

MINUTES

Thursday, November 16, 2023
Mammoth Community Water District
Regular Board Meeting

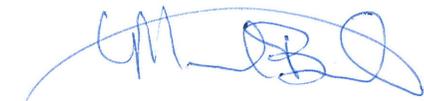
The Board of Directors convened in session at the hour of 5:31 p.m. and the meeting was adjourned at 7:22 p.m.

Prepared by:



Stephanie Hake
Executive Assistant

ATTEST:



Mark Busby
Board Secretary

THE REGULAR MEETING of the Board of Directors of the Mammoth Community Water District was held on Thursday, November 16, 2023, at 5:31 p.m.

ROLL CALL

Board Present

Director: Tom Cage
Director: Elizabeth Hylton
Director: Tom Smith
Director: Gary Thompson

Board Absent

Director: Dennis Domaille

Staff Present

General Manager: Mark Busby
District Engineer: Garrett Higerd
Operations Superintendent: Clay Murray
Finance Manager: Jeff Beatty
Information Services Manager: Justin Mulbay
Human Resources Manager: Chris Weibert (*remote attendance*)
Maintenance Superintendent: Rob Motley
Principal Administrative Analyst: Michael Draper
Executive Assistant: Stephanie Hake
District Counsel: Joshua Horowitz (*remote attendance*)

Guests Present

None

PUBLIC HEARING

President Smith opened the public hearing at 5:31 p.m.

Michael Draper said the District had not received any comments regarding the proposed adoption of the Water Shortage Contingency Plan and the noticing requirements had been met.

No one else addressed the Board and President Smith closed the public hearing at 5:32 p.m.

PUBLIC FORUM

President Smith opened the public forum at 5:32 p.m.

No one addressed the Board and President Smith closed the public forum at 5:32 p.m.

CONSENT AGENDA A

A-1 Approve the October 2023 Check Disbursements

A-2 Approve the Minutes from the Regular Board Meeting held October 19, 2023

There was no discussion. Director Cage made a motion.

BOARD ACTION – To approve Consent Agenda A

MOVED BY: Director Cage
SECONDED BY: Director Thompson
AYES: Directors Cage, Hylton, Smith, and Thompson
NAYS: None
ABSENT: Director Domaille

CONSENT AGENDA B – DEPARTMENT REPORTS

B-1 Operations Department Report

B-5 Information Services Report

B-2 Maintenance Department Report

B-6 Personnel Services Report

B-3 Finance Department Report

B-7 Regulatory Support Services Report

B-4 Engineering Department Report

B-8 General Manager’s Report

Director Thompson made a motion.

BOARD ACTION – To approve Consent Agenda B

MOVED BY: Director Thompson
SECONDED BY: Director Hylton
AYES: Directors Cage, Hylton, Smith, and Thompson
NAYS: None
ABSENT: Director Domaille

CURRENT BUSINESS

C-1 Discuss on the District’s Annual “Years of Service” Recognition Luncheon

◆ **Steven Sornoso** **5 Years**

President Smith expressed appreciation for the dedicated service to MCWD and the community by Mr. Sornoso over the past five years.

BOARD ACTION – None, informational only

C-2 Discuss and Consider Adopting Resolution No. 11-16-23-21 Approving the Proposed Property Tax Share Agreement with Mono County

Mark Busby briefly described the collaborative work with the Mono County team to arrive at this agreement. Garrett Higerd noted that Mary Booher of Mono County was instrumental in bringing this to fruition.

Both Directors Cage and Smith complimented staff on their persistence in seeing this lengthy process to the end.

BOARD ACTION – To adopt Resolution No. 11-16-23-21 approving the Property Tax Share Agreement with Mono County

MOVED BY: Director Cage
SECONDED BY: Director Hylton
AYES: Directors Cage, Hylton, Smith, and Thompson
NAYS: None
ABSENT: Director Domaille

C-3 Discuss and Consider Adopting Resolution No. 11-16-23-22 Adopting Updates to the MCWD Water Shortage Contingency Plan, Chapter 8 of the Urban Water Management Plan

Michael Draper highlighted the proposed changes in the Water Shortage Contingency Plan.

