at 5:31 p.m.

No one addressed the Board.

President Smith closed the public forum at 5:31 p.m.

CONSENT AGENDA A

A-1 Approval of August 2019 Check Disbursements (Springbrook #'s 56489 – 56625)

A-2 Approval of Minutes from the Regular Board Meeting held August 15, 2019

A-3 Changing the Date of the October Regular Board Meeting from October 17, 2019 at 5:30 p.m. to October 23, 2019 at 8:00 a.m.

Director Thompson noted that he would be absent for the October 23, 2019 board meeting. There was no discussion. Director Domaille made a motion.

BOARD ACTION – To approve Consent Agenda A

MOVED BY: Director Domaille
SECONDED BY: Director Cage
AYES: Directors Cage, Creasy, Domaille, Smith, and Thompson
NAYS: None
ABSENT: None

CONSENT AGENDA B – STAFF REPORTS

- B-1 Operations Department Report**
- B-2 Maintenance Department Report**
- B-3 Finance Department Report**
- B-4 Engineering Department Report**
- B-5 Information Services Report**
- B-6 Personnel Services Report**
- B-7 Regulatory Support Services Report**
- B-8 General Manager’s Report**

Director Creasy noted that the Finance Committee requested Mark Busby to provide the Board with an update on the organizational staffing changes that have been taking place over the past few months. Mr. Busby briefly described the few changes that have occurred and the reason behind the moves.

Mr. Busby next commented on the recent Public Safety Power Shut-off (PSPS) events being done by Southern California Edison (SCE) and how the District responded to having no electrical power at its facilities. He said that most necessary District facilities were able to meet the demand with emergency generators, but there is a need for some additional backup power generation. These additional generators will likely be included in the next or possibly this fiscal year budget proposal.

There was also a brief discussion regarding the volume of surface water production over the past month.

BOARD ACTION – To approve Consent Agenda B

MOVED BY: Director Creasy
SECONDED BY: Director Cage
AYES: Directors Cage, Creasy, Domaille, Smith, and Thompson
NAYS: None
ABSENT: None

CURRENT BUSINESS

C-1 Progress Report on the Mammoth Lakes Basin Fuels Reduction Project

Betty Hylton described the current status of the project in the Lakes Basin. A brief discussion about the project and the Town's recent raising of the need to pay prevailing wages for the work followed.

BOARD ACTION – None, informational only

C-2 Discussion and Possible Adoption of a Policy Regarding District Owned Housing Rental Units

Mark Busby provided a brief background of the District's housing rental program.

Both Directors Creasy and Thompson said that the Employee Housing Committee had reviewed the proposed policy and didn't have any further comments.

A brief discussion followed about annual program expenses and tracking of them before Director Creasy made a motion.

BOARD ACTION – To adopt a policy regarding District owned housing rental units

MOVED BY: Director Creasy
SECONDED BY: Director Domaille
AYES: Directors Cage, Creasy, Domaille, Smith, and Thompson
NAYS: None
ABSENT: None

Meetings Held During the Month

Technical Services Committee – *September 18, 2019*

Dennis Domaille
Gary Thompson

Finance Committee – *September 18, 2019*

Robert Creasy
Tom Cage

Technical Services Committee:

Director Domaille reported that only routine business was discussed at the Technical Services meeting.

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Finance Committee:

Director Cage noted that there was nothing to report from the Finance Committee meeting other than a few questions regarding the check register.

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There were no other committee meetings held during the month.

ATTORNEY REPORT

Attorney Horowitz reported that the State Legislature has finished for the season with nothing notable impacting the water district.

He also noted that Attorney Alan Lilly of Bartkiewicz, Kronick, & Shanahan will be retiring and has been appointed as the State Water Board's first Presiding Hearing Officer for specified water rights proceedings.

The Board members went into closed session at 6:12 p.m.

CLOSED SESSION

D-1 Conference with Real Property Negotiators

Involving the Acquisition of an Easement on Ranch Road for Access to the Site of Proposed District Well 32, Town of Mammoth Lakes; Mark Busby and John Pedersen, District Negotiators, will negotiate with Representatives of the Snowcreek VI Condominium Owner's Association. Instructions by the Board to the District's Negotiators may include Price, Terms of Payment, or both. (See Government Code sections 54954.5(b) and 54956.8.)

D-2 Conference with Legal Counsel

Anticipated litigation; Government Code sections 54954.5(c) and 54956.9(a) and (d)(2) and (3); significant exposure to litigation involving one case

D-3 Public Employee Performance Evaluation – General Manager

Pursuant to Government Code sections 54954.5(e) and 54957

ADJOURNMENT

The meeting adjourned out of closed session at 7:27 p.m.

It was reported from closed session that direction was given to Attorney Horowitz. Additionally, it was reported that the Board President Tom Smith appointed himself and Director Creasy as the District's negotiators to negotiate an employment contract with Mark Busby for the General Manager position.

President Smith adjourned the meeting at 7:27 p.m.