Director Hylton complemented staff on the updates. There was no further discussion and President Smith called for a motion.

BOARD ACTION – Adopt Resolution No. 11-16-23-22 adopting updates to the MCWD Water Shortage Contingency Plan, Chapter 8 of the Urban Water Management Plan

MOVED BY: Director Hylton
SECONDED BY: Director Thompson
AYES: Directors Cage, Hylton, Smith, and Thompson
NAYS: None
ABSENT: Director Domaille

C-4 Discuss and Possibly Approve Adjustments in Compensation and Benefits provided to the General Manager (to be considered after closed session)

The Board returned from closed session at 7:11 p.m. President Smith stated that the ad hoc committee and Board had completed its performance review of Mark Busby. President Smith complimented Mr. Busby on his management style and for bringing maturity to the MCWD team.

Director Cage made a motion to give Mr. Busby a wage increase of 5% retroactive to the contract renewal date of October 1, 2023 and a one-time 2% performance bonus to be paid out after January 1, 2024. There was no further discussion.

BOARD ACTION – To increase the General Manager’s wage by 5% retroactive to October 1, 2023 and provide a one-time 2% performance bonus to be paid after January 1, 2024

MOVED BY: Director Cage
SECONDED BY: Director Thompson
AYES: Directors Cage, Hylton, Smith, and Thompson
NAYS: None
ABSENT: Director Domaille

COMMITTEE MEETINGS HELD DURING THE MONTH

Employee Housing Committee – November 2, 2023

Tom Smith
Gary Thompson

Employee Housing Committee Workshop – November 15, 2023

Tom Smith
Gary Thompson

Technical Services Committee – November 15, 2023

Gary Thompson
Tom Cage (*alternate*)

Finance Committee – November 15, 2023

Tom Cage
Elizabeth Hylton

Employee Housing Committee:

President Smith reported that the committee met two times in early November to consider a third assistance option to aid staff interested in getting into the home purchase assistance program. He complimented Director Cage for proposing a creative idea to potentially allow staff to purchase a residence in the current difficult home buyer market.

Mark Busby added that the draft proposal was being finalized and staff are hopeful to bring the draft back to the committee in the coming weeks for review and direction.

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Technical Services Committee:

Director Thompson reported that most of the discussion at the committee meeting was routine. The highlights were the completion of the Hwy 203 project; the replacement of the EQ Building roof; and the successful (and ahead of schedule) replacement of water tank T-8. President Smith complimented staff for completing the T-8 project so quickly and efficiently.

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Finance Committee:

Director Cage said the meeting was routine with the only notable brief discussion about the insurance payment for the Tank T-8 replacement project.

Director Hylton added that starting in December 2023 employees will have an option to contribute to a ROTH account for some or all of their deferred compensation contribution.

Director Cage asked staff about the possibility of Directors participating in the retirement plan.

DIRECTOR COMMENTS, REQUESTS, AND REPORTS

There were no comments or reports from board members.

ATTORNEY REPORT

Attorney Horowitz said there was nothing to report from Sacramento and wished everyone a Happy Thanksgiving.

CLOSED SESSION

D-1 Public Employee Performance Evaluation – General Manager
Pursuant to Government Code sections 54954.5(e) and 54957

D-2 Conference with District Labor Negotiators
Pursuant to Government Code sections 54954.5(f) and 54957.6
District Negotiators: Tom Smith and Tom Cage
Direction concerning proposed terms of General Manager Employment agreement, including compensation and benefits

ADJOURNMENT

President Smith made a motion to adjourn the meeting.

BOARD ACTION – To adjourn the meeting

MOVED BY: Director Smith
SECONDED BY: Director Cage
AYES: Directors Cage, Hylton, Smith, and Thompson
NAYS: None
ABSENT: Director Domaille

The meeting was adjourned at 7:22 p.m